

**CITY OF WARRENVILLE
CITY COUNCIL
REGULAR MEETING
City Hall, 28W701 Stafford Place, Warrenville, IL 60555
Monday January 5, 2026 at 6:30 p.m.**

This meeting will be conducted in the traditional in-person format at the location listed above. For convenience, the public may view the meeting virtually on the Official YouTube Channel of the City at: <https://www.youtube.com/channel/UCcO8hN6YoUmWZrDFNASMzAQ/featured>

Public comment will only be available in-person during the meeting. The remote meeting access is for viewing purposes only.

AGENDA

I. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

II. PUBLIC COMMENTS

III. OFFICIALS AND STAFF COMMENTS

- A. Mayor
- B. Aldermen
- C. Clerk
- D. Treasurer
- E. Administrator
- F. Attorney

IV. CONSENT AGENDA – OMNIBUS VOTE

- A. Ordinance O2026-01, amending the Warrenville Zoning Ordinance and the Cantera Development Control Regulations regarding short-term rentals
- B. Ordinance O2026-02, approving the disposal of surplus personal property owned by the City of Warrenville
- C. Expenditures for 5/3 Bank P-Card purchases made in November 2025, in the amount of \$13,230.56

- D. Expenditures for invoices paid up to December 31, 2025, in the amount of \$303,682.65
- E. Expenditures for invoices due on or before January 19, 2026, in the amount of \$197,463.23
- F. Debt Service Payment included in the December 2025 Wire Transfer Report
- G. Minutes of the December 15, 2025, City Council regular meeting

V. REGULAR AGENDA

- A. Resolution R2026-01, approving a Community Development Block Grant Subgrantee Agreement with the County of DuPage regarding the Shaw Drive Area Street Rehabilitation Project
- B. Consideration of the application of John Bollweg and Patty Sorenson (owner and tenant) to amend the temporary use permit for 3S580 River Road approved pursuant to ordinance O2025-30 to allow the establishment of a temporary loading zone for up to 12 months

VI. PRESENTATIONS AND DISCUSSION ITEMS

- A. Consideration of Professional Services Agreement with Engineering Enterprises, Inc. for a five year review and revisions to the City's Risk and Resilience Assessment and Emergency Response Plan

VII. INFORMATIONAL REPORTS

- A. Receive and file Tax Increment Finance District #3 and #4 Joint Review Board Annual Meeting Presentations
- B. Receive and file Community Development FY 2026 Work Plan and Decision Package status report
- C. Receive and file Bi-Monthly Code Enforcement Activity Summary Report for November and December 2025

VIII. CLOSED SESSION

Discussion of topics which fall under the following exceptions to the Illinois Open Meetings Act:

- 5 ILCS 120/2 (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

- 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 5 ILCS 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

IX. ADJOURN

CW/drg

ADA ACCOMMODATION NOTICE: Requests for accommodations should be submitted to the Assistant City Administrator at (630) 836-3050 or amorgan@warrenville.il.us at least 48 hours in advance of the meeting. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AS THEY INTERFERE WITH THE SOUND TRANSMISSION IN THE CITY COUNCIL CHAMBERS. THANK YOU!

Upcoming Meetings and Dates to Remember:

(please note, meetings/events occasionally get cancelled, rescheduled, or added – please confirm meeting dates and times on the City Website at <https://www.warrenville.il.us/calendar.aspx>)

Jan	08	7:00 p.m.	Plan Commission / Zoning Board of Appeals - CANCELLED
	12	6:30 p.m.	Joint Mtg – City Council and Plan Commission
	13	6:30 p.m.	Bicyclist and Pedestrian Advisory Commission
	15	7:00 p.m.	Tourism and Arts Commission
	19	6:30 p.m.	City Council Meeting
	19	7:00 p.m.	Environmental Advisory Commission
	19	7:00 p.m.	Inclusion, Diversity, Equity, and Awareness Commission
	19	6:30 p.m.	Police Pension Board
	22	7:00 p.m.	Plan Commission / Zoning Board of Appeals
	26	6:30 p.m.	Department Budget Presentations
	27	7:00 p.m.	Board of Fire and Police Commissioners

CITY OF WARRENVILLE

MEMORANDUM

TO: Mayor and City Council 
FROM: Cristina White, City Administrator
SUBJECT: SUMMARY OF AGENDA ITEMS – JANUARY 5, 2026
DATE: DECEMBER 29, 2025

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

IV. CONSENT AGENDA – OMNIBUS VOTE

A. Ordinance O2026-01 – Short Term Rentals (Attachment)

In late 2024, Airbnb sent out information to the City Council as part of a larger effort to encourage municipalities across the country to regulate short term rentals (STRs). This action prompted a review of existing STRs in Warrentville, a discussion with City Council in March 2025, and eventual approval of short-term rental text amendments for residential zoning districts. On December 4, 2025, the Plan Commission voted 7 – 1 to recommend City Council approval of text amendments to allow short-term rentals in the Transitional Office zoning district and within Cantera’s Multi-Family Use Area, subject to the same conditions and requirements established on November 17, 2025 by City Council for any other STR in Warrentville. A copy of the draft ordinance and staff report are included in the agenda backup material.

Council Action Requested: Accept Plan Commission recommendation, waive second reading, and pass ordinance O2026-01, amending the Warrentville Zoning Ordinance and the Cantera Development Control Regulations regarding short-term rentals.

Staff Recommendation: Community and Economic Development Director Emery recommends this action.

Budgetary Impact: \$1,500 in annual registration and licensing revenue. In addition, tax collection from overnight stays at a rate of 5%, consistent with hotel stays, will apply. The amount collected will vary depending on stays booked.

Other Resources Required: None.

Strategic Plan Goal: #3 Quality City Services – Building and Life Safety Codes.

B. Ordinance O2026-02 – Disposal of Surplus City-owned Property (Attachment)

At the December 1, 2025, regular meeting, the City Council approved an Enterprise lease for a 2025 Ford F-350 to immediately replace a 21-year-old vehicle that required unexpected and necessary repairs, rather than waiting for the scheduled replacement in FY 2027. The ordinance included with the agenda backup material declares the 2004 Ford F-350 pickup truck (#127) as surplus for the purpose of disposing of it through auction.

Council Action Requested: Waive second reading, and pass ordinance O2026-02, approving the disposal of surplus personal property owned by the City through an auction conducted by Obenauf Auction Services, Inc.

Staff Recommendation: Public Works Director Kuchler and Capital Maintenance Superintendent Clark recommend this action.

Budgetary Impact: 94% of the proceeds from the property sold at auction will be returned to the Capital Maintenance and Replacement Fund.

Other Resources Required: None.

Strategic Plan Goal: Not applicable.

C. 5/3 Bank P-Card Expenditures (Attachment)

Approve expenditures for 5/3 Bank P-Card purchases made in November 2025, in the amount of \$13,230.56.

D. Invoices Paid (Attachment)

Approve expenditures for invoices paid up to December 31, 2025, in the amount of \$303,682.65.

E. Invoices Due (Attachment)

Authorize expenditures for invoices due on or before January 19, 2026, in the amount of \$197,436.23.

F. Debt Service Payment and Wire Transfer Report (Attachment)

Authorize the debt service payment included in the Wire Transfer Report for December 2025.

G. Minutes of City Council Meetings (Attachment)

Approve minutes of the December 15, 2025, City Council regular meeting and minutes of the December 15, 2025, closed session meeting.

V. **REGULAR AGENDA**

A. Resolution R2026-01 – CBDG Agreement for Shaw Area Street Rehab (Attachment)

The City is receiving \$600,000 of Community Development Block Grant (CDBG) funding through DuPage County for the replacement of sidewalk, curb and gutter, and resurfacing of Shaw Drive and adjacent streets in the Summerlakes Subdivision. This funding represents approximately 38% of the total estimated construction cost. The City's share will be paid with Capital Maintenance and Replacement Plan (CMRP) funds. Included with the agenda backup material is a resolution and agreement with DuPage County.

Council Action Requested: Accept Resolution R2026-01, approving a Community Development Block Grant Subgrantee Agreement with the County of DuPage regarding the Shaw Drive Area Street Rehabilitation Project

Staff Recommendation: Public Works Director Kuchler and Capital Maintenance Superintendent Clark recommend this action.

Budgetary Impact: The FY 2026 Budget includes funding for the City's share of construction costs, however that will be carried forward to FY 2027, due to the timing of the CDBG funding and the construction season.

Other Resources Required: Staff time to coordinate the preparation of bid documents and the bid process with DuPage County and the City's consultant.

Strategic Plan Goal: #1 Energetic and Healthy Economy – Maintain and Diversify Revenues and #3 Quality City Services – Maintain and Replace City Infrastructure

B. Amendment to Temporary Use Permit to Allow Requested Loading Zone for PS Flowers (Attachment)

On June 16, 2025, City Council approved Ordinance 2025-30, approving a temporary use permit to temporarily allow a new retail business located at 3S580 River Road to satisfy the minimum parking required by the Zoning Ordinance entirely on an off-site property. Currently, 3S580 River Road does not have any Code-compliant onsite parking. The temporary use permit allowed P.S. Flowers to open to customers in time for the 2025 holiday season, before the parking lot (and planned building addition) could be constructed for this historically relevant building.

After the approval of the temporary use permit, vehicles were parked from time-to-time on the gravel area in front of the building. City Code Zoning Ordinance Title 10, Section 5, Subsection 14, requires all non-residential off-street parking loading areas to be improved with asphalt, concrete, brick, paving block, or similar surface. At the City Council meeting on December 1, 2025, the property owner and business owner raised concerns about the parking restrictions on the property. The City Council directed staff and two Aldermen to meet with the property owner and business owner to identify a possible solution. During the meeting, the property owner explained that parking space was needed on the property to allow customers to load and unload their purchases and for PS Flowers staff to load and unload merchandise on a seasonal basis as the location does not provide enough space for on-site storage. The solution identified during the meeting was for the property owner and P.S. Flowers to request an amendment to the temporary use permit to allow a loading zone on a designated portion of the property for up to one year until a Code compliant parking area is constructed onsite.

As requested, the loading zone would not exceed 3,500 square feet (to minimize stormwater impact). Parking in this loading zone would be limited to 30 minutes or less and accommodation is requested for employee loading/unloading of merchandise from this area for longer periods of time, including times when the store is closed. A Temporary Use Permit Application is provided in the agenda backup materials detailing the request.

Council Action Requested: Direct the City Attorney to draft an ordinance amending the temporary use permit for 3S580 River Road approved pursuant to ordinance O2025-30, to allow the establishment of a temporary loading zone for up to 12 months.

Staff Recommendation: Not applicable.

Budgetary Impact: None

Other Resources Required: Staff time to monitor parking and loading compliance.

Strategic Plan Goal: #1 Energetic and Healthy Economy – Business Retention and Expansion.

VI. PRESENTATION AND DISCUSSION ITEMS

A. EI Agreement for Five-Year Review of RRA and ERP (Attachment) (Z. Jardine)

The City is required to review and update its Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) every five years to maintain regulatory compliance and ensure the continued safety and reliability of the City's water and wastewater systems. These documents were originally prepared by Engineering Enterprises, Inc. (EEI) in 2021. This agreement would engage EEI to complete the required five-year review and revise the plan as necessary to reflect current system conditions, regulatory requirements, and best practices. Optional enhancements may include coordination of a cybersecurity assessment with the City's SCADA integrator and facilitation of a virtual tabletop exercise for Utility Division staff using the EPA's Tabletop Exercise Tool to evaluate the effectiveness of the ERP. This work supports emergency preparedness, system resilience, and protection of public health and safety.

Council Action Requested: Direct staff to present a resolution approving a Professional Services Agreement with Engineering Enterprises, Inc. for a five-year review and revisions to the City's Risk and Resilience Assessment and Emergency Response Plan at an upcoming City Council meeting.

Staff Recommendation: Public Works Director Kuchler and Utility Maintenance Superintendent Jardine recommend this action.

Budgetary Impact: This work will be split between FY 2026 and FY 2027. Sufficient funds are included in the Water and Sewer Fund budget to cover the \$15,000 FY 2026 expense, and the remaining \$27,602 will be included in the FY 2027 Water and Sewer Fund budget.

Other Resources Required: Staff time to coordinate with the consultant.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

VII. INFORMATIONAL REPORTS

A. TIF #3 and TIF #4 Joint Review Board Meeting Presentations (Attachment)

Receive and file TIF #3 and TIF #4 Joint Review Board presentations and draft minutes from December 1, 2025.

B. Community Development FY 2026 Work Plan and Decision Package Status Report (Attachment)

Receive and file the updated FY 2026 Community Development Work Plan which includes the status of department projects. A copy of the report is included with the agenda backup material.

C. Bi-Monthly Code Enforcement Activity Summary Report (Attachment)

Receive and file code enforcement report for November and December 2025.

ORDINANCE NO. O2026 - 01

AN ORDINANCE AMENDING THE WARRENVILLE ZONING ORDINANCE AND THE CANTERA DEVELOPMENT CONTROL REGULATIONS REGARDING SHORT-TERM RENTALS

WHEREAS, the City is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City of Warrenville Zoning Ordinance, as amended ("**Zoning Ordinance**"), is codified as Title 10 of the Warrenville City Code ("**City Code**"); and

WHEREAS, on January 25, 1991, the City approved Ordinance No. 1136 ("**PUD Ordinance**"), which approved a planned unit development for approximately 650 acres of real property, which is now commonly known as Cantera; and

WHEREAS, on February 22, 1994, the City approved Ordinance No. 1295 ("**Cantera Development Regulations Ordinance**"), which approved the Cantera Development Control Regulations ("**Development Control Regulations**") and Cantera General Site Plan Documents, establishing the design and development standards for specific application to Cantera; and

WHEREAS, the Development Control Regulations establish certain use area designations, within which certain uses are permitted; and

WHEREAS, on November 17, 2025, the City Council adopted Ordinance No. O2025-55, amending the City Code and Zoning Ordinance to allow the rental of dwelling units to transient guests for less than 30 consecutive dates ("**Short-Term Rental**"), subject to certain conditions and restrictions; and

WHEREAS, the City now desires to amend the Zoning Ordinance and the Development Control Regulations to allow Short-Term Rentals in the Transitional Office District of the City ("**T-O District**") and in Multi-Family Use Areas within Cantera (collectively, the "**Text Amendments**"); and

WHEREAS, pursuant to notice duly published in the *Daily Herald* on November 19, 2025, the Plan Commission held a public hearing on December 4, 2025 to consider the Text Amendments; and

WHEREAS, on December 4, 2025, after considering all of the testimony and evidence presented at the public hearing, the Plan Commission recommended that the City Council approve the Text Amendments; and

WHEREAS, the Mayor and the City Council have considered the recommendations of the Plan Commission and all of the materials, facts, and circumstances relating to the Text Amendments, and find that it is in the best interest of the City and the public to approve the Text Amendments and amend the Zoning Ordinance and Development Control Regulations in the manner provided in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

Additions are bold and double-underlined; ~~deletions are struck through.~~

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Amendments to Table 3A. Table 3A of the Zoning Ordinance is hereby amended as follows:

“Table 3A: Permitted and Special Uses in All Zoning Districts

* * *

***** Short-term rentals are permitted in the R-1, R-2, R-3, R-4, R-5, R-6, **and TO** districts only pursuant to a short term rental license required by and compliance with the additional regulations set forth in Title 3, Chapter 31 of this Code.

* * *

Land Use	Most Restrictive (Lowest Numbered) Districts Use is a Permitted Use In	Most Restrictive (Lowest Numbered) Districts Use is a Special Use In
* * *	* * *	* * *
Short-term Rental*****	R1 <u>TO</u>	-
* * *	* * *	* * **

SECTION 3: Amendments to Section IV.D.10. Section IV.D.10, titled “Uses Allowed in Multi-Family Use Areas.” of Article IV, titled “Use Area Regulations,” the Development Control Regulations are hereby amended to as follows:

“10. Uses Allowed in the Multi-Family Use Area.

The following Permitted Uses and Uses Permitted with Special Approval shall apply to the Multi-Family Use Area.

PERMITTED USES	USES PERMITTED WITH SPECIAL APPROVAL
accessory uses duplex or two family dwellings home occupations multi-family dwellings open-space, private accessory permitted public uses single family attached dwellings townhouses <u>short-term rentals (subject to licensing requirements set forth in Title 3, Chapter 31 of the City Code)</u>	banks & financial institutions on lots 2 acres or more in size and located on the southeast corner of Winfield Road and Warrenville Road. Height will not exceed two and one-half stories or 35'- 0" whichever is less. bed and breakfast lodging churches and rectories municipal service uses nursing homes parks and open space, public religious institutions schools, public and private special public uses”

Additions are bold and double-underlined; ~~deletions are struck through.~~

SECTION 4: Effective Date. This Ordinance shall be in full force and effect 10 days following its passage, approval, and publication in pamphlet form in the manner required by law.

PASSED THIS ____ day of _____, 2026.

APPROVED THIS ____ day of _____, 2026.

AYES:____ NAYS:____ ABSENT:____ ABSTAIN:____

MAYOR

ATTEST:

CITY CLERK

Additions are bold and double-underlined; ~~deletions are struck through.~~

ZONING ORDINANCE TEXT AMENDMENTS – SHORT-TERM RENTALS

December 4, 2025

Applicant

Community Development
Department

Amendments

Zoning Ordinance text
amendments to permit short-
term rentals

Attachments

- Attachment A – Warrenville Short-Term Rental Inventory
- Attachment B – Draft Short-Term Rental Zoning Text Amendments

BACKGROUND

On October 23, 2025, the Plan Commission reviewed and recommended approval of short-term rental (STR) related zoning text amendments. These amendments, and related business license regulations, were approved on November 17, 2025. The October 23 staff report did **not** include a motion to amend the Cantera Development Control Regulations (DCRs). Additionally, the Plan Commission amended the motion to permit short-term rentals by-right in the Transitional Office zoning district. At the direction of the City Attorney, staff completed public notice and proposes amendments for the Cantera DCR and the Transitional Office zoning district.

PROPOSED AMENDMENTS

This staff report proposes amendments to

- permit short-term rentals by-right in the Transitional Office zoning district; and
- permit short-term rentals by-right in Cantera’s Multi-Family Use Area (see *Attachment B*)

Of the estimated eleven short-term rentals within the City (see *Attachment A*), five would be permitted with the approval of the proposed text amendments (units on Torch Parkway and the second story unit on Batavia Road). The remaining locations are already permitted as they are located in residential zoning districts.

CONCLUSION

Based on findings outlined in this report and contingent upon any public feedback received prior to or at the December 4, 2025, Plan Commission hearing, staff recommends approval of the following motion:

The Plan Commission recommends City Council approval of the Cantera Development Control Regulation and Transitional Office short-term rental amendments as outlined in the December 4, 2025, Community Development Department staff report.

Attachment A – Warrenville Short-Term Rental Inventory

Attachment B – Draft Short-Term Rental Zoning Text Amendments

Attachment A

TABLE 1: WARRENVILLE SHORT TERM RENTAL INVENTORY					
UNIT TYPE	# BEDROOMS	Whole Unit?	LOCATION	COST/NIGHT	Years in Business/reviews/ratings
Apartment (top floor of home with independent entrance)	2	Y	29W522 Batavia Rd	\$125	3 Months 20 reviews 4.85 rating
Townhouse	4	Y	Torch Parkway	Varies - \$570	2 years 92 reviews 4.69 rating
Townhouse	4	Y	Torch Parkway	Varies - \$575	10 Months 88 reviews 4.39
Townhouse	4	Y	Torch Parkway	Varies - \$609	2 years 140 reviews 4.94 rating
Townhouse	4	Y	Torch Parkway	Varies - \$609	6 months 7 reviews 5.00 rating
Bedroom for Rent*	1	N	Townline Rd	\$45	6 years 78 reviews 4.95 rating
Bedroom for Rent*	1	N	Townline Rd	\$42	6 years 136 reviews 4.93 rating
Home (Pole Building Conversion)	2	Y	Galusha	\$172	3 years hosting 10 reviews 5.0 rating
Lower-Level Studio	1	Y	Elizabeth Ave	\$90	8 years hosting 97 reviews 4.88 rating
Home for Rent	3	Y	Lakeview Dr	\$433	11 months hosting 19 reviews 4.95 rating
Home for Rent**	3	Y	Curtis Ave	N/A	N/A
Home for Rent**	3	Y	Townline Rd	N/A	N/A
Home for Rent	2	Y	Batavia Rd	\$320	New listing 1 review 5.0 rating

*2 Bedrooms in Basement for Rent. It has separate entrance from upper level. Kitchen and half bath facilities shared.

** Short-term rentals not found on booking websites

10. Uses Allowed in the Multi-Family Use Area.

The following Permitted Uses and Uses Permitted with Special Approval shall apply to the Multi-Family Use Area.

<u>PERMITTED USES</u>	<u>USES PERMITTED WITH SPECIAL APPROVAL</u>
accessory uses	banks & financial institutions
duplex or two family dwellings	on lots 2 acres or more in size and located on the southeast corner of Winfield Road and Warrenville Road.
home occupations	Height will not exceed two and one-half stories or 35'-0" whichever is less.
multi-family dwellings	bed and breakfast lodging
open space, private accessory	churches and rectories
permitted public uses	municipal service uses
single family attached dwellings	nursing homes
townhouses	parks and open space, public
short-term rentals	religious institutions
	schools, public and private
	special public uses

11. Uses Allowed in the Special Residential Use Area.

The following Permitted Uses and Uses Permitted With Special Approval shall apply to the Special Residential Use Area.

<u>PERMITTED USES</u>	<u>USES PERMITTED WITH SPECIAL APPROVAL</u>
accessory uses	bed and breakfast lodging
convents and monasteries	municipal service uses
nursing homes	parks and open space, public
open space, private accessory	religious institutions
permitted public uses	schools, public & private
retirement communities	special public uses
schools with residential	
seminaries	

ZONING CODE AMENDMENTS

* * *

Land Use	Most Restrictive (Lowest Numbered) Districts Use is a Permitted Use In	Most Restrictive (Lowest Numbered) Districts Use is a Special Use In
* * *	* * *	* * *
Short Term Rental*****	R1 <u>IQ</u>	
* * *	* * *	* * **

* * *

ORDINANCE NO. O2026-02

**AN ORDINANCE APPROVING THE DISPOSAL OF
SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF WARRENVILLE**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City is the owner of certain personal property described in detail in **Exhibit A**, attached to and, by this reference, made a part of this Ordinance ("**Surplus Property**"); and

WHEREAS, pursuant to the City's power under applicable law, including Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the home rule powers of the City, the Mayor and the City Council have determined that the Surplus Property is no longer necessary or useful to, or for the best interests of the City and the Surplus Property should be disposed of in the manner set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Declaration of Surplus Property. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the City's home rule powers, the City Council declares that the Surplus Property is no longer necessary or useful to, or in the best interests of, the City.

SECTION 3: Authorization to Dispose of Surplus Property. The City Administrator and the Capital Maintenance Superintendent are hereby authorized to sell the Surplus Property at online auction through Obenauf Auction Service, Inc., with or without advertising, at the best price possible. Said sales may include such terms and conditions as the Capital Maintenance Superintendent and City Administrator shall determine to be appropriate. If, after reasonable effort to sell the Surplus Property, any items of Surplus Property remain unsold, such items are hereby deemed to be of no value and may be disposed of by the Capital Maintenance Superintendent and City Administrator in the most cost-effective manner possible.

SECTION 4: Execution of Required Documentation. The City Administrator and the Capital Maintenance Superintendent are authorized to execute, on behalf of the City, the documents necessary to complete the disposition of the Surplus Property authorized pursuant to Section 3 of this Ordinance.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect following its passage by a majority of the members of the city council then holding office and approval in the manner provided by law.

[Signatures and Voting Record on Following Page]

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

DESCRIPTION OF SURPLUS PROPERTY

Year	Make	Model	VIN	City Vehicle #
2004	Ford	F350	1FTSF31P34ED81615	127

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

IV. C.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
DG-112825 0000020573	4IMPRINT INC PROMOTIONAL STICKERS FOR GENERAL AND IDE 014-100-101-48702	11/12/2025 aaguilar PROMOTIONAL STICKERS FOR GENERAL AND IDE	12/23/2025	246.16 246.16	0.00	Paid	Y 11/28/2025
DE-112825 0000020536	AMAZON MARKETPLACE OFFICE SUPPLY 001-700-703-47200	11/26/2025 aaguilar OFFICE SUPPLY	12/23/2025	32.48 32.48	0.00	Paid	Y 11/28/2025
LS-112825 0000020540	AMAZON MARKETPLACE PARTICIPATION IN WV PARK DISTRICT CHRIST 001-500-501-48702 001-500-501-48702 001-500-501-47200	11/26/2025 aaguilar PARTICIPATION IN WV PARK DISTRICT CHRIST PARTICIPATION IN WV PARK DISTRICT CHRIST 2026 COURT NOTICE BOOK (RECORDS)	12/23/2025	122.56 48.97 50.97 22.62	0.00	Paid	Y 11/28/2025
DE-112825 0000020543	AMAZON MARKETPLACE REQUEST FROM P.D FOR BILL PAYMENTS 001-700-703-47200	11/23/2025 aaguilar REQUEST FROM P.D FOR BILL PAYMENTS	12/23/2025	56.89 56.89	0.00	Paid	Y 11/28/2025
LS-112825 0000020545	AMAZON MARKETPLACE OFFICE SUPPLIES FOR CHIEF BONILLA & EVID 001-500-501-47200	11/22/2025 aaguilar OFFICE SUPPLIES FOR CHIEF BONILLA & EVID	12/23/2025	85.92 85.92	0.00	Paid	Y 11/28/2025
LS-112825 0000020550	AMAZON MARKETPLACE GLUE STICKS, REPLENISH STOCK (LAST PURCH 001-500-501-47200	11/20/2025 aaguilar GLUE STICKS, REPLENISH STOCK (LAST PURCH	12/23/2025	18.94 18.94	0.00	Paid	Y 11/28/2025
DE-112825 0000020552	AMAZON MARKETPLACE FACILITIES CLEANING 001-700-703-49500	11/20/2025 aaguilar FACILITIES CLEANING	12/23/2025	499.00 499.00	0.00	Paid	Y 11/28/2025
DE-112825 0000020553	AMAZON MARKETPLACE HVAC 001-700-703-47200 001-700-703-47200	11/19/2025 aaguilar HVAC SAFETY SUPPLY , THANKSGIVING DINNER SUPP	12/23/2025	162.63 56.68 105.95	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
AM-112825 0000020554	AMAZON MARKETPLACE MAYORS OFFICE TELEPHONE CORD 001-350-351-47150	11/19/2025 aaguilar MAYORS OFFICE TELEPHONE CORD	12/23/2025	14.52 14.52	0.00	Paid	Y 11/28/2025
KD-112825 0000020561	AMAZON MARKETPLACE KENNEL CLEANING AND DISPOSAL SUPPLIES 001-500-501-42900	11/17/2025 aaguilar KENNEL CLEANING AND DISPOSAL SUPPLIES	12/23/2025	242.23 242.23	0.00	Paid	Y 11/28/2025
DE-112825 0000020566	AMAZON MARKETPLACE REPLACE-WATER DISPENSER 001-700-703-41000	11/13/2025 aaguilar REPLACE-WATER DISPENSER	12/23/2025	578.49 578.49	0.00	Paid	Y 11/28/2025
DE-112825 0000020572	AMAZON MARKETPLACE New Truck Setup , Supplies 001-700-703-47200 001-700-703-41000	11/12/2025 aaguilar New Truck Setup , Supplies New Truck Setup , Supplies	12/23/2025	289.32 95.48 193.84	0.00	Paid	Y 11/28/2025
JJ-112825 0000020580	AMAZON MARKETPLACE EVIDENCE TECH CAMERA #1 001-500-501-49500 001-500-501-49500	11/05/2025 aaguilar EVIDENCE TECH CAMERA #1 EVIDENCE TECH CAMERA #2	12/23/2025	3,297.00 1,599.00 1,698.00	0.00	Paid	Y 11/28/2025
LS-112825 0000020581	AMAZON MARKETPLACE EVIDENCE ROOM SUPPLIES (ET), REFRIGERATO 001-500-501-47200	11/05/2025 aaguilar EVIDENCE ROOM SUPPLIES (ET), REFRIGERATO	12/23/2025	38.48 38.48	0.00	Paid	Y 11/28/2025
JS-112825 0000020582	AMAZON MARKETPLACE REPLACEMENT CLOTHING 001-700-701-47300	11/04/2025 aaguilar REPLACEMENT CLOTHING	12/23/2025	74.99 74.99	0.00	Paid	Y 11/28/2025
JS-112825 0000020585	AMAZON MARKETPLACE TRUCK CLEANING EQUIPMENT 001-700-701-47220	11/03/2025 aaguilar TRUCK CLEANING EQUIPMENT	12/23/2025	22.13 22.13	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
LS-112825 0000020587	AMAZON MARKETPLACE Det. Puchalski, keyboard and mouse repla aaguilar 001-500-501-47150 001-500-501-47200	10/31/2025 Det. Puchalski, keyboard and mouse repla Steno pads for general use/distribution.	12/23/2025	58.77 40.96 17.81	0.00	Paid	Y 11/28/2025
DR-112825 0000020547	APWA-IL PUBLIC SERVICE INST. AMERICAN PUBLIC WORKS ASSOCIATION HOLIDA aaguilar 001-600-601-44400	11/20/2025 AMERICAN PUBLIC WORKS ASSOCIATION HOLIDA	12/23/2025	75.00 75.00	0.00	Paid	Y 11/28/2025
PK-112825 0000020583	APWA-IL PUBLIC SERVICE INST. APWA Fox Valley Branch Holiday Luncheon aaguilar 020-700-706-44400 020-700-704-44400 001-700-701-44400	11/03/2025 APWA Fox Valley Branch Holiday Luncheon APWA Fox Valley Branch Holiday Luncheon APWA Fox Valley Branch Holiday Luncheon	12/23/2025	75.00 18.75 18.75 37.50	0.00	Paid	Y 11/28/2025
PK-112825 0000020577	CED ENGINEERING Required training for PW Director to mai aaguilar 020-700-706-44400 020-700-704-44400 001-700-701-44400	11/06/2025 Required training for PW Director to mai Required training for PW Director to mai Required training for PW Director to mai	12/23/2025	99.00 24.75 24.75 49.50	0.00	Paid	Y 11/28/2025
DE-112825 0000020542	CITY OF ELGIN STATIONARY ENGINEER LICENSE 001-700-703-46900	11/24/2025 aaguilar STATIONARY ENGINEER LICENSE	12/23/2025	20.00 20.00	0.00	Paid	Y 11/28/2025
CS-112825 0000020571	DUPAGE COUNTY DUPAGE COUNTY CLERK SIGNATURE FEE aaguilar 001-600-601-45000	11/12/2025 DUPAGE COUNTY CLERK SIGNATURE FEE	12/23/2025	3.00 3.00	0.00	Paid	Y 11/28/2025
ZJ-112825 0000020574	EVENT BRITE APWA Illinois Road Scholar Program 2026 aaguilar 020-700-704-44400 020-700-706-44400	11/11/2025 APWA Illinois Road Scholar Program 2026 APWA Illinois Road Scholar Program 2026	12/23/2025	854.43 427.22 427.21	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
COW-112825 0000020537	FIFTH THIRD BANK P-CARD SERVICE FEE-NOV 2025 001-400-401-42950	11/28/2025 aaguilar P-CARD SERVICE FEE-NOV 2025	12/23/2025	5.20 5.20	0.00	Paid	Y 11/28/2025
COW-112825 0000020541	FIFTH THIRD BANK P-CARD SERVICE FEE-NOV 2025 001-400-401-42950	11/26/2025 aaguilar P-CARD SERVICE FEE-NOV 2025	12/23/2025	29.00 29.00	0.00	Paid	Y 11/28/2025
COW-112825 0000020555	FIFTH THIRD BANK P-CARD SERVICE FEE-OCT 2025-REVERSED 001-400-401-42950	10/31/2025 aaguilar P-CARD SERVICE FEE-OCT 2025-REVERSED	12/23/2025	(1.62) (1.62)	0.00	Paid	Y 11/28/2025
COW-112825 0000020556	FIFTH THIRD BANK P-CARD SERVICE FEE-OCT 2025-REVERSED 001-400-401-42950	10/30/2025 aaguilar P-CARD SERVICE FEE-OCT 2025-REVERSED	12/23/2025	(29.00) (29.00)	0.00	Paid	Y 11/28/2025
AE-112825 0000020565	IL. CITY/COUNTY MGMT ASSOC. CEDD ILCMA ANNUAL MEMBERSHIP 001-600-601-46900	11/13/2025 aaguilar CEDD ILCMA ANNUAL MEMBERSHIP	12/23/2025	105.00 105.00	0.00	Paid	Y 11/28/2025
DR-112825 0000020548	ILLINOIS DEPARTMENT OF FINANCIAL & ILLINOIS DEPARTMENT OF PROFESSIONAL REGU 001-600-601-46900	11/20/2025 aaguilar ILLINOIS DEPARTMENT OF PROFESSIONAL REGU	12/23/2025	127.81 127.81	0.00	Paid	Y 11/28/2025
AM-112825 0000020546	ILLINOIS PUBLIC EMPLOYER LABOR RELA IPELRA ANNUAL LEGISLATIVE UPDATE CONFERE 001-300-301-44400	11/20/2025 aaguilar IPELRA ANNUAL LEGISLATIVE UPDATE CONFERE	12/23/2025	100.00 100.00	0.00	Paid	Y 11/28/2025
KD-112825 0000020549	ILLINOIS TACTICAL OFFICERS ASSOCIAT SEEMAN, TRAINING, 2025 ITOA ANNUAL CONF, 001-500-501-44400	11/21/2025 aaguilar SEEMAN, TRAINING, 2025 ITOA ANNUAL CONF,	12/23/2025	390.00 390.00	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
JC-112825 0000020570	ILLINOIS TOLLWAY HIGHWAY PAY FOR TOLL 001-700-701-44400	11/11/2025 aaguilar PAY FOR TOLL	12/23/2025	8.00 8.00	0.00	Paid	Y 11/28/2025
SB-112825 0000020538	INSTITUTE FOR PROFESSIONAL EXCELLEN TRAINING, 12/05/25 THRU 12/07/25, 001-500-501-44400	11/26/2025 aaguilar TRAINING, 12/05/25 THRU 12/07/25, COURSE	12/23/2025	1,795.00 1,795.00	0.00	Paid	Y 11/28/2025
KHG-112825 0000020559	MISCELLANEOUS - HOTELS HOTEL FOR VUEWORKS 2025 CONFERENCE 020-700-704-44400 001-700-701-44400 001-700-701-44400	11/15/2025 aaguilar HOTEL FOR VUEWORKS 2025 CONFERENCE HOTEL FOR VUEWORKS 2025 CONFERENCE HOTEL FOR VUEWORKS 2025 CONFERENCE	12/23/2025	858.08 214.52 214.52 429.04	0.00	Paid	Y 11/28/2025
JJ-112825 0000020535	MISCELLANEOUS - RESTAURANTS MEAL FOR JUVENILE IN TEMPORARY 001-500-501-48700	11/26/2025 aaguilar MEAL FOR JUVENILE IN TEMPORARY EMERGENCY	12/23/2025	12.99 12.99	0.00	Paid	Y 11/28/2025
KHG-112825 0000020560	MISCELLANEOUS - RESTAURANTS 11-13-2025 DINNER - VUEWORKS 2025 020-700-706-44400 020-700-704-44400 001-700-701-44400	11/13/2025 aaguilar 11-13-2025 DINNER - VUEWORKS 2025 CONFER 11-13-2025 DINNER - VUEWORKS 2025 CONFER 11-13-2025 DINNER - VUEWORKS 2025 CONFER	12/23/2025	55.00 13.75 13.75 27.50	0.00	Paid	Y 11/28/2025
KHG-112825 0000020568	MISCELLANEOUS - RESTAURANTS 11-12-2025 DINNER - VUEWORKS 2025 001-700-701-44400 020-700-704-44400 001-700-701-44400	11/12/2025 aaguilar 11-12-2025 DINNER - VUEWORKS 2025 Confer 11-12-2025 DINNER - VUEWORKS 2025 Confer 11-12-2025 DINNER - VUEWORKS 2025 Confer	12/23/2025	18.85 4.71 4.71 9.43	0.00	Paid	Y 11/28/2025
KHG-112825 0000020575	MISCELLANEOUS - RESTAURANTS 11-11-2025 lunch - VUEWORKS 2025 020-700-706-44400 020-700-704-44400 001-700-701-44400	11/11/2025 aaguilar 11-11-2025 lunch - VUEWORKS 2025 11-11-2025 lunch - VUEWORKS 2025 11-11-2025 lunch - VUEWORKS 2025	12/23/2025	11.59 2.90 2.90 5.79	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
ZJ-112825 0000020578	MISCELLANEOUS - RESTAURANTS Training - Ludwig Speaks 020-700-706-44400 020-700-704-44400	11/06/2025 aaguilar Training - Ludwig Speaks Training - Ludwig Speaks	12/23/2025	61.68 30.84 30.84	0.00	Paid	Y 11/28/2025
PK-112825 0000020562	NORTHERN ILLINOIS UNIVERSITY Il Financial Forum Registration for CEDD 020-700-704-44400 020-700-706-44400 001-700-701-44400 001-600-601-44400	11/15/2025 aaguilar Il Financial Forum Registration for CEDD Il Financial Forum Registration for CEDD Il Financial Forum Registration for CEDD Il Financial Forum Registration for CEDD	12/23/2025	188.00 23.50 23.50 47.00 94.00	0.00	Paid	Y 11/28/2025
ML-112825 0000020569	NORTHWEST BUILDING OFFICIALS & CODE TRAINING SEMINAR 001-600-601-44400	11/12/2025 aaguilar TRAINING SEMINAR	12/23/2025	120.00 120.00	0.00	Paid	Y 11/28/2025
AE-112825 0000020563	OTTER.AI PC/ZBA MINUTE PREPARATION SERVICE MONTHL 001-600-601-45400	11/14/2025 aaguilar PC/ZBA MINUTE PREPARATION SERVICE MONTHL	12/23/2025	30.00 30.00	0.00	Paid	Y 11/28/2025
PK-112825 0000020539	REMARKABLE OSLO ANNUAL SUBSCRIPTION FOR DATA STORAGE FOR 001-700-701-46900	11/27/2025 aaguilar ANNUAL SUBSCRIPTION FOR DATA STORAGE FOR	12/23/2025	29.00 29.00	0.00	Paid	Y 11/28/2025
AE-112825 0000020567	STRONG TOWNS ANNUAL MEMBERSHIP DUES FOR CEDD WITH STR 001-600-601-46900	11/13/2025 aaguilar ANNUAL MEMBERSHIP DUES FOR CEDD WITH STR	12/23/2025	53.20 53.20	0.00	Paid	Y 11/28/2025
JS-112825 0000020557	TARGET THANKSGIVING LUNCHEON 001-200-201-48710	11/18/2025 aaguilar THANKSGIVING LUNCHEON	12/23/2025	211.56 211.56	0.00	Paid	Y 11/28/2025
DG-112825 0000020558	TARGET STAFF LEADERSHIP TRAINING, 11/17 & 12/03 001-300-301-48700	11/17/2025 aaguilar STAFF LEADERSHIP TRAINING, 11/17 & 12/03	12/23/2025	57.31 57.31	0.00	Paid	Y 11/28/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
KD-112825 0000020576	TARGET DISH SOAP X5 FOR BUILDING 001-500-501-47200	11/07/2025 aaguilar DISH SOAP X5 FOR BUILDING	12/23/2025	14.95 14.95	0.00	Paid	Y 11/28/2025
JO-112825 0000020579	TARGET FOOD FOR BENEFIT FAIR 001-300-301-48700	11/05/2025 aaguilar FOOD FOR BENEFIT FAIR	12/23/2025	59.03 59.03	0.00	Paid	Y 11/28/2025
DG-112825 0000020551	TELEFLORA SYMPATHY FLOWERS - P. KRAPF 001-300-301-48700	11/19/2025 aaguilar SYMPATHY FLOWERS - P. KRAPF	12/23/2025	103.39 103.39	0.00	Paid	Y 11/28/2025
DG-112825 0000020584	TELEFLORA FLOWERS FOR STAFF - PUENTE 001-300-301-48700	11/03/2025 aaguilar FLOWERS FOR STAFF - PUENTE	12/23/2025	85.87 85.87	0.00	Paid	Y 11/28/2025
AM-112825 0000020586	VARIDESK STANDING DESK - KHOCKING 001-600-601-47150	10/31/2025 aaguilar STANDING DESK - KHOCKING	12/23/2025	319.20 319.20	0.00	Paid	Y 11/28/2025
JO-112825 0000020544	VISPRONET IDEC Selfie Frame for Events for City to 001-300-301-40500	11/22/2025 aaguilar IDEC Selfie Frame for Events for City to	12/23/2025	132.42 132.42	0.00	Paid	Y 11/28/2025
JC-112825 0000020564	VOEGLTLE'S AUTO SERVICE Vehicle Maintenance and Repair 001-500-502-41110 020-700-706-41110	11/14/2025 aaguilar MAINTENANCE - AUTOS MAINTENANCE - AUTOS	12/23/2025	1,312.11 1,152.56 159.55	0.00	Paid	Y 11/28/2025

of Invoices: 51 # Due: 0
of Credit Memos: 2 # Due: 0
Net of Invoices and Credit Memos:

Totals: 13,261.18 0.00
Totals: (30.62) 0.00
13,230.56 0.00

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
-----------	---------------------------------------	----------------------------	----------	----------------	------------	--------	---------------------

--- TOTALS BY GL DISTRIBUTIONS ---

001-200-201-48710	211.56
001-300-301-40500	132.42
001-300-301-44400	100.00
001-300-301-48700	305.60
001-350-351-47150	14.52
001-400-401-42950	3.58
001-500-501-42900	242.23
001-500-501-44400	2,185.00
001-500-501-47150	40.96
001-500-501-47200	198.72
001-500-501-48700	12.99
001-500-501-48702	99.94
001-500-501-49500	3,297.00
001-500-502-41110	1,152.56
001-600-601-44400	289.00
001-600-601-45000	3.00
001-600-601-45400	30.00
001-600-601-46900	286.01
001-600-601-47150	319.20
001-700-701-44400	832.99
001-700-701-46900	29.00
001-700-701-47220	22.13
001-700-701-47300	74.99
001-700-703-41000	772.33
001-700-703-46900	20.00
001-700-703-47200	347.48
001-700-703-49500	499.00
014-100-101-48702	246.16
020-700-704-44400	760.94
020-700-706-41110	159.55
020-700-706-44400	541.70

--- TOTALS BY PAYMENT CARD ACCOUNT ---

1296 AE-112825	188.20
1820 JJ-112825	3,309.99
2337 JC-112825	1,320.11
2410 DG-112825	492.73
2829 DR-112825	202.81
3140 ML-112825	120.00
3983 PK-112825	391.00
3998 JS-112825	308.68
4383 KHG-112825	943.52
4522 LS-112825	324.67
6477 CS-112825	3.00
6583 JO-112825	191.45
8020 DE-112825	1,638.81
8723 COW-112825	3.58

INVOICE REGISTER FOR CITY OF WARRENVILLE

POST DATES 11/01/2025 - 11/30/2025

POSTED
PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	9422 SB-112825			1,795.00			
	9546 KD-112825			647.18			
	9631 ZJ-112825			916.11			
	9803 AM-112825			433.72			
--- TOTALS BY FUND ---							
	001 GENERAL			11,522.21	0.00		
	014 HOTEL TAX			246.16	0.00		
	020 WATER/SEWER			1,462.19	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	100-101 HOTEL TAX FUND - EXPENSES			246.16	0.00		
	200-201 ELECTED OFFICIALS			211.56	0.00		
	300-301 ADMINISTRATION			538.02	0.00		
	350-351 CENTRAL SERVICES			14.52	0.00		
	400-401 FINANCE DEPARTMENT			3.58	0.00		
	500-501 POLICE			6,076.84	0.00		
	500-502 E.M.A.			1,152.56	0.00		
	600-601 COMMUNITY DEVELOPMENT			927.21	0.00		
	700-701 STREETS			959.11	0.00		
	700-703 BUILDINGS & GROUNDS			1,638.81	0.00		
	700-704 WATER - O & M			760.94	0.00		
	700-706 SEWER - O & M			701.25	0.00		

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

IV. D.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
100898 0000020671	ADDISON ENGRAVING, INC NAMEPLATE DESKTOP TYPE-MCGOVERN 020-700-704-47100 001-350-351-47100	12/16/2025 kdahlstrand	12/17/2025	35.90	0.00	Paid	Y 12/17/2025
		NAMEPLATE DESKTOP TYPE-MCGOVERN		21.95			
		SHIPPING		13.95			
121725 0000020651	ANTHONY AGUILAR REIMBURSE-MILEAGE 11/25 001-400-401-44400	11/30/2025 dherrera	12/17/2025	25.48	0.00	Paid	Y 12/17/2025
		REIMBURSE-MILEAGE 11/25		25.48			
001 0000020648	ARCHIE'S SWEETS BASIC CAKE POPS (85) 001-200-201-48710	12/17/2025 dherrera	12/17/2025	233.75	0.00	Paid	Y 12/17/2025
		BASIC CAKE POPS (85)		233.75			
5901503 0000020610	ARTHUR J. GALLAGHER RISK PREMIUMS-CY2026 001-350-351-43301 020-700-704-43300 020-700-704-43301 020-700-706-43300 001-350-351-43301	12/11/2025 kdahlstrand	12/17/2025	219,246.00	0.00	Paid	Y 12/12/2025
		PREMIUMS-CY2026		202,339.24			
		PREMIUMS-CY2026		5,782.05			
		PREMIUMS-CY2026		2,671.33			
		PREMIUMS-CY2026		5,782.05			
		PREMIUMS-CY2026		2,671.33			
DEC25A 0000020644	COMCAST SERV/POLICE DEPT 001-350-351-43400	12/06/2025 dherrera	12/17/2025	208.45	0.00	Paid	Y 12/16/2025
		SERV/POLICE DEPT		208.45			
DEC25B 0000020645	COMCAST SERV/POLICE DEPT 001-350-351-43400	12/08/2025 dherrera	12/17/2025	136.91	0.00	Paid	Y 12/16/2025
		SERV/POLICE DEPT		136.91			
121725 0000020652	DIANA HERRERA HALLOWEEN DECORATIONS FINANCE 2025 001-200-201-48710	10/26/2025 dherrera	12/17/2025	39.45	0.00	Paid	Y 12/17/2025
		HALLOWEEN DECORATIONS FINANCE 2025		39.45			

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
9-056-32469 0000020640	FEDEX SHIPPING-CD 001-350-351-44600	11/05/2025 dherrera SHIPPING-CD	12/17/2025	83.70 83.70	0.00	Paid	Y 12/16/2025
9-064-93223 0000020642	FEDEX SHIPPING-PW 020-700-704-44600 020-700-706-44600	11/12/2025 dherrera SHIPPING-PW SHIPPING-PW	12/17/2025	86.90 43.45 43.45	0.00	Paid	Y 12/16/2025
9-072-71975 0000020643	FEDEX SHIPPING-CD 001-350-351-44600	11/19/2025 dherrera SHIPPING-CD	12/17/2025	23.04 23.04	0.00	Paid	Y 12/16/2025
121925 0000020682	FIFTH THIRD BANK EE POL BENEVOLENT FUND CONTRIB-DEC 2025 001-000-000-21905	12/18/2025 dherrera EE POL BENEVOLENT FUND CONTRIB-DEC 2025	12/19/2025	162.00 162.00	0.00	Paid	Y 12/19/2025
104104 0000020616	ILLINOIS PUBLIC RISK FUND WORKERS' COMPENSATION-01/26 001-350-351-43302 020-700-704-43302 001-350-351-43302	11/20/2025 kdahlstrand WORKERS' COMPENSATION-01/26 WORKERS' COMPENSATION-01/26 WORKERS' COMPENSATION-01/26	12/17/2025	31,197.00 24,957.60 3,119.70 3,119.70	0.00	Paid	Y 12/15/2025
121725 0000020591	KASSANDRA HERNANDEZ-GALVAN REIMBURSE-MILEAGE/MEAL,VUEWORKS 001-700-701-44400 020-700-704-44400 020-700-706-44400 001-700-701-44400	12/10/2025 dherrera REIMBURSE-MILEAGE/MEAL,VUEWORKS CONF, REIMBURSE-MILEAGE/MEAL,VUEWORKS CONF, REIMBURSE-MILEAGE/MEAL,VUEWORKS CONF, REIMBURSE-MILEAGE/MEAL,VUEWORKS CONF, 11/11-11/15,ORLANDO	12/17/2025	67.49 33.75 16.87 16.87 0.00	0.00	Paid	Y 12/11/2025
121925 0000020681	METROPOLITAN ALLIANCE OF MAP UNION DUES-DEC 2025 001-000-000-22101	12/18/2025 dherrera MAP UNION DUES-DEC 2025	12/19/2025	1,175.00 1,175.00	0.00	Paid	Y 12/19/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE
 EXP CHECK RUN DATES 12/17/2025 - 12/19/2025
 POSTED PAID
 BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
5115012026 0000020680	NCPERS GROUP LIFE INS. JANUARY 2026 PREMIUM 001-000-000-22220	12/18/2025 dherrera JANUARY 2026 PREMIUM	12/19/2025	256.00 256.00	0.00	Paid	Y 12/19/2025
DEC25H 0000020646	NICOR GAS GAS/RAY ST LIFT 020-700-706-43800	12/08/2025 dherrera GAS/RAY ST LIFT	12/17/2025	60.50 60.50	0.00	Paid	Y 12/16/2025
DEC25 0000020653	NICOR GAS GAS/BOWER WELL 020-700-704-43800 020-700-706-43800	12/09/2025 dherrera GAS/BOWER WELL GAS/BOWER WELL	12/17/2025	202.11 101.06 101.05	0.00	Paid	Y 12/17/2025
DEC25A 0000020654	NICOR GAS GAS/FOX HOLLOW LIFT 020-700-706-43800	12/05/2025 dherrera GAS/FOX HOLLOW LIFT	12/17/2025	152.61 152.61	0.00	Paid	Y 12/17/2025
DEC25C 0000020655	NICOR GAS GAS/CANTERA 020-700-706-43800	12/09/2025 dherrera GAS/CANTERA	12/17/2025	167.59 167.59	0.00	Paid	Y 12/17/2025
DEC25D 0000020656	NICOR GAS GAS/CERNY PARK 001-700-702-43800	12/08/2025 dherrera GAS/CERNY PARK	12/17/2025	138.56 138.56	0.00	Paid	Y 12/17/2025
DEC25F 0000020657	NICOR GAS GAS/WELL #9 020-700-704-43800	12/09/2025 dherrera GAS/WELL #9	12/17/2025	259.83 259.83	0.00	Paid	Y 12/17/2025
DEC25G 0000020658	NICOR GAS GAS/WELL #12 020-700-704-43800	12/05/2025 dherrera GAS/WELL #12	12/17/2025	97.05 97.05	0.00	Paid	Y 12/17/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
DEC25I 0000020660	NICOR GAS GAS/WARREN AVE LIFT 020-700-706-43800	12/08/2025 dherrera GAS/WARREN AVE LIFT	12/17/2025	59.95 59.95	0.00	Paid	Y 12/17/2025
DEC25K 0000020661	NICOR GAS GAS/CITY HALL 001-700-701-43800	12/08/2025 dherrera GAS/CITY HALL	12/17/2025	565.64 565.64	0.00	Paid	Y 12/17/2025
DEC25L 0000020662	NICOR GAS GAS/POLICE DEPT 001-700-701-43800	12/08/2025 dherrera GAS/POLICE DEPT	12/17/2025	775.48 775.48	0.00	Paid	Y 12/17/2025
DEC25M 0000020663	NICOR GAS GAS/MUSEUM 001-700-702-48800	12/08/2025 dherrera GAS/MUSEUM	12/17/2025	75.51 75.51	0.00	Paid	Y 12/17/2025
DEC25N 0000020664	NICOR GAS GAS/WELL #10 020-700-704-43800 020-700-706-43800	12/08/2025 dherrera GAS/WELL #10 GAS/WELL #10	12/17/2025	243.62 121.81 121.81	0.00	Paid	Y 12/17/2025
DEC25O 0000020667	NICOR GAS GAS/MUSEUM 001-700-702-48800	12/08/2025 dherrera GAS/MUSEUM	12/17/2025	142.88 142.88	0.00	Paid	Y 12/17/2025
DEC25P 0000020668	NICOR GAS GAS/PUBLIC GAS 001-700-701-43800	12/08/2025 dherrera GAS/PUBLIC GAS	12/17/2025	3,743.14 3,743.14	0.00	Paid	Y 12/17/2025
DEC25E 0000020683	NICOR GAS GAS/EMERALD GREEN LIFTS 020-700-706-43800	12/12/2025 dherrera GAS/EMERALD GREEN LIFTS	12/19/2025	58.09 58.09	0.00	Paid	Y 12/19/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
DEC25J 0000020684	NICOR GAS GAS/TAVERN 001-700-702-48800	12/09/2025 dherrera GAS/TAVERN	12/19/2025	129.82 129.82	0.00	Paid	Y 12/19/2025
88012 0000020620	PEERLESS NETWORK PHONE SERVICES 12/25 001-350-351-43400	12/15/2025 dherrera PHONE SERVICES 12/25	12/17/2025	1,459.37 1,459.37	0.00	Paid	Y 12/15/2025
20251217-1 0000020649	QUICKFIRE S'MORE BAR-IND WRAPPED (85) 001-200-201-48710	12/16/2025 dherrera S'MORE BAR-IND WRAPPED (85)	12/17/2025	255.00 255.00	0.00	Paid	Y 12/17/2025
D11/25-76 0000020669	SPEER FINANCIAL, INC. FY25 G.O. BOND DISCLOSURE SERVICES 104-100-150-45400	12/17/2025 kdahlstrand FY25 G.O. BOND DISCLOSURE SERVICES	12/17/2025	150.00 150.00	0.00	Paid	Y 12/17/2025
1012 0000020603	SRSD CONSULTING LLC SUPERVISOR PERFORMANCE MGMT TRNG 001-300-301-45400	11/17/2025 amorgan SUPERVISOR PERFORMANCE MGMT TRNG 11/25	12/17/2025	3,500.00 3,500.00	0.00	Paid	Y 12/12/2025
121725 0000020647	STATE OF ILLINOIS 2025 UNCLAIMED PROPERTY 001-000-000-22302 001-000-000-22309 001-000-000-22310 001-000-000-22409 001-100-000-34500 001-100-000-34550 020-000-000-26999	10/31/2025 kdahlstrand 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY 2025 UNCLAIMED PROPERTY	12/17/2025	4,592.23 1,804.16 1,950.00 21.61 300.00 75.00 25.00 416.46	0.00	Paid	Y 12/17/2025
33717 0000020630	THIRD MILLENNIUM UB RENDERING-MAILED 12/10/25 020-700-704-44700 020-700-706-44700	12/10/2025 dherrera UB RENDERING-MAILED 12/10/25 UB RENDERING-MAILED 12/10/25	12/17/2025	2,428.05 1,214.03 1,214.02	0.00	Paid	Y 12/15/2025

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
31223 0000020631	TWO BROTHERS TAP HOUSE, INC. COFFEE SUPPLIES (9), TEA (1) 001-350-351-47100 001-700-701-47200 020-700-704-47200 020-700-706-47200	12/05/2025 dherrera	12/17/2025	1,135.50 567.75 283.88 141.94 141.93	0.00	Paid	Y 12/15/2025
121925-1 0000020678	WARRENVILLE PARK DISTRICT FY 2026-FALL FEST 014-100-101-46810 014-100-101-46810 014-100-101-46810 014-100-101-46810	12/01/2025 dherrera	12/19/2025	12,306.95 7,190.00 4,080.00 520.95 516.00	0.00	Paid	Y 12/19/2025
121925-2 0000020679	WARRENVILLE PARK DISTRICT REIMBURSEMENT FOR FY 26 ART ON THE PRAIR dherrera 014-100-101-46810 014-100-101-46810 014-100-101-46810	10/27/2025	12/19/2025	18,006.10 5,420.70 7,715.07 4,870.33	0.00	Paid	Y 12/19/2025
# of Invoices: 40 # Due: 0 # of Credit Memos: 0 # Due: 0 Net of Invoices and Credit Memos:				Totals: 303,682.65 Totals: 0.00 303,682.65	0.00 0.00 0.00		
--- TOTALS BY FUND ---							
	001 GENERAL			251,292.15	0.00		
	014 HOTEL TAX			30,313.05	0.00		
	020 WATER/SEWER			21,927.45	0.00		
	104 TIF #4-SOUTHWEST/RT59 CORRIDOR			150.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000-000 ASSETS & LIABILITIES - ALL			6,085.23	0.00		
	100-000 REVENUES - ALL FUNDS			100.00	0.00		
	100-101 HOTEL TAX FUND - EXPENSES			30,313.05	0.00		
	100-150 TIF - EXPENSES			150.00	0.00		
	200-201 ELECTED OFFICIALS			528.20	0.00		
	300-301 ADMINISTRATION			3,500.00	0.00		
	350-351 CENTRAL SERVICES			235,581.04	0.00		
	400-401 FINANCE DEPARTMENT			25.48	0.00		

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 12/17/2025 - 12/19/2025

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	700-701 STREETS			5,401.89	0.00		
	700-702 PARKS & RECREATION			486.77	0.00		
	700-704 WATER - O & M			13,591.07	0.00		
	700-706 SEWER - O & M			7,919.92	0.00		

CITY OF WARRENVILLE
DETAIL COUNCIL REPORT
 INVOICES DUE ON/BEFORE 01/19/2026

IV. E.

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
000296		1929 AUTO DETAIL				\$1,900.00
10/23/2025	215	FALL SQUAD DETAILING X19, OCT 2025	1/19/2026	2026-01051	\$1,900.00	
001-500-501-41100		MAINTENANCE - EQUIPMENT		FALL SQUAD DETAILING X19, OCT 2025	\$1,900.00	
010355		59 CLEANERS CORP.				\$126.50
11/30/2025	16695	POLICE UNIFORM CLEANING, NOV 2025	1/19/2026	2026-00969	\$126.50	
001-500-501-47300		UNIFORMS		POLICE UNIFORM CLEANING, NOV 2025	\$126.50	
001212		ACCURATE REPRO INC				\$114.00
10/22/2025	0000217750	DIRECT PRINT 10 MIL COROPLAST SIGN (1) - POPUPS	1/19/2026	2026-01015	\$114.00	
001-600-601-48700	POPUP26	MISCELLANEOUS EXPENSE		COROPLAST SIGN (1) - POPUPS	\$114.00	
001239		AIRGAS USA, LLC				\$391.80
11/30/2025	5520771438	CYLINDER RENTAL REMAINDER OF FY26	1/19/2026	2026-00625	\$391.80	
001-700-701-44300		RENT EXPENSE		CYLINDER RENTAL REMAINDER OF FY26	\$195.90	
020-700-704-44300		RENT EXPENSE		CYLINDER RENTAL REMAINDER OF FY26	\$97.95	
020-700-706-44300		RENT EXPENSE		CYLINDER RENTAL REMAINDER OF FY26	\$97.95	
001246		ALARM DETECTION SYSTEM, INC.				\$163.83
12/7/2025	10672-1114	QRTRLY ALRM MONIT JAN-MAR 2026	1/19/2026	2026-00998	\$163.83	
001-700-702-48800		ALBRIGHT EXPENSES		QRTRLY ALRM MONIT JAN-MAR 2026	\$163.83	

CITY OF WARRENVILLE

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001270		AMERICAN LEGAL PUBLISHING CORP			\$3,645.71	
12/11/2025	47615	ANNUAL WEB HOSTING FEE 1/1/26-1/1/27	1/19/2026		\$500.00	
001-200-201-46800		CODIFICATION		ANNUAL WEB HOSTING FEE 1/1/26-1/1/27	\$500.00	
11/19/2025	46577	S-21 SUPPLEMENTAL CODE PAGES O2025-34 - O2025-54	1/19/2026		\$1,894.91	
001-200-201-46800		CODIFICATION		S-21 SUPPLEMENTAL CODE PAGES ORD 34 - 54	\$1,894.91	
12/22/2025	48018	S-22 SUPPLEMENTAL CODE PAGES, O2025-55 - O2025-58	1/19/2026		\$1,250.80	
001-200-201-46800		CODIFICATION		S-22 SUPPLEMENTAL CODE PAGES ORDS 55-58	\$1,250.80	
001265		AMPERAGE ELECTRICAL SUPPLY			\$548.40	
12/15/2025	6585-2327206	250WATT LIGHT BULBS(24)	1/19/2026	2026-01013	\$548.40	
001-700-701-44000		MAINTENANCE - STREET LIGHTS		250WATT LIGHT BULBS(24)	\$548.40	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001309		ATLAS BOBCAT LLC			\$5,599.07	
12/20/2025	K55023	MAINTENANCE BOBCAT SKIDSTEER #320	1/19/2026	2026-01030	\$615.74	
001-700-701-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE BOBCAT SKIDSTEER #320	\$307.86	
020-700-704-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE BOBCAT SKIDSTEER #320	\$153.94	
020-700-706-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE BOBCAT SKIDSTEER #320	\$153.94	
12/4/2025	Q58847	BOBCAT SNOW PLOW AND SNOW PLOW PARTS	1/19/2026	2026-00991	\$3,565.74	
002-700-710-49500		EQUIPMENT PURCHASE		BOBCAT SNOW PLOW	\$3,565.74	
001-700-701-41100		MAINTENANCE - EQUIPMENT		SNOW PLOW PARTS	\$0.00	
12/10/2025	HU1187	BOBCAT SNOW PLOW AND SNOW PLOW PARTS	1/19/2026	2026-00991	\$14.59	
002-700-710-49500		EQUIPMENT PURCHASE		BOBCAT SNOW PLOW	\$0.00	
001-700-701-41100		MAINTENANCE - EQUIPMENT		SNOW PLOW PARTS	\$14.59	
11/22/2025	K63302	MAINTENANCE AND REPAIR E35 EXCAVATOR 306	1/19/2026	2026-00992	\$1,403.00	
001-700-701-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE - EQUIPMENT	\$701.50	
020-700-704-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE - EQUIPMENT	\$350.75	
020-700-706-41100		MAINTENANCE - EQUIPMENT		MAINTENANCE - EQUIPMENT	\$350.75	
001351		BATTERIES PLUS HOLDING CORP			\$135.70	
12/11/2025	P87954947	PEDESTRIAN CROSSING SIGN BATTERIES(4)	1/19/2026	2026-01004	\$91.80	
013-700-709-44010		MAINTENANCE - STREET SIGNS		PEDESTRIAN CROSSING SIGN BATTERIES(4)	\$91.80	
12/18/2025	P88168751	BATTERY REPALCEMENT AT FOX HOLLOW LIFT STATION	1/19/2026	2026-01046	\$43.90	
020-700-706-41100		MAINTENANCE - EQUIPMENT		BATTERY REPLCMNT FOX HOLLOW LIFT STATION	\$43.90	

CITY OF WARRENVILLE

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001402		BONNELL INDUSTRIES, INC.			\$6,000.00	
12/13/2025	0224789-IN	TAILGATE REPLACEMENT TRUCK #106	1/19/2026	2026-01008	\$6,000.00	
002-700-710-49500		EQUIPMENT PURCHASE		TAILGATE REPLACEMENT TRUCK #106	\$3,000.00	
020-700-706-49500		EQUIPMENT PURCHASE		TAILGATE REPLACEMENT TRUCK #106	\$1,500.00	
020-700-707-49500		EQUIPMENT PURCHASE		TAILGATE REPLACEMENT TRUCK #106	\$1,500.00	
001465		CASE LOTS, INC.			\$1,065.60	
12/19/2025	5405	PAPER PRODUCTS - JANITORIAL SUPPLIES ALL BLDGS: TOWELS 24 CASES	1/19/2026	2026-00003	\$1,065.60	
001-350-351-47100		OFFICE SUPPLIES		BOUNTY ROLL TOWELS-24 CS	\$1,065.60	
001524		CINTAS CORPORATION NO. 2			\$2,363.45	
12/15/2025	0F94773079	FIRE EXTINGUISHER INSP ANNL-PD	1/19/2026	2026-01018	\$532.35	
001-700-703-41000		MAINTENANCE - BUILDING		FIRE EXTINGUISHER INSP ANNL-PD	\$532.35	
12/15/2025	0F94773078	FIRE EXTINGUISHER INSP ANNL-CH	1/19/2026	2026-01025	\$1,831.10	
001-700-703-41000		MAINTENANCE - BUILDING		FIRE EXTINGUISHER INSP ANNL-CH	\$1,831.10	
010651		COUNTRYSIDE BARNS INC			\$3,220.00	
9/16/2025	11278	POP UP SHOP SHEDS	1/19/2026	2026-00620	\$3,220.00	
001-600-601-48700	POPUP26	MISCELLANEOUS EXPENSE		POP UP SHOPS CHANGE ORDER	\$3,220.00	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001639		DAILY HERALD			\$427.80	
12/23/2025	359323	DAILY HERALD LEGAL NOTICES 12-4-25 (4)	1/19/2026	2026-01006	\$427.80	
001-600-601-44700		PRINTING/PUBLISHING		DAILY HERALD LEGAL NOTICES 12-4-25 (4)	\$427.80	
001665		DELL MARKETING L.P.			\$18,629.28	
12/1/2025	10850245801	MICROSOFT ANNUAL TRUE UP 2025	1/19/2026		\$18,629.28	
001-350-351-41103		MAINTENANCE - SOFTWARE		MICROSOFT ANNUAL TRUE UP 2025	\$18,629.28	
001674		DEUTSCH'S TRUCK REPAIR			\$13,402.23	
11/5/2025	78930	TRUCK 104,105,109 MAINTENANCE AND REPAIR	1/19/2026	2026-01009	\$6,128.82	
001-700-701-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$3,064.41	
020-700-704-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$1,532.20	
020-700-706-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$1,532.21	
11/18/2025	78989	TRUCK 104,105,109 MAINTENANCE AND REPAIR	1/19/2026	2026-01009	\$2,277.78	
001-700-701-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$2,277.78	
020-700-704-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$0.00	
020-700-706-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$0.00	
11/20/2025	79007	TRUCK 104,105,109 MAINTENANCE AND REPAIR	1/19/2026	2026-01009	\$2,687.56	
001-700-701-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$1,343.77	
020-700-704-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$671.90	
020-700-706-41110		MAINTENANCE - AUTOS		TRUCK 104,105,109 MAINTENANCE AND REPAIR	\$671.89	
12/3/2025	79046	MAINTENANCE AND REPAIR TRUCK #126	1/19/2026	2026-01033	\$2,308.07	
001-700-701-41110		MAINTENANCE - AUTOS		MAINTENANCE AND REPAIR TRUCK #126	\$2,308.07	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001724		DUPAGE CTY RECORDER OF DEEDS			\$385.00	
12/19/2025	40688706	RECORDING OF ORDINANCE O2025-53	1/19/2026	2026-01028	\$91.00	
001-600-601-45000		RECORDING FEES		RECORDING OF ORDINANCE O2025-53	\$91.00	
12/19/2025	40688747	RECORD ORDINANCES AND LANDSCAPE COVENANT	1/19/2026	2026-01029	\$294.00	
001-600-601-45000		RECORDING FEES		RECORD ORDINANCES AND LANDSCAPE COVENANT	\$294.00	
001774		ELMHURST OCCUPATIONAL HEALTH			\$121.00	
11/30/2025	00209564-00	PRE-EMPLOYMENT MEDICAL EXAM-EHLERT	1/19/2026		\$121.00	
001-300-301-45450		RECRUITMENT EXPENSES		PRE-EMPLOYMENT MEDICAL EXAM-EHLERT	\$121.00	
001791		ENGINEERING ENTERPRISES, INC.			\$10,886.50	
12/19/2025	85632	SANITARY SEWER FLOW MONITORING OF NEW DEVELOPMENTS	1/19/2026	2026-01045	\$923.00	
020-700-707-45300		ENGINEERING		SANITARY SEWER FLOW MONITORING OF NEW DE	\$923.00	
12/19/2025	85629	TIF 4 -CONTRACT C - ELEVATED WATER STORAGE TANK (500,000 GALLON	1/19/2026	2026-01042	\$9,664.00	
104-100-150-45300		ENGINEERING		TIF 4 - CONTRACT C - ELEVATED WATER STOR	\$9,664.00	
12/19/2025	85631	WATER DISTRIBUTION SYSTEM MODEL UPDATE	1/19/2026	2026-01043	\$299.50	
020-700-705-45300		ENGINEERING		WATER DISTRIBUTION SYSTEM MODEL UPDATE	\$299.50	

CITY OF WARRENVILLE

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001794		ENGINEERING RESOURCE ASSOCIATE			\$13,583.19	
12/26/2025	W2500700.11	FY 2026 BRIDGE INSPECTIONS	1/19/2026	2026-00031	\$450.00	
002-700-710-45300		ENGINEERING		FY 2026 SPECIAL BRIDGE INSPECTIONS	\$450.00	
002-700-710-45300		ENGINEERING		FY 2026 ROUTINE BRIDGE INSPECTION	\$0.00	
002-700-710-45300		ENGINEERING		SERVICES THRU 11/30/25	\$0.00	
12/8/2025	17062200.41	INSPECTIONS THROUGH 11/30/2025	1/19/2026	2026-00167	\$2,623.18	
001-600-601-45300		ENGINEERING		INSPECTIONS THROUGH 11/30/2025	\$2,623.18	
12/12/2025	13010400.74	WETLAND REVIEW THROUGH 11/30/2025	1/19/2026	2026-00167	\$430.01	
001-600-601-45300		ENGINEERING		WETLAND REVIEW THROUGH 11/30/2025	\$430.01	
12/19/2025	W2522900.07	2025 ROAD PROGRAM CONSTRUCTION ENGINEERING CONTRACT APPROV	1/19/2026	2026-00238	\$10,080.00	
002-700-710-45300		ENGINEERING		ENGINEERING	\$10,080.00	
001873		FOX VALLEY FIRE & SAFETY CO.			\$2,207.50	
12/15/2025	IN00824586	ANNL INSP FIRE ALRM SYS-PW	1/19/2026	2026-01034	\$503.00	
001-700-703-41000		MAINTENANCE - BUILDING		ANNL INSP FIRE ALRM SYS-PW	\$503.00	
12/1/2025	IN00820225	ANNL INSP FIRE ALRM SYS-MUSEUM	1/19/2026	2026-00999	\$338.00	
001-700-702-48800		ALBRIGHT EXPENSES		ANNL INSP FIRE ALRM SYS-MUSEUM	\$338.00	
12/1/2025	IN00820169	ANNL INSP FIRE ALRM SYS-CH	1/19/2026	2026-01000	\$473.00	
001-700-703-41000		MAINTENANCE - BUILDING		ANNL INSP FIRE ALRM SYS-CH	\$473.00	
12/1/2025	IN00820200	ANNL INSP FIRE ALRM SYS-PD	1/19/2026	2026-01001	\$578.00	
001-700-703-41000		MAINTENANCE - BUILDING		ANNL INSP FIRE ALRM SYS-PD	\$578.00	
11/25/2025	IN00819482	FIRE ALARM MAINTENANCE-MUSEUM	1/19/2026	2026-00989	\$315.50	
001-700-702-48800		ALBRIGHT EXPENSES		FIRE ALARM MAINTENANCE-MUSEUM	\$315.50	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
001890		FULTON SIREN SERVICES			\$1,107.42	
12/15/2025	3102	SIREN SERVICE-JOB# S-WAR251203	1/19/2026	2026-01020	\$664.41	
001-500-502-41100		MAINTENANCE - EQUIPMENT		SIREN SERVICE-JOB# S-WAR251203	\$664.41	
9/5/2025	3013	SIREN MONITORING 9/2025 - 8/2026	1/19/2026	2026-01050	\$443.01	
001-500-502-41100		MAINTENANCE - EQUIPMENT		SIREN MONITORING 9/2025 - 8/2026	\$443.01	
001903		GASVODA & ASSOCIATES, INC.			\$4,647.87	
12/17/2025	INV25NTH0108	DAY TANKS FOR WELL 9	1/19/2026	2026-01047	\$4,647.87	
020-700-704-41100		MAINTENANCE - EQUIPMENT		DAY TANKS FOR WELL 9	\$4,647.87	
001914		GENEVA CONSTRUCTION COMPANY			\$9,550.14	
12/22/2025	20250495	STREET PATCHING AND DRIVEWAY REPAIR	1/19/2026	2026-01032	\$9,550.14	
002-700-710-49476		ROAD PROJECTS		DRIVEWAY REPAIR	\$4,775.07	
020-700-704-41400		MAINTENANCE - UTILITY SYSTEM		STREET PATCHING	\$4,775.07	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME			VENDOR TOTAL	
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION				AMOUNT
001949		GRAINGER, INC				\$984.30
12/17/2025	9747520204	BALL BEARINGS (2)	1/19/2026	2026-01036		\$90.34
001-700-703-41000		MAINTENANCE - BUILDING			HVAC EQUIPMENT AND PARTS	\$90.34
12/15/2025	9743088842	HVAC PARTS-SENSOR (2), SWITCH (1), AIR FILTERS (24)	1/19/2026	2026-01023		\$313.50
001-700-703-41000		MAINTENANCE - BUILDING			HVAC EQUIPMENT AND PARTS	\$313.50
12/15/2025	9742854988	HVAC PART-NTRL GAS HORIZONTAL MNT PILOT KIT (1)	1/19/2026	2026-01024		\$307.28
001-700-703-41000		MAINTENANCE - BUILDING			HVAC EQUIPMENT AND PARTS	\$307.28
12/11/2025	9739187939	WELL 9 CL2 PIPING-SOCKET (2),PIPE (1)	1/19/2026	2026-01012		\$27.10
020-700-704-47700		CHLORINATION SUPPLIES			WELL 9 CL2 PIPING	\$27.10
12/11/2025	9739187921	WELL 9 CL2 PIPING-PIPE CEMENT (1), COUPLING (2), TEE (1)	1/19/2026	2026-01011		\$74.84
020-700-704-47700		CHLORINATION SUPPLIES			WELL 9 CL2 PIPING	\$74.84
12/2/2025	9729165036	SAFETY GLASSES (12)	1/19/2026	2026-00995		\$171.24
001-700-703-41000		MAINTENANCE - BUILDING			PERSONAL PROTECTIVE EQUIPMENT (PPE)	\$171.24
001979		HAWKINS, INC				\$6,468.85
12/12/2025	7280350	WATER TREATMENT CHEMICALS FOR THE WELLS	1/19/2026	2026-01010		\$6,468.85
020-700-704-47700		CHLORINATION SUPPLIES			WATER TREATMENT CHEMICALS FOR THE WELLS	\$6,393.85
020-700-704-47700		CHLORINATION SUPPLIES			FREIGHT	\$75.00
010424		HIGH STAR TRAFFIC				\$123.50
12/11/2025	17871	WEIGHT LIMIT SIGN 6 TON(1)	1/19/2026	2026-00996		\$65.40
013-700-709-44010		MAINTENANCE - STREET SIGNS			WEIGHT LIMIT SIGN 6 TON(1)	\$65.40
12/11/2025	17869	WESTBURY CT SIGN (1)	1/19/2026	2026-00997		\$58.10
013-700-709-44010		MAINTENANCE - STREET SIGNS			WESTBURY CT SIGN (1)	\$58.10

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
002003		HOGAN PLUMBING INC.			\$490.00	
11/18/2025	19684	SEWER CAMERA - RODDING-MUSEUM	1/19/2026	2026-00987	\$490.00	
001-700-702-48800		ALBRIGHT EXPENSES		SEWER CAMERA - RODDING-MUSEUM	\$490.00	
002008		HOLSTEIN'S GARAGE			\$202.00	
10/31/2025	3764	SAFETY LANE UNITS 404 105 128	1/19/2026	2026-00993	\$157.00	
001-700-701-41110		MAINTENANCE - AUTOS		SAFETY LANE UNITS 404 105 128	\$157.00	
9/30/2025	3725	SAFETY LANE UNIT 124	1/19/2026	2026-00993	\$45.00	
001-700-701-41110		MAINTENANCE - AUTOS		SAFETY LANE UNIT 124	\$45.00	
002059		IL DEPT OF TRANSPORTATION			\$1,823.40	
12/2/2025	67434	CITY SHARE OF STATE TRAFFIC SIGNALS	1/19/2026	2026-01014	\$911.70	
013-700-709-44000		MAINTENANCE - STREET LIGHTS		CITY SHARE OF IDOT TRAFFIC SIGNALS	\$911.70	
12/6/2025	67738	CITY SHARE OF STATE TRAFFIC SIGNALS	1/19/2026	2026-01014	\$911.70	
013-700-709-44000		MAINTENANCE - STREET LIGHTS		CITY SHARE OF IDOT TRAFFIC SIGNALS	\$911.70	
002084		ILLINI POWER PRODUCTS			\$14,670.77	
12/22/2025	0578828-IN	REPLACED TRANSFER SWITCH CONTROLLER-PW	1/19/2026	2026-00663	\$14,670.77	
001-700-703-41000		MAINTENANCE - BUILDING		REPLACED TRANSFER SWITCH CONTROLLER-PW	\$14,670.77	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
002061		ILLINOIS LEAP			\$75.00	
12/9/2025	2026	SCHWARTING, 2026 MEMBERSHIP RENEWAL	1/19/2026	2026-00962	\$75.00	
001-500-501-46900		DUES, SUBSCRIPTIONS & BOOKS		SCHWARTING, 2026 MEMBERSHIP RENEWAL	\$75.00	
002176		J.P. COOKE COMPANY			\$115.85	
12/16/2025	910585	DOG TAGS 2026	1/19/2026		\$115.85	
001-400-401-47200		OTHER SUPPLIES		DOG TAGS 2026	\$115.85	
002212		KIMLEY-HORN AND ASSOC. INC.			\$22,500.00	
11/30/2025	268034007-1125	CITYWIDE TRAFFIC STUDY AND TRAFFIC CALMING TOOLKIT APPROVED BY	1/19/2026	2026-00937	\$22,500.00	
001-700-701-45300		ENGINEERING		TRAFFIC STUDY & TRAFFIC CALM. TOOLKIT	\$22,500.00	
002261		LANGUAGE TESTING INTERNATIONAL			\$441.00	
12/9/2025	L104355-IN	LANGUAGE TESTING SERVICE (7)	1/19/2026		\$441.00	
001-350-351-45400		OTHER PROFESSIONAL SERVICES		LANGUAGE TESTING SERVICE (7)	\$441.00	
001220		M&B ENTERPRISES & VENTURES II			\$3,958.79	
12/5/2025	55888	OFFICIALS AND EMPLOYEES APPAREL (82)	1/19/2026	2026-01017	\$3,958.79	
014-100-101-48735		CITY PROJECTS		OFFICIALS AND EMPLOYEES APPAREL	\$3,958.79	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
002326		MAZIK GLOBAL			\$800.00	
11/18/2025	043212	DATAVERSE DATABASE CAPACITY-10/13-11/12/25 (FINAL)	1/19/2026		\$800.00	
001-350-351-41103		MAINTENANCE - SOFTWARE		DATAVERSE DB CAPCTY-10/13-11/12/25 FINAL	\$800.00	
002330		MCMMASTER-CARR			\$378.57	
12/11/2025	56730487	SHOP TOOLS - BOLTS (2), C CLAMPS (6)	1/19/2026	2026-01019	\$378.57	
001-700-703-47200		OTHER SUPPLIES		SMALL HAND TOOLS (POWERED & NON-POWERED)	\$378.57	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME			VENDOR TOTAL	
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
002355		MENARDS - NAPERVILLE				\$680.16
12/16/2025	87952	TORCH(1), STRIKER(1), 27GAL TOTE(1), WATERPROOF BOX(1)	1/19/2026	2026-01031		\$83.81
001-700-701-47220		SMALL TOOLS TORCH(1)				\$57.98
001-700-701-47220		SMALL TOOLS STRIKER(1)				\$2.99
001-200-201-48700		MISCELLANEOUS EXPENSE 27GAL TOTE(1)				\$8.85
001-200-201-48700		MISCELLANEOUS EXPENSE WATERPROOF BOX(1)				\$13.99
12/3/2025	87388	CONDUIT FOR SCADA WIRING AT WELLS-VARIOUS	1/19/2026	2026-01016		\$157.46
020-700-704-41000		MAINTENANCE - BUILDING CONDUIT FOR SCADA WIRING AT WELLS				\$157.46
12/8/2025	87606	MAILBOX REPAIRS(9) GLOVES(4)	1/19/2026	2026-01005		\$371.94
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$4.98
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$6.38
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$31.84
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$29.97
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$17.94
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$8.97
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$22.50
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$132.96
001-700-701-41200		MAINTENANCE - STREETS MAILBOX REPAIRS(9)				\$31.44
001-700-701-47220		SMALL TOOLS GLOVES(4)				\$19.99
001-700-701-47220		SMALL TOOLS GLOVES(4)				\$24.99
001-700-701-47220		SMALL TOOLS GLOVES(4)				\$19.99
001-700-701-47220		SMALL TOOLS GLOVES(4)				\$19.99
12/23/2025	88259	SMALL TOOLS-OUTDOOR WALL LIGHT (2),SCREWDRIVER SET (1)	1/19/2026	2026-01041		\$66.95
020-700-704-47220		SMALL TOOLS SMALL TOOLS -TK				\$66.95

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME			VENDOR TOTAL	
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION				AMOUNT
002365		METROPOLITAN INDUSTRIES				\$1,015.00
12/15/2025	INV079805	SCADA LIFT STATIONS AND WELLS	1/19/2026	2026-01038		\$1,015.00
020-700-704-42700		MAINTENANCE - COMMUNICATIONS			SCADA LIFT STATIONS AND WELLS	\$130.00
020-700-704-42700		MAINTENANCE - COMMUNICATIONS			SCADA LIFT STATIONS AND WELLS	\$300.00
020-700-704-42700		MAINTENANCE - COMMUNICATIONS			SCADA LIFT STATIONS AND WELLS	\$45.00
020-700-706-42700		MAINTENANCE - COMMUNICATIONS			SCADA LIFT STATIONS AND WELLS	\$540.00
002388		MIDWEST POWER INDUSTRY, INC.				\$2,449.49
12/23/2025	2548	PORTABLE GENERATOR FOR LIFT STATION	1/19/2026	2026-01037		\$330.00
020-700-706-41100		MAINTENANCE - EQUIPMENT			PORTABLE GENERATOR FOR LIFT STATION	\$330.00
12/3/2025	2477	WELL 12 GENERATOR REPAIRS	1/19/2026	2026-00988		\$2,119.49
020-700-706-41100		MAINTENANCE - EQUIPMENT			WELL 12 GENERATOR REPAIRS	\$2,119.49
002478		NORTH EAST MULTI-REGIONAL				\$50.00
11/13/2025	392824	BOREL, PRACTICAL PATROL RIFLE TRNG, 11/4/25	1/19/2026	2026-00963		\$50.00
001-500-501-44400		TRAVEL, TRAINING & MEETINGS			BOREL, PRACTICAL PATROL RIFLE TRNG, NOV	\$50.00
002491		NPELRA				\$230.00
1/1/2026	20559	ACA STATE & NATL MEMBERSHIP RENEWAL 2026	1/19/2026			\$230.00
001-300-301-46900		DUES, SUBSCRIPTIONS & BOOKS			ACA STATE & NATL MEMBERSHIP RENEWAL 2026	\$230.00

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
002513		ORBIS SOLUTIONS INC			\$15,140.00	
12/1/2025	5578945	MONTHLY IT SUPPORT 12/25	1/19/2026		\$15,140.00	
001-350-351-41100		MAINTENANCE - EQUIPMENT	MONTHLY IT SUPPORT 12/25		\$15,140.00	
010657		PEERLESS ENTERPRISES LLC			\$9,632.31	
12/9/2025	143214	FENCE REAPIRS AT WELLS AND LIFT STATIONS	1/19/2026	2026-01039	\$9,632.31	
020-700-704-41000		MAINTENANCE - BUILDING	FENCE REAPIRS AT WELLS AND LIFT STATIONS		\$4,816.16	
020-700-706-41000		MAINTENANCE - BUILDING	FENCE REAPIRS AT WELLS AND LIFT STATIONS		\$4,816.15	
010112		RADIATOR EXPRESS & AUTO REPAIR			\$680.59	
12/5/2025	32504	SQUAD 217 (PER VIN), OIL CHANGE	1/19/2026	2026-00978	\$59.49	
001-500-501-41110		MAINTENANCE - AUTOS	SQUAD 217 (PER VIN), OIL CHANGE		\$59.49	
12/5/2025	32502	DET. SQUAD 206, WIPER BLADES	1/19/2026	2026-00979	\$38.98	
001-500-501-41110		MAINTENANCE - AUTOS	DET. SQUAD 206, WIPER BLADES		\$38.98	
11/24/2025	32449	SQUAD 201, AWD SUSPENSION REPAIR, 11/24/25	1/19/2026	2026-00965	\$361.16	
001-500-501-41110		MAINTENANCE - AUTOS	SQUAD 201, AWD SUSPENSION REPAIR, NOV		\$361.16	
12/2/2025	32473	SQUAD 219, TIRE PRESSURE SENSOR REPAIR, 12/2/25	1/19/2026	2026-00966	\$181.98	
001-500-501-41110		MAINTENANCE - AUTOS	SQUAD 219, TIRE PRESSURE SENSOR REPAIR		\$181.98	
12/2/2025	32475	SQUAD 202, WIPER BLADES	1/19/2026	2026-00967	\$38.98	
001-500-501-41110		MAINTENANCE - AUTOS	SQUAD 202, WIPER BLADES		\$38.98	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
010124		RANDALL PRESSURE SYSTEMS, INC.			\$7.86	
11/3/2025	02807631	HYDRALIC FITTINGS TRUCK #120	1/19/2026	2026-01007	\$7.86	
001-700-701-41110		MAINTENANCE - AUTOS			\$7.86	
010129		RAY O'HERRON CO., INC.			\$2,038.55	
12/2/2025	2448144	OPTIC-READY GLOCK GUNS X2 BOREL/SEEMAN	1/19/2026	2026-00970	\$1,464.00	
001-500-501-49500		EQUIPMENT PURCHASE			\$1,464.00	
12/4/2025	2448659	DOWNEY, BACKO'D UNIIFORM ITEMS REC'D FROM 11/05/25	1/19/2026	2026-00975	\$297.58	
001-500-501-47300		UNIFORMS			\$297.58	
12/4/2025	2448662	TUFANO, BACKO'D UNIFORM ITEMS REC'D FROM 10/22/25	1/19/2026	2026-00976	\$197.98	
001-500-501-47300		UNIFORMS			\$197.98	
12/4/2025	2448668	LAW, BACKO'D UNIFORM ITEMS REC'D FROM 10/22/25	1/19/2026	2026-00977	\$78.99	
001-500-501-47300		UNIFORMS			\$78.99	
010179		ROBBINS SCHWARTZ			\$240.00	
11/25/2025	1031688	ADJUDICATION SERVICES, OCT 2025	1/19/2026	2026-00964	\$240.00	
001-500-501-45402		PROFESSIONAL ADJUDICATION FEES			\$240.00	
010190		RUSSO'S POWER EQUIPMENT INC.			\$70.91	
11/5/2025	SPI21329739	GLOVES PVC ORANGE(8) SAFETY GLASSES(1)	1/19/2026	2026-01003	\$70.91	
001-700-701-47220		SMALL TOOLS			\$51.92	
001-700-701-47220		SMALL TOOLS			\$18.99	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
010708		SRSD CONSULTING LLC			\$3,500.00	
12/4/2025	1013	SUPERVISOR PERFORMANCE MGMT TRNG 12/25	1/19/2026		\$3,500.00	
001-300-301-45400		OTHER PROFESSIONAL SERVICES		SUPERVISOR PERFORMANCE MGMT TRNG 12/25	\$3,500.00	
010314		STEINER ELECTRIC COMPANY			\$1,028.71	
12/10/2025	S007885700.001	STREET LIGHT REPAIR SUPPLIES(8), KLEIN PLIERS(1)	1/19/2026	2026-00990	\$1,028.71	
001-700-701-44000		MAINTENANCE - STREET LIGHTS		STREET LIGHT REPAIR SUPPLIES(8)	\$986.90	
001-700-701-47220		SMALL TOOLS		KLEIN PLIERS(1)	\$41.81	
010337		SUBURBAN ELEVATOR COMPANY			\$1,120.93	
1/1/2025	4607335987	QRTLTY ELEVATOR MAINT-PD 01/26-03/26	1/19/2026	2026-01048	\$568.74	
001-700-703-41000		MAINTENANCE - BUILDING		QRTLTY ELEVATOR MAINT-PD 01/26-03/26	\$568.74	
1/1/2025	4607337240	QRTLTY ELEVATOR MAINT-CH 01/26-03/26	1/19/2026	2026-01049	\$552.19	
001-700-703-41000		MAINTENANCE - BUILDING		QRTLTY ELEVATOR MAINT-CH 01/26-03/26	\$552.19	
010203		THE SAINT FRANCIS GROUP			\$300.00	
11/30/2025	91158	ANIMAL CREMATION SERVICE, 11/14/25	1/19/2026	2026-00968	\$300.00	
001-500-501-42900		ANIMAL CONTROL		ANIMAL CREMATION SERVICE, 11/14/25	\$300.00	

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 01/19/2026

VENDOR CODE		VENDOR NAME				VENDOR TOTAL
INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	DUE DATE	PO NUMBER	INVOICE TOTAL	
GL DISTRIBUTION	GL DESCRIPTION	DESCRIPTION			AMOUNT	
010393		THOMPSON ELEVATOR INSPECT SERV			\$572.00	
12/18/2025	25-2621	ELEVATOR INSPECTIONS (12)	1/19/2026	2026-00482	\$572.00	
001-600-601-45405		ELEVATOR INSPECTIONS	ELEVATOR INSPECTIONS (12)		\$572.00	
010543		WATER PRODUCTS COMPANY			\$2,263.50	
12/3/2025	0333112	WATER VALVE KEY (1)	1/19/2026	2026-01040	\$68.50	
020-700-704-47220		SMALL TOOLS	WATER VALVE KEY		\$68.50	
12/26/2025	0333381	CERNY PARK DRY WELL REPAIRS-8" FLANGED GATE VALVE (1)	1/19/2026	2026-01052	\$2,195.00	
001-700-701-41200		MAINTENANCE - STREETS	CERNY PARK DRY WELL REPAIRS		\$2,195.00	
010612		YOUNGREN'S INC.			\$3,162.20	
12/19/2025	196496	HVAC-MOTOR REPLACEMENT RTU-CH	1/19/2026	2026-01035	\$2,946.20	
001-700-703-41000		MAINTENANCE - BUILDING	HVAC EQUIPMENT AND PARTS		\$2,946.20	
12/9/2025	196298	REPLACE GAS VALVE RTU-PW	1/19/2026	2026-01002	\$216.00	
001-700-703-41000		MAINTENANCE - BUILDING	HVAC EQUIPMENT AND PARTS		\$216.00	

of Invoices: 100

Total: \$197,436.23

**WIRE TRANSFER REPORT
FOR
December-2025**

WIRE DATE	WIRE FROM FINANCIAL INSTITUTION	FROM FUND	ACCOUNT NAME	WIRE AMOUNT	WIRE RECIPIENT FINANCIAL INSTITUTION	RECIPIENT FUND (IF CITY FUND)	RECIPIENT ACCOUNT NAME (IF CITY FUND)	REASON FOR TRANSFER
12/01/2025	Illinois Funds	Water & Sewer Fund	E-Pay	\$ 360,227.54	Chase	General	Concentration	Clear Interfund and Cashflow
12/01/2025	Illinois Funds	General	General Corporate	\$ 650,000.00	Chase	General	Concentration	For Cashflow
12/02/2025	Chase	General	Concentration	\$ 896,220.66	Fifth Third Bank	General	Disbursements Clearing	AP FOR 12/02/25
12/05/2025	Chase	General	Concentration	\$ 14,002.36	BMO/Harris	Police Pension	Warrenville Police Pension Fund	Employee Police Pension Contributions Withheld For Pay Date 12/05/25
12/10/2025	Illinois Funds	General	General Corporate	\$ 350,000.00	Chase	General	Concentration	For Cashflow
12/10/2025	Chase	General	Concentration	\$ 206,434.21	Fifth Third Bank	General	Disbursements Clearing	AP FOR 12/03/25 & 12/10/25
12/11/2025	Chase	TIF#4	Concentration	\$ 613,600.00	Amalgamated Bank			12/15/25 Debt Service P&I
12/16/2025	Fifth Third	Water and Sewer Fund	Water & Waste	\$ 271,316.18	Fifth Third Bank	General	Disbursements Clearing	12/16/25 AP and Partial Interfund Clearing
12/18/2025	Illinois Funds	General	General Corporate	\$ 600,000.00	Chase	General	Concentration	For Cashflow
12/18/2025	Chase	General	Concentration	\$ 271,588.69	Fifth Third Bank	General	Disbursements Clearing	AP FOR 12/17/25
12/19/2025	Chase	General	Concentration	\$ 14,749.90	BMO/Harris	Police Pension	Warrenville Police Pension Fund	Employee Police Pension Contributions Withheld For Pay Date 12/19/25
12/29/2025	Illinois Funds	General	General Corporate	\$ 350,000.00	Chase	General	Concentration	For Cashflow

TOTAL TRANSFERS	\$ 4,598,139.54
------------------------	------------------------

CITY OF WARRENVILLE
CITY COUNCIL

Minutes of Regular Meeting
Held on Monday December 15, 2025
At Warrenville City Hall
28W701 Stafford Place

I. OPENING CEREMONIES

A. Call to Order

Mayor Johnson called the meeting to order at 7:00 p.m.

B. Roll Call

Physically Present: Mayor Andrew Johnson and Aldermen: J.P. Augustynowicz, Stu Aschauer, Clare Barry, Kathy Davolos, Craig Kruckenberg, John Lockett, Bill Weidner and Judy Wilkie

Absent: None

Also Present: City Attorney Brooke Lenneman, City Administrator Cristina White, Assistant City Administrator Alma Morgan, Public Works Director Phil Kuchler, Community and Economic Development Director Amy Emery, Finance Director Kevin Dahlstrand, Police Chief Sam Bonilla, City Treasurer Maury Goodman and City Clerk Julie Clark

Absent: None

C. Pledge of Allegiance

Mayor Johnson led the Pledge of Allegiance.

D. Public Hearing for 2025 Property Tax Levy Truth in Taxation

Alderman Lockett made a motion, seconded by Alderman Wilkie, to enter into discussion of the 2025 Property Tax Levy.

MOTION ADOPTED VIA VOICE VOTE

Finance Director Dahlstrand gave an overview of the 2025 Property Tax Levy. Alderman Davolos clarified that the water tower dept service payments would not be on the tax bill and that the City is abiding by the tax cap.

Bob Siebert, Albright Court, asked tax levy questions including the value of new construction within the TIF districts. Finance Director Dahlstrand indicated he did not have that information, but that it could be obtained.

There was further discussion regarding the City's self-imposed property tax cap.

Alderman Lockett made a motion, seconded by Alderman Wilkie, to close the public hearing for the 2025 Property Tax Levy at 7:20 p.m.

MOTION ADOPTED VIA VOICE VOTE

II. CITIZENS COMMENTS

Bob Siebert, Albright Court, displayed the November issue of Landscapers monthly magazine, featuring a Warrenville landscape designed by a Warrenville designer.

III. OFFICIALS AND STAFF COMMENTS

- A. Mayor
Mayor Johnson commented on the Merry Market, Christmas Sharing, food pantry, and other opportunities to give back to the community this holiday season.
- B. Clerk
No comment
- C. Treasurer
No comment
- D. Aldermen
No comment
- E. City Administrator
No comment
- F. City Attorney
No comment

IV. APPROVAL OF AGENDA

Alderman Davolos requested Item VI. C. be removed from the Consent Agenda.

Alderman Weidner made a motion, seconded by Alderman Kruckenberg, to approve the agenda as amended for the December 15, 2025, City Council regular meeting.

MOTION ADOPTED VIA VOICE VOTE

V. APPROVAL OF MINUTES

Alderman Weidner made a motion, seconded by Alderman Kruckenberg, to approve the minutes of the November 24, 2025, Public Safety and Finance Committee meeting the December 1, 2025, City Council regular meeting and the December 8, 2025, Public Works and Infrastructure Committee meeting.

MOTION ADOPTED VIA VOICE VOTE

VI. CONSENT AGENDA – OMNIBUS VOTE

Mayor Johnson read the Consent Agenda items as follows:

- A. Offer second reading and pass ordinance O2025-59, for the levy and assessment of taxes for the fiscal year beginning May 1, 2025, and ending April 30, 2026
- B. Offer second reading and pass ordinance O2025-60, authorizing the abatement of 2025 debt service payments for the 2023 General Obligation Debt
- C. REMOVED
- D. Accept Public Works and Infrastructure Committee recommendation, waive second reading, and pass ordinance O2025-62, approving the Third Amendment to the Intergovernmental Agreement with the City of Naperville for wastewater utility services regarding certain planned capital improvements
- E. Accept Zoning Board of Appeals recommendation, waive second reading, and pass ordinance O2025-63, approving variation from Table 10B of the Warrenville Zoning Ordinance to allow a gazebo at 3S071 Route 59, Suite 101
- F. Accept Plan Commission and Zoning Board of Appeals recommendations, waive second reading, and pass ordinance O2025-64, approving a rezoning, special use permit, and variances for an automobile detailing shop (29W719 Butterfield Road)
- G. Accept Public Works and Infrastructure Committee recommendation and pass resolution R2025-72, approving the first amendment to the facility use agreement with Tunes of Glory Pipe & Drums, Inc
- H. Accept Public Works and Infrastructure Committee recommendation and pass resolution R2025-73, approving a public right-of-way use license agreement between the City and Ezee Fiber Texas, LLC for installation of fiber-optic communication facilities
- I. Accept Public Works and Infrastructure Committee recommendation and pass resolution R2025-74, approving a Professional Services Agreement with Engineering Resource Associates, Inc. for Design Engineering Services relating to the 2026 Road Program
- J. Accept Plan Commission recommendation and pass resolution R2025-75, memorializing the approval of minor amendments to the Little Friends Planned Unit Development to allow for the construction of a greenhouse and shade canopy
- K. Accept staff recommendation and pass resolution R2025-76, approving a five-year collective bargaining agreement with the Metropolitan Alliance of Police Warrenville Police Sergeants, Chapter 214

- L. Accept the July 14, Community Development Committee recommendation and approve the Community Development Department’s request to solicit donations for the Warrenville Mercantile
- M. Accept Plan Commission recommendation and direct the City Attorney to prepare Cantera and Transitional Office short-term rental amendments.
- N. Accept staff recommendation and approve the waiver of raffle and 24-hour liquor license fees and bonds required for the organizations listed on the Calendar Year 2026 Waiver of License Fees list
- O. Receive and file minutes of the Bicyclist and Pedestrian Advisory Commission meetings held on October 14, and November 11, 2025
- P. Receive and file minutes of the Tourism and Arts Commission meeting held on November 13, 2025
- Q. Receive and file draft minutes of the Plan Commission and Zoning Board of Appeals meeting held on December 4, 2025
- R. Receive and file report of invoices paid up to December 10, 2025, in the amount of \$206,434.21
- S. Authorize expenditures for invoices due on or before January 5, 2026, in the amount of \$271,316.18
- T. Receive and file report of 5/3 Bank P-Card expenditures for September 1 – October 31, 2025, in the amount of \$17,434.08

Alderman Weidner made a motion, seconded by Alderman Kruckenberg, to approve the Consent Agenda items as read.

ROLL CALL VOTE:

Aye: Aldermen: Weidner, Wilkie, Barry, Augustynowicz, Kruckenberg, Aschauer, Lockett and Davolos

Nay: None

MOTION ADOPTED

VII. REGULAR AGENDA

- A. Alderman Lockett made a motion, seconded by Alderman Wilkie, to accept the staff recommendation and pass resolution R2025-77, approving change order No. 1 to the agreement with Countryside Barns Inc. for improvements to two pop-up sheds.

Discussion: Community and Economic Development Director Emery stated the changes and increased costs are due to energy efficiency requirements for

commercial buildings. The City received a grant from ComEd to cover 40% of the cost of the improvements.

ROLL CALL VOTE:

Aye: Aldermen: Kruckenberg, Augustynowicz, Wilkie, Lockett, Aschauer, Weidner, Davolos and Barry

Nay: None

MOTION ADOPTED

- B. Alderman Davolos made a motion, seconded by Alderman Wilkie, to accept the November 24, Public Safety and Finance Committee recommendation, waive second reading, and pass ordinance O2025-61, amending City Code Title 1, Chapter 5 regarding the consolidation of City Council and Standing Committee meetings.

Discussion: Alderman Aschauer expressed his opposition to the item, stating his belief that it would limit citizen interaction and engagement. Alderman Barry disagreed, stating the public would have more opportunity to engage and witness the total process. Alderman Davolos spoke to the process that brought this proposition to final approval. Alderman Lockett asked about the timing of closed sessions and if the agenda would be flexible. City Attorney Lenneman clarified that the order of items on the agenda would continue to be flexible as long as all items are covered.

ROLL CALL VOTE:

Aye: Aldermen: Wilkie, Barry, Augustynowicz, Weidner, Lockett, Davolos and Kruckenberg

Nay: Aschauer

MOTION ADOPTED

- C. Alderman Kruckenberg made a motion, seconded by Alderman Wilkie, to accept City Council recommendations and approve the 2026 list of Council Meeting Chair and Vice Chair assignments as amended.

Discussion: None

ROLL CALL VOTE:

Aye: Aldermen: Aschauer, Kruckenberg, Lockett, Davolos, Augustynowicz, Wilkie, Barry and Weidner

Nay: None

MOTION ADOPTED

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. CLOSED SESSION

Alderman Barry made a motion, seconded by Alderman Wilkie to enter into Closed Session at 7:45 p.m. to discuss the following:

- 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity

ROLL CALL VOTE:

Aye: Aldermen: Davolos, Aschauer, Kruckenberg, Augustynowicz, Lockett, Weidner, Barry and Wilkie

Nay: None

MOTION ADOPTED

The Council returned to open session at 8:18 p.m. No action was taken during Closed Session.

XI. ADJOURN

Alderman Weidner made a motion, seconded by Alderman Kruckenberg to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The regular Council meeting adjourned at 8:18 p.m.

Approved: _____

Julie Clark, City Clerk

RESOLUTION NO. R2026-01

**A RESOLUTION APPROVING
A COMMUNITY DEVELOPMENT BLOCK GRANT SUBGRANTEE AGREEMENT
WITH THE COUNTY OF DUPAGE REGARDING
THE SHAW DRIVE AREA STREET REHABILITATION PROJECT**

WHEREAS, the City of Warrenville ("**City**") is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and 5 ILCS 220/1 *et seq.*, units of local government may contract and associate among themselves to exercise, combine, or transfer any power or function in any manner not prohibited by law; and

WHEREAS, the County of DuPage ("**County**") has applied for Community Development Block Grant ("**CDBG**") funds from the United States Department of Housing and Urban Development ("**HUD**") as provided by the Housing and Community Development Act of 1974, as amended (P.L. 93-383) ("**Act**"); and

WHEREAS, the City is eligible to receive a portion of the CDBG funds distributed to the County by HUD as a subgrantee for approved, eligible projects; and

WHEREAS, the City has identified the need for road improvements on certain streets, and associated sidewalks, curbs, and underground sewer infrastructure in the Shaw Drive Area in the City ("**Project**"); and

WHEREAS, on February 11, 2025, the County Board approved the Project and authorized the distribution of approximately \$600,000 in CDBG funds to the City for the Project; and

WHEREAS, in order to receive the CDBG funds, the City and the County must enter into a subgrantee agreement ("**Agreement**"), which sets forth their respective rights and obligations regarding the CDBG Grant funds; and

WHEREAS, pursuant to the Agreement, the County will reimburse the City for up to \$600,000.00 or 38 percent of the cost of the Project, which Project is estimated to cost \$1,570,291.80, and the City will be responsible for 62 percent of the cost of the Project, or approximately, \$970,291.80; and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve and enter into the Agreement with the County;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Agreement. The Agreement with the County is approved substantially in the form attached to this Resolution as **Exhibit A**, and in a final form approved by the City Administrator.

SECTION 3: Execution. The Mayor and the City Clerk are authorized and directed to execute and attest to the Agreement on behalf of the City.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
AGREEMENT

**AGREEMENT
BETWEEN THE COUNTY OF DU PAGE AND
CITY OF WARRENVILLE
\$600,000.00 – CD25-04**

This AGREEMENT is entered into as of the ____ day of _____, 2026, by and between the COUNTY OF DU PAGE, a politic body and corporate of the State of Illinois (hereinafter called "COUNTY") with offices at 421 N. County Farm Road, Wheaton, IL 60187 and the CITY OF WARRENVILLE, an Illinois Municipal Corporation, (hereinafter called "SUBGRANTEE") having a principal place of business at 3S258 MANNING AVENUE, WARRENVILLE, Illinois 60555.

RECITALS

WHEREAS, the Illinois General Assembly has granted COUNTY authority to make all contracts and do all other acts in relation to the property and concerns of the county necessary to the exercise of its corporate powers (Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1005), and to enter into agreements for the purposes of receiving funds from the United States government under the “Housing and Community Development Act of 1974”, and other subsequent housing acts, and may disburse those funds and other county funds for community development and other housing program activities (Illinois Compiled Statutes, Chapter 55, paragraph 5/5-1093); and

WHEREAS, COUNTY has applied for Community Development Block Grant Funds from the United States Department of Housing and Urban Development (hereinafter called "HUD") as provided by the Housing and Community Development Act of 1974, as amended (P.L. 93-383) (hereinafter called "ACT"); and

WHEREAS, SUBGRANTEE has heretofore agreed with the COUNTY to participate with the COUNTY in an application for Community Development Block Grant (hereinafter called "CDBG") funds so that the population of SUBGRANTEE is included in the total population utilized for grant calculation purposes by the COUNTY; and

WHEREAS, COUNTY, by and through its Community Development Commission ("CDC") has considered and approved the application of the SUBGRANTEE and hereby agrees to distribute to SUBGRANTEE a portion of the total CDBG funds allotted to the COUNTY, with the portion distributed to SUBGRANTEE being in an amount and upon the conditions provided herein (“CDBG FUNDS”); and

WHEREAS, the County Board approved this project on February 11, 2025, as part of the 2025 Action Plan under Resolution # HS-R-0004-25, as part of the 2025-2029 DuPage County Consolidated Plan submitted to HUD for the Community Development Block Grant Program under Resolution #HS-R-0004-25; and

WHEREAS, COUNTY and SUBGRANTEE enter into this AGREEMENT pursuant to their respective powers to enter into such agreements, as those powers are defined in the Illinois Constitution and applicable statutes; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms and conditions hereinafter set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

I. INCORPORATION AND CONSTRUCTION

- A. All recitals set forth above are incorporated herein and made part hereof, the same constituting the factual basis for this AGREEMENT.
- B. The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- C. The following Exhibits are hereby incorporated herein:
 - 1. Exhibit A. Assurances.

II. SCOPE OF THE PROJECT

- A. SUBGRANTEE hereby agrees to perform, in a timely fashion, the following activity, as previously defined in the application and project description, dated 9/30/2024, and submitted by the SUBGRANTEE, entitled SHAW DRIVE AREA STREET REHABILITATION PROJECT, hereinafter called "PROJECT") in.
- B. The purpose of the activities funded pursuant to this AGREEMENT is to improve the five residential streets serving the single-family residences within the proposed service area, with additional improvements being made to the underground sewer infrastructure and sidewalks. The scope of the activities for the project includes:
 - 1. Approximately 4,050 linear feet of roadway; 2,080 linear feet of sidewalk; 8,150 linear feet of curb. 1,330 linear feet of sidewalk along the west side of Shaw Dr., which will increase from 4.0 FT wide (PCC sidewalk), to an 8.0 FT wide shared-use walking/bike path (HMA). The project also includes roadway milling of 2.5 inches on all five roadways, with roadway replacement consisting of three-quarter inches of leveling binder and 2 inches of HMA surface course. Additional roadway improvements include 6-inch full-depth Class-D patching to replace the roadway's degrading subbase. The existing insufficient mountable curb and gutter (M-3.12) along all five roadways will be replaced with barrier curb (B-4.12) to sufficiently convey storm water drainage to the storm sewer structures as well as providing better protection for the residents utilizing the city sidewalks. Failing storm sewer structures, mainly along Shaw Dr., Galbreath Dr., and Hurlingham Dr., will be replaced to help aid in storm water conveyance.
 - 2. Reimburse for other costs associated with the PROJECT that are consistent with the scope and intent of the PROJECT and are pre-approved by CDC staff.
- C. The SUBGRANTEE shall comply with administrative and procurement requirements as applied to the Community Development Block Grant program in accordance with the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified at 2 CFR Part 200 currently in effect and as amended from time to time ("Super Circular"), and further promises:
 - 1. For construction projects, procurement by the sealed bid method is required.
 - 2. The Bid Specifications shall include all specifications and pertinent attachments and shall define the items or services in order for the bidder to properly respond.

3. The SUBGRANTEE shall submit the Bid Specifications and plans to the offices of the DuPage Community Development Commission (hereinafter called "CDC office") for staff's approval prior to advertising in a local newspaper and any construction media.
 4. The SUBGRANTEE shall include in the invitation for bids, the statement "Minorities and women contractors are encouraged to submit bids." The SUBGRANTEE shall publicly advertise in a local newspaper and any construction media specifically inviting MBE/WBE firms to submit bids.
 5. All bids will be publicly opened at the time and place prescribed in the invitation for bids.
 6. The SUBGRANTEE shall provide the CDC office with a copy of the classified advertisement, construction media advertisement, and the results from the bid opening.
 7. The contract award will be made, in writing, to the lowest responsive and responsible bidder meeting specifications. Any or all bids may be rejected, if there is reason to believe that the low bidder will be unable to complete the project in accordance with the Bid Specifications, including but not limited to the following reasons: contractor has been debarred, suspended, declared ineligible or voluntarily excluded from participation by the U.S. government from working on Federally funded projects, contractor is unable to furnish any required bond, contractor has a poor record of past performance, or contractor's bid is unusually low in relation to other bids and contractor is not able to document satisfactorily how it will be able to meet the Bid Specifications for the amount bid.
- D. The SUBGRANTEE shall comply with the Federal Labor Standards and Prevailing Wage Rates as applied to the Community Development Block Grant Program in accordance with Title 29 of the Code of Federal Regulations, part 5:
1. After the start of construction, the SUBGRANTEE shall provide to the CDC Staff weekly reports from the contractor and/or subcontractor(s) relative to the work performed by them at the PROJECT site. The SUBGRANTEE shall conduct employee interviews of the contractor and/or subcontractor(s) at the PROJECT site, if so directed by the CDC.
 2. Originals of all documents required for compliance with the Federal Labor Standards shall be supplied to the CDC Office.
- E. SUBGRANTEE shall erect a sign in a prominent place at the job site crediting the DuPage Community Development Commission and HUD for funding the PROJECT by including the following statement:
- "Funding for this PROJECT has been provided, in part, by the DuPage Community Development Commission from the U.S. Department of Housing and Urban Development's Community Development Block Grant Program."

- F. The SUBGRANTEE shall provide a progress report to the CDC office quarterly (or monthly at the request of CDC staff), reporting on the status of the PROJECT in relation to the project target dates. The progress reports shall begin upon the signing of this AGREEMENT and shall continue until the PROJECT is closed out.
- G. SUBGRANTEE shall return to the COUNTY any program income, as defined in 24 CFR Part 570.500(a), which is generated as a result of this PROJECT. It is not anticipated that this project will generate program income.
- H. Cost certifications and financial reviews will be required at various times throughout the construction of the project. If it is determined that costs are less than originally projected, or that revenues are higher, the County reserves the right to reduce the CDBG loan/grant amount.

III. AMOUNT AND TERMS OF GRANT

- A. The COUNTY shall distribute to SUBGRANTEE, as SUBGRANTEE'S portion of the total grant received by the COUNTY and in consideration of SUBGRANTEE'S undertaking to perform the PROJECT, a maximum of SIX HUNDRED THOUSAND and 00/100 Dollars (\$600,000.00) (hereinafter "GRANT FUNDS"), to be paid in the manner set forth herein in Section VII and in Exhibit "A".
- B. This PROJECT shall be identified as CDC Agreement No. CD25-04. This identifying number shall be used by SUBGRANTEE on all payment requests.
- C. SUBGRANTEE shall be responsible for the contribution of a minimum of NINE HUNDRED SEVENTY THOUSAND TWO HUNDRED NINETY-ONE and 80/100 Dollars (\$970,291.80) or approximately SIXTY-TWO Percent (62%) of the total project cost in leveraging funds to the PROJECT, and evidence of said leveraging funds shall be made conspicuous within the written request and accompanying documents.
- D. Grant funds for this PROJECT are awarded based on the ratio of the granted amount SIX HUNDRED THOUSAND and 00/100 Dollars (\$600,000.00) and the total project cost, ONE MILLION FIVE HUNDRED SEVENTY THOUSAND TWO HUNDRED NINETY-ONE and 80/100 Dollars (\$1,570,291.80), as provided in the application. The ratio of these two figures establishes the amount split between the COUNTY and the SUBGRANTEE. The SUBGRANTEE is responsible for any and all costs exceeding the above-noted estimated total project costs. In the event the total project costs are less than estimated at project completion, the SUBGRANTEE is still responsible for, at a minimum, SIXTY-TWO percent (62%) of total project costs, as provided in the application budget.
- E. A minimum of Five Percent (5%) retainage of GRANT FUNDS will be withheld until project completion, which includes all final required documentation having been provided by SUBGRANTEE, reviewed and approved by CDC staff.
- F. GRANT FUNDS may only be used for hard construction costs associated with the scope of project as described in Section II. B. SUBGRANTEE is responsible for 100% of soft costs such as associated engineering, architectural, independent land consulting, professional land planning, legal, audit and local administrative costs.

IV. SUBGRANTEE'S COMPLIANCE WITH THE ACT

- A. COUNTY shall assist SUBGRANTEE in complying with the ACT and the rules and regulations promulgated for implementation of the ACT.
- B. SUBGRANTEE agrees to abide by the ACT, and all HUD rules and regulations promulgated to implement the ACT, as identified in Exhibit "A" attached hereto and made a part hereof.
- C. COUNTY requires the SUBGRANTEE, when applicable, complete certifications showing equal employment opportunity compliance including equal employment opportunity certification with reference to the PROJECT.
- D. The SUBGRANTEE shall comply and assist COUNTY in complying with 24 CFR part 58 prior to COUNTY'S commitment of CDBG FUNDS to the SUBGRANTEE. Failure to comply with or violation of provisions in subparagraphs (1), (2), and (3) set forth below may result in the denial of any funds under this AGREEMENT. SUBGRANTEE shall:
 - 1. At COUNTY'S request, supply COUNTY with all available and relevant information necessary for COUNTY to perform any environmental review required by 24 CFR part 58 for the project; and
 - 2. Carry out mitigating measures required by COUNTY or select an alternate property; and
 - 3. Not acquire, rehabilitate, convert, lease, repair or construct property, nor commit or expend CDBG or local funds for these program activities on a HUD assisted project until COUNTY has completed an environmental review to the extent required under 24 CFR part 58 and has given notification of its approval in accordance with 24 CFR part 58.
- E. Notwithstanding any provision of this Agreement, the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval, and that such commitment of funds or approval may occur only upon satisfactory completion of environmental review under 24 CFR Part 58. The parties further agree that the provision of any funds to the project is conditioned on COUNTY's determination to proceed with, modify, or cancel the project based on the results of a subsequent environmental review.
- F. SUBGRANTEE shall carry out the following mitigation measures as required under the Mitigation Plan within the corresponding project Environmental Review Record:
 - 1. No Mitigation Necessary.
- G. SUBGRANTEE, in performing under this AGREEMENT, shall:
 - 1. Not discriminate against any worker, employee, or applicant, or any member of the public, because of race, creed, color, sex, age or national origin, nor otherwise commit an unfair employment practice; and
 - 2. Take affirmative action to ensure that applicants are employed without regard to race, creed, color, sex, age or national origin, with such affirmative action including, but not limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, including apprenticeship.
- H. SUBGRANTEE agrees and authorizes CDC and the U. S. Department of Housing and Urban

Development to conduct on-site reviews, examine personnel and employment records and to conduct any other procedures or practices to assure compliance with the provisions set forth in Paragraph D above. SUBGRANTEE agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of the non-discriminatory clause set forth in Paragraph D above.

- I. SUBGRANTEE agrees not to violate any laws, State or Federal rules or regulations regarding a direct or indirect illegal interest on the part of any employee or elected official of the SUBGRANTEE in the PROJECT or payments made pursuant to this AGREEMENT.
- J. SUBGRANTEE agrees that to the best of its knowledge, neither the PROJECT nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way or to any extent engaged in the conduct of political activities in contravention of Chapter 15 of Title 5, United States Code, referred to as the Hatch Act.
- K. SUBGRANTEE shall maintain records to show actual time devoted and costs incurred in relation to the PROJECT and shall prepare and submit quarterly progress reports which describe the work already performed and anticipated during the remaining time of the PROJECT. Upon fifteen (15) days prior written notice from the COUNTY, originals or certified copies of all time sheets, billings, and other documentation used in the preparation of said progress reports shall be made available for inspection, copying, or auditing by the COUNTY at any time during normal business hours, at 421 North County Farm Road, Wheaton, Illinois.
- L. SUBGRANTEE shall adopt the audit requirements of the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified at 2 CFR Part 200 currently in effect and as amended from time to time ("Super Circular"). SUBGRANTEE shall permit the authorized representatives of the COUNTY, HUD and the Comptroller General of the United States to inspect and audit all data and reports of the SUBGRANTEE relating to its performance under the AGREEMENT.
- M. COUNTY shall provide, upon request, copies of all laws, regulations and orders cited in this AGREEMENT.
- N. SUBGRANTEE and COUNTY shall at all times observe and comply with Title 24 CFR Part 570 and all applicable laws, ordinances or regulations of the Federal, State, County, and local government, which may in any manner affect performance under this Agreement, and SUBGRANTEE shall perform all acts with responsibility to the COUNTY in the same manner as the COUNTY is required to perform all acts with responsibility to the Federal government.
- O. SUBGRANTEE shall transfer to the COUNTY any CDBG funds on hand and submit all billings attributable to this PROJECT at the time this AGREEMENT expires.
- P. SUBGRANTEE will ensure that any real property under the SUBGRANTEE'S control that was acquired and/or improved in whole or in part with CDBG funds in excess of TWENTY FIVE THOUSAND AND 00/100 DOLLARS (\$25,000) is used to meet the benefit of low and moderate income persons as defined by HUD, for a compliance period of five (5) years after the expiration of the AGREEMENT.
- Q. If during the five (5) year compliance period after the expiration of this AGREEMENT, the SUBGRANTEE disposes of any property under the SUBGRANTEE'S control that was acquired and/or improved in whole or in part with GRANT FUNDS in an amount in excess of TWENTY FIVE THOUSAND and 00/100 Dollars (\$25,000), then the SUBGRANTEE will

reimburse the COUNTY in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

V. RIGHTS TO SUBCONTRACT

- A. SUBGRANTEE is herewith granted authority to subcontract all or any portion of the PROJECT to such engineers, architects, independent land use consultants, professional land planner, construction contractors or other entities as SUBGRANTEE shall deem appropriate or necessary and upon such terms as may be acceptable to SUBGRANTEE. SUBGRANTEE certifies that it will include in its contracts financed in whole or in part with GRANT FUNDS, all clauses required by federal laws, executive orders, or regulations, and each contractor will also include in its sub-agreements and contracts financed in whole or in part with GRANT FUNDS all applicable clauses required by federal laws, executive orders, or regulations.
- B. Administration of any subcontracts by the SUBGRANTEE shall be in conformance with 24 CFR 570.502, 24 CFR part 570.200(d)(2), and the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified at 2 CFR Part 200 currently in effect and as amended from time to time ("Super Circular").

VI. COUNTY'S OBLIGATION TO PROSECUTE APPLICATION

- A. COUNTY shall forthwith file all applicable documents and shall comply with all applicable rules and regulations to secure a release of GRANT FUNDS for the PROJECT.
- B. After the COUNTY has received notification that GRANT FUNDS for the PROJECT have been released by HUD, the SUBGRANTEE shall be authorized to accept the proposal of any subcontractor for the PROJECT.
- C. COUNTY agrees to abide by the ACT, and all HUD rules and regulations promulgated to implement the ACT.

VII. BILLING PROCEDURE

- A. Upon release of GRANT FUNDS by HUD for the PROJECT, the COUNTY shall make disbursements to the SUBGRANTEE as reimbursement for costs incurred by SUBGRANTEE for the PROJECT. All claims of SUBGRANTEE shall comply with the following requirements:
 - 1. The SUBGRANTEE shall provide the CDC Office, upon approval of this Agreement, with an itemized list of all estimated expenditures. This list shall show expected quantities and unit prices for each item.
 - 2. SUBGRANTEE shall submit a request for disbursement of GRANT FUNDS, on a form provided by the COUNTY (hereinafter referred to as "Request for Payment");
 - 3. Requests for Payment shall be submitted on a timely basis. Each Request for Payment sent to the COUNTY shall be accompanied by a payment estimate form signed by the SUBGRANTEE's authorized representative, showing the work completed. Where the PROJECT includes funding sources in addition to the GRANT FUNDS herein, a written

accounting of all funding sources applied to the PROJECT shall accompany the Request for Payment.

B. Request for Payment

1. Any request for reimbursement pertaining to construction work shall include the following:
 - a. For interim payments to contractors and subcontractors, certification that the work for which payment is requested has been performed and is in place and to the best of SUBGRANTEE's knowledge, information and belief, the quality of such work is in accordance with the contract and subcontracts, subject to: (i) any evaluation of such work as a functioning PROJECT upon substantial completion; (ii) the results of any subsequent tests permitted by the subcontract; and (iii) any defects or deficiencies not readily apparent upon inspection of the work; and
 - b. For final payment, certification by the SUBGRANTEE that the work has been completed in a good, workmanlike, satisfactory manner and in conformance with the contract. Said confirmation must be in the form of a letter on SUBGRANTEE letterhead, executed by an authorized signatory; and
 - c. Should change orders be necessary, CDC staff must receive copies and explanation of necessity for review. All change orders must be approved by the CDC staff. All change orders must be cost reasonable and include supporting documentation to justify the cost and prove cost reasonableness. Any change orders must be authorized, in writing, by the SUBGRANTEE and a copy of such authorization shall be submitted to the CDC Office before payment pursuant to such change orders is made; and
 - d. The COUNTY's processing of all requests for payment shall be contingent upon the submission of the required documentation by the contractor and subcontractor to the SUBGRANTEE for review, and then to the COUNTY, that fully complies with Federal labor standards, Uniform Relocation Act or any other applicable Federal, State, County or local statutes, rules or regulations. COUNTY reserves the right to withhold a percentage of funded amount until all required documentation and work is performed to meet all federal and local standards; and
 - e. SUBGRANTEE may request reimbursement for work completed and each Request for Payment must be accompanied by a copy of a cancelled check as documentation of payment to contractors. For final payment, should a cancelled check not be available due to timing of payment or forthcoming board approval, SUBGRANTEE may include confirmation that final payment has been made to the contractor within the project completion confirmation letter noted in Section b. above. SUBGRANTEE must provide proof of final payment in the form of a check copy or ledger reflecting payment to contractor. A copy of the cancelled check must be provided once received from the financial institution.
2. SUBGRANTEE shall forward to COUNTY all billings, vouchers, and other documents representing any accounts payable, in such timely and reasonable manner as both parties shall determine.
3. SUBGRANTEE must submit Request for Payment at least quarterly and at most monthly. Required supporting documentation is expected to be collected on an ongoing basis to

prevent delays in Request for Payment processing due to missing documentation. Delayed submissions in Request for Payments and required supporting documentation may result in project cancellation, loss of grant funds, or a reduction in grant funds.

4. SUBGRANTEE shall cooperate with the COUNTY to facilitate the COUNTY's maintenance of financial records regarding the PROJECT as required by the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified at 2 CFR Part 200 currently in effect and as amended from time to time ("Super Circular").
- C. The COUNTY shall process an acceptable Request for Payment of GRANT FUNDS in accordance with this AGREEMENT, applicable HUD requirements and COUNTY fiscal policies.

VIII. ADMINISTRATION AND REPORTING REQUIREMENTS

- A. SUBGRANTEE shall administrate the GRANT FUNDS in conformance with the regulations, policies, guidelines and requirements of SUBGRANTEE shall adopt the audit requirements of the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified at 2 CFR Part 200 currently in effect and as amended from time to time ("Super Circular")
- B. SUBGRANTEE shall submit all required information to show compliance with applicable laws, rules and regulations, as specified in this AGREEMENT and shall submit to COUNTY a quarterly progress report no later than the fifth (5th) day of the end of the quarter following the activity being reported. Quarters are based on a grant year of April 1st through March 31st; reports would therefore be due July 5th, October 5th, January 5th and April 5th. Final Reports to be clearly marked "FINAL." CDC staff may request monthly reports instead of quarterly reports. Other reporting requirements are specified in Exhibit "A" attached hereto and made a part of this AGREEMENT.

IX. TERMINATION OF AGREEMENT OR SUSPENSION OF PAYMENT

- A. During the implementation of the PROJECT, COUNTY may terminate this AGREEMENT or may suspend payment of GRANT FUNDS to SUBGRANTEE for SUBGRANTEE's substantial breach of this AGREEMENT, abandonment of the PROJECT or occurrence rendering impossible the performance by SUBGRANTEE of this AGREEMENT.
- B. During the implementation of the PROJECT, the COUNTY may suspend payments of GRANT FUNDS due to use of GRANT FUNDS in a manner unrelated to SUBGRANTEE's performing the PROJECT, failure by SUBGRANTEE in submitting supporting information or documentation for a payment request; submission by SUBGRANTEE of incorrect or incomplete reports, or SUBGRANTEEs suspension of its pursuit of the PROJECT.
- C. In the event COUNTY elects to terminate this AGREEMENT or to suspend payments, for any reason stated hereinabove in paragraphs A and B of this Section IX, it shall notify the SUBGRANTEE, in writing, of such action, specifying the particular deficiency, at least five (5) working days in advance of any such action and establishing a time and a place for the SUBGRANTEE to refute the alleged deficiency at a time prior to COUNTY's taking such action. After allowing the SUBGRANTEE the opportunity to refute or correct the alleged deficiency, if the alleged deficiency continues to exist, in the reasonable opinion of the

COUNTY, the COUNTY may withhold payment of the GRANT FUNDS until such time as the violation or breach is remedied. No action taken or withheld by the COUNTY under this paragraph shall relieve the SUBGRANTEE of its liability to the COUNTY for any funds expended in violation of any of the terms of this AGREEMENT.

- D. SUBGRANTEE shall transfer to the COUNTY any GRANT FUNDS in its possession or control and submit all billings attributable to this PROJECT at the time this AGREEMENT terminates or is suspended.

X. REMEDIES

- A. In the event of any violation or breach of this Agreement by SUBGRANTEE, misuse or misapplication of funds derived from this Agreement by SUBGRANTEE, or any violation of any statutes, rules and regulations, directly or indirectly, by the SUBGRANTEE and/or any of its agents or representatives, then SUBGRANTEE, to the fullest extent permitted by law, agrees to indemnify, and hold the COUNTY harmless from any damages, penalties, and expenses, including attorneys' fees and other costs of defense, resulting from such action or omission by SUBGRANTEE.
- B. In the event HUD, or any other Federal agency, makes any claim which would give rise to invoking the remedy provisions, as set forth in paragraph A of this Section X, then the SUBGRANTEE shall immediately notify the COUNTY, in writing, providing the full details of the alleged violation. The SUBGRANTEE shall have the right to contest the claim, in its own name or in the name of the other party, through all levels of any administrative proceedings or in any court of competent jurisdiction without any cost to the COUNTY. Upon any final adjudication, or upon any settlement agreed to between the party alleged to have breached this AGREEMENT and the Federal agency, SUBGRANTEE shall promptly pay any funds found due and owing.
- C. As long as the COUNTY is not in jeopardy of losing any other Federal funding, of any kind or description, as a result of the alleged breach, the SUBGRANTEE shall have complete right to settle or compromise any claim and to pay any judgment to the Federal government, so long as the COUNTY is indemnified.
- D. If the COUNTY has lost or been prevented from receiving any Federal funds, other than the GRANT FUNDS, as a result of any alleged violation subject to the remedy provisions hereof, the SUBGRANTEE shall repay, upon demand by the COUNTY, such amount of GRANT FUNDS allegedly due, as a result of the alleged breach, and the SUBGRANTEE may then pursue any remedy it may have in an appropriate forum.

XI. TIMELINESS

- A. Time is of the essence. SUBGRANTEE will be responsible for meeting the schedule deadlines listed below. Any target which the SUBGRANTEE does not achieve as of the date listed will require the SUBGRANTEE to submit a revised implementation schedule for approval by CDC Staff. Failure to achieve these deadlines may result in project cancellation, loss of grant funds, or reduction of grant funds.

Progress Schedule

Date

- 1. 50% of funds expended



(claims submitted, approved & processed for 50% of funds)

2. 100% of funds expended [REDACTED]
(claims submitted, approved & processed for 100% of funds)

- B. SUBGRANTEE shall complete the PROJECT by [REDACTED]. However, in the event of any alterations or additions or of circumstances beyond the control of SUBGRANTEE, which in the opinion of the DuPage County Director of Community Services (“Director”) will require additional time for completion of the PROJECT, then in that case, the time of completion may be extended by said Director by a period of time not to exceed nine (9) months. SUBGRANTEE shall; promptly give written notice to the Director of Community Services and to the COUNTY of the anticipated delay, the reasons therefore, a revised implementation schedule for review and approval by the COUNTY, and written request for an extension of time for completion of the PROJECT. If an extension is granted, SUBGRANTEE shall ensure the revised implementation schedule is adhered to in order to meet the extended PROJECT completion date. An extension request to allow for additional time to complete and process grant required paperwork will not be considered an alteration, addition, or circumstance beyond the control of SUBGRANTEE.
- C. After a period of twelve (12) months from the date of this AGREEMENT, the Director shall review the progress of the PROJECT. At the time of this review, if the SUBGRANTEE has not demonstrated significant progress toward completion and delays are determined to be within the control of the SUBGRANTEE, the Director shall recommend to the COUNTY that this AGREEMENT be terminated, and all further payments suspended, and the COUNTY shall act upon said recommendation and notify the SUBGRANTEE of its action.
- D. If SUBGRANTEE is delayed in the completion of the PROJECT by any cause legitimately beyond its control, such that it cannot complete the PROJECT within eighteen (18) months or longer of the date of this AGREEMENT, it shall immediately give written notice to the Community Development Commission Executive Committee, County Development Committee, and to the COUNTY of the anticipated delay, the reasons therefore, a revised implementation schedule for review and approval by the COUNTY, and request an extension of time for completion of the PROJECT. The Community Development Commission Executive Committee shall immediately consider the request and recommend such an extension of time as is found by it, in the reasonable exercise of its discretion, to be required for completion of the PROJECT due to the particular circumstances. The COUNTY shall notify the SUBGRANTEE if the time extension will be granted or denied, and whether it intends to exercise the remedies available herein, including but not limited to suspension of further payments. If an extension is granted, SUBGRANTEE shall ensure the revised implementation schedule is adhered to in order to meet the extended PROJECT completion date. An extension request to allow for additional time to complete and process grant required paperwork will not be considered an alteration, addition, or circumstance beyond the control of SUBGRANTEE.

XII. MISCELLANEOUS PROVISIONS

- A. AMENDMENTS - This AGREEMENT constitutes the entire agreement between the parties hereto. Any proposed change in this AGREEMENT shall be submitted to the other party for prior approval. No modifications, additions, deletions, or the like, to this AGREEMENT shall be effective unless and until such changes are executed, in writing, by the authorized officers of each party.
- B. SUBJECT TO FINANCIAL ASSISTANCE AGREEMENT - This AGREEMENT is made

subject to financial assistance agreements between the COUNTY and the United States Department of Housing and Urban Development, with the rights and remedies of the parties hereto being in accordance with this AGREEMENT.

- C. ASSIGNMENT - except as provided in Section V hereof, SUBGRANTEE shall not assign this AGREEMENT or any part thereof and SUBGRANTEE shall not transfer or assign any GRANT FUNDS or claims due or to become due hereunder, without the written approval of the COUNTY having first been obtained.
- D. ATTORNEY'S OPINION - If requested, SUBGRANTEE shall provide an opinion of its attorney, in a form reasonably satisfactory to the State's Attorney's Office, that all steps necessary to adopt this AGREEMENT, in a manner binding upon SUBGRANTEE, have been taken by SUBGRANTEE, and that SUBGRANTEE is in compliance with applicable local, State and Federal statutes, rules and regulations for the purpose of complying with this AGREEMENT.
- E. DURATION – Unless determined otherwise by the COUNTY pursuant to the terms of this Agreement above, this Agreement will remain in effect for the period of compliance required by federal regulations under the ACT.
- F. INDEMNIFICATION AND HOLD HARMLESS - SUBGRANTEE shall assume the defense of and shall pay, indemnify, and hold harmless COUNTY, its designees, and its employees from all suits, actions, claims, demands, damages, losses, expenses, and costs of every kind and description to which the COUNTY, its designees, and its employees may be subject by reason of any act or omission of SUBGRANTEE, its agents or employees, in undertaking and performing under this Agreement. The SUBGRANTEE does not hereby waive any defenses or immunity available to it with respect to third parties.
- G. SEVERABILITY – In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.
- H. PARTICIPATION IN NEEDS ASSESSMENTS – In consideration of receiving CDBG funds from the COUNTY, the SUBGRANTEE shall participate in DuPage County Needs Assessments via client surveys, focus groups, client data, and agency/board surveys in a timely fashion for the benefit of the COUNTY.
- I. DISCLAIMER – Nothing in this AGREEMENT is to be construed as creating a partnership between the CDC and any other party to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the dates recited below.

COUNTY OF DU PAGE, a body politic in the State of Illinois

BY: _____
Deborah A. Conroy,
DuPage County Board Chair

DATE: _____

ATTEST: _____
Jean Kaczmarek,
County Clerk

SUBGRANTEE: CITY OF WARRENVILLE, an Illinois Municipal Corporation

ADDRESS: 3S258 MANNING AVENUE
WARRENVILLE, Illinois 60555

BY: _____
ANDREW JOHNSON
Mayor

DATE: _____

ATTEST: _____
Signature

Printed Name

Title

EXHIBIT A
ASSURANCES

The SUBGRANTEE hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of CDBG FUNDS in accordance with the ACT and DuPage Community Development Commission policies. Also, the SUBGRANTEE certifies with respect to the grant that:

- A. It is a member of the DuPage Community Development Commission, possesses legal authority to make a grant submission to the COUNTY and to execute a community development and housing program;
- B. Its governing body has duly adopted or passed as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of the SUBGRANTEE to execute the AGREEMENT, all understandings and assurances contained herein, and directing the authorization of the person identified as the official representative of the SUBGRANTEE to act in connection with the execution of the AGREEMENT and to provide such additional information as may be required.
- C. Prior to submission of its application to the COUNTY, the SUBGRANTEE has:
 - 1. Met the citizen participation requirements of 24 CFR part 91 and has provided citizens with:
 - a. The estimate of the amount of CDBG FUNDS proposed to be used for activities that will benefit persons of low and moderate income; and
 - b. Its plan for minimizing displacement of persons as a result of activities assisted with CDBG FUNDS and to assist persons actually displaced as a result of such activities;
 - 2. Prepared its application in accordance with the policies of the DuPage Community Development Commission and made the application available to the public;
- D. The grant will be conducted and administered in compliance with:
 - 1. 24 CFR 570, Subpart K – Other Program Requirements, as amended, and 24 CFR 5.105(a) Nondiscrimination and Equal Opportunity, as amended, including any and all applicable Executive Orders in effect;
 - 2. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352 42 U.S.C. Sec 2007d et seq.) and implementing regulations issued at 24 CFR Part I;
 - 3. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-208), as amended; and that the SUBGRANTEE will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing;
 - 4. Section 109 of the Housing and Community Development Act of 1974, as amended; policies and procedures necessary to ensure enforcement of Section 109 codified in 24 CFR part 6, and the regulations issued pursuant hereto;
 - 5. Section 3 of the Housing and Urban Development Act of 1968, as amended. All section 3 covered contracts shall include language applying Section 3 requirements for a Section 3 project, including:
 - a. Employment and training.

- i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county) in which the project is located.
 - ii. Where feasible, priority for opportunities and training described in paragraph a. i. of this section should be given to:
 - 1. Section 3 workers residing within the service area or the neighborhood of the project, and
 - 2. Participants in YouthBuild programs.
 - b. Contracting.
 - i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.
 - ii. Where feasible, priority for contracting opportunities described in paragraph b. i. of this section should be given to:
 - 1. Section 3 business concerns that provide economic opportunities to Section 3 workers residing within the service area or the neighborhood of the project, and
 - 2. YouthBuild programs.
 - c. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).
 - d. Section 3 requirements shall apply to all contractors, as well as all subrecipient agreements and contracts for a Section 3 project.
 - e. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual obligations or other impediment that would prevent them from complying with the part 75 regulations.
 - f. The contractor agrees to include in any contract or agreement language to apply Section 3 to any and all subcontractors. All subrecipients, contractors, and subcontractors must meet the requirements of §75.19, regardless of whether Section 3 language is included in subrecipient agreements, program regulatory agreements, or contracts. All contractors and subcontractors must meet the requirements of §75.19, regardless of whether Section 3 language is included in contracts.
- 6. Executive Order 11063-Equal Opportunity in Housing, as amended by Executive Order 12259, and implementing regulations at 24 CFR Part 107;
- 7. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and implementing regulations when published in effect;
- 8. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and implementing regulations when published for effect;

9. The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementing regulations at 24 CFR Part 42, as required under 24 CFR 570.606;
10. The labor standards requirements as set forth in 24 CFR Part 570, Subpart K and HUD regulations issued to implement such requirements;
11. Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11738 relating to the prevention, control and abatement of water pollution;
12. The flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234);
13. The Fair Housing Act (Public Law 90-284) (42 U.S.C. 3601-20);
14. The Build America, Buy America Act (BABA), enacted on November 15, 2021, as part of the Infrastructure Investment and Jobs Act (ITJA). Pub. L. 117-58. The Act establishes a domestic content procurement preference (“Buy America Preference” or “BAP”) for federal infrastructure programs. Steps developed by HUD must be implemented to ensure that the iron, steel, manufactured products, and construction materials used in a project are produced in the United States. Section 70912, the Act further defines a project to include “the construction, alteration, maintenance, or repair of infrastructure in the United States” and includes within the definition of infrastructure those items traditionally included along with buildings and real property. SUBRECIPIENT must comply with the provisions and requirements of the BABA Act, 41 U.S.C. 8301 note, and all applicable rules and notices, as may be amended. Under FR-6331-N-10A, HUD announced that it had issued the Public Interest, General Applicability Waiver of Buy America Provisions effective March 15, 2023. This waiver is effective as stated herein for Federal Financial Assistance (FFA) obligated by HUD in listed programs on or after the effective date of the waiver until the implementation deadlines for the BAP as specifically shown in the Federal Register notice. The BAP will apply to CDBG FFA obligated by HUD from Fiscal Year 2025 appropriations, unless excepted by a waiver.

The BAP applies to the following construction materials used in infrastructure projects. Each construction material is followed by a standard for the material to be considered **“produced in the United States.”**

- a. ***Non-ferrous metals.*** All manufacturing processes, from initial smelting or melting through final shaping, coating, and assembly, occurred in the United States.
- b. ***Plastic and polymer-based products.*** All manufacturing processes, from initial combination of constituent, plastic or polymer-based inputs until the item is in a form in which it is delivered to the work site and incorporated into the project, occurred in the United States.
- c. ***Composite building materials.*** All manufacturing processes, from initial combination of constituent materials until the composite material is in a form in which it is delivered to the work site and incorporated into the project, occurred in the United States.
- d. ***Glass.*** All manufacturing processes, from initial batching and melting of raw materials through annealing, cooling, and cutting, occurred in the United States.

- e. **Fiber optic cable.** All manufacturing processes, from the initial preform fabrication stage through fiber stranding and jacketing, occurred in the United States.
- f. **Optical fiber.** All manufacturing processes, from the initial preform fabrication stage through fiber stranding, occurred in the United States.
- g. **Lumber.** All manufacturing processes, from initial debarking through treatment and planning, occurred in the United States.
- h. **Drywall.** All manufacturing processes, from initial blending of mined or synthetic gypsum plaster and additives through cutting and drying of sandwiched panels, occurred in the United States.
- i. **Engineered wood.** All manufacturing processes from the initial combination of constituent materials until the wood product is in its final form, occurred in the United States.

Documented evidence proving the iron, steel, manufactured products, and construction materials used in a project are produced in the United States must be provided to the CDC. Examples of evidence include, but are not limited to: documented review of material submittals ensuring proposed covered items are produced in the USA; photos of product labels/stamps and engineering notes from field visits to inspect materials prior to use, confirmed covered items were manufactured in the USA; invoices certifying covered items are manufactured in the USA.

15. Conflict of Interest requirements of the Super Circular (2 CFR Part 200) and under 24 CFR 570.611.

- E. Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with CFR 570.608; and
- F. When a grant is in excess of ONE HUNDRED THOUSAND and 00/100 DOLLARS (\$100,000) it will comply with all applicable standards, orders, or requirements issued under Section 308 of the Clean Air Act (42 U.S.C. 1857(h), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulation (40 CFR Part 15), which prohibit the use under nonexempt Federal contracts, grants or loans, of facilities included on the EPA list of Violating Facilities. The provision shall require reporting of violations to the County, HUD, and to the U.S.E.P.A. Assistant Administrator for Enforcement (EN-329).
- G. It has developed its application so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight; (the application may also include activities which the SUBGRANTEE certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- H. It will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under Section 106 of the ACT or with amount resulting from a guarantee under Section 108 of the ACT by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under Section 106 of the ACT are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title I of the ACT; or (2) for purposes of

assessing any amount against properties owned and occupied by low and moderate income persons, the SUBGRANTEE certifies that it lacks sufficient funds received under Section 106 of the ACT to comply with the requirements of subparagraph (1) above.

- I. The SUBGRANTEE certifies that it will provide a drug-free workplace by:
 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the SUBGRANTEE's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 2. Establishing a drug awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The SUBGRANTEE's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1.);
 4. Notifying the employee in the statement required by paragraph (1.) that, as a condition of employment under the grant, the employee will:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
 5. Notifying the DuPage County Community Development Commission within ten (10) days after receiving notice under subparagraph (4)(b) from an employee or otherwise receiving actual notice of such conviction;
 6. Taking one of the following actions, within thirty (30) days of receiving notice under subparagraph ((4)(b), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1.), (2.), (3.), (4.), (5.) and (6.).
- J. It has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement

agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

K. In regards to lobbying, the SUBGRANTEE certifies:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the SUBGRANTEE, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The SUBGRANTEE shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreement(s) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than TEN THOUSAND AND 00/100ths DOLLARS (\$10,000) and not more than ONE HUNDRED THOUSAND AND 00/100ths DOLLARS (\$100,000) for each such failure.

L. SUBGRANTEE shall not use grant funds to promote "gender ideology," as defined in Executive Order (E.O.) 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government.

M. SUBGRANTEE shall not use any grant funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment.

- N. Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154 (Unleashing American Energy), including E.O. 14008 (Tackling the Climate Crisis at Home or Abroad), or NOFO requirements implementing Executive Orders that have been revoked.
- O. SUBGRANTEE must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Citizenship and Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218 (Ending Taxpayer Subsidization of Open Borders), or other Executive Orders or immigration laws.
- P. SUBGRANTEE cannot use grant funding in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or shields illegal aliens from deportation, including by maintaining policies or practices that materially impede enforcement of federal immigration statutes and regulations.
- Q. SUBGRANTEE must use Systematic Alien Verification for Entitlements (SAVE), or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

2025 DUPAGE COUNTY CDBG NEIGHBORHOOD INVESTMENT PROJECT IMPLEMENTATION SCHEDULE

Agency Name: City of Warrenville

Project: Shaw Drive Area Street Rehabilitation Project (CD25-04)

Total Project
Cost: \$1,570,291.80

CDBG Award: \$600,000



Signature
Philip Kuchler, P.E.

Name

December 22, 2025

Date
Public Works Director

Title

- Project Timeline:** Community Development Block Grant (CDBG) program funds are required by the U.S. Department of Housing and Urban Development (HUD) to be spent in a timely fashion. If HUD determines there is an excess amount of unexpended CDBG funds for a given program year, corrective action will be required by HUD. Corrective action includes, and is not limited to, a reduction of the unexpended funds. Projects that lead to a slow expenditure of CDBG funds and/or a reduction of CDBG funds by HUD are subject to a reduction in the project award amount.

As reflected in the CDBG Neighborhood Investment Application, it is expected that all projects awarded CDBG funding will be completed within one year of the Agreement date.

In the table below, please complete the implementation schedule for the awarded project. If the awarded project does not include acquisition or zoning change, please reflect "N/A" for those activities. All aspects of the project must be completed within one year of the Agreement date.

REVISION OF PROJECT TIMELINE/IMPLEMENTATION SCHEDULE	
Activity	Date (mm/dd/yyyy)
All Sources of Funding Obtained	NA
Property Acquisition Complete	NA
Easements Acquisition Complete	NA
Special Service Area Approval Complete	NA
Facilities Planning Area (FPA) Approval Complete	NA
Property Annexation Complete	NA
Preliminary Engineering or Project Design Complete	01/31/2025
Final Engineering or Project Design Complete	02/27/2026
Bid Manual w Detailed Project Scope Complete	02/27/2026
Bid Manual Advertised	03/13/2026
Sealed Bid Opening Complete	04/03/2026
Construction Contract Awarded & Fully Executed	04/20/2026
Construction to Begin	05/11/2026
50% of Construction Complete	07/03/2026
50% of CDBG Award Drawn	07/24/2026
100% of Construction Complete	08/07/2026
Final Inspections Completed & Passed	08/21/2026
Final Request for Payment & All Required Documentation Submitted to CDC	09/11/2026
100% of CDBG Award Drawn	09/25/2026

CITY OF WARRENVILLE
MEMORANDUM

TO: Mayor Johnson and City Council
FROM: Amy Emery, AICP, Community & Economic Development Director ^{AEW}
SUBJECT: 3S580 River Road Temporary Parking Request
DATE: December 29, 2025

PROJECT OVERVIEW

The former Warrenville Blacksmith Shop located at 3S580 has been repurposed and rebuilt to accommodate a new retail shop, P.S. Flowers Mercantile. The transformation was an extensive undertaking to protect its historical character given the condition of the building. The new store opened to much fan fair on November 21, 2025.

To support the timely retail buildout to open in time for the holiday season, on June 16, 2025, City Council approved Ordinance 2025-30 to grant temporary off-site parking for the proposed retail establishment. This action allowed the business to open without any customer parking provided on-site. Instead, required parking was provided via an accessible route on a nearby property owned by the same property owner within the same block.

The property owner has shared his intention to construct an addition to the retail building to accommodate the relocation of JH Bollweg & Son's Plumbing and/or an expansion of P.S. Flowers. The area south of the existing retail building will also be improved with an asphalt parking lot that complies with engineering design standards, stormwater requirements, and zoning provisions for parking. In July 2025, recognizing the challenges associated with repurposing and expanding a historical structure, the City Council granted utility tap-on and zoning fee waivers for the next phase of the project.

TEMPORARY PARKING REQUEST

On December 1, 2025, John Bollweg (Property Owner) and Patty Sorenson (P.S. Flowers Tenant Operator) attended the City Council Meeting to request permission to allow customers to use the unimproved area south of the building at 3S580 River Road. Parking is currently prohibited in this area as it does not meet surfacing, lighting, and stormwater requirements. It is considered to be an unimproved construction area which will be improved with a proposed building addition. The off-site parking approved by Ordinance 2025-30 was intended to serve this business with required parking.

ALTERNATIVES DISCUSSED

Prior to receiving the temporary occupancy for P.S. Flowers, Mr. Bollweg and Ms. Sorenson had explored the potential for installing a paver surface to accommodate some customer parking on-site. They determined that the cost of the temporary installation of pavers was not a reasonable expense given the installation would need to be removed with the next phase of construction.

In the last year, Mr. Bollweg has requested grants, TIF assistance, and other financial assistance from the City to construct the parking lot. Staff has explained that there is no grant program for this work, the construction of the private parking lot is not an eligible TIF expense, and there is no mechanism for

direct payment of taxpayer funds to support construction of a private commercial parking lot. Most recently, he has requested the city consider purchasing and developing public parking on the property. Staff is exploring this option separately from this request.

PROPERTY OWNER AND TENANT PROPOSAL

Immediately following the December 1, 2025 City Council Meeting, a follow-up meeting was held with Aldman Ashauer, Alderman Lockett, Administrator White, Community and Economic Development Director Emery, John Bollweg and Patty Sorenson to discuss the situation. Through the conversation, the idea of providing a temporary loading zone at 3S580 River Road was suggested. Attached is copy of an application form for temporary use signed by Mr. Bollweg and Ms. Sorenson. It includes a request to amend Ordinance 2025-30 to establish a loading zone with limits on its overall timing, size, signage, and customer use. Specifically, the request is to amend Ordinance 2025-30 to:

- Establish a temporary customer loading zone accessible via the River Road curb cut created in 2024, at request of Property Owner, as illustrated on the attached detail
- Said temporary customer loading zone area shall not exceed 3,500 square feet. All other parking for PS Flowers will be provided in accordance with Ordinance 02025-30
- Parking in the loading zone would be limited to 30 minutes or less, with an exception for up to two employee vehicles.
- PS Flowers must place a Small Convenience Sign, not exceeding four (4) square feet, on the property, to notify users that the loading zone is for temporary 30-minute parking for loading and unloading purposes only. This sign may not be illuminated.
- The term of the amended Temporary Ordinance shall extend for 12 months from the date of any City Council approval action to amend Ordinance 02025-30 or until on-site parking that is compliant with the City Code is provided on the property, whichever comes first.
- Any request by the owner and tenant to extend the time must be approved by City Council.

ZONING ADMINISTRATOR OPINION

The City Code specifically restricts what surfaces are acceptable for non-residential parking. The area in question does not meet material requirements. Specifically, Subsection 14: Surfacing, of Section 5: Off-Street Parking and Loading requirements contained within Title 10: Zoning Regulations of Appendix A Zoning Ordinance of the City of Warrenton specifically requires all non-residential off-street parking, loading areas, and related vehicle access drive and aisles to be surfaced with asphalt, concrete, brick, paving block, or similar dustless surface with a structure number of 2.5 in vehicle access and parking areas and 2.8 in loading areas.

Further, the existing condition of the land south of the retail building at 3S580 River Road does not comply with engineering, zoning, stormwater and accessibility requirements for a commercial parking area.

In practice, the area adjacent to the building did serve the parking needs of P.S. Flowers during the launch of the business from November 21, 2025 – December 20, 2025 without incident. The convenience of customer parking at this location is understood and not debated. Likewise, the appreciation for the efforts made to convert the blacksmith shop to the existing retail use in a way that respects the Warrenton by Design Overlay and the historical character of the area cannot be overstated. However, the Zoning Administrator is concerned about customer safety in this area during times of inclement weather and when ground conditions are wet, slippery and uneven. Ordinance 2025-30 was designed to address this issue to provide paved, accessible parking in nearby proximity to the business.

OPTIONS FOR CITY COUNCIL CONSIDERATION

Option A: Motion to direct the City Attorney to prepare an amendment to Ordinance 2025-30 to allow for the establishment of a temporary loading zone, subject to restrictions outlined in the application, for up to 12 months at 3S580 River Road.

Any future further extension would need to be authorized by City Council upon receipt of a request from the property owner and tenant.

Option B: Motion to deny the request of the applicant and take no action to change the allowances granted per Ordinance 2025-30.

As per Ordinance 2025-30, all parking will need to occur off-site in the designated area which includes an accessible route to 3S580 River Road until a permanent, approved parking lot is construction or December 16, 2026, whichever occurs first. The unimproved area south of the building may not be used as a parking or loading area. Parking in violation of his ordinance will result in tickets issued to the property owner for allowing customers to knowingly violate the special parking terms established by Ordinance 2025-30.

Attachments:

Temporary Use Application with Exhibit
Ordinance 2025-30



TEMPORARY USE PERMIT APPLICATION

INSTRUCTIONS:

- Please print or type. Application must be complete before filing with the Community Development Department of the City of Warrenville.
- Temporary Use Permit is to be approved by the City Council.
- Application Fee of \$500 is due at the time of this Application Form filing, unless waived by City Council

1. Applicant 1 (Property Owner)

Person's Name: John Bollweg

Phone: 630-393-9444 Cell: 331-330-3341 E-mail Address: jhbollweg@aol.com

Company Name: J H Bollweg & Sons Inc

Company Address: 28W321 Warrenville Road, Warrenville IL 60555

Website Address: N/A

2. Applicant 2 (Tenant)

Person's Name: Patty Sorenson

Phone: 630-221-0100 Cell: N/A E-mail Address: patty@psfloweronline.com

Company Name: P.S. Flowers Merchantile

Company Address: 3S580 River Road, Warrenville, IL 60555

Website Address: www.psfloweronline.com

3. Location of Temporary Use

Property Address: 3S580 River Road, Warrenville, IL 60555

Temp. Use Location on the Property: Unimproved gravel/dirt/grass area south of retail shop building

Description of Present Use of Property: Retail Store (P.S. Flowers) and vacant area for required parking and future building addition

Present Zoning of Property: Village Shopfront - WBD Overlay Zoning District

Property Owner(s) Name: John Bollweg

Address, Phone, Email: See Above

4. Duration of Temporary Use

For 12 months from the date of any amendment approved to Ordinance 2025-30

5. Relevant Ordinance Requirement(s):

Subsection 14: Surfacing, of Section 5: Off-Street Parking and Loading requirements contained within Title 10: Zoning Regulations of Appendix A Zoning Ordinance of the City of Warrenville specifically requires all non-residential off-street parking, loading areas, and related vehicle access drive and aisles to be surfaced with asphalt, concrete, brick, paving block, or similar dustless surface with a structure number of 2.5 in vehicle access and parking areas and 2.8 in loading areas. Any parking or loading/unloading in the unimproved area/grass south of the retail structure located at 3S580 River Road conflicts with this standard and is not permitted.

7. Description of Requested Temporary Use (Attach addendum, if necessary):

City Council approved Ordinance 2025-30 on June 16, 2025 to allow temporary off-site parking to meeting parking requirements to facilitate the opening of P.S. Flowers in November.

Now seeking to amend Ordinance 2025-30 to:

- **Establish a temporary customer loading zone accessible via the River Road curb cut created in 2024, at request of Property Owner, as illustrated on the attached detail**
 - **Said temporary customer loading zone area shall not exceed 3,500 square feet immediately adjacent to the building to accommodate approximately 5 vehicles. All other parking for PS Flowers will be provided in accordance with Ordinance 02025-30**
 - **Parking in the loading zone would be limited to 30 minutes or less**
 - **Allowing up to two (2) tenant employee vehicles to park in the loading zone, without time restriction, to accommodate merchandise storage/changeout. This would include parking in the customer loading zone, when the store is closed, to accommodate merchandise restocking and changeout.**
 - **PS Flowers must place a Small Convenience Sign, not exceeding four (4) square feet, on the property, to notify users that the loading zone is for temporary 30-minute parking for loading and unloading purposes only. This sign may not be illuminated.**
 - **The term of the amended Temporary Ordinance shall extend for 12 months from the date of any City Council approval action to amend Ordinance 02025-30 or until on-site parking that is compliant with the City Code is provided on the property, whichever comes first.**
 - **Any request by the owner and tenant to extend the time must be approved by City Council.**
-

8. Attachments

Site Plan illustrating location, layout of temporary use

9. **Signature and Name of Person Applying.**

I certify that the above information is true and accurate to the best of my knowledge and belief, and that I have thoroughly reviewed and understand the regulations outlined in this Application and Title 3, Chapter 17 of the City of Warrenville City Code.

Dated: 12/23/2025

Name of Applicant Owner: JOHN H. BOLLEWEG
(Please Print)

By: *John H. Bolleweg*
(Signature)

Dated: 12/23/25

Name of Applicant Tenant: Patty Sorenson
(Please Print)

By: *Patty Sorenson*
(Signature)

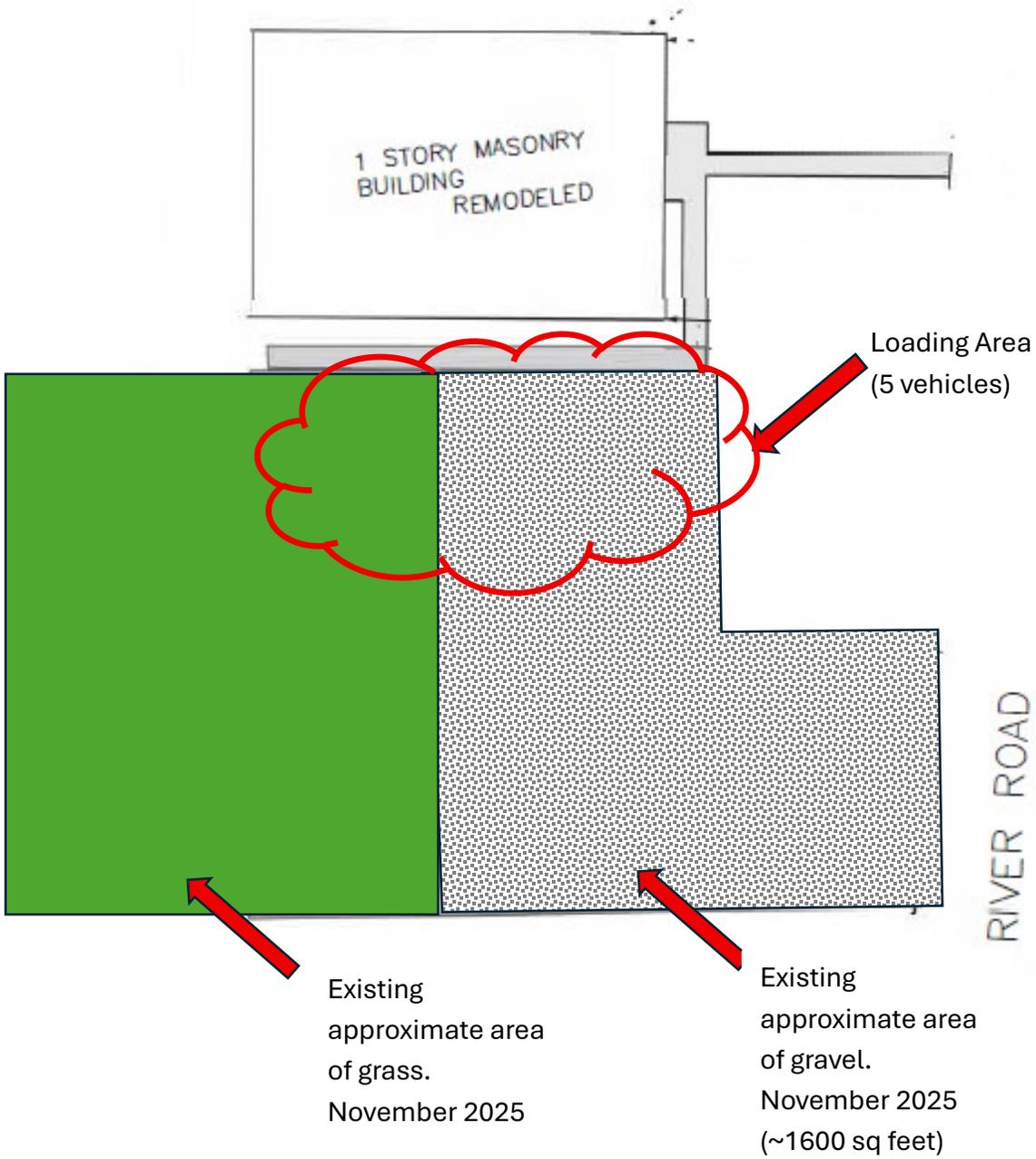
FOR OFFICE USE:		
Date Submitted: _____	Fee: <input type="checkbox"/> \$500	<input checked="" type="checkbox"/> Waived
Plan Commission and City Council Approval: _____	<input type="checkbox"/> Required	<input checked="" type="checkbox"/> Not Required (Seeking to Amend Temp Ord. Approval Granted by City Council)
Special Conditions: _____		
Approved By: _____	Date Approved: _____	
Issued By: _____	Date Issued: _____	

June 2025



November 2025 (blue outline approximate gravel)





ORDINANCE NO. O2025-30

**AN ORDINANCE APPROVING A TEMPORARY USE PERMIT FOR
TEMPORARY OFF-SITE PARKING
(28W289 WARRENVILLE ROAD AND 3S580 RIVER ROAD)**

WHEREAS, John Bollweg ("**Owner**") is the owner of that certain real property commonly known as 3S580 River Road, Warrenville, Illinois and legally described in **Exhibit A** attached to and made of a part of this Ordinance ("**Development Property**"); and

WHEREAS, J H Bollweg & Sons ("**Parking Property Owner**") is the owner of that certain real property known as 28W289 Warrenville Road, Warrenville, Illinois and legally described in **Exhibit A** attached to and made of a part of this Ordinance ("**Parking Property**"); and

WHEREAS, the Development Property is improved with a one-story commercial building which was formally used as a blacksmith shop ("**Blacksmith Building**") and contains no off-street parking spaces; and

WHEREAS, the Parking Property is improved with a one-story commercial building, a single-family residence, and an off-street parking area ("**Parking Lot**"); and

WHEREAS, the Owner is renovating the Blacksmith Building and intends to occupy the Blacksmith Building with a home furnishing store ("**Proposed Retail Use**"); and

WHEREAS, the Owner also intends to construct an addition to the Blacksmith Building in which the Owner plans to locate his plumbing business and an off-street parking area that provides sufficient parking for all of the uses on the Development Property ("**Proposed Future Development**"); and

WHEREAS, in order to construct the Proposed Future Development on the Development Property, the Owner must obtain approval of a variation and any other necessary zoning relief; and

WHEREAS, the Owner desires to open and operate the Proposed Retail Use in the Blacksmith Building on the Development Property prior to the construction of the Proposed Future Development; and

WHEREAS, the City of Warrenville Zoning Ordinance, as amended, is codified as Title 10 of the Warrenville City Code, as amended ("**Zoning Ordinance**"); and

WHEREAS, pursuant to Table 5E of the Zoning Ordinance the Development Property must provide at least four off-street parking spaces, including one accessible off-street parking space, for use by the Proposed Retail Use; and

WHEREAS, the Parking Lot on the Parking Property contains at least four surplus off-street parking spaces; and

WHEREAS, until the Proposed Future Development is constructed, the Owner proposes to temporarily satisfy the minimum off-street parking requirements for the Proposed Retail Use on the Development Property by reserving four off-street parking spaces in the Parking Lot on the

Parking Property for use by employees and patrons of the Proposed Retail Use (“**Proposed Temporary Off-Site Parking**”); and

WHEREAS, pursuant to Section 1.D.5 of the Zoning Ordinance, temporary use permits may be issued by the City Council; and

WHEREAS, pursuant to the applicable sections of the Zoning Ordinance and the Warrenville City Code (“**City Code**”), Owner, on behalf of, and with the consent of, the Parking Property Owner, filed a request with the City for approval of a temporary use permit to allow the Proposed Temporary Off-Site Parking in order to operate the Proposed Retail Use on the Development Property prior to the completion of the Proposed Future Development (“**Temporary Use Permit**”), subject to certain conditions and restrictions; and

WHEREAS, pursuant to the City’s powers under applicable law, including its home rule powers under the Illinois Constitution of 1970, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Temporary Use Permit, in accordance with, and subject to and contingent upon, the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Temporary Use Permit. Subject to and contingent upon the conditions, restrictions, limitations and provisions set forth in this Ordinance, including, without limitation, the conditions set forth in Section 4 of this Ordinance, the City Council approves the Temporary Use Permit to allow the Proposed Temporary Off-Site Parking on the Parking Property to allow the operation of the Proposed Retail Use on the Development Property prior to the completion of the Proposed Future Development.

SECTION 3: Conditions. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the City Code, the Zoning Ordinance, or any other rights the Owner or the Parking Property Owner may have, the approval granted in Section 2 of this Ordinance is hereby expressly subject to and contingent upon the conditions, concepts, restrictions, limitations, and provisions set forth in this Section (collectively, the “**Conditions**”).

A. **Compliance with Law and Regulations.** The development, use, operation, and maintenance of the Parking Property, the Parking Lot, the Development Property and the Blacksmith Building must comply with all applicable City codes and ordinances, as the same have been or may be amended from time to time, except to the extent specifically provided otherwise in this Ordinance.

B. **Compliance with Plans and Documents.** Except for minor changes and site work approved by the Director of Community and Economic Development in accordance with all applicable City standards, the development, use, operation, and maintenance of the Parking Property, the Parking Lot, and the Development Property must comply with the Off-Site Parking Plan, consisting of one sheet, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit B (“Parking Plan”)**.

C. Location, Striping, and Signage. The accessible parking space to be allocated as part of the Proposed Temporary Off-Site Parking must be striped and located on the Parking Property in accordance with the Parking Plan. The three other off-site parking spaces temporarily dedicated to the Proposed Retail Use must be located in the same row as the accessible parking space. All four off-site parking spaces must be clearly marked as reserved for the Proposed Retail Use.

D. Exclusive Use of Off-Site Parking Spaces. Until sufficient parking spaces are provided on the Development Property to serve the Proposed Retail Use in accordance with the Zoning Ordinance, the four off-site parking spaces to be used by the Proposed Retail Use on the Parking Property must be reserved for and available to the Proposed Retail Use at all times.

E. Expiration of Temporary Use Permit. The Temporary Use Permit granted pursuant to this Ordinance will expire (i) 18 months after the adoption of this Ordinance; or (ii) upon sufficient off-street parking spaces to meet the minimum requirements set forth in the Zoning Ordinance are provided on the Development Property for the Proposed Retail Use pursuant to a permit issued by the City, whichever is earlier to occur.

F. Temporary Extension. The Director of Community and Economic Development may extend the Temporary Use Permit for up to six months (for a total maximum duration of two years), but only if the Owner and the Parking Property Owner have complied with all other conditions set forth in Section 3 of this Ordinance, the Owner has obtained the required zoning relief for the Proposed Future Development, and the Owner is diligently pursuing the completion of the Proposed Future Development.

G. Required Action in the Event of Expiration. If it is reasonably anticipated that the Temporary Use Permit will expire pursuant to Section 3.E(i) of this Ordinance because sufficient off-street parking spaces will not have been provided on the Development Property for the Proposed Retail Use within 18 months after this Ordinance is adopted (or within two years if an extension is granted pursuant to Section 4.F of this Ordinance), the Owner must bring the Development Property into compliance with the Zoning Ordinance within 30 days of the expiration date by either (i) obtaining City Council approval of an acceptable, alternative parking arrangement; (ii) providing the required minimum off-street parking spaces in another manner that complies with the Zoning Ordinance; or (iii) ceasing the operation of the Proposed Retail Use on the Development Property until such time as sufficient parking is constructed on-site or an alternative parking arrangement is approved.

SECTION 4: Invalidation of Approvals. Upon the failure or refusal of the Owner or the Parking Property Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, in addition to all other remedies available to the City, the approval granted in Section 2 this Ordinance ("**Approval**") may, at the sole discretion of the City Council, by ordinance duly adopted, be revoked and become null and void; provided, however, that the City Council may not so revoke the Approval unless it first provides the Owner and the Parking Property Owner two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the City Council. In the event of such revocation, or in the event that the Temporary Use Permit expires without the Development Property being brought into compliance as set forth in Section 3.G of this Ordinance, the City Administrator and City Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 5: Recordation and Binding Effect. A copy of this Ordinance must be recorded in the Office of the DuPage County Recorder on the title for the Development Property and the Parking Property. This Ordinance and the privileges, obligations, and provisions contained inure to the benefit of, and are binding upon, the Applicant and Owner; provided that the obligation to provide the off-site parking spaces on the Development Property shall run with the land and be binding on the Development Property Owner and its successors, heirs, and assigns.

SECTION 6: Amendments. Any amendment to any provision of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance and the City Code, as applicable to the affected items of relief, except as otherwise specifically authorized in this Ordinance.

SECTION 7: Effective Date. This Ordinance will be effective only upon the occurrence of all of the following events:

- A. Passage by the City Council by a majority vote in the manner required by law;
- B. Publication in pamphlet form in the manner required by law; and
- C. Recordation of this Ordinance, together with such exhibits as the City Clerk deems appropriate for recordation, with the office of the Recorder of DuPage County.

PASSED THIS 16 day of June, 2025.

APPROVED THIS 16 day of June, 2025.

VOTES: AYES 9 NAYS 0 ABSENT 0 ABSTAIN 0


MAYOR

ATTEST:


CITY CLERK

EXHIBITS

Exhibit A - Legal Description of Development Property and the Parking Property

Exhibit B – Parking Plan

EXHIBIT A

LEGAL DESCRIPTION OF THE DEVELOPMENT PROPERTY

LOT 1 IN KLEINWACHTER'S ASSESSMENT PLAT OF PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

PIN: 04-35-414-013

COMMONLY KNOWN AS: 3S580 River Road

LEGAL DESCRIPTION OF THE PARKING PROPERTY

LOT 3 OF BOLLWEG SUBDIVISION, A PART OF THE SOUTH HALF OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS, RECORDED December 9, 2022 as DOC. R2022-106943

PIN: 04-35-414-032

COMMONLY KNOWN AS: 28W289 Warrenville Road

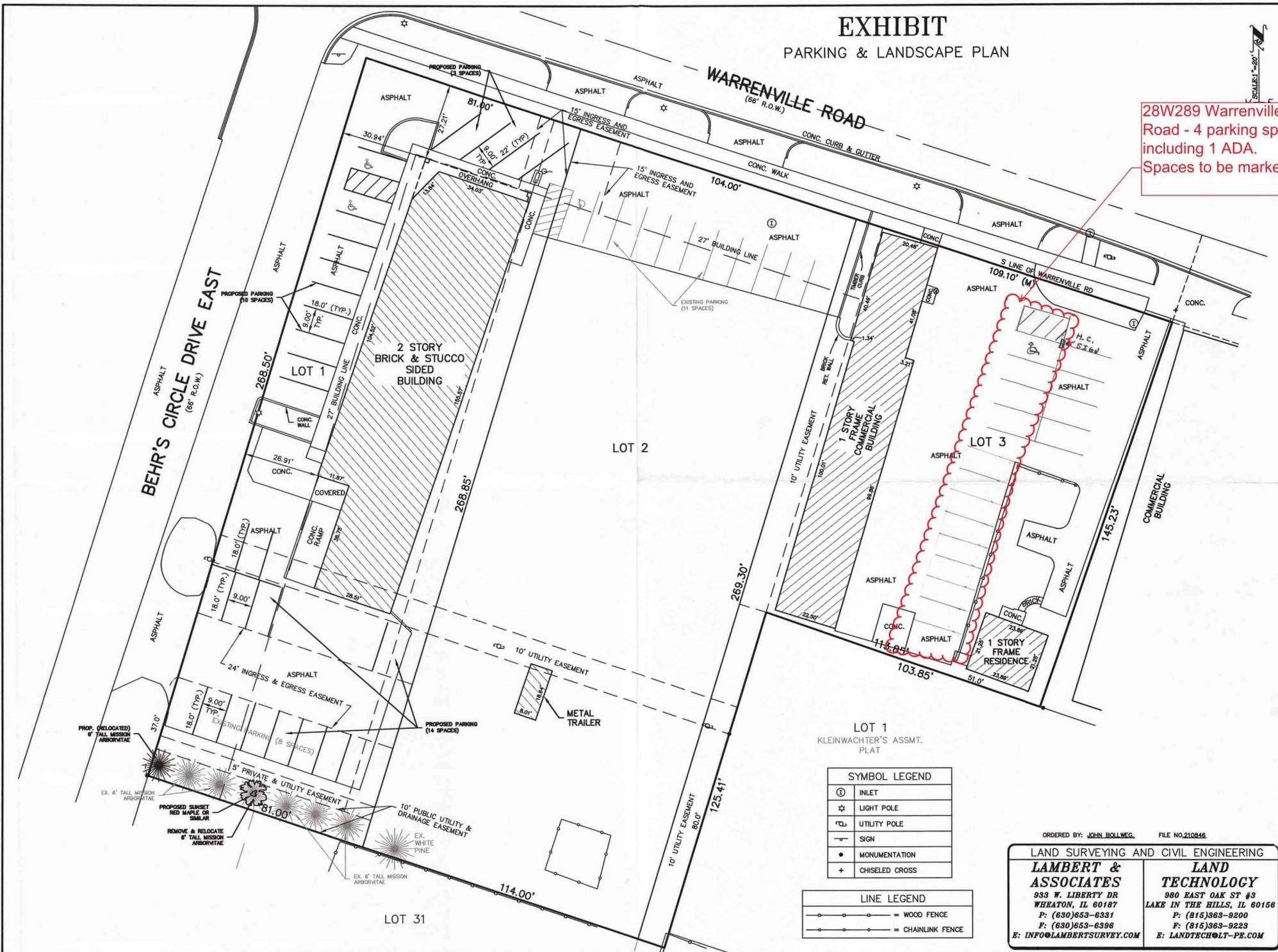
EXHIBIT B
PARKING PLAN

EXHIBIT

PARKING & LANDSCAPE PLAN



28W289 Warrenville Road - 4 parking spots including 1 ADA. Spaces to be marked.



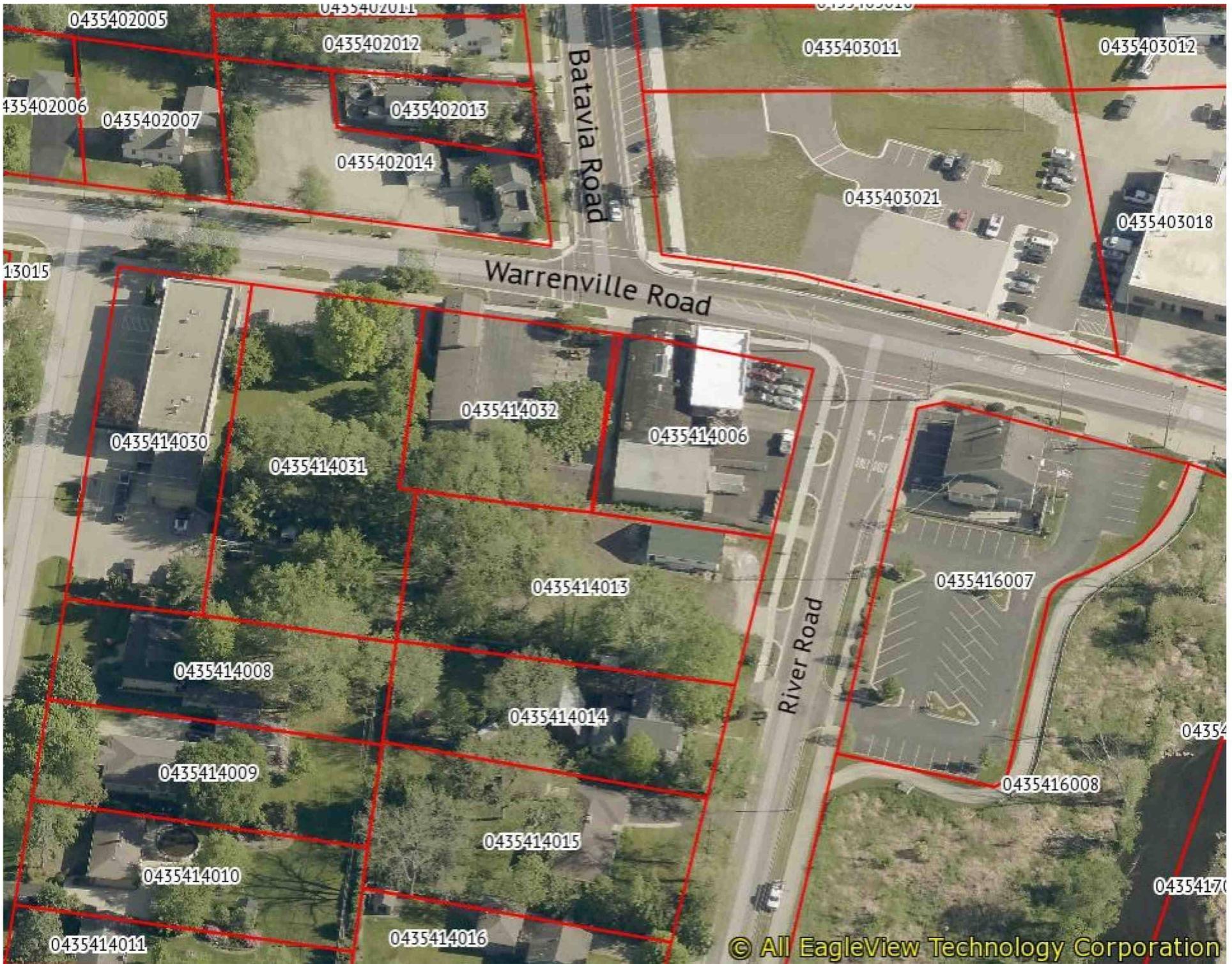
LOT 1
KLEINWACHTER'S ASSMT.
PLAT

SYMBOL LEGEND	
⊕	INLET
☆	LIGHT POLE
⊕	UTILITY POLE
—	SIGN
•	MONUMENTATION
+	CHISELED CROSS

LINE LEGEND	
—○—○—○—	WOOD FENCE
—○—○—○—	CHAINLINK FENCE

ORDERED BY: JOHN BOLLWEG. FILE NO. 210846

LAND SURVEYING AND CIVIL ENGINEERING	
LAMBERT & ASSOCIATES	LAND TECHNOLOGY
933 W. LIBERTY DR WHEATON, IL 60187 P: (630)653-6331 F: (630)653-6396 E: INFO@LAMBERTSURVEY.COM	980 EAST OAK ST #3 LAKE IN THE HILLS, IL 60156 P: (815)363-9200 F: (815)363-9223 E: LANDTECH@LT-PE.COM



0435402005

0435402011

0435403011

0435403012

0435402006

0435402007

0435402012

0435402013

0435402014

Batavia Road

0435403021

0435403018

13015

Warrenville Road

0435414030

0435414032

0435414006

0435414031

0435414013

0435416007

0435414008

River Road

0435414014

04354

0435414009

0435416008

0435414015

0435414010

04354170

0435414011

0435414016

© All EagleView Technology Corporation





**CITY OF WARRENVILLE
PROFESSIONAL SERVICES AGREEMENT
FOR FIVE YEAR REVIEW AND REVISIONS TO THE CITY'S RISK AND RESILIENCE
ASSESSMENT AND EMERGENCY RESPONSE PLAN**

THIS AGREEMENT (“Agreement”) is dated as of the ____ day of _____, 20____ (**“Effective Date”**) and is by and between the **CITY OF WARRENVILLE**, an Illinois home rule municipal corporation (**“City”**), and **ENGINEERING ENTERPRISES, INC.** an Illinois corporation (**“Consultant”**) (collectively, the **“Parties”**).

IN CONSIDERATION OF the agreements set forth in this Agreement, the receipt and sufficiency of which are mutually acknowledged, and pursuant to the City’s statutory and home rule powers, the Parties agree as follows:

SECTION 1. SCOPE AND PROVISION OF SERVICES.

A. Engagement of the Consultant. The City hereby engages the Consultant to provide all necessary professional consulting services and to perform the work in connection with the project described as follows: the five year review and preparation of revisions to the City’s Risk and Resilience Assessment and Emergency Response Plan (collectively, the **“Services”**).

B. Services. The Consultant has submitted to the City a description of the Services to be provided by the Consultant, a copy of which is attached as **Exhibit A** to this Agreement (**“Scope of Services”**), which Scope of Services is comprised of the documents labeled Attachment A, Attachment B, and Attachment C. The Consultant must provide the Services pursuant to the terms and conditions of this Agreement and as described more fully in the Scope of Services.

C. Commencement; Time of Performance. The Consultant will commence the Services immediately upon receipt of written notice from the City that this Agreement has been fully executed by the Parties (**“Commencement Date”**). The Consultant will diligently and continuously prosecute the Services until the completion of the Services or the termination of this Agreement, but in no event later than December 31, 2026 (**“Time of Performance”**).

D. Reporting. The Consultant will regularly report to the City regarding the progress of the Services during the term of this Agreement.

E. Relationship of the Parties. The Consultant will act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement will be construed to: (i) create the relationship of principal and agent, employer and employee, partners, or joint venturers between the City and the Consultant; or (ii) create any relationship between the City and any subcontractor of the Consultant.

F. Information Releases. The Consultant will not issue any news releases or other public statements regarding the Services without prior approval from the City.

G. Mutual Cooperation. The City will cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with any non-confidential information that the City may have that may be relevant and helpful to the Consultant’s performance of the Services. The Consultant agrees to

cooperate with the City in the performance of the Services to complete the Work and with any other the Consultants engaged by the City.

H. Compliance with Laws and Grants.

1. The Consultant will give all notices, pay all fees, and take all other actions that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required or necessary in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant will also comply with all conditions of any federal, state, or local grant received by the City or the Consultant with respect to this Agreement or the Services.

2. The Consultant will be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part of the Services.

3. Every provision of law required by law to be inserted into this Agreement will be deemed to be inserted herein.

SECTION 2. COMPENSATION AND METHOD OF PAYMENT.

A. Compensation. The total amount billed by the Consultant for the Services under this Agreement will not exceed \$42,602.00 ("**Compensation**"), as outlined in the Cost Proposal, including reimbursable expenses.

B. Invoices and Payment. The Consultant will be paid as provided in the Scope of Services. The Consultant will submit invoices to the City in an approved format for those portions of the Services performed and completed by the Consultant. The City will pay to the Consultant the amount billed in accordance with the Illinois Prompt Payment Act, 50 ILCS 505/1 *et seq.*

C. Records. The Consultant will maintain records showing actual time devoted and costs incurred, and will permit the authorized representative of the City to inspect and audit all data and records of the Consultant for work done under this Agreement. The records required to be made available to the City under this Section 2.C will be made available at reasonable times during the term of this Agreement, and for five years after the termination of this Agreement.

D. Claim in Addition to Compensation. If the Consultant claims a right to additional compensation as a result of action taken by the City, the Consultant must provide written notice to the City of the claim within seven days after occurrence of the action, and no claim for additional compensation will be valid unless made in accordance with this Section 2.D. Any changes in the Compensation will be valid only upon written amendment pursuant to Section 10.A of this Agreement. Regardless of the decision of the City relative to a claim

submitted by the Consultant, the Consultant will proceed with all of the Services required to complete the Services under this Agreement as determined by the City without interruption.

E. Change Orders.

1. **Change Orders Generally.** The City, from time to time, may issue a written order modifying or otherwise changing the scope of the Services ("**Change Order**") provided, however, that any Change Order in an amount exceeding \$15,000 must be approved by the City Council. The Change Order will be generally in the form attached to and by this reference incorporated into this Agreement as **Attachment C**. The Consultant may request a Change Order based on a material change to the Services required as part of the Services. A Change Order may include additions to and deletions from the Services and will include any equitable increases or decreases to the Compensation for the Services

2. **Revision Notices.** Within 10 business days after the date of a Change Order, and in any event before the Consultant begins work on any changed Services, the Consultant must notify the City in writing if the Consultant desires a revision to the Change Order ("**Revision Notice**"). The Revision Notice must clearly state the Consultant's requested revisions and the reasons for the revisions. If the City agrees to any revision, then the City will issue a revised Change Order in a form acceptable to the Parties. If the Consultant does not submit a Revision Notice within the 10-day period, then the Consultant will be deemed to have accepted the Change Order and the Change Order will be final.

3. **No Change in Absence of Change Order.** No claim for an adjustment in Compensation or project schedule will be made or allowed unless it is embodied in a Change Order signed by the City and the Consultant. If the Consultant believes it is entitled to an adjustment in the Compensation or project schedule terms that has not been included, or fully included, in a Change Order, then the Consultant may submit to the City a written request for the issuance of, or revision of, a Change Order including the desired adjustment. The Consultant's request must be submitted before the Consultant proceeds with any Services for which an adjustment is desired. Regardless of the decision of the City relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement as determined by the City without interruption.

F. Taxes, Benefits, Royalties. The Compensation includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services, including, without limitation, all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. The Consultant waives and releases any claim or right to claim additional compensation by reason of the payment of any tax, contribution, premium, costs, royalties, or fees.

G. Completion and Acceptance of Services. The Services, and any phase of the Services, will be considered complete on the date of final written acceptance by the City of the Services or each phase of the Services, as the case may be.

H. No Additional Obligation. The City is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

SECTION 3. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The employees, officials, and personnel of the Consultant described in the Scope of Services (“**Key Project Personnel**”), if any, will be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel may not be changed without the City’s prior written approval. The Consultant will notify the City as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant will have no claim for damages and may not bill the City for additional time and materials charges as the result of any portion of the Services that must be duplicated or redone due to termination or for any delay or extension of the Time of Performance as a result of any termination, reassigning, or resignation.

B. Availability of Personnel. The Consultant will provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement or in the Scope of Services.

C. Approval and Use of Subcontractors. The Consultant will perform the Services with its own personnel and under the management, supervision, and control of its own organization, unless otherwise approved by the City in writing. All subcontractors and subcontracts used by the Consultant will be acceptable to, and approved in advance by, the City. The City’s approval of any subcontractor or subcontract will not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract will be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term “Consultant” will be deemed also to refer to all subcontractors of the Consultant, and every subcontract will include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the City, then, immediately upon notice from the City, the Consultant will remove and replace the personnel or subcontractor. The Consultant will have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any removal or replacement.

SECTION 4. TERM OF AGREEMENT.

A. Term. The term of this Agreement, unless terminated pursuant to the terms of this Agreement, will expire on the date the City determines that all of the Services under this Agreement, including warranty services, are completed. A determination of completion will not constitute a waiver of any rights or claims that the City has, before or after completion, with respect to any breach of this Agreement by the Consultant or any right of indemnification of the City by the Consultant.

B. Termination. Notwithstanding any other provision hereof, the City may terminate this Agreement, at any time and for any reason, upon seven days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant will be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in the Scope of Services.

SECTION 5. CONFIDENTIAL INFORMATION; OWNERSHIP OF WORK PRODUCT AND DOCUMENTS.

A. Confidential Information. In the performance of this Agreement, the Consultant may have access to or receive certain information in the possession of the City that is not generally known to members of the public ("**Confidential Information**"). Confidential Information includes, without limitation, proprietary information, copyrighted material, personal or private data of every kin, financial information, health records and information, maps, and all other information of a personal nature. The Consultant must not use or disclose any Confidential Information without the prior written consent of the City. If the Consultant has any doubt about the confidentiality of any information, then the Consultant must seek a determination from the City regarding the confidentiality of the information. The Consultant and all of its personnel and subcontractors must make and apply all safeguards necessary to prevent the improper use or disclosure of any Confidential Information. At the expiration or termination of this Agreement, the Consultant must promptly cease using, and must return or destroy (and certify in writing destruction of), all Confidential Information, including all copies, whether physical or in any other form, in its possession. The Consultant may not transfer to, store in, or otherwise allow work product containing Confidential Information to be located in any location, whether physical or digital, not under the control of the Consultant. If the Consultant is required, by any government authority or court of competent jurisdiction, to disclose any Confidential information, the Consultant must immediately give notice to the City with the understanding that the City will have the opportunity to contest the process by any means available to it prior to submission of any documents to a court or other third party. The Consultant must cause all of its personnel and subcontractors to undertake and abide by the same obligations regarding Confidential Information as the Consultant.

B. Ownership. The Consultant agrees that all work product, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement will be and remain the exclusive property of the City. At the City's request, or upon termination of this Agreement, the Consultant will cause the work product to be promptly delivered to the City. Any outstanding payment obligations may not be used as a basis to withhold work product. The Consultant agrees that, to the extent permitted by law, any and all work product will exclusively be deemed "works for hire" within the meaning and purview of the United States Copyright Act, 17 U.S.C. § 101 et seq subject to the terms of this Agreement. To the extent any work product does not qualify as a "work for hire," the Consultant irrevocably grants, assigns, and transfers to the City all right, title, and interest in and to the work product in all media throughout the world in perpetuity and all intellectual property rights therein, free and clear of any liens, claims, or other encumbrances, to the fullest extent permitted by law. All intellectual property, Confidential Information, and work product will at all times be and remain the property of the City. The Consultant will execute all documents and perform all acts that the City may request in order to assist the City in perfecting or protecting its rights in and to the work product and all intellectual property rights relating to the work product. All of the foregoing items will be delivered to the City upon demand at any time and in any event, will be promptly delivered to the City upon expiration or termination of this Agreement within three days after a demand. In addition, the Consultant will return the City's data in the format requested by the City. If any of the above items are lost or damaged while in the Consultant's possession, those items will be restored or replaced at the Consultant's expense.

C. Freedom of Information Act and Local Records Act. The Consultant acknowledges that this Agreement, all documents submitted to the City related to this Agreement, and records in the possession of the Consultant related to this Agreement or the

Services may be a matter of public record and may be subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, and any other comparable state or federal laws now existing or adopted later (collectively, the “**Disclosure Laws**”). In the event that the City requests records from the Consultant, the Consultant shall promptly cooperate with the City to enable the City to meet all of its obligations under the applicable Disclosure Law. The Consultant acknowledges and agrees that the determination as to whether information in the records is exempt from disclosure or should be released to the public will be made by the City in its sole and absolute discretion.

D. Injunctive Relief. In the event of a breach or threatened breach of this Section 5, the City may suffer irreparable injury not compensable by money damages and would not have an adequate remedy at law. Accordingly, the Consultant agrees that the City will be entitled to seek immediate injunctive relief to prevent or curtail any breach, threatened or actual. The rights provided under this Section 5.D are in addition and without prejudice to any rights that the City may have in equity, by law or statute. The Consultant will fully cooperate with the City in identifying the scope of any improper use or dissemination of data protected by this Section 5 and will assist the City in any notification efforts required by law.

SECTION 6. WARRANTY.

The Consultant warrants that the Services will be performed in accordance with the highest standards of professional practice, care, skill, and diligence practiced by recognized consulting firms or licensed and accredited professionals in performing services of a similar nature. This warranty is in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are reserved unto the City. Any of the Services required by law or by this Agreement to be performed by licensed professionals will be performed by professionals licensed by the State of Illinois to practice in the applicable professional discipline.

SECTION 7. CONSULTANT REPRESENTATIONS.

A. Ability to Perform. represents that it is financially solvent, has the necessary financial resources, has sufficient experience and competence, and has the necessary capital, facilities, organization, and staff necessary to provide, perform, and complete the Services in accordance with this Agreement and in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

B. Authorization. The execution, delivery and performance by the Consultant of this Agreement has been duly authorized by all necessary corporate action, and does not and will not violate its organizational documents, as amended and supplemented, any of the applicable requirements of law, or constitute a breach of or default under, or require any consent under, any agreement, instrument, or document to which the Consultant is now a party or by which the Consultant is now or may become bound.

C. Company Background. The information disclosed by the Consultant regarding its corporate structure, financial condition, expertise, and experience is true and correct. The Consultant will promptly notify the City in writing of any material change to or about the Consultant, including without limitation to change in ownership or control, and any change will be subject to City approval which will not be unreasonably withheld.

D. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no City employee, official, or agent has an interest in the business of the

Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant will at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

E. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 2012, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the City prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it is found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant will be liable to the City for all loss or damage that the City may suffer, and this Agreement will, at the City's option, be null and void.

F. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

G. No Default. The Consultant is not in arrears to the City under any debt or contract and is not in default as surety, contractor, or otherwise to any person, unless as disclosed the City in writing.

H. No Legal Actions Preventing Performance. As of the Effective Date, the Consultant has no knowledge of any action, suit, proceeding, claim or investigation pending or to its knowledge threatened against the Consultant in any court, or by or before any federal, state, municipal, or governmental department, commission, board, bureau, agency, or instrumentality, domestic or foreign, or before any arbitrator of any kind, that, if adversely determined, would materially affect the Consultant's ability to perform its obligation under this Agreement.

I. Patriot Act Compliance. The Consultant represents and warrants to the City that neither the Consultant nor any of its principals, shareholders, or other employees or officials (collectively "**Personnel**") is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants that the Consultant and its Personnel are not directly or indirectly engaged in or facilitating transactions related to this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant must, and will, defend, indemnify, and hold harmless the City and its officials, officers, authorities, and all City elected or appointed officials, officers, employees, agents, representatives, and attorneys from and against every claim, damage, loss, risk, liability, and expense (including attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this Section 7.I.

SECTION 8. INDEMNIFICATION; INSURANCE; NO PERSONAL LIABILITY.

A. Indemnification. The Consultant agrees to, and does hereby, hold harmless and indemnify the City and all City elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from any and all claims that may be asserted at any time against any of those parties in connection with this Agreement or the Consultant's performance, or failure to perform, all or any part of the Services; provided, however, that this indemnity does not, and will not, apply to willful misconduct or gross negligence on the part of the City.

B. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant will provide certificates of insurance, all with coverages and limits acceptable to the City, and the Consultant must provide certificates of insurance, endorsements, and insurance policies acceptable to the City and including at least the minimum insurance coverage and limits set forth in **Exhibit B** to this Agreement. For good cause shown by the Consultant, the City may extend the time for submission of the required certificates, endorsements, and policies and may impose deadlines or other terms to assure compliance with this Section 8.B. Each certificate and endorsement must be in a form acceptable to the City and from a company with a general rating of A minus, and a financial size category of Class X or better, in Best's Insurance Guide. Each insurance policy must provide that no change, modification, or cancellation of any insurance will become effective until the expiration of 30 days after written notice of the change, modification in, or cancellation will have been given by the insurance company to the City (10 days' written notice in the event of cancellation due to the Consultant's non-payment of premium). The Consultant must maintain and keep in force, at all times during the term of this Agreement and at the Consultant's expense, the insurance coverage provided in this Section 8.B and **Exhibit B**, including without limitation at all times while correcting any failure to meet the warranty requirements of Section 6 of this Agreement.

C. No Personal Liability. No elected or appointed official, or employee of the City will be personally liable, in law or in contract, to the Consultant as the result of the execution and performance of this Agreement.

SECTION 9. DEFAULT.

A. Default. If the City determines that the Consultant has failed or refused to properly undertake the Services with diligence, or has delayed in the undertaking of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any the Event of Default within ten days after the Consultant's receipt of written notice of the Event of Default from the City, then the City will have the right, notwithstanding the availability of other remedies provided by law or equity, to pursue any one or more of the remedies provided for under Section 9.B of this Agreement.

B. Remedies. In case of any Event of Default, the City may pursue the following remedies:

1. Cure by the Consultant. The City may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement;

2. Termination of Agreement. The City may terminate this Agreement and, notwithstanding anything in Section 3.C. of this Agreement, the City will not have any liability for further payment of amounts due or to become due under this Agreement;

3. Withholding of Payment. The City may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the City as the result of any Event of Default by the Consultant or as a result of actions taken by the City in response to any Event of Default by the Consultant.

SECTION 10. GENERAL PROVISIONS.

A. Amendment. No amendment to this Agreement will be effective unless and until the amendment is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. Neither Party may assign their rights or obligations under this Agreement without the prior written consent of the other party.

C. City Actions, Consents, and Approvals. Any action, consent, or approval needed to be taken or given under this Agreement by the City may only be performed by the City Administrator or their designee, to the extent provided for by law.

D. Binding Effect. The terms of this Agreement bind and inure to the benefit of the Parties and their agents, successors, and assigns.

E. Notice. Any notice required to be given under this Agreement must be in writing and must be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by E-mail. E-mail notices will be deemed valid and received by the addressee only upon explicit or implicit acknowledgment of receipt by the addressee. Unless otherwise expressly provided in this Agreement, notices will be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 10.E, each party will have the right to change the address or the addressee, or both, for all future notices to the other party, but no notice of a change of addressee or address will be effective until actually received.

Notices to the City will be addressed to, and delivered at, the following address:

City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555
Attention: Public Works Director
E-mail: pkuchler@warrenville.il.us

With a copy to:

Elrod Friedman LLP
350 N. Clark Street, Second Floor
Chicago, Illinois 60654

Attention: Brooke Lenneman
E-mail: brooke.lenneman@elrodfriedman.com

Notices to the Consultant will be addressed to, and delivered at, the following address:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554
Attention: **[PROJECT SUPERVISOR]**
Email: _____

F. Third Party Beneficiary. The provisions of this Agreement are and will be for the benefit of the Consultant and City only and are not for the benefit of any third party, and accordingly, no third party shall have the right to enforce the provisions of this Agreement. The City will not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the City, without the knowledge and approval of the Corporate Authorities.

G. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the City will have the right, in its sole and absolute discretion, to determine if (i) the remainder of the provisions of this Agreement will remain in full force and effect and will in no way be affected, impaired, or invalidated, or (ii) the entire agreement shall be invalid, void, and unenforceable.

H. Time of the Essence. Time is of the essence in the performance of this Agreement.

I. Governing Laws. This Agreement will be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

J. Venue. Exclusive jurisdiction with regard to the any actions or proceedings arising from, relating to, or in connection with this Agreement will be in the 18th Judicial Circuit Court of DuPage County, Illinois or, where applicable, in the federal court for the Northern District of Illinois. The Parties waive their respective right to transfer or change the venue of any litigation filed in the 18th Judicial Circuit Court of DuPage County, Illinois.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the City and the Consultant with respect to the Scope of Services and the Services.

L. Non-Waiver. No waiver of any provision of this Agreement will be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor will any waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

M. Exhibits. Exhibits A and B attached to this Agreement are, incorporated in and made a part of this Agreement. In the event of a conflict between any Exhibit and the text of this Agreement, the text of this Agreement will control.

N. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement will be cumulative and will not be exclusive of any other rights, remedies, and benefits allowed by law.

O. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent must be in writing.

P. Interpretation. This Agreement will be construed without regard to the identity of the Party which drafted the various provisions of this Agreement. Every provision of this Agreement will be construed as though all Parties to this Agreement participated equally in the drafting of this Agreement. Any rule or construction that a document is to be construed against the drafting party will not be applicable to this Agreement.

Q. Survival. The provisions of Sections 5, 6, and 8 will survive the termination or expiration of the Agreement.

R. Calendar Days; Calculation of Time Periods. Unless otherwise specific in this Agreement, any reference to days in this Agreement will be construed to be calendar days. Unless otherwise specified, in computing any period of time described in this Agreement, the day of the act or event on which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless the last day is a Saturday, Sunday or legal holiday under the laws of the State in which the Property is located, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The final day of any period will be deemed to end at 5:00 p.m., Central time.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, is deemed to be an original, but all of which together will constitute one and the same instrument.

ATTEST:

CITY OF WARRENVILLE

By: _____
City Clerk

By: _____
City Administrator

ATTEST:

CONSULTANT

By: William Benson

By: Michele L. Piotrowski

Title: William Benson, Senior Project Engineer I

Its: Michele L. Piotrowski, Vice President

EXHIBIT A
PROPOSAL

**Risk and Resilience Assessment (RRA) / Emergency Response Plan (ERP)
5-Year Review and Revisions
City of Warrenville, IL**

**Professional Services Agreement
Attachment A – Scope of Services**

PHASE 1 – RISK AND RESILIENCE ASSESSMENT (RRA)

1.0 Project Management and Administration

- Budget Tracking
- Management of Personnel and the Engineering Contract
- Determination of RRA Review Team
- Project Kick-Off Meeting Between the City and EEI

2.0 Project Meetings

- Workshop No. 1 – Establish Scope of RRA Revisions/Updates:
 - Review Section 2 of the RRA, covering: asset characterization, threat characterization, preliminary qualitative scoring of threat-asset pairs, and bottom-cutting for final threat scenarios.
 - Review Section 3 of the RRA, covering: consequence analysis, vulnerability analysis, threat likelihood analysis, and risk and resilience analysis.
 - Review Section 4 of the RRA, covering: risk and resilience management and mitigation options and prioritization, and discussing any new scenarios and mitigation options as necessary.
- Workshop No. 2 – Cybersecurity Assessment with City's SCADA contractor:
 - Review existing Utility/City policies regarding cybersecurity.
 - Review cybersecurity priorities established in 2021.
 - Complete Water Cyber Assessment Tool with assistance from City staff and the City's SCADA consultant.
 - Assess desire/need to revise utility cybersecurity policies and procedures.
 - Assess and establish priorities for future improvements.
- Workshop No. 3 – Review Revisions/Updates and Finalize RRA:
 - Discuss the results of Workshops No. 1 and 2 which will have been incorporated into the RRA.

3.0 Revise/Update RRA

- Develop plan to revise (add, delete, modify) elements of the RRA based on workshop outcomes.
- Revise RRA as applicable.
- Submit the draft for review by City staff.
- Incorporate team comments into the final revision.

PHASE 2 – EMERGENCY RESPONSE PLAN (ERP)

4.0 Project Management and Administration

- Budget Tracking
- Management of Personnel and the Engineering Contract
- Determination of ERP Review Team



5.0 Project Meetings

- Workshop No. 1 – Establish Scope of ERP Revisions/Updates:
 - Review ERP Introduction and Sections 1 through 4 for completeness and accuracy, including: utility system information, utility contact information, resilience strategies, emergency plans and procedures, mitigation actions, and detection strategies.
 - Review ERP Appendices for completeness and accuracy.
 - Identify revisions necessary.
 - Identify items needed for any new scenarios and mitigation actions from the revised RRA as necessary.
- Workshop No. 2 – Tabletop Exercise:
 - Organize a tabletop exercise to test the efficacy of the ERP, utilizing City staff only. The primary steps in the tabletop exercise, after participants have been selected and the date/time has been set are:
 - Identify objectives
 - Develop scenario
 - Develop materials
 - Conduct exercise
 - Conduct hot wash
 - Prepare After Action Report and Improvement Plan

6.0 Revise/Update ERP

- Develop plan to revise (add, delete, modify) elements of the ERP based on workshop outcomes.
- Revise ERP as applicable.
- Submit the draft for review by City staff.
- Incorporate team comments into the final revision.

DIRECT EXPENSES

- Mileage
- Printing

EXCLUSIONS

The above scope of services for the RRA/ERP 5-Year Review and Revisions includes the following exclusions:

- Contract with the City's SCADA consultant for the cybersecurity assessment
- Contract with the City's SCADA consultant for the tabletop exercise if desired, depending on the threat scenario selected for the exercise

The above scope for the RRA/ERP 5-Year Review and Revisions summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



**ATTACHMENT B - ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

CLIENT		PROJECT NUMBER	
City of Warrenville		WV2502	
PROJECT TITLE		DATE	PREPARED BY
RRA / ERP 5-Year Review and Revisions		12/10/25	NPW

TASK NO.	TASK DESCRIPTION	ROLE	PIC	SR. PM	SR. PE II	PE	ADMIN	HOURS	COST
		PERSON	MP	GH	NPW	JRN	DRA		
		RATE	\$251	\$243	\$208	\$175	\$72		
PHASE 1: Review and Revise Risk and Resilience Assessment									
1a	Phase 1 Project Administration		1	4	2			7	\$ 1,639
1b	RRA/ERP Review/Update Kickoff Meeting		1	1	2	3		7	\$ 1,435
2a	Establish Scope of RRA Revisions/Updates - Workshop #1			2	8	10		20	\$ 3,900
2b	Cybersecurity Assessment - Workshop #2			2	4	4		10	\$ 2,018
2c	Review Revisions/Updates and Finalize RRA - Workshop #3			2	8	10		20	\$ 3,900
3	Revise/Update RRA			1	16	30		47	\$ 8,821
	Subtotal Phase 1		2	12	40	57	-	111	\$ 21,713
PHASE 2: Review and Revise Emergency Response Plan									
4	Phase 2 Project Administration		1	4	2			7	\$ 1,639
5a	Establish Scope of ERP Revisions/Updates - Workshop #1			2	8	10		20	\$ 3,900
5b	Water Staff Tabletop Exercise - Workshop #2			16	6	6		28	\$ 6,186
6	Revise/Update ERP			2	16	30		48	\$ 9,064
	Subtotal Phase 2		1	24	32	46	-	103	\$ 20,789
PROJECT TOTAL:			3	36	72	103	-	214	42,502

EEL STAFF

MP Michele Piotrowski, PE
 GH Gary Holm, PE
 NPW Natasha P. Woodlock, PE
 JRN Jeniece R. Neville
 DRA Deborah R. Anderson

DIRECT EXPENSES

Printing/Scanning =	\$	50
Mileage =	\$	50
	\$	-
DIRECT EXPENSES =	\$	100

LABOR SUMMARY

TOTAL LABOR EXPENSES	\$	42,502
-----------------------------	-----------	---------------

TOTAL COSTS	\$	42,602
--------------------	-----------	---------------



ATTACHMENT C - ESTIMATED SCHEDULE

CLIENT		PROJECT NUMBER	
City of Warrenville		WV2502	
PROJECT TITLE		DATE	PREPARED BY
RRA / ERP 5-Year Review and Revisions		12/10/25	NPW

TASK NO.	TASK DESCRIPTION	Week of:	2026												
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
			PHASE 1: Review and Revise Risk and Resilience Assessment												
1	Phase 1 Administration / Kick-Off Meeting														
2a	Establish Scope of RRA Revisions/Updates - Workshop #1														
2b	Cybersecurity Assessment - Workshop #2														
2c	Review Revisions/Updates and Finalize RRA - Workshop #3														
3	Revise/Update RRA														
PHASE 2: Review and Revise Emergency Response Plan															
4	Phase 2 Administration														
5a	Establish Scope of ERP Revisions/Updates - Workshop #1														
5b	Water Staff Tabletop Exercise - Workshop #2														
6	Revise/Update ERP														





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2025

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$256.00
Principal	E-3	\$251.00
Senior Project Manager	E-2	\$243.00
Project Manager	E-1	\$218.00
Senior Project Engineer/Surveyor II	P-6	\$208.00
Senior Project Engineer/Surveyor I	P-5	\$193.00
Project Engineer/Surveyor	P-4	\$175.00
Senior Engineer/Surveyor	P-3	\$161.00
Engineer/Surveyor	P-2	\$146.00
Associate Engineer/Surveyor	P-1	\$132.00
Senior Project Technician II	T-6	\$182.00
Senior Project Technician I	T-5	\$171.00
Project Technician	T-4	\$159.00
Senior Technician	T-3	\$146.00
Technician	T-2	\$132.00
Associate Technician	T-1	\$115.00
Engineering/Land Surveying Intern	I-1	\$ 85.00
Director of Marketing and Business Development	M-4	\$135.00
Marketing Coordinator	M-2	\$100.00
Executive Administrative Assistant	A-4	\$ 80.00
Administrative Assistant	A-3	\$ 75.00

VEHICLES. DRONE, EXPERT TESTIMONY, REPROGRAPHICS AND DIRECT COSTS*

Vehicle for Construction Observation		\$ 20.00
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$235.00
Expert Testimony		\$290.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	

* unless specified otherwise in agreement

OUTSTANDING SERVICE • EVERY CLIENT • EVERY DAY

EXHIBIT B

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

- (1) Worker's Compensation: Statutory;
- (2) Employer's Liability:
\$500,000 injury-per occurrence
\$500,000 disease-per employee
\$500,000 disease-policy limit

Insurance will evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 for vehicles owned, non-owned, or rented.

All employees will be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit

Coverage is to be written on an "occurrence" basis.

Coverages will include:

- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of this Agreement)

D. Professional Liability Insurance. With a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate and covering the Consultant against all sums that the Consultant may be obligated to pay on account of any liability arising out of this Agreement.

E. Umbrella Policy. The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis so that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover the loss.

F. Owner as Additional Insured. City will be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each additional Insured endorsement will identify City as follows: City of Warrenville, including its City Council members and elected and appointed officials, its officers, employees, agents, attorneys, the Consultants, and representatives.

- G. Other Parties as Additional Insureds. In addition to City, the following parties will be named as additional insured on the following policies:

<u>Additional Insured</u>	<u>Policy or Policies</u>
_____	_____
_____	_____
_____	_____

EXHIBIT C

CHANGE ORDER NO _____

In accordance with Section 2 of the Agreement dated _____, 20____ between the City of Warrenton (the "City") and Engineering Resource Associates, Inc. (the "Consultant"), the Parties agree to the following Change Order No. ____:

1. Change in Contracted Services:

2. Change in Project Schedule (attach schedule if appropriate):

3. Change in Project Completion Date:

All Contracted Services must be completed on or before _____, 20____

4. Change in Compensation:

5. Change in Project Specific Pricing (if applicable).

**ALL OTHER TERMS AND CONDITIONS
OF THE AGREEMENT REMAIN UNCHANGED**

[signature page follows]

CITY

CONSULTANT

—

Signature
Director of Community and Public
Works Director

Signature
Name (Printed or Typed)

_____, 20____
Date

_____, 20____
Date

If compensation greater than \$15,000, then the City Council must approve the Change Order in advance and the City Administrator or Mayor's signature is required.

Signature
City Administrator

_____, 20____
Date

GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGY RIDER

The City has developed digital map information through Geographic Information Systems Technology (“**GIS Data**”) concerning the real property located within the City. If requested to do so by the Consultant, the City agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. **Limited Access to GIS Data.** The GIS Data provided by the City will be limited to the scope of the Work that the Consultant is to provide for the City;
2. **Purpose of GIS Data. The Consultant** will limit its use of the GIS Data to its intended purpose of furtherance of the Work; and
3. **Agreement with Respect to GIS Data.**
 - a. **Trade Secrets of the City.** The GIS Data constitutes proprietary materials and trade secrets of the City and is the property of the City;
 - b. **Consent of City Required. The Consultant** may not provide or make available the GIS Data in any form to anyone without the prior written consent of the City.
 - c. **Supply to City.** At the request of the City, the Consultant will provide the City with all information that has been developed by the Consultant based on the GIS Data;
 - d. **No Guarantee of Accuracy.** The City makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant’s intended use of the GIS Data; and
 - e. **Discontinuation of Use.** At the time as the Services have been completed to the satisfaction of the City, the Consultant will cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the City will be afforded sufficient access to the Consultant’s premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

CITY OF WARRENVILLE

WARRENVILLE TAX INCREMENT FINANCING (TIF) DISTRICT #3
(OLD TOWN / CIVIC CENTER)

JOINT REVIEW BOARD ANNUAL MEETING

DRAFT Minutes of the Annual Meeting
Held on Monday, December 1, 2025
at Warrenville City Hall Council Chambers
3S258 Manning Avenue, Warrenville, IL

I. CALL TO ORDER

Chairperson Reinbold called the Annual Meeting of the TIF District #3 Joint Review Board to order at 10:01 a.m.

II. ROLL CALL

The following members were present:

City of Warrenville: Mayor Andrew Johnson

Warrenville Park District: Executive Director Tim Reinbold

Warrenville Public Library District: Executive Director Jason Stuhlmann

Community Unit School District #200: Assistant Superintendent Business of Operations Brian O'Keefe

Public Member: Don Fisher

The following members were absent:

DuPage County

College of DuPage District #502

Also present:

City of Warrenville Administrator Cristina White

City of Warrenville TIF Attorney Hart Passman

City of Warrenville Finance Director Kevin Dahlstrand

City of Warrenville Community and Economic Development Director Amy Emery

City of Warrenville Assistant Community Development Director Kristine Hocking

City of Warrenville Economic Development Specialist Liam Walker

III. APPROVAL OF PRIOR MEETING MINUTES

A MOTION WAS MADE AND SECONDED TO APPROVE THE MINUTES OF THE PRIOR ANNUAL JOINT REVIEW BOARD MEETING. CHAIRPERSON REINBOLD CALLED FOR A VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

IV. OVERVIEW OF TIF #3 ANNUAL REPORT AND FINANCIALS

An overview of the TIF District #3 Annual Report was presented. The presentation included a summary of equalized assessed valuation, incremental revenue, and the Allocation Fund balance for the reporting period.

It was reported that the Equalized Assessed Value (EAV) for TIF District #3 increased from the base year valuation of \$9,167,480 to \$14,325,601 in Fiscal Year 2025.

Incremental revenues for the district were summarized, and it was noted that the TIF District #3 Allocation Fund continues to carry a deficit. The Allocation Fund balance deficit increased from \$3,503,141 in Fiscal Year 2024 to \$5,316,388 in Fiscal Year 2025.

The Annual Report was noted to be in compliance with applicable statutory reporting requirements.

V. OVERVIEW OF TIF #3 REDEVELOPMENT ACTIVITY

An overview of redevelopment activity within TIF District #3 during Fiscal Year 2025 was provided by Community and Economic Development Director Emery.

Activity highlights included continued interest in the Old Town area near Cora Coffee, the opening of P.S. Flowers in the former Blacksmith Shop building on November 26, 2025, and the soft launch of the Warrenville Mercantile in Leone Schmidt Park.

It was also reported that a preferred developer has been identified for the OTRS #2 site at the northeast corner of Batavia and Warrenville Roads.

VI. JOINT REVIEW BOARD QUESTION AND ANSWER PERIOD

No questions were voiced by the Board.

VII. PUBLIC COMMENT

No public comments were received, either in person or in writing.

VIII. ADJOURNMENT

MAYOR JOHNSON MOVED, SECONDED BY O'KEEFE TO ADJOURN THE MEETING AT 10:16 A.M. CHAIRPERSON REINBOLD ASKED FOR VOICE VOTE. MOTION PASSED UNANIMOUSLY.

Submitted By:
City Staff

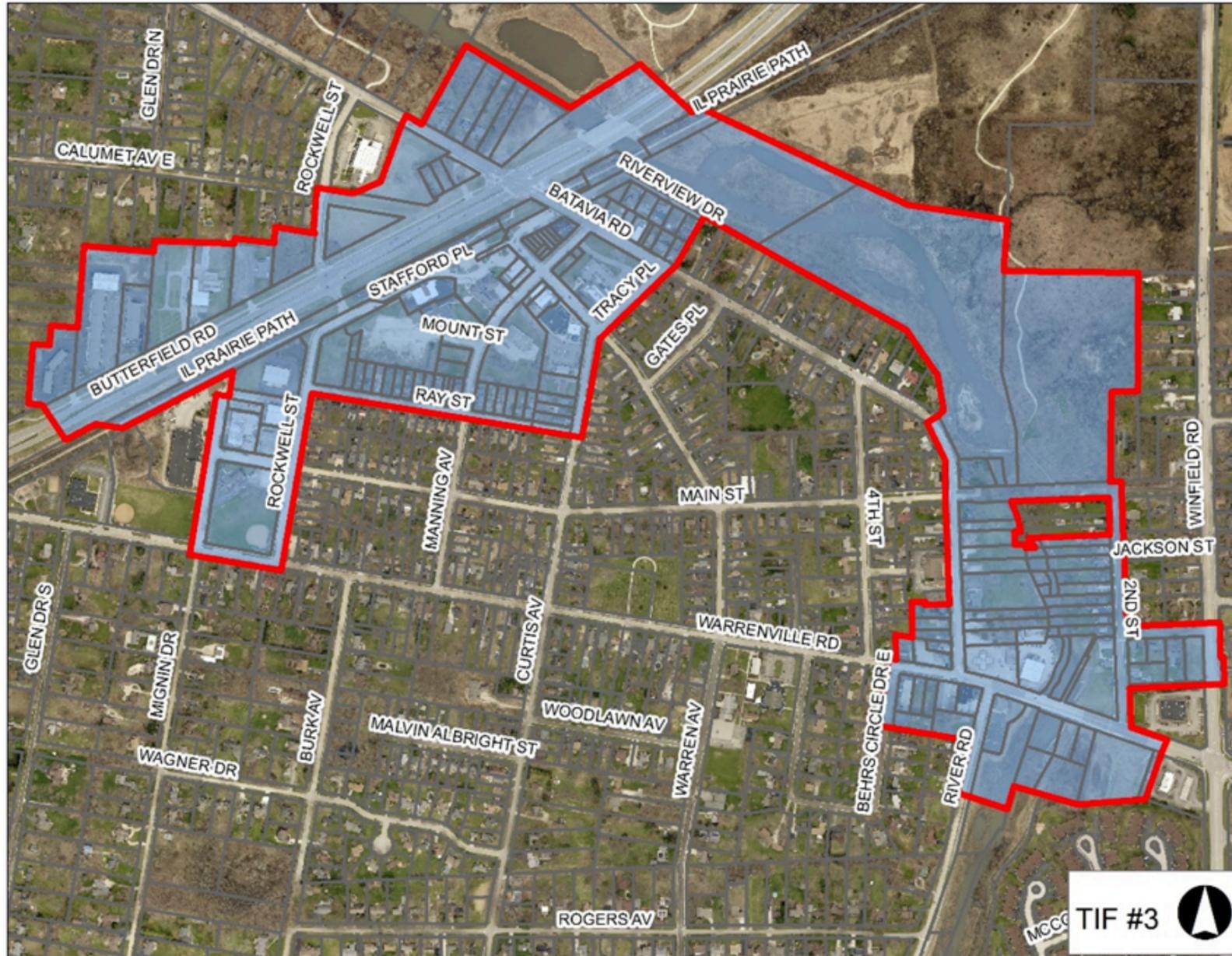
Approved: _____

OLD TOWN/CIVIC CENTER TIF DISTRICT #3 ANNUAL JRB MEETING FY25

DECEMBER 1, 2025



Table Of Contents



- **Financials**
- **Redevelopment Activity**
- **City TIF Investments**
- **Questions?**





TIF 3 FINANCIALS



Equalized Assesed Value

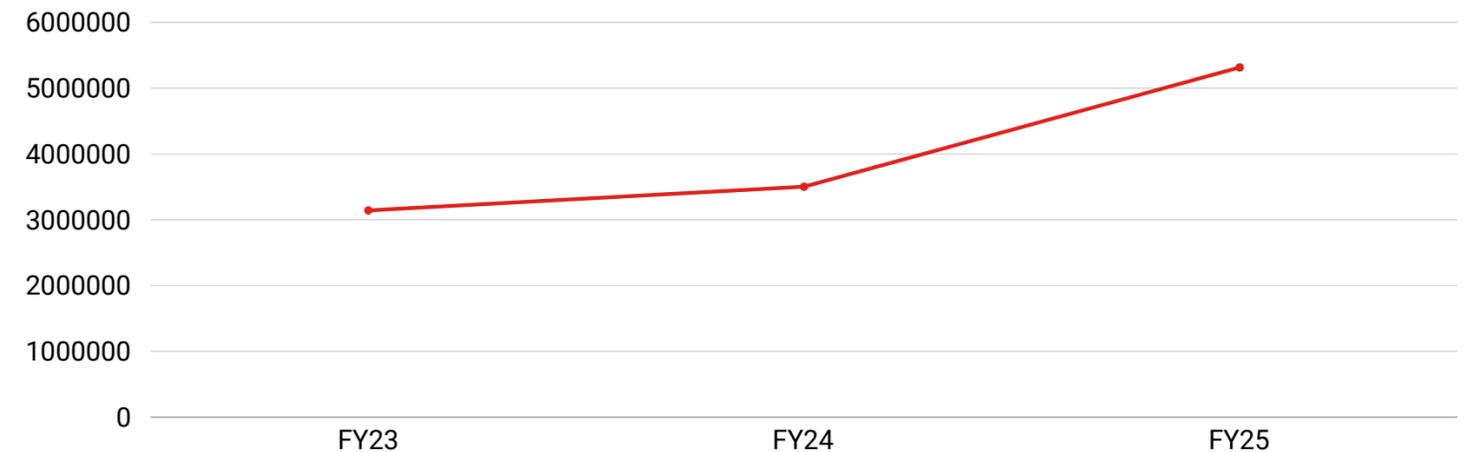
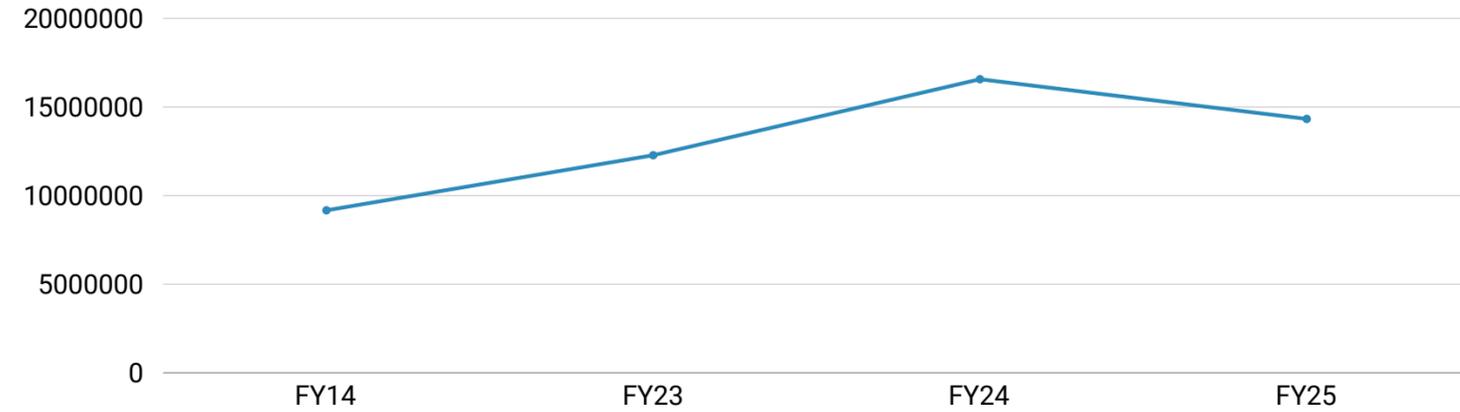
- Base Year (2013) - \$9,167,480
- FY23 (Levy Year 21) - \$12,276,080
- FY24 (Levy Year 22) - \$16,567,910
- FY25 (Levy Year 23) - \$14,325,601

TIF Incremental Revenue

- FY23 - \$439,909
- FY24 - \$569,671
- FY25 - \$599,784

TIF #3 Allocation Fund Balance Deficit

- FY23 - \$3,142,473
- FY24 - \$3,503,141
- FY25 - \$5,316,388

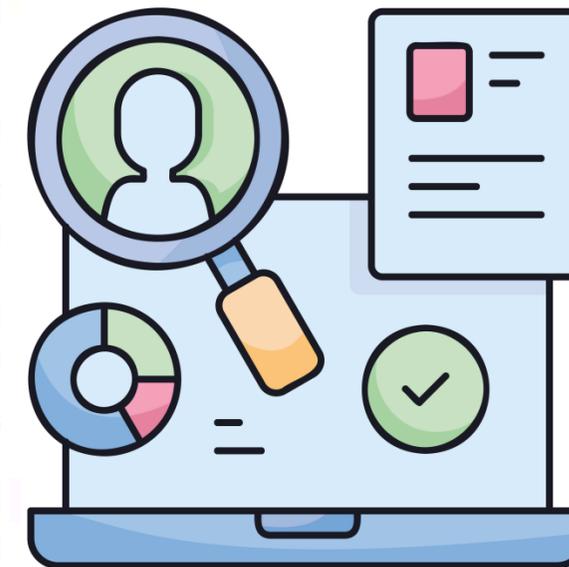




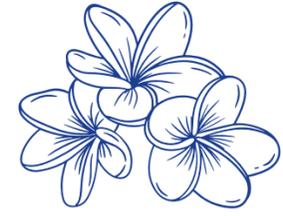
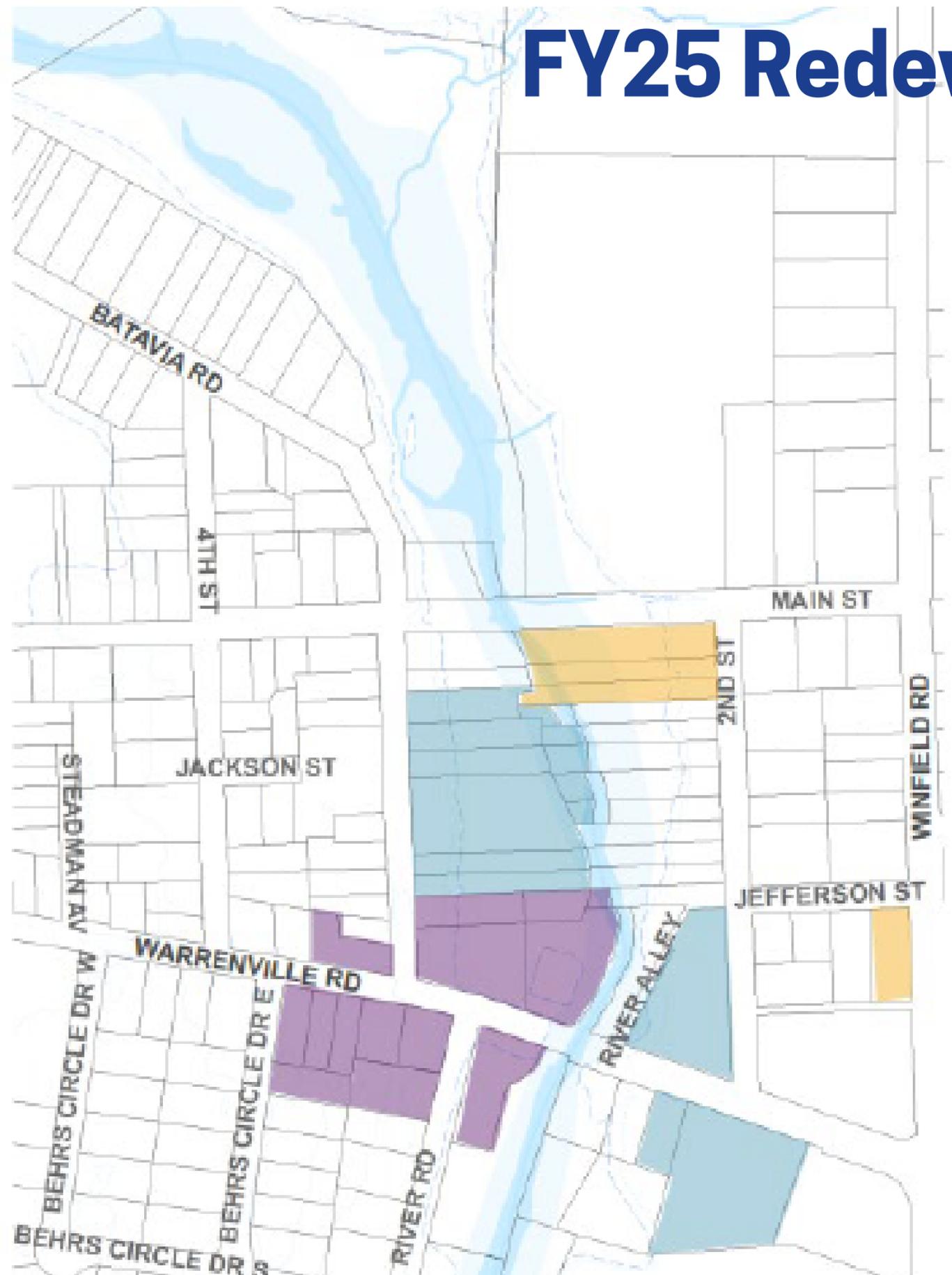
FY25 Redevelopment Activity



Many prospects near Cora Coffee

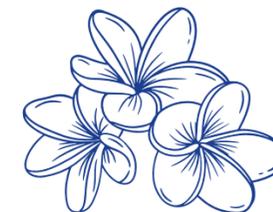


FY25 Redevelopment Activity

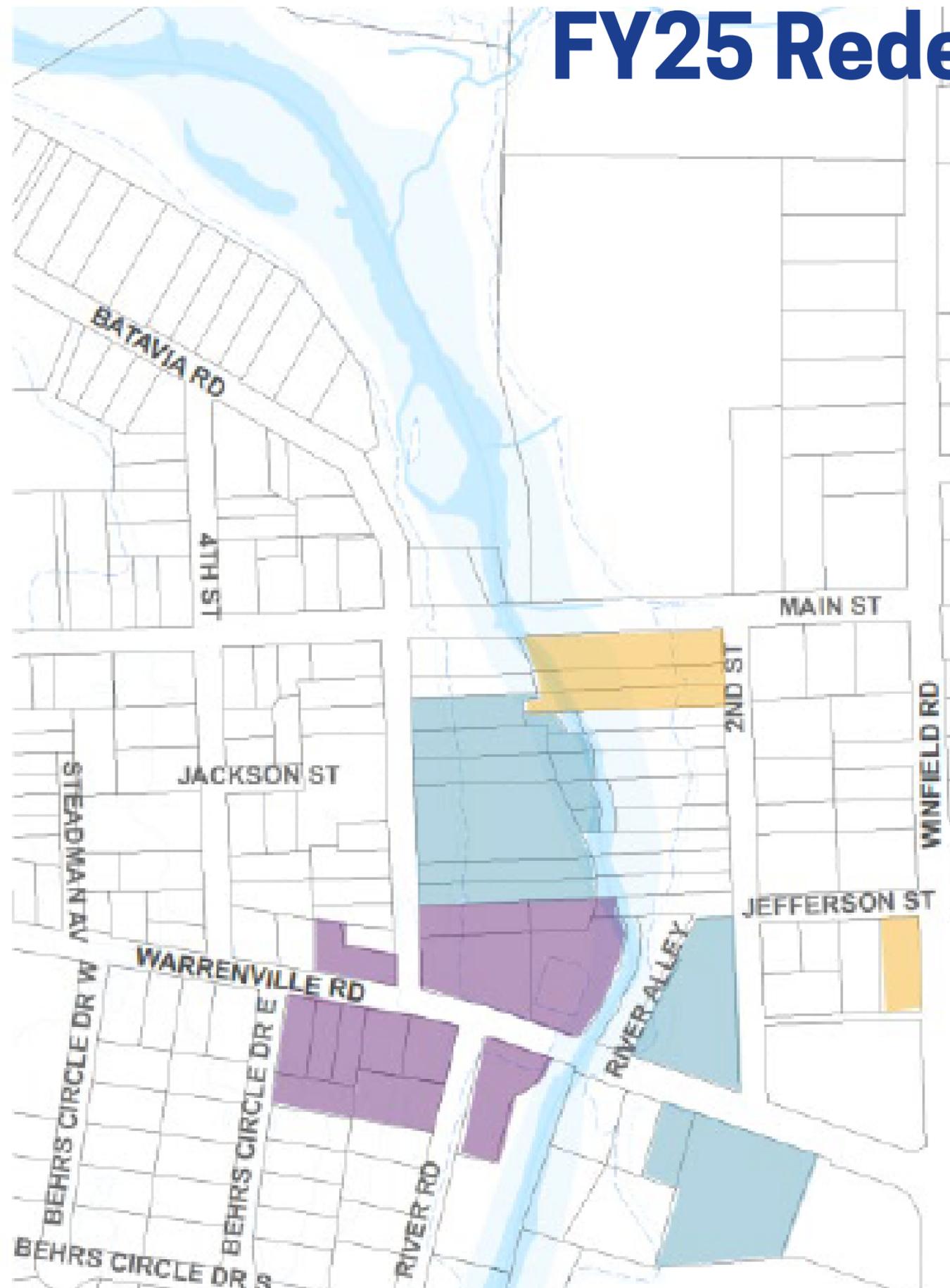


The blacksmith shop is now P.S. Flowers

Opened November 26th



FY25 Redevelopment Activity



FROM...



TO...



OTRS #2 Site - Preferred developer identified

FY25 Redevelopment Activity



Warrenville Mercantile is LIVE





Questions?



CITY OF WARRENVILLE

WARRENVILLE TAX INCREMENT FINANCING (TIF) DISTRICT #4
(SOUTHWEST / RT 59)

JOINT REVIEW BOARD ANNUAL MEETING

DRAFT Minutes of the Annual Meeting
Held on Monday, December 1, 2025
At Warrenville City Hall Council Chambers
3S258 Manning Avenue, Warrenville, IL

I. CALL TO ORDER

Chairperson O'Keefe called the Annual Meeting of the TIF District #4 Joint Review Board to order at 10:30 a.m.

II. ROLL CALL

The following members were present:

City of Warrenville: Mayor Andrew Johnson

Warrenville Park District: Executive Director Tim Reinbold

Warrenville Public Library District: Executive Director Jason Stuhlmann

Community Unit Sch. District #200: Asst Superintendent Business of Operations Brian O'Keefe

Indian Prairie School District 204: Chief School Business Official Matt Shipley

Public Member: Don Fisher

The following members were absent:

DuPage County

College of DuPage District #502

Naperville Township

Also present:

City of Warrenville Administrator Cristina White

City of Warrenville TIF Attorney Hart Passman

City of Warrenville Finance Director Kevin Dahlstrand

City of Warrenville Community and Economic Development Director Amy Emery

City of Warrenville Assistant Community Development Director Kristine Hocking

City of Warrenville Economic Development Specialist Liam Walker

III. APPROVAL OF PRIOR MEETING MINUTES

SHIPLEY MOVED, SECONDED BY STUHLMANN, TO APPROVE THE MINUTES OF THE DECEMBER 4, 2024, ANNUAL MEETING OF THE TIF DISTRICT #4 JOINT REVIEW BOARD. CHAIRPERSON O'KEEFE ASKED FOR VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

IV. OVERVIEW OF TIF #4 ANNUAL REPORT AND FINANCIALS

An overview of the TIF District #3 Annual Report was presented by Finance Director Kevin Dalhstrand. The presentation included a summary of equalized assessed valuation, incremental revenue, and the Allocation Fund balance for the reporting period.

It was reported that the Equalized Assessed Value (EAV) for TIF District #4 increased from the base year valuation of \$8,216,231 to \$52,808,549 in Fiscal Year 2025.

The Annual Report was noted to be in compliance with applicable statutory reporting requirements.

V. OVERVIEW OF TIF #4 REDEVELOPMENT ACTIVITY

An overview of redevelopment activity within TIF District #4 during Fiscal Year 2025 was provided by Community and Economic Development Director Emery.

Activity highlights included progress on the 4M multi-tenant retail site, Dream Clean/ Starbucks preliminary approvals north of Duke Parkway, and development interest in the properties at the intersection of IL 59 and Butterfield.

VI. JOINT REVIEW BOARD QUESTION AND ANSWER PERIOD

No questions were voiced by the Board.

VII. PUBLIC COMMENT

No public comments were received, either in person or in writing.

VIII. ADJOURNMENT

MAYOR JOHNSON MOVED, SECONDED BY STUHLMAN TO ADJOURN THE MEETING AT 10:47 A.M. CHAIRPERSON O'KEEFE ASKED FOR VOICE VOTE. MOTION PASSED UNANIMOUSLY.

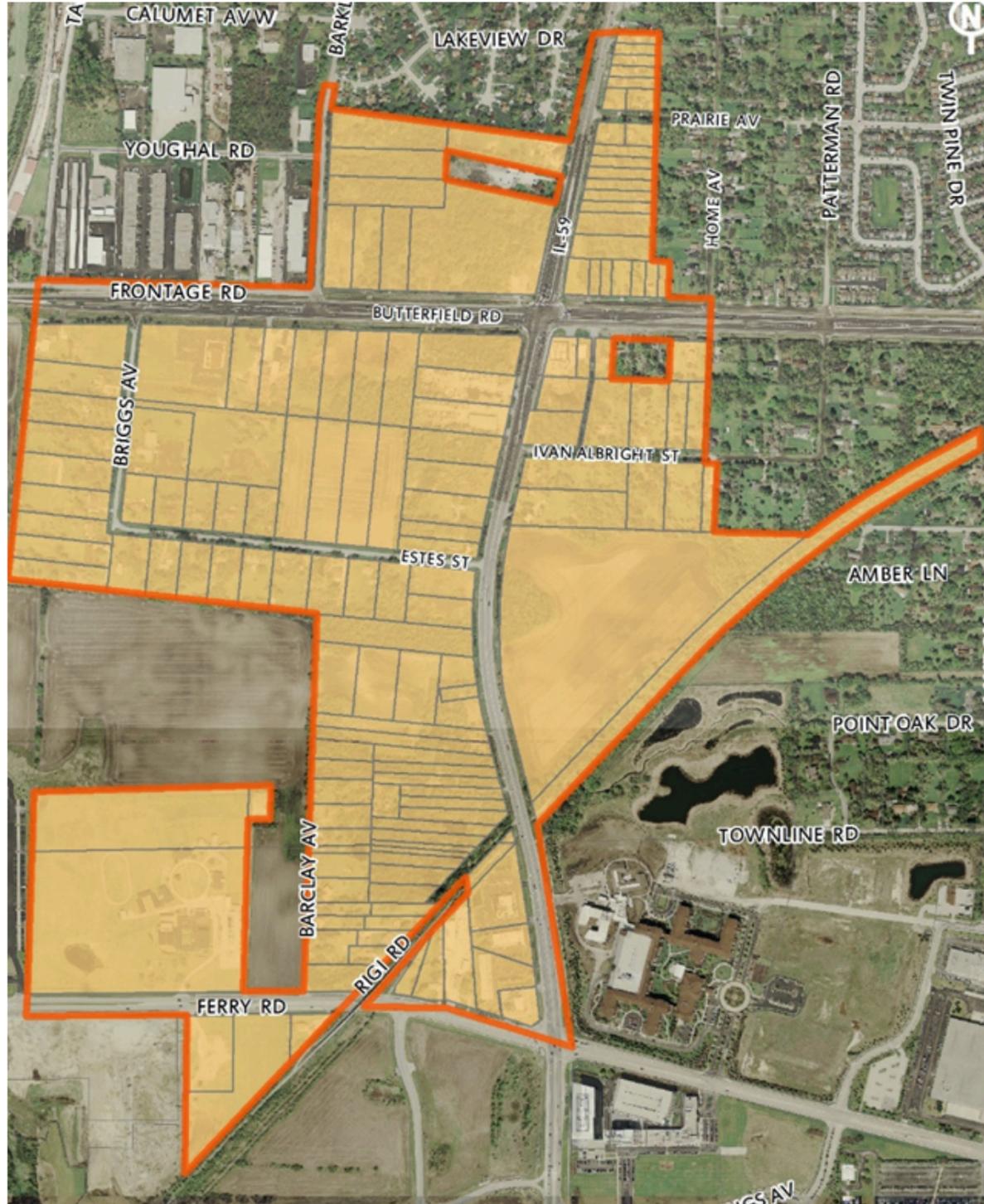
Submitted By:
City Staff

Approved: _____

**SOUTHWEST/RT 59
TIF DISTRICT #4
ANNUAL JRB MEETING
FY25**

DECEMBER 1, 2025

Table Of Contents



- **Financials**
- **Redevelopment Activity**
- **City TIF Investments**
- **Questions?**



TIF 4 FINANCIALS

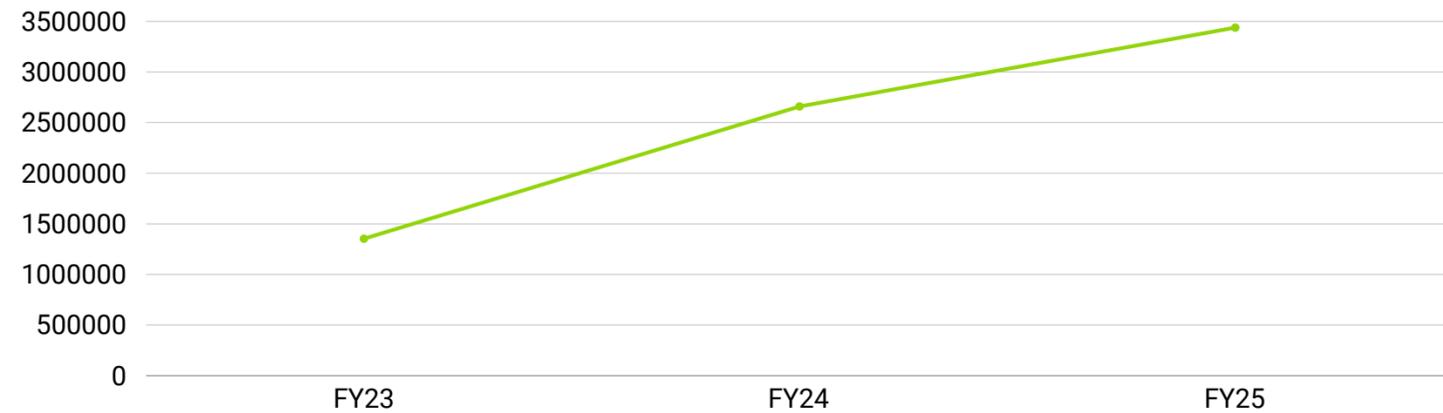
Equalized Assesed Value

- Base Year (2016) - \$8,216,231
- FY23 (Levy Year 21) - \$17,688,733
- FY24 (Levy Year 22) - \$42,381,422
- FY25 (Levy Year 23) - \$52,808,549



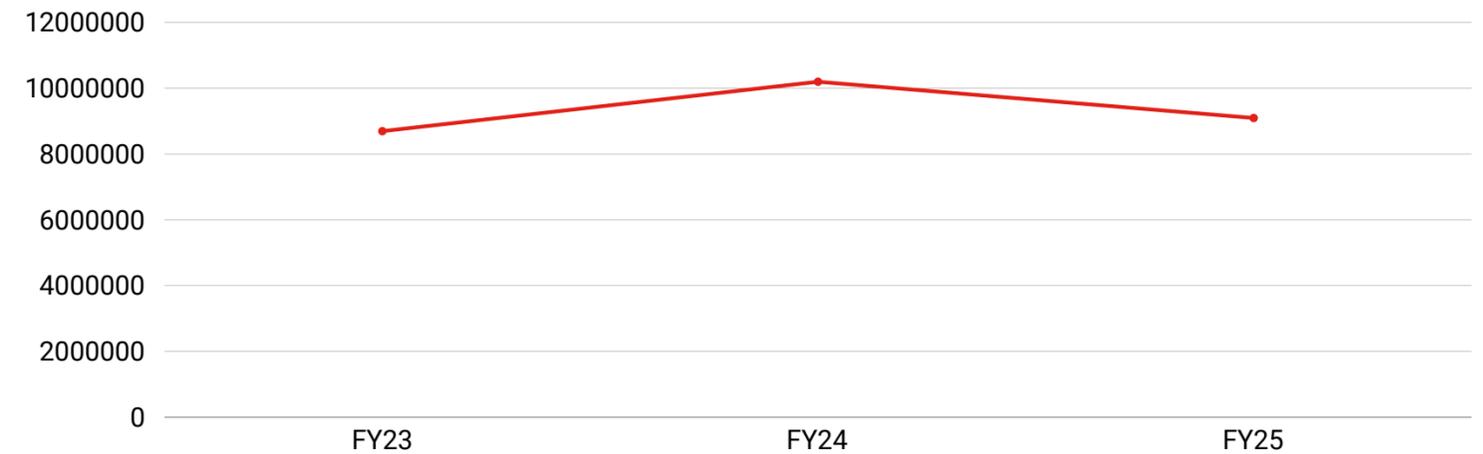
TIF Incremental Revenue

- FY23 - \$1,352,817
- FY24 - \$2,659,619
- FY25 - \$3,438,357



TIF #3 Allocation Fund Balance Deficit

- FY23 - \$8,694,690
- FY24 - \$10,197,478
- FY25 - \$9,094,832





FY25 Redevelopment Activity



Iron Gate Residential (Concept)



Now Open!



Progress on 4M



South Elevation



Main / East Elevation



North Elevation



Property at IL 59 and Butterfield



FY25 City TIF Investments



Well #13 and Iron Filtration Building Project



- Mass Grading and Site Improvements: \$436,131
- Well #13: \$427,164
- Contract (Whittaker Construction): \$5,815,000



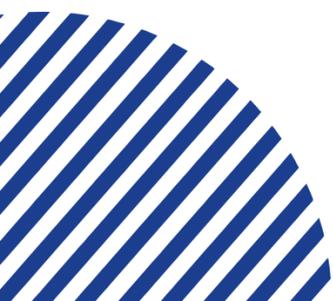
FY25 City TIF Investments



- **Contract (Maguire Iron) : \$4,235,000**

500,000 Gallon Water Tower

Questions?





THE CITY OF WARRENVILLE

THANK YOU

For Attending



FY 2026 Community Development Department Work Plan
(last revised by AE 12/26/2025)

INTRODUCTION

The Community Development Department consists of eight (8) full-time positions and two (2) part time positions responsible for Planning, Zoning, Building, Code Enforcement, Development Engineering, Stormwater and Flood Plain Management, Economic Development, and Geographic Information Systems. The Department also provides administrative and engineering support to the Public Works Department. The Work Plan does not identify normal and typical work Department staff perform on an ongoing basis. Rather, it identifies those special projects or assignments in which staff is involved, in addition to normal activities such as processing private building/development applications and assisting in the design, bidding and construction of the Annual Road Program.

TIER ONE (HIGHEST PRIORITY) INITIATIVES

Item	Project / Program / Activity	Expected Completion Date	Status	City Plans	
T1-1	BS&A ERP Software Testing, Rollout, Refinements (All)	10/31/2025	Rollout Complete	SP Goal #3 Quality City Services - Effectivness of Financial Policies	
City Property Development					
* Old Town Redevelopment Site #2 (AKA, Citgo Property) Phase I Redevelopment (KH)					
T1-2	Market Site based on RFP Released in FY25	12/31/2025	RFP Process Complete	Strategic/Ec. Dev. Plan, OT/CC Sub. Plan, TIF #3 Plan, SP Goal #2 Engaged and Connected Community - Spaces for Community Engagement	
T1-3	Once Developer identified, define terms of sale, prepare purchase and sale and development agreements, commence entitlement approval process	4/30/2026	Negotiations Underway		
* SDRS#1 (NEC Route 56 and Route 59) (AE)					
T1-4	Facilitate Entitlement Process, Plan Review and associated milestones identified in Purchase and Sale Agreement Approved in FY25	1/30/2026	Developer Opted not to Continue		
Mack Road Bridge Replacement and Trail Project (KH/PK)					
T1-5	Complete Property/Easement Acqisition (CD 22.04)	4/30/2026	Eminent Domain filed for 4 properties	Bikeway Implementation Plan /SP Goal #3 Quality City Services - Maintain and Replace City Infrastructure	
T1-6	Coordinate Construction (CD 24.01)	4/30/2027	Not Started		

TIER TWO (IMPORTANT) INITIATIVES

Item	Project Description	Expected Completion Date	Status	Other City Plans
T2-1	Enhance Business Registration/Licensing to further engage directly with local businesses (EDS)	4/30/2026	Initial Newsletter Released in June; Back to School Promo; Merry Market; New Registration Underway in BS&A	SP Goal #1 Energetic & Healthy Economy - Business Retention and Expansion
T2-2	Survey Registered Home Based Businesses to assess needs and priorities (EDS)	10/31/2025	Complete	SP Goal #2 Engaged and Connected Community - Unique Programs and Events
T2-3	Research and consider Adoption of commercial façade and/or interior buildout improvement grant program; Consider Opportunity for test case (EDS)	4/30/2026	Program Draft Under Development	SP Goal #1 Energetic & Healthy Economy - Business Retention and Expansion
T2-4	Coordinate Zoning Text Amendments - Including Review of PZ/ZBA Terms and NonConforming Use Standards, EV Readiness amendments, Donation Bins, Murals and Short Term Rentals etc. (JM)	4/30/2026	Completed Noted Items	SP Goal #3 Quality City Services - Deliver Services Sustainably
T2-5	Evaluate and adopt update to the building code to maintain current requirements for construction, safety and inspection (ML)	4/30/2028	Move to FY28 based on past approval cycles and timing with BCGES	SP Goal #3 Quality City Services - Building and Life Safety
T2-6	Facilitate EAC communication strategy targeted to new residents (DR)	4/30/2026	Delayed; Initating after Arbor Day; Committee hiatus, chair and staff liason change	SP Goal #3 Quality City Services - Sustainability
T2-7	Development of ADA Transition Plan (KHG/DR)	4/30/2026	Outreach Wrapping Up	SP Goal #3 Quality City Services - Building and Life Safety
T2-8	Develop internal policy to allocate available sanitary capacity and continued coordination with Naperville for Cantera	4/30/2026	Intergovernmental Communication Scheduling to Share Engineering Info	SP Goal #3 Quality City Services- Deliver Services Sustainably and Maintain and Replace City Infrastructure
Route 59 Sidewalk/Path Improvement Project (KH/PK)				
T2-9	Final Engineering Design (CD 23.03)	4/30/2027	Moved to FY27	Bikeway Implementation Plan
T2-10	Complete Property/Easement Acquisition (CD 24.06)	4/30/2027	Moved to FY27	

TIER THREE (DESIRABLE) INITIATIVES

Item	Project Description	Expected Completion Date	Status	Other City Plans
T3-1	Expand Phase I pop-up shop program efforts (EDS)	4/30/2026	Fall Launch Complete; Budget Prepared for FY27; Market Operations Planning Underway	SP Goal #2 Engaged and Connected Community - Unique Programs and Events/ED Plan
T3-2	Prepare and release an RFP/RFQ for an IL Route 59 Corridor Market-Based Study focused on vacant/underutilized property and community-supported development sites, corridor beautification, and strategic implementation actions (JM/AE)	4/30/2026	Updated Based on 11/10/25 Committee Feedback; Joint City Council/Plan Commission Meeting 1/12/26	SP Goal #1 Energetic and Healthy Community - Business Retention and Expansion
T3-3	Develop a standardized economic development report to release semi-annually	1/30/2026	Completed	SP Goal #1 Energetic & Healthy Economy - Economic Trends
T3-4	Develop Comprehensive Engineering and Public Infrastructure Specifications Manual (DR/KH/PW)	4/30/2026	Initiated	SP Goal #3 Quality City Services - Maintain and Replace City Services
T3-5	Evaluate, prioritize, and initiate Fair Housing Actions to support Community Development Block Grant (e.g., education program on fair housing, community outreach, etc.) (JM)	4/30/2026	Initiated	SP Goal #5 Safe and Healthy Neighborhoods - Promote Housing Options
T3-6	Assist Dupage County with Ferry Creek Restoration Watershed Planning	4/30/2026	DuPage County applying for an IEPA Watershed Study Grant. If approved, after plan complete, apply for additional grants for implementation work	SP Goal #3 Quality City Services- Sustainability
T3-7	I-88 Corridor Collaborative Marketing/Branding effort with the City of Naperville to promote Innovation Corridor to increase occupancy of vacant spaces and promote coordinated redevelopment of underutilized sites (e.g., BP Campus)	12/31/2026	Request received; Exploratory meeting to be scheduled in January	SP Goal #1: Energetic and Healthy Economy

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – Highest priority initiatives staff feels must be advanced. Tier one elements of Department’s annual Work Program. In many cases, these are ongoing or time-sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long-term negative impacts. Expect to accomplish with existing and

Tier Two – Important priority initiatives staff feels should be advanced. Tier two elements of the Department Work Program staff expects to accomplish/advance with existing and budgeted resources. Delaying progress on these initiatives and projects will result in undesirable impacts.

Tier Three –Desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in upcoming FY. Third tier elements of the Department’s annual Work Program. It is unlikely the City will experience any measurable or lasting negative impacts if these items

Bold font = Initiative or project for which a new FY 2025 Decision Package has been submitted.

AE = Director of Community and Economic Development, KH = Assistant Community Development Director, PK = Director of Public Works, , ML = Chief Code Official, DR = Civil Engineer, JM = Community Planner, EDS = Economic Development Specialist

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

- 1 Assumes no new vacancies in current Community Development Department positions and all existing vacant positions will be refilled
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year



November – December 2025

BI-MONTHLY
CODE ENFORCEMENT ACTIVITY
SUMMARY REPORT

Prepared by: John Cumpek, Code Enforcement Officer
December 29, 2025

November and December Code Enforcement Activity Summary

General Activity

- 67 new cases were opened in this reporting period. 424 cases total for reporting year 2025.
- 89 signs were removed from the City’s right-of-way during the November/December reporting period. 784 signs have been removed from the right-of-way in 2025.
- Seven instances of work without a permit have been addressed to residents and contractors in this reporting period. There have been 39 total instances in 2025.
- Six properties were posted as uninhabitable due to water shut off because of non-payment of utility bills. In 2025 there have been 29 properties posted as do not occupy.
- Two building-related inspections were conducted by Code Enforcement staff. 42 inspections have been conducted by code enforcement staff in 2025.
- Eight complaints have been received during this reporting period via the citizen portal. 59 complaints via the citizen portal in 2025 have been received.

Approximately 67 percent of code cases addressed this reporting period have been closed.

Administrative Adjudication Hearings Summary

Two citations were heard during the November - December recording period. The next Administrative Adjudication Hearing is scheduled for January 21, 2026.

3S636 Lorraine Avenue	Robyn Joy Bigford-Ozelis		11/19/2025	withdrawn	*
2S797 Grove Lane	Ulysses Stephen Cruz		12/17/2025		\$100.00
3S267 Briarwood Drive	Supriya Bhatia	10/1/2025	12/17/2025		\$100.00

*The citation was dismissed when evidence of resident removing the violation prior to the hearing date was observed.

District Court Summary

Code enforcement staff is moving forward in the case against the property located at 2S463 Riverside Avenue at the 18th District Circuit Court of DuPage County on January 7, 2026. On this date the City of Warrenville will be bringing a motion against the property owner so that a more thorough inspection can be carried out of the interior of the property.

2025 End of Year Summary

- 424 activities were assigned/investigated by Code Enforcement staff during 2025.
- 17 Citations were issued in 2025.
- \$400.00 in fines were assessed during adjudication hearings in 2025.
- 784 signs were removed from the City's right of way in 2025.
- A long-standing code enforcement case which originated as part of a special use granted in 2016 has been resolved. In 2021 code enforcement staff investigated the property located at 3S450 Route 59 for possible violations of their special use agreement. It was discovered that in addition to the violations of the special use agreement work had been performed at the property without permits. After multiple years of communication with the property owner's representative and efforts of the Community Development Department the property has been brought into compliance. The city has also received \$5,000.00 in collected fines.
- A code enforcement case concerning a property on Riverside Avenue which began in approximately 2006 has been brought into compliance. The violations included vehicle storage, debris accumulation, unlicensed/inoperable vehicles, and having a commercial vehicle on residential property.
- In conjunction with the police department a business license was revoked for operating outside of the requirements of the business license. The business ceased operations and moved out of the City of Warrentville.
- In a joint effort between Code Enforcement, Community Development, Police, Fire, and outside agencies a long-time resident and military veteran suffering from mental health issues has received treatment. The resident was able to receive new crutches to assist in walking his daughter down the aisle on her wedding day in October.