

**CITY OF WARRENVILLE
INCLUSION, DIVERSITY, EQUITY, AND AWARENESS COMMISSION
REGULAR MEETING
28W701 STAFFORD PLACE
WARRENVILLE, IL 60555
Tuesday, December 16, 2025
7:00 pm**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:04 pm by Chairperson Megan Legler.

B. OTHER BUSINESS

None

C. ROLL CALL

PRESENT: Chair Megan Legler and Commissioners Tabitha Deno, Trudie Meeks, Lucy Nelson, and Robin Pelfrey

ALSO PRESENT: Ex-Officio members Diana Abraham (WPLD), Matt Odom (WPD), Melissa Murphy (Dist. 200), Council Liaison Bill Weidner, and Staff Liaison Juan Ortiz

ABSENT: Ex-officio members Joe Levy and Naomi Bawa (WWSHS) and Commissioners Linda Robinson and Sara Phalen

D. CITIZENS' COMMENTS

None.

E. APPROVAL OF THE NOVEMBER 18, 2025 MINUTES

A motion was made by Commissioner Deno to approve the minutes. The motion was seconded by Commissioner Meeks. The motion was unanimously approved.

F. STAFF REPORT

Staff Liaison Ortiz went over:

Community Events to Attend this year: Arbor Day Event, Bike Rodeo, Multicultural Fest, National Night Out, 4th of July, Summer Daze, Holly Daze, Library Resource Fair.

- Juan to verify if Chicago Rides for Autism will return in 2026.
- Ex-Officio Abraham indicated the Library can offer space when open for sensory breaks.
- Paula is working on Autism Friendly signage and ADA updates; IDEC to see if Little Friends has any recommendations on where signage can be most effective.
- SharePoint is finished.
- City has purchased an additional frame for the Mayor to support the Warrenville Smiles Campaign.
 - May use additional frame to attend additional events around the city
- Dates for 2026 minutes distributed, and volunteer shirts will be provided.

G. BUSINESS OF MEETING

1. Introduce new CUSD 200 Ex-Officio
 - Melissa Murphy and Committee Members introduced themselves
2. Warrenville Smiles: Heading to the Library
 - Library has set up a place for the frame, will see how much traffic it gets and what people want to try to get more traffic
3. Welcome Packets
 - Broken down to 25-30 organization will distribute between committee members for outreach
 - Scripts will be provided to see what the organizations would like to provide looking for about 30-35 items and should cover about 3 months of welcome packets
 - Staff Liaison Ortiz will investigate what the size max is for the packet materials
 - Finalized scripts and lists for each committee member will be sent out once finalized
4. 2026 Events
 - List of events were discussed in the Staff Update portion of the meeting
 - Will discuss which events to attend as they come up to support outreach and provide support to remain an Autism Friendly City
5. Best Practice Spotlight
 - Watched Difficult Conversation Video outlining bystander vs upstander
 - Reviewed how to speak up and how to respond: intention not intensity

H. COMMISSIONER COMMENTS/REPORTS.

None.

I. ADJOURN

A motion was made by Commissioner Nelson to adjourn the meeting, seconded by Commissioner Deno. The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Commissioner Tabitha Deno