

**CITY OF WARRENVILLE
CITY COUNCIL
REGULAR MEETING
Monday, February 2, 2026 at 6:30 p.m.
City Hall Council Chambers
28W701 Stafford Place, Warrenville, IL 60555**

This meeting will be conducted in the traditional in-person format at the location listed above. For convenience, the public may view the meeting virtually on the Official YouTube Channel of the City at: <https://www.youtube.com/channel/UCcO8hN6YoUmWZrDFNASMzAQ/featured>

Public comment will only be available in-person during the meeting. The remote meeting access is for viewing purposes only.

AGENDA

I. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. CPSM Presentation – Police Department Operations and Data Analysis

II. PUBLIC COMMENTS

III. OFFICIALS AND STAFF COMMENTS

- A. Mayor
- B. Aldermen
- C. Clerk
- D. Treasurer
- E. Administrator
- F. Attorney

IV. CONSENT AGENDA – OMNIBUS VOTE

- A. Ordinance O2026-04 approving Enterprise Fleet Management Leases for two vehicles and declaring two existing vehicles as surplus authorizing disposal through auction
- B. Ordinance O2026-05 approving a temporary use permit for Warrenville Park District special events in the years 2026, 2027, and 2028
- C. Resolution R2026-04, approving an Intergovernmental Agreement Between the City of Warrenville and the Suburban Bus Division of the Regional Transportation Authority (PACE) for the Ride DuPage paratransit transportation program

- D. Resolution R2026-05 approving a Professional Services Agreement with Engineering Enterprises, Inc. for the preparation of bid documents for Central 2 Basin Sanitary Sewer Maintenance
- E. Resolution R2026-06 approving an intergovernmental agreement with the Warrenville Park District regarding a stormwater management easement at Sesquicentennial Park
- F. Resolution R2026-07 approving a Professional Services Agreement with Engineering Enterprises, Inc. for preliminary engineering related to the Aurora Water System Emergency Interconnect
- G. Resolution R2026-08, approving a municipal partnership agreement by and between the City of Warrenville and the DuPage Convention and Visitors Bureau for the provision of funding
- H. Tourism and Arts Commission recommendation to award Hotel Tax grants for fiscal year 2027, totaling \$134,614
- I. Warrenville Historical Society request for a grant to partially fund the Director/Curator position for fiscal year 2027 in an amount not to exceed \$25,000
- J. Approve expenditures for invoices paid up to January 21, 2026, in the amount of \$165,979.77
- K. Authorize expenditures for invoices due on or before February 17, 2026, in the amount of \$1,388,631.04
- L. Minutes of City Council meetings
 - 1) Minutes of the January 19, 2026, City Council regular meeting
 - 2) Minutes of the January 19, 2026, City Council closed sessions 1, 2, and 3

V. REGULAR AGENDA

VI. PRESENTATIONS AND DISCUSSION ITEMS

- A. Consideration of Mowing and Landscape Maintenance Contract Renewal with Sebert Landscaping (P. Kuchler)
- B. Consideration of a public comment policy, and certain City Code amendments (C. White)
- C. Discussion of FY2027 Preliminary Citywide Work Plan (A. Morgan)
- D. Presentation of Old Town Redevelopment Site #2 Status Update (A. Emery)

VII. INFORMATIONAL REPORTS

- A. Receive and file Public Works Department FY 2026 Work Plan and Decision Package status report
- B. Receive and file minutes of the Environmental Advisory Commission meeting held on October 7, 2025
- C. Receive and file draft minutes of the Plan Commission / Zoning Board of Appeals meeting held on January 22, 2026
- D. Receive and file minutes of the Inclusion, Diversity, Equity, and Awareness Commission meeting held on December 16, 2025
- E. Receive and file minutes of the Police Pension Board quarterly meeting held on October 28, 2025

VIII. CLOSED SESSION

IX. ADJOURN

CW/cs

ADA ACCOMMODATION NOTICE: Requests for accommodations should be submitted to the Assistant City Administrator at (630) 836-3050 or amorgan@warrenville.il.us at least 48 hours in advance of the meeting. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AS THEY INTERFERE WITH THE SOUND TRANSMISSION IN THE CITY COUNCIL CHAMBERS. THANK YOU!

Upcoming Meetings and Dates to Remember:

(please note, meetings/events occasionally get cancelled, rescheduled, or added – please confirm meeting dates and times on the City Website at <https://www.warrenville.il.us/calendar.aspx>)

| | | | |
|-----|-----------|-----------|--|
| Feb | 02 | 6:30 p.m. | City Council Regular Meeting |
| | 05 | 7:00 p.m. | Plan Commission / Zoning Board of Appeals- Canceled |
| | 09 | 6:30 p.m. | Department Budget Presentations |
| | 10 | 6:30 p.m. | Bicyclist and Pedestrian Advisory Commission |
| | 10 | 7:00 p.m. | Environmental Advisory Commission |
| | 12 | 7:00 p.m. | Tourism and Arts Commission |
| | 16 | | Presidents Day – City Offices Closed |
| | 17 | 6:30 p.m. | City Council Meeting (Tuesday) |
| | 19 | 7:00 p.m. | Plan Commission / Zoning Board of Appeals |
| | 24 | 7:00 p.m. | Board of Fire and Police Commissioners |
| | 25 | 7:00 p.m. | Inclusion, Diversity, Equity, and Awareness Commission |

CITY OF WARRENVILLE

MEMORANDUM

TO: Mayor and City Council
FROM: Cristina White, City Administrator *CW*
SUBJECT: SUMMARY OF AGENDA ITEMS – FEBRUARY 2, 2026 MEETING
DATE: January 29, 2026

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

IV. CONSENT AGENDA – OMNIBUS VOTE

A. Ordinance O2026-04 – Approving leases for two vehicles (Attachment)

The agenda backup material includes an ordinance waiving competitive bidding, approving two individual lease quotes for hybrid F-150 pickup trucks for the Police and Public Works departments, declaring the two existing vehicles as surplus, and authorizing their disposal through an auction service. These vehicle replacements are part of the Enterprise Management Program approved by City Council in August 2024, but competitive bidding still must be waived for each one of the individual lease agreements.

Council Action Requested: Pass ordinance O2026-04, Waiving competitive bidding and approving Enterprise Fleet Management Leases for two vehicles and further declare two existing vehicles surplus authorizing their disposal through an auction service.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: The proposed FY 2027 Budget will include sufficient funding for the lease payments for these vehicles.

Other Resources Required: The proposed FY 2027 Budget will include sufficient funding for the lease payments for these vehicles.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure.

B. Ordinance O2026-05 – Warrenville Park District 2026-2028 Event Permits

At the January 22, 2026, Plan Commission meeting, the commission unanimously voted to recommend approval of a temporary use permit for Warrenville Park District events from 2026 through 2028. Such events include Summer Daze, the Multicultural Festival, Art on the Prairie, and Holly Days. The Park District did not propose any substantive changes from previous years' events.

Council Action Requested: Accept Plan Commission recommendation, waive second reading, and pass ordinance O2026-05, approving a temporary use permit for Warrenville Park District special events in the years 2026, 2027, and 2028.

Staff Recommendation: Community and Economic Development Director Emery recommends this action.

Budgetary Impact: None.

Other Resources: None.

Strategic Plan Goal: #2 Engaged and Connected Community – Unique Programs and Events.

C. Resolution R2026-04 – Amended IGA with PACE (Attachment)

In December 2025, the Suburban Bus Division of the Regional Transportation Authority (PACE) updated its intergovernmental agreements (IGAs) with DuPage County communities for paratransit services. The most notable change in the new IGA between the City and PACE reduces PACE's share of the operating deficit from 75% to 50%, which applies retroactively to calendar year 2025. This change means the City will pay a greater share than in past years requiring an increase to the FY 2027 senior services budget. After reviewing the costs and benefits of the City's former ACORN Van Program and the Ride DuPage Program, staff concluded the program continues to provide a cost-effective service for the City's senior and disabled residents. The IGA included with the agenda backup material has been reviewed and approved by the City Attorney and PACE.

Council Action Requested: Pass resolution R2026-04, approving an intergovernmental agreement between the City of Warrenville and the Suburban Bus Division of the Regional Transportation Authority (PACE) for the provision of paratransit services.

Staff Recommendation: Assistant City Administrator Morgan recommend this action.

Budgetary Impact: The FY 2026 Budget includes \$30,000, which is projected to increase to \$50,000. This increase will not require a budget amendment. Staff is proposing \$66,000 for the FY 2027 Budget.

Other Resources Required: Staff time to receive and process resident applications and invoices from PACE.

Strategic Plan Goal: #2 Engaged and Connected Community – Unique Programs and Events.

D. Resolution R2026-05 – PSA with EEI for Bid Document Preparation (Attachment)

Included with the agenda backup material is a proposed agreement with Engineering Enterprises, Inc. (EEI) for the development of bid documents for the Central 2 Basin Manhole Rehabilitation Project, as part of the City's ongoing Sanitary Sewer Maintenance Program. The work will support extending the service life of existing infrastructure, reducing inflow and infiltration, and improving overall system performance. EEI was chosen for this work because of their previous experience on the City's Sanitary Sewer Maintenance Program projects. They are in the best position to efficiently provide these services due to their past work on this program. Staff has reviewed the proposal and determined that the scope of work and fees are appropriate for this type of project.

Council Action Requested: Pass resolution R2026-05, approving a professional services agreement with Engineering Enterprises, Inc. for professional services related to the rehabilitation of City sanitary manholes within the Central 2 Basin.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: Sufficient funds are included in the FY 2026 budget in the Water and Sewer Fund for this project to cover the \$19,933 expense.

Other Resources Required: Staff time to coordinate with the consultant.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure.

- E. Resolution R2026-06 – Park District Intergovernmental Agreement (Attachment)
On January 19, 2026, City Council directed staff to present a resolution approving an intergovernmental agreement with the Warrenville Park District regarding a stormwater management easement at Sesquicentennial Park. Included in the agenda backup is the resolution drafted by the City attorney, along with the intergovernmental agreement.

Council Action Requested: Accept staff recommendation and pass resolution R2026-06, which directs the City Administrator and City Clerk to execute the Easement Agreement.

Staff Recommendation: Community and Economic Development Director Emery recommends this action.

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: #2 Engaged and Connected Community – Support unique programs that encourage community connection.

- F. Resolution R2026-07 – Water Emergency Interconnect Engineering (Attachment)
Included with the agenda backup material is a proposed agreement with Engineering Enterprises, Inc. (EEI) for preliminary design engineering for a water system emergency interconnect with the City of Aurora on Duke Parkway near Barkley Avenue. The agreement also includes conceptual evaluation of two potential routing options for a future water main loop between Ferry Road and Duke Parkway, including feasibility, coordination with impacted properties, and preliminary cost estimates. This work will support improved system redundancy, emergency preparedness, and long-term reliability of the City's water distribution system. EEI was chosen for this work because of their experience developing and updating the City's water system model. Staff has reviewed the proposal and determined that the scope of work and fees are appropriate for this type of project.

Council Action Requested: Pass resolution R2026-07, approving a professional services agreement with Engineering Enterprises, Inc. for engineering services related to the Aurora emergency interconnect and water main loop.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: \$58,508 will be included in the FY 2027 TIF#4 budget.

Other Resources Required: Staff time to coordinate with the consultant.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure.

- G. Resolution R2026-08 – Annual DCVB Funding Request Approval (Attachment)
Annually, the City renews a Municipal Partnership Agreement with the DuPage Convention and Visitors Bureau (DCVB) which provides tourism marketing services to DuPage County including Warrenville, to draw event participants to stays in Warrenville hotels, and eat at Warrenville restaurants during their stays.

For the DCVB to secure matching Illinois Department of Economic Opportunity funding, an executed agreement with the City is necessary. It also assists DCVB

in demonstrating to the board predictable revenues to fund tourism marketing efforts.

Finally, included with the agenda backup is: 1) a letter of request from DCVB Executive Director Beth Marchetti, 2) Municipal Partnership Agreement for Fiscal Year 2026, 3) DCVB invoice 2026-1459 in the amount of \$45,000.35, and 4) Municipality Program details documentation.

Council Action Requested: Pass Resolution R2026-08, approving a municipal partnership agreement by and between the City of Warrenville and the DuPage Convention and Visitors Bureau for the provision of funding.

Staff Recommendation: Finance Director Dahlstrand recommends this action.

Budgetary Impact: Funds Funding is available in the Hotel Tax Fund

Other Resources Required: Not applicable

Strategic Plan Goal: Not applicable

H. FY 2027 Hotel Tax Grants (Attachment)

On January 19, 2026, the City Council directed staff to advance the Tourism and Arts Commission recommendation for the FY 2027 Hotel Tax Grant program, totaling \$134,614.

A memo from Tourism and Arts Commission Chair Monica Johnson, detailing the awards recommended, is included in the agenda backup material.

Council Action Requested: Approve the inclusion of the FY 2027 Hotel Tax Grant program as presented in the FY 2027 budget for funding.

Staff Recommendation: Finance Director Dahlstrand recommends this action.

Budgetary Impact: \$134,614 will be included in the FY 2027 budget

Other Resources Required: Significant staff time to administer the grant program for each award recipient.

Strategic Plan Goal: #2 Engaged and Connected Community – Support unique programs and events that encourage community connection.

I. Warrenville Historical Society Director/Curator Position Grant (Attachment)

On January 19, 2026, the City Council directed staff to advance the FY 2027 Director/Curator funding request for \$25,000.

Council Action Requested: Approve the inclusion of \$25,000 in the FY 2027 budget to fund a grant for the Warrenville Historical Society Director/Curator position.

Staff Recommendation: Finance Director Dahlstrand recommends this action.

Budgetary Impact: \$25,000 will be included in the FY 2027 budget

Other Resources Required: Staff time to process reimbursement requests.

Strategic Plan Goal: Not applicable

J. Invoices Paid (Attachment)

Approve expenditures for invoices paid up to January 21, 2026, in the amount of \$165,979.77

- K. Invoices Due (Attachment)
Authorize expenditures for invoices due on or before February 17, 2026, in the amount of \$1,388,631.04
- L. Minutes of City Council Meetings (Attachment)
Approve minutes of the following City Council meetings:
 - 1) January 19, 2026, City Council regular meeting
 - 2) January 19, 2026, City Council Closed sessions 1, 2, and 3

V. REGULAR AGENDA

VI. PRESENTATION AND DISCUSSION ITEMS

- A. Mowing and Landscape Maintenance Contract Renewal (Attachment) (P. Kuchler)
City Council adopted Resolution R2025-10 approving a contract with Sebert Landscaping for mowing and landscaping services. The City and Sebert may agree to extend the term of the contract up to three one-year extension periods. Staff and Sebert would like to extend the term of the contract for the first one-year extension period and Sebert has proposed an increase of 1% to the costs, increasing the value of the contract from \$133,730.00 to \$135,067.30, as set forth in the updated schedule of prices included with the agenda backup materials.

Council Action Requested: Direct staff to present a resolution approving a first amendment with Sebert Landscaping to enter the first renewal term with pricing schedule as presented

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: The FY 2026 and proposed FY 2027 Budgets include sufficient funding for this contract.

Other Resources Required: Staff time to coordinate with contractor.

Strategic Plan Goal: Not applicable.

- B. Code Changes for Public Meetings (Attachment) (C. White)
In November and December 2025, during the discussion around changes to the City's meeting structure, City Administrator White referenced a future discussion on various code changes to address inconsistencies in the City Code and the need to formalize certain City policies.

Included in the agenda backup is a memo from City Administrator White identifying recommended changes.

Council Action Requested: Direct the City Attorney to draft an ordinance approving certain City Code changes as described in City Administrator White's January 29, 2026 memo and a resolution approving the public comment policy.

Staff Recommendation: City Administrator White recommends this action.

Budgetary Impact: None.

Other Resources Required: Staff time to coordinate the changes.

Strategic Plan Goal: Not applicable

- C. Discussion of FY2027 Preliminary Citywide Work Plan (Attachment) (A. Morgan)

The Citywide Work Plan is incorporated into the City's budget process and provides the City Council with an overview of large, multi-departmental initiatives and their proposed prioritization. This item will appear under Presentation and Discussion Items on each City Council agenda through the March budget workshop. Including this item on a recurring basis allows Council members to review the initiatives and provide feedback to staff throughout the budget process.

Staff is also seeking additional feedback and direction on three Elected Officials Budget Consideration Requests that were previously discussed at the November 24, 2025, Public Safety and Finance Committee meeting. The requests include the Sidewalk Plan, Plan Commission Meeting Recording and Publication Initiative, and Annual Budget Amount Dedicated to Climate Action Plan.

The agenda back up materials include the draft FY2027 Citywide Work Plan, copies of three Elected Official Budget Consideration Requests and related staff memos. Assistant City Administrator Morgan and City Administrator White will be available to address questions at the meeting.

Council Action Requested: Provide feedback, input, and direction to staff on the initiatives and the initial prioritization.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Staff time to amend the work plan, as needed.

Strategic Plan Goal: Quality City Services – Effectiveness of Financial Policies

D. Old Town Redevelopment Site #2 Update (A. Emery)

In the spring of 2025, a Request for Proposal (RFP) was released to solicit developer interest in the 2.38-acre Old Town Redevelopment Site #2 (Former Citgo) located at the northeast corner of Batavia and Warrenville Roads. The process included reference checks and interviews. A preferred developer, Denver Capital, LLC, has been identified based on their diverse construction and property management experience with mixed use developments in the region.

The next step toward redevelopment of the site is to enter into a Purchase and Sale Agreement (PSA). The General Terms for the PSA, include consistency with the Warrenville By Design Overlay to establish desired uses (first floor retail, office, and dining and upper story residential) with design features, required public amenities, height restrictions, and a timeline for completion. A copy of the general terms endorsed by City Council used to negotiate the PSA are attached. It is anticipated that the PSA will be provided to City Council for initial consideration on February 17, 2026. Approval of a PSA does not immediately result in the sale of the property. Rather, it sets forth the milestones for moving through the full planning and zoning approval process before any sale transaction can occur. The PSA will include a preliminary conceptual rendering, but the site and building design will only be finalized through the public hearing process.

Community and Economic Development Director Emery will be available to present this item and address questions at the meeting.

Council Action Requested: Not applicable – informational presentation

Staff Recommendation: Not applicable

Budgetary Impact: Not applicable.

Other Resources Required: None

Strategic Plan Goal: #1 Energetic and Healthy Economy – Business Retention and Expansion

VII. INFORMATIONAL REPORTS

- A. Public Works FY26 Work Program and Decision Package Status Report (Attachment)
Staff has updated the FY26 Public Works Department Work Program to provide the status of department projects. A copy of the report is included with the agenda backup material.
- B. Minutes of the Environmental Advisory Commission (Attachment)
Receive and file minutes of the Environmental Advisory Commission meeting held on October 7, 2025
- C. Minutes of the Plan Commission and Zoning Board of Appeals (Attachment)
Receive and file draft minutes of the Plan Commission and Zoning Board of Appeals meeting held on January 22, 2026
- D. Minutes of the Inclusion, Diversity, Equity, and Awareness Commission (Attachment)
Receive and file minutes of the Inclusion, Diversity, Equity and Awareness meeting held on December 16, 2025
- E. Minutes of the Police Pension Board (Attachment)
Receive and file minutes of the Police Pension Board quarterly meeting held on October 28, 2025

CW/cs

ORDINANCE NO. O2026-04

AN ORDINANCE APPROVING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF WARRENVILLE AND WAIVING COMPETITIVE BIDDING AND APPROVING THE LEASE OF TWO 2026 FORD F-150 TRUCKS AND THE PROCUREMENT OF UPFITTING SERVICES AND EQUIPMENT THROUGH THE ENTERPRISE FLEET MANAGEMENT PROGRAM

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City is the owner of replace Police Responder #219 and Public Works Vehicle #101 (collectively, ***“Existing Vehicles”***), which personal property is further described in **Exhibit A**, attached to and made a part of this Ordinance (***“Surplus Property”***); and

WHEREAS, on August 19, 2024, the City Council adopted Resolution R2024-52, approving agreements (***“Agreements”***) with Enterprise Fleet Management, Inc. and Enterprise FM Trust (collectively, ***“EFM”***) for participation in the EFM fleet management program (***“Program”***); and

WHEREAS, pursuant to the Agreements and as a participant in the Program, the City may enter into individual schedules for the lease of fleet vehicles and obtain upfitting services, maintenance services, and fleet management services for those vehicles; and

WHEREAS, the City has identified the need to replace the Existing Vehicles with a 2026 Ford Police F-150 Police Responder and a 2026 Ford F-150 Hybrid SuperCrew (collectively, ***“Vehicles”***); and

WHEREAS, EFM has submitted quotes for the lease and maintenance of the Vehicles pursuant to the Agreements as part of the Program as follows (***“Lease and Maintenance Cost”***): (i) a 2026 Ford Police F-150 Police Responder for a 60 month term, a monthly lease payment of \$1,340.46, and a total anticipated lease cost of \$80,427.60; and (ii) a 2026 Ford F-150 Hybrid SuperCrew for a 60 month term, a monthly lease payment of \$953.09, and a total anticipated lease cost of \$57,185.40 (collectively, ***“Quotes”***); and

WHEREAS, the Quotes also provide for the upfitting of the Vehicles (***“Upfitting Services”***) to meet the City’s specifications for a total one-time cost of \$16,988.62 (***“Upfitting Cost”***); and

WHEREAS, the City has budgeted sufficient funds for the Lease and Maintenance Cost and Upfitting Cost of the Vehicles during the current fiscal year; and

WHEREAS, the City desires to lease the Vehicles from EFM pursuant to the Agreements and procure the Upfitting Services from EFM, subject to sufficient appropriations in future fiscal years; and

WHEREAS, due to fluctuations in market prices and variable availability of certain vehicles due to, among other factors, tariffs, the City desires to authorize the Police Chief and the Public Works Director to approve limited changes to the cost of the Vehicles and Upfitting Services and the substitution of the Vehicles with vehicles that meet the City’s needs and are of equivalent in value, functionality, and quality; and

WHEREAS, pursuant to the City's power under applicable law, including Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the home rule powers of the City, the Mayor and the City Council have determined that the Surplus Property is no longer necessary or useful to, or for the best interests of the City and the Surplus Property should be disposed of in the manner set forth in this Ordinance; and

WHEREAS, in accordance with Section 1-8-4.B.6.a.3 of the Warrenville City Code ("**City Code**"), the Mayor and the City Council have determined that it is in the best interest of the City and the public to waive the bidding requirements set forth in the City Code and approve the procurement of the Vehicles and Upfitting Services from EFM in accordance with this Resolution;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Declaration of Surplus Property. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the City's home rule powers, the City Council declares that the Surplus Property is no longer necessary or useful to, or in the best interests of, the City.

SECTION 3: Authorization to Dispose of Surplus Property. The City Administrator and the Capital Maintenance Superintendent are hereby authorized to sell the Surplus Property at online auction through Obenauf Auction Service, Inc., with or without advertising, at the best price possible. Said sales may include such terms and conditions as the Capital Maintenance Superintendent and City Administrator shall determine to be appropriate. If, after reasonable effort to sell the Surplus Property, any items of Surplus Property remain unsold, such items are hereby deemed to be of no value and may be disposed of by the Capital Maintenance Superintendent and City Administrator in the most cost-effective manner possible.

SECTION 4: Waiver of Competitive Bidding. Pursuant to Section 1-8-4.B.6.a.3 of the City Code and the City's home rule authority, the City Council waives the requirement of competitive bidding for the procurement of the Vehicles and applicable Upfitting Services.

SECTION 5: Approval of Procurement of the Vehicles and Upfitting Services. City Council hereby approves and authorizes the City to procure the Vehicles and Upfitting Services from EFM pursuant to schedules under the Agreements and in accordance with the Quotes attached to this Resolution as **Exhibit B**, subject to sufficient appropriations in future fiscal years.

SECTION 6: Authorization to Approve Changes in Price or Vehicle Make and Model. In order to allow for the efficient procurement of the vehicles needed by the City, the Public Works Director is hereby authorized, without further approval of the City Council, to approve: (i) limited, unanticipated increases to the cost of the Vehicles in an amount not to exceed five percent of the monthly Lease and Maintenance Cost and five percent of the Upfitting Cost of the applicable Vehicle; and (ii) approve the substitution of the Vehicles with equivalent vehicles that, in the Public Works Director's determination, are of similar value, functionality, and quality and will meet the needs of the City.

SECTION 7: Execution of Required Documentation. The City Administrator and the Capital Maintenance Superintendent are authorized to execute, on behalf of the City, the documents necessary to complete the disposition of the Surplus Property authorized pursuant to

Section 3 of this Ordinance and any other documentation necessary to lease the Vehicles and procure the upfitting services from EFM in accordance with, and to effectuate the intent of, this Ordinance.

SECTION 8: Effective Date. This Resolution shall be in full force and effect following its passage and approval by a two-thirds majority in the manner provided by law.

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN:

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

DESCRIPTION OF SURPLUS PROPERTY

| Year | Make | Model | VIN | City Vehicle # |
|-------------|-------------|--------------|-------------------|-----------------------|
| 2019 | Chevrolet | Tahoe | 1GNSKDEC6KR370422 | 219 |
| 2012 | Ford | Ranger | 1FTLR4FE6BPA78290 | 101 |

EXHIBIT B
QUOTES

Prepared For: City of Warrenville, Illinois
Clark, Jamie

Date 12/16/2025
AE/AM J01/ABA

Unit #

Year 2026 **Make** Ford **Model** F-150

Series XL Hybrid 4x4 SuperCrew Cab 5.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 60 **State** IL **Customer#** 627907

| | |
|--------------|---|
| \$ 52,656.00 | Capitalized Price of Vehicle ¹ |
| \$ 0.00 * | License and Certain Other Charges <u>0.0000%</u> State <u>IL</u> |
| \$ 361.00 * | Initial License Fee |
| \$ 0.00 | Registration Fee |
| \$ 535.00 * | Other: (See Page 2) |
| \$ 0.00 * | Capitalized Price Reduction |
| \$ 0.00 | Gain Applied From Prior Unit |
| \$ 0.00 * | Security Deposit |
| \$ 0.00 | Taxes |

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

| | |
|------------------------|---|
| Driver Name | 101 |
| Exterior Color | Oxford White |
| Interior Color | Black w/Medium Dark Slate w/Cloth 40/Console/ |
| Lic. Plate Type | Municipal |
| GVWR | 0 |

| | |
|--------------|---|
| \$ 52,656.00 | Total Capitalized Amount (Delivered Price) |
| \$ 710.86 | Depreciation Reserve @ <u>1.3500%</u> |
| \$ 242.23 | Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ² |

\$ 953.09 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

| | |
|---------|---|
| \$ 0.00 | Master Policy Enrollment Fees |
| \$ 0.00 | Commercial Automobile Liability Enrollment |
| | Liability Limit <u>\$0.00</u> |
| \$ 0.00 | Physical Damage Management |
| \$ 0.00 | Full Maintenance Program ³ Contract Miles <u>0</u> |
| | Incl: # Brake Sets (1 set = 1 Axle) <u>0</u> |

| | |
|----------------------|-----------------------------|
| Comp/Coll Deductible | <u>0 / 0</u> |
| OverMileage Charge | <u>\$ 0.0650</u> Per Mile |
| # Tires <u>0</u> | Loaner Vehicle Not Included |

\$ 0.00 Additional Services SubTotal

\$ 0.00 Tax 0.0000% **State** IL

\$ 953.09 Total Monthly Rental Including Additional Services

| | |
|--------------|---|
| \$ 10,004.40 | Reduced Book Value at <u>60</u> Months |
| \$ 400.00 | Service Charge Due at Lease Termination |

Quote based on estimated annual mileage of 5,300
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Warrenville, Illinois

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

| Description | (B)illed or (C)apped | Price |
|--|----------------------|-------------|
| Custom Equipment - Strobes, Toolbox | B | \$ 4,900.00 |
| | | |
| Total Aftermarket Equipment Billed | | \$ 4,900.00 |
| Total Aftermarket Equipment Capitalized | | \$ 0.00 |
| Aftermarket Equipment Total | | \$ 0.00 |

Other Totals

| Description | (B)illed or (C)apped | Price |
|--|----------------------|-----------|
| Initial Administration Fee | B | \$ 60.00 |
| Courtesy Delivery Fee | B | \$ 475.00 |
| | | |
| Total Other Charges Billed | | \$ 535.00 |
| Total Other Charges Capitalized | | \$ 0.00 |
| Other Charges Total | | \$ 535.00 |

VEHICLE INFORMATION:

2026 Ford F-150 XL Hybrid 4x4 SuperCrew Cab 5.5 ft. box 145 in. WB - US

Series ID: W1F

Pricing Summary:

| | INVOICE | MSRP |
|--------------------|--------------------|--------------------|
| Base Vehicle | \$45,668 | \$47,820.00 |
| Total Options | \$6,393.00 | \$7,025.00 |
| Destination Charge | \$2,595.00 | \$2,595.00 |
| Total Price | \$54,656.00 | \$57,440.00 |

SELECTED COLOR:

Exterior: YZ-Oxford White
 Interior: US-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front Seats

SELECTED OPTIONS:

| CODE | DESCRIPTION | INVOICE | MSRP |
|-------------|---|----------------|-------------|
| 104A | Equipment Group 104A Hybrid | \$4,327.00 | \$4,755.00 |
| 145WB | 145" Wheelbase | STD | STD |
| 153 | Front License Plate Bracket | NC | NC |
| 18C | 6" Angular Bright Anodized Step Bar | \$578.00 | \$635.00 |
| 44H | Transmission: Hybrid Electronic 10-Speed Automatic | Included | Included |
| 50M | Mobile Office Package | Included | Included |
| 53T | Tow/Haul Package | \$919.00 | \$1,010.00 |
| 67T | Integrated Trailer Brake Controller | Included | Included |
| 91P | 8-Way Power Driver's Seat w/Power Lumbar | Included | Included |
| 924 | Rear Window Fixed Privacy Glass w/Defroster | Included | Included |
| 96W | Tough Bed Spray-in Bedliner | \$569.00 | \$625.00 |
| 99D | Engine: 3.5L PowerBoost Full-Hybrid V6 | Included | Included |
| CHMBMP | Chrome Bumpers | Included | Included |
| CONWRK | Console Worksurface | Included | Included |
| DZTEMP | Dual-Zone Electronic Automatic Temperature Control | Included | Included |
| FCP1 | Ford Connectivity Package (1-Year Included) | Included | Included |
| INTWRK | Interior Work Surfaces | Included | Included |
| LEDFOG | LED Fog Lamps | Included | Included |
| OUTLET | 400W Pro Power Onboard (Cab & Bed) | Included | Included |
| PAINT | Monotone Paint Application | STD | STD |
| STDGV | GVWR: 7,400 lbs Payload Package | Included | Included |
| STDRD | Radio: AM/FM Stereo w/SiriusXM 360L | Included | Included |
| STDTR | Tires: 265/70R17 BSW A/T | Included | Included |
| STDWL | Wheels: 17" Silver Painted Aluminum | Included | Included |
| SYNC | SYNC 4 w/Enhanced Voice Recognition | Included | Included |
| U | Cloth 40/Console/40 Front Seats | Included | Included |
| US_01 | Black w/Medium Dark Slate w/Cloth 40/Console/40 Front Seats | NC | NC |
| WARANT | Fleet Customer Powertrain Limited Warranty | NC | NC |
| XL6 | Electronic Locking w/3.73 Axle Ratio | Included | Included |
| YZ_01 | Oxford White | NC | NC |

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Running Boards: running boards
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Front License Plate Bracket: front license plate bracket
Bed Liner: bed liner
Box Style: regular
Integrated Storage: pickup integrated storage
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Console Ducts: console ducts
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
Interior Concealed Storage: interior concealed storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet
AC Power Outlet: 2 interior 120V AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: 5G Modem - Ford Connectivity Package internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off reflector LED low/high beam headlamps
Auto-Dimming Headlights: Auto High Beam auto high-beam headlights

Front Fog Lights: front fog lights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: digital appearance
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Blind Spot Sensor: blind spot
Front Pedestrian Braking: front pedestrian detection
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: SecuriLock immobilizer
Security System: security system
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-rollover

Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Lumbar: manual driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Cabback Insulator: cabback insulator
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 430-hp, 3.5-liter V-6 (hybrid regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

Prepared For: City of Warrenville, Illinois
Clark, Jamie

Date 01/16/2026
AE/AM J01/ABA

Unit #

Year 2026 **Make** Ford **Model** F-150

Series XL Hybrid 4x4 SuperCrew Cab 5.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 60 **State** IL **Customer#** 627907

| | |
|----------------|---|
| \$ 81,385.25 | Capitalized Price of Vehicle ¹ |
| \$ 0.00 * | License and Certain Other Charges <u>0.0000%</u> State <u>IL</u> |
| \$ 361.00 * | Initial License Fee |
| \$ 0.00 | Registration Fee |
| \$ 535.00 * | Other: (See Page 2) |
| \$ 16,988.62 * | Capitalized Price Reduction |
| \$ 0.00 | Gain Applied From Prior Unit |
| \$ 0.00 * | Security Deposit |
| \$ 0.00 | Taxes |

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

| | |
|------------------------|---|
| Driver Name | Squad 219 |
| Exterior Color | (0 P) Agate Black Metallic |
| Interior Color | Black w/Medium Dark Slate w/Cloth 40/Console/ |
| Lic. Plate Type | Municipal Police |
| GVWR | 0 |

| | |
|--------------|---|
| \$ 64,396.63 | Total Capitalized Amount (Delivered Price) |
| \$ 1,062.54 | Depreciation Reserve @ <u>1.6500%</u> |
| \$ 277.92 | Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ² |

\$ 1,340.46 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

| | |
|---------|--|
| \$ 0.00 | Master Policy Enrollment Fees |
| \$ 0.00 | Commercial Automobile Liability Enrollment |
| | Liability Limit <u>\$0.00</u> |

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.0650 Per Mile

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Tax 0.0000% **State** IL

\$ 1,340.46 Total Monthly Rental Including Additional Services

\$ 644.23 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Warrenville, Illinois

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

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Aftermarket Equipment Total

| Description | (B)illed or (C)apped | Price |
|---|----------------------|--------------|
| Custom Equipment - Graphics & Legacy Upfit Q#9724 | C | \$ 29,648.25 |
| | | |
| Total Aftermarket Equipment Billed | | \$ 0.00 |
| Total Aftermarket Equipment Capitalized | | \$ 29,648.25 |
| Aftermarket Equipment Total | | \$ 29,648.25 |

Other Totals

| Description | (B)illed or (C)apped | Price |
|--|----------------------|-----------|
| Initial Administration Fee | B | \$ 60.00 |
| Courtesy Delivery Fee | B | \$ 475.00 |
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| Total Other Charges Billed | | \$ 535.00 |
| Total Other Charges Capitalized | | \$ 0.00 |
| Other Charges Total | | \$ 535.00 |

VEHICLE INFORMATION:

2026 Ford F-150 XL Hybrid 4x4 SuperCrew Cab 5.5 ft. box 145 in. WB - US

Series ID: W1F

Pricing Summary:

| | INVOICE | MSRP |
|--------------------|--------------------|--------------------|
| Base Vehicle | \$45,668 | \$47,820.00 |
| Total Options | \$5,474.00 | \$6,015.00 |
| Destination Charge | \$2,595.00 | \$2,595.00 |
| Total Price | \$53,737.00 | \$56,430.00 |

SELECTED COLOR:

Exterior: UM-(0 P) Agate Black Metallic
 Interior: US-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front Seats

SELECTED OPTIONS:

| CODE | DESCRIPTION | INVOICE | MSRP |
|-------------|---|----------------|-------------|
| 104A | Equipment Group 104A Hybrid | \$4,327.00 | \$4,755.00 |
| 145WB | 145" Wheelbase | STD | STD |
| 153 | Front License Plate Bracket | NC | NC |
| 18C | 6" Angular Bright Anodized Step Bar | \$578.00 | \$635.00 |
| 44H | Transmission: Hybrid Electronic 10-Speed Automatic | Included | Included |
| 50M | Mobile Office Package | Included | Included |
| 67T | Integrated Trailer Brake Controller | Included | Included |
| 91P | 8-Way Power Driver's Seat w/Power Lumbar | Included | Included |
| 924 | Rear Window Fixed Privacy Glass w/Defroster | Included | Included |
| 96W | Tough Bed Spray-in Bedliner | \$569.00 | \$625.00 |
| 99D | Engine: 3.5L PowerBoost Full-Hybrid V6 | Included | Included |
| CHMBMP | Chrome Bumpers | Included | Included |
| CONWRK | Console Worksurface | Included | Included |
| DZTEMP | Dual-Zone Electronic Automatic Temperature Control | Included | Included |
| FCP1 | Ford Connectivity Package (1-Year Included) | Included | Included |
| INTWRK | Interior Work Surfaces | Included | Included |
| LEDFOG | LED Fog Lamps | Included | Included |
| OUTLET | 400W Pro Power Onboard (Cab & Bed) | Included | Included |
| PAINT | Monotone Paint Application | STD | STD |
| STDGV | GVWR: 7,400 lbs Payload Package | Included | Included |
| STDRD | Radio: AM/FM Stereo w/SiriusXM 360L | Included | Included |
| STDTR | Tires: 265/70R17 BSW A/T | Included | Included |
| STDWL | Wheels: 17" Silver Painted Aluminum | Included | Included |
| SYNC | SYNC 4 w/Enhanced Voice Recognition | Included | Included |
| U | Cloth 40/Console/40 Front Seats | Included | Included |
| UM_03 | (0 P) Agate Black Metallic | NC | NC |
| US_01 | Black w/Medium Dark Slate w/Cloth 40/Console/40 Front Seats | NC | NC |
| WARANT | Fleet Customer Powertrain Limited Warranty | NC | NC |
| XL6 | Electronic Locking w/3.73 Axle Ratio | Included | Included |

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Running Boards: running boards
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Front License Plate Bracket: front license plate bracket
Bed Liner: bed liner
Box Style: regular
Integrated Storage: pickup integrated storage
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Console Ducts: console ducts
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
Interior Concealed Storage: interior concealed storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet
AC Power Outlet: 2 interior 120V AC power outlet

Entertainment Features:

radio: AM/FM/Satellite with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: 5G Modem - Ford Connectivity Package internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off reflector LED low/high beam headlamps
Auto-Dimming Headlights: Auto High Beam auto high-beam headlights

Front Fog Lights: front fog lights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Blind Spot Sensor: blind spot
Front Pedestrian Braking: front pedestrian detection
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: SecuriLock immobilizer
Security System: security system
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-rollover

Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 6-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Cabback Insulator: cabback insulator
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 430-hp, 3.5-liter V-6 (hybrid regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

ORDINANCE NO. O2026-05

**AN ORDINANCE APPROVING A TEMPORARY USE PERMIT FOR
WARRENVILLE PARK DISTRICT SPECIAL EVENTS IN THE YEARS 2026, 2027, AND 2028**

WHEREAS, in 2026, 2027, and 2028, the Warrenville Park District ("**Park District**") desires to conduct the following events (individually, "**Event**", collectively, "**Events**") on the dates and at the times and locations set forth in **Exhibit A**, attached to and, by this reference, made a part of this Ordinance: (i) Multicultural Festival, (ii) Brew Trot, (iii) Summer Movies, (iv) Summer Daze, (v) Art on the Prairie, (vi) Fall Fest, (vii) Holly Days, (viii) Hometown Holidays Drive-Thru; and (ix) Firecracker 5K; and

WHEREAS, the Park District submitted an application to the City of Warrenville for a temporary use permit ("**Temporary Use Permit**") to allow the Events in accordance with Sections 1.D.4 and 1.D.5 of the City of Warrenville Zoning Ordinance ("**Zoning Ordinance**"); and

WHEREAS, pursuant Section 1.D.4 of the Zoning Ordinance, temporary use permits may be issued administratively by the Director of Community and Economic Development for temporary events satisfying certain criteria, including that the event be conducted between 8:00 a.m. and 8:30 p.m. Sunday through Thursday and between 8:00 a.m. and 10:30 p.m. Friday through Saturday; and

WHEREAS, pursuant to Section 1.D.5 of the Zoning Ordinance, temporary use permits may be issued for other uses by the City Council; and

WHEREAS, the Park District's application was referred to the Plan Commission of the City of Warrenville ("**Plan Commission**"); and

WHEREAS, at its regularly scheduled meeting on January 22, 2026, the Plan Commission heard testimony and received evidence with respect to the Park District's application and unanimously recommended approval of the Temporary Use Permit subject to certain conditions; and

WHEREAS, pursuant to the City's home rule powers, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Temporary Use Permit in accordance with the provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Temporary Use Permit. Subject to and contingent upon the conditions, restrictions, limitations and provisions set forth in Section 3 of this Ordinance, the City Council approves the Temporary Use Permit for the Park District to allow the Events.

SECTION 3: Conditions. The Temporary Use Permit approved in Section 2 of this Ordinance shall be, and is hereby, expressly subject to and contingent upon the following conditions, restrictions, limitations, and provisions:

- A. Compliance with Application Documents. The Events must be conducted in substantial conformance with the following documents (collectively, the “**Application Documents**”):
1. The Temporary Use Permit Application, signed by Tim Reinbold on behalf of the Park District, and dated November 19, 2025 (“**Temporary Use Permit Application**”);
 2. Table 1 – 2026-2028 Park District Temporary events Details, consisting of one page, prepared by the Park District, and submitted to the City on December 15, 2025; and
 3. The Event Details Exhibit, consisting of 33 pages, prepared by the Park District, and submitted to the City on December 15, 2025 (“**Event Details**”).
- B. Location of Vendors; Direction of Traffic. Except as outlined in the Event Details, no vendors shall be located in the street. Only the Warrenville Police Department may direct traffic.
- C. Signs. All signage associated with the Events shall meet the requirements of the Warrenville Sign Ordinance.
- D. Refuse Removal. The Park District shall provide adequate trash receptacles and must monitor and promptly remove all trash from each Event area. Each Event location must be cleaned and all garbage removed at the end of each day.
- E. Vehicular and Pedestrian Access. Parking lot drive aisles, fire access routes, pedestrian walkways, and handicapped parking spaces must not be obstructed at any time during the Events.
- F. DuPage County Health Department. Vendors are responsible for obtaining all necessary approvals from the DuPage County Health Department.
- G. Sale of Alcohol; License Required. The Park District and vendors selling or serving alcohol must apply for and obtain the necessary City and State liquor license for each Event.
- H. Use of Utilities Prohibited. The unauthorized use of City Utilities, including water and electric service, is prohibited. Authorization to use said Utilities must be obtained from the City Deputy Public Works Director prior to the Event.
- I. Permits. The Park District shall be responsible for obtaining all required permits for the Events from the DuPage County Forest Preserve, DuPage County Division of Transportation, City of Warrenville, State of Illinois, or any other applicable entity.
- J. Tax Imposed. Unless otherwise approved by the City Council, any admission fee charged at an Event (e.g. fees charged for tickets or wrist bands) is subject to the applicable City 5% Amusement Tax, which shall be collected by the Park District and remitted to the City within one day following the Event, in accordance with the Warrenville City Code.

- K. Summer Daze. The Park District shall operate the Summer Daze Event in substantial conformance with the “Proposed Warrenville Summer Daze 2025” plan, included in the Event Details. Should tenant parking be required, the Park District shall submit an updated event plan at least two weeks before the Event.
- L. Inspection by the Warrenville Fire Protection District. All stages, tents, inflatables, rides, food tents, beer and wine tents used during the Events must be inspected by the Warrenville Fire Protection District.
- M. Insurance. For Events co-sponsored by the City, the Park District must submit a certificate of liability insurance, naming the City of Warrenville, including City Council, all elected and appointed officials, all employees and volunteers, and all boards, commissions and/or authorities and their board members, employees, and volunteers, as additional insured no later than one week prior to each Event. Vendors, bands, entertainment providers, and any other service or equipment providers must maintain sufficient insurance and provide a certificate of insurance naming the City of Warrenville, including City Council, all elected and appointed officials, all employees and volunteers, and all boards, commissioners and/or authorities and their board members, employees, and volunteers, as additional insured.
- N. Hold Harmless Agreement. The Park District must submit an executed hold harmless agreement in a form acceptable to the City no later than one week prior to each Event.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

PASSED THIS ____ day of _____, 2026.

AYES:
 NAYS:
 ABSENT:
 ABSTAIN:

APPROVED THIS ____ day of _____, 2026.

 MAYOR

ATTEST:

 CITY CLERK

EXHIBIT A

TABLE 1

TABLE 1 2026-2028 Park District Temporary Events Details

| Event | Dates | Event Time | Location | Street Closings | Serves Alcohol | City Staff Assistance Needed | Description | Sponsors |
|------------------------------|---|--------------------------------|--|-----------------|----------------|----------------------------------|---|-------------------------------------|
| Multicultural Festival | 6/13/2026 6/12/2027 6/10/2028 | 12-6P | City Hall Complex | Yes | No | No | Performers, vendors and food trucks celebrating the diversity of Warrenville | Park District Only |
| Summer Movies | 6/18 & 7/16 in 2026 6/17 & 7/15 in 2027 6/15 & 7/20 in 2028 | 8:30P | Cerny Park | No | No | No | Movies at Cerny Park on large inflatable screen with concessions | Park District Only |
| Firecracker 5K | 7/4/2026 7/4/2027 7/4/2028 | 8A | | Yes | No | No | Walk/Run Race with DJ and music | Park District Only |
| Summer Daze | 8/7-8/8 in 2026 8/6-8/7 in 2027 8/4-8/5 in 2028 | Fri 5-11:30P Sat 10A-11:30P | City Hall Complex | Yes | Yes | Yes (set up, clean up and staff) | Stage entertainment, food vendors, beer/wine sales, Car Show, business booths, kids zone, pop/water sales | City, Chamber, Park District |
| Art on the Prairie | 9/12-9/13 in 2026 9/11-9/12 in 2027 9/9-9/10 in 2028 | Sat 10A-6P Sun 10A-4P | Recreation Center | No | Yes | No | Arts & crafts, musicians, food vendor sales, wine/beer tent, pop/water sales | Park District Only |
| Brew Trot | 10/10/2026 10/9/2027 10/14/2028 | 11A | Summerlakes Park, Two Brothers Brewing | No | No | No | Fun run at Summerlakes Park with after celebration at Two Brothers | Two Brothers Brewing, Park District |
| Fall Fest | 10/23/2026 10/29/2027 10/27/2028 | 6-9P | Recreation Center | No | Yes | No | Inflatables, games, crafts, stage entertainment, food, beer/wine sales | Park District Only |
| Holly Days | 12/4/2026 12/3/2027 12/1/2028 | 6-8P | City Hall Complex, Warrenville Comm. Building, Warren Ave. | Yes | No | No | Santa arrival, Tunes of Glory, tree lighting, Santa visits, stage entertainment, tree decorating contest | City, Chamber, Park District |
| Hometown Holidays Drive-Thru | 12/10/2026 12/9/2027 12/7/2028 | 6-7P | City Hall Complex, Warrenville Comm. Building, Warren Ave. | Yes | No | No | Drive-thru light tunnel, Holiday Tree Showcase, Santa, holiday music, craft, cookies and hot cocoa | Park District Only |

Multicultural Festival 2026

Saturday, June 13 at City Hall Complex – 12P – 6P

The Warrentville Multicultural Festival was introduced in 2022 and was very well-received in the community. The event is sponsored in part by the City of Warrentville Hotel Tax Fund.

The afternoon will include an entertainment stage with cultural performers and a diverse selection of food truck cuisine. The free event will be held to encourage social cohesion and inter-community harmony. We believe Warrentville has the opportunity to enrich our cultural vitality in ways that will impact generations to come.

Road closures will include:

- Stafford Place from the Gazebo to Manning Avenue from 7:00A-9:00P on Saturday, June 13

The Warrentville Park District provides:

- Overall coordination for the event
- Volunteer coordination for the event
- Park District staff supervise the following areas
 - Entertainment Stage
 - Information Tent
 - Food Trucks

Warrenville 2025 Multicultural Festival

Updated 6.5.2025



Vendor List

- V1 - Eagle Academy of Martial Arts (Providing OWN tent)
- V2 - Rachel Kay - Juneteenth (WPD providing tent)
- V3 - Palace of Jewels - (WPD providing tent - **3 tables & electricity**)
- V4 - Nicor (Providing OWN tent - **electricity**)
- V5 - Metro Family Services (WPD providing tent)
- V6 - Old Second Bank (WPD providing tent)
- V7 - Nutrilite (WPD providing tent)
- V8 - Little Angel Enterprises (WPD providing tent)
- V9 - City of Warrenville IDEAC Commission (WPD providing tent)
- V10 - Warrenville Public Library (WPD providing tent)
- V11 - McKee Preservation Group (WPD providing tent)
- V12 - Girl Scouts (WPD providing tent)

Food Trucks / Vendors

- F1 - Chick-Fil-A (Food Tent - **Needs 3 Electrical Connections**)
- F2 - Mama Coco Mobile Cuisine (Self-Sufficient Truck - **Needs 3 Electrical Connections**)
- F3 - Amici Arrostitini (Food Tent - **Needs Electricity**)
- F4 - Dessert Flirt (Self-Sufficient Truck w/ Generator)
- F5 - Polish Shack (Self-Sufficient Truck w/ Generator)
- F6- Mamalicious Jerk N Curry (Self-Sufficient Truck)

WARRENVILLE PARK DISTRICT MULTICULTURAL FESTIVAL



The Warrenville Park District is excited to bring our community together to share a variety of cultures!

Informational Booths

Performing Arts

Food Trucks

Face Painting & Balloon Tying 1-5P

FREE Temporary Henna Tattoos 12-6P

Yard Games

Location:
Warrenville City Hall Complex
28W701 Stafford Place
Warrenville, IL

SATURDAY, JUNE 14
12:00-6:00P



Entertainment Schedule

12:00-12:10P

Parade of Flags

12:10-12:15P

Welcome

12:15-12:30P

McNulty School of Irish Dance

12:45-1:15P

Kingpins Drumline / Crystal Lake Strikers
(Special Needs Students)

1:30-2:00P

Samba 1 Brazilian

2:15-3:15P

Dance Hokulea (Polynesian)

3:30-4:00P

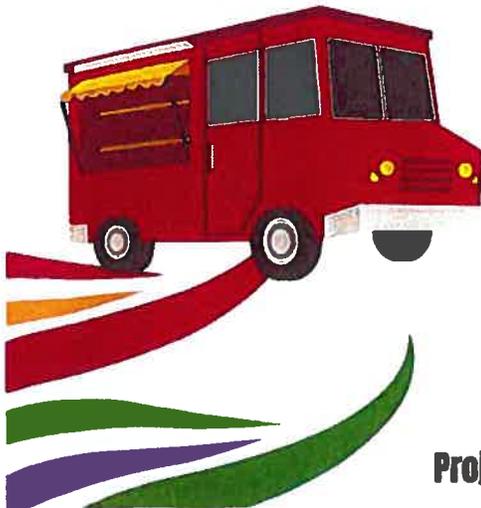
Korean Performing Arts Institute of Chicago

4:15-4:45P

Natya Dance Theatre (Indian)

5:00-6:00P

Ayodele African Drum & Dance



Sponsored by:



Project sponsored in part by the City of Warrenville Hotel Tax Fund.

Summer Movie in the Park 2026

Thursday, June 16 at Cerny Park at approx. 8:30P

Thursday, July 16 at Cerny Park at approx. 8:30P

2026 will be the Park District's 9th year offering free Summer Movies in the Park in Warrenville. The movies are shown on a 16' inflatable screen and will begin at approx. 8:30PM, with movie rights having been secured to all movies being shown. Set-up begins at approximately 7:30PM and includes the screen and projector equipment and tents for concession sales. The event ends at approximately 10:30PM.

There are concession sales for the convenience of the patrons including popcorn, candy, snow cones, soda and water. We have also had hot dog and kettle corn carts at some of these events in recent years.

There will not be a need for street closures and there has been sufficient parking at the location in previous years.

Summer Movies in the Park @ Cerny Park





Summer Movies in the Park

Grab your blankets and lawn chairs – it's time
for **FREE Summer Movies in the Park!**

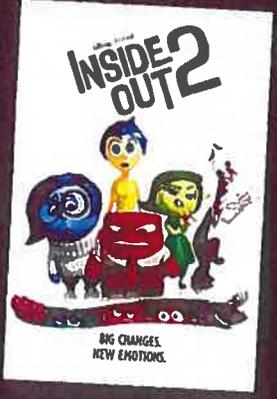
Join us for a magical evening as we transform Cerny Park into an open-air cinema under the twinkling night sky. This is the ultimate way to enjoy movie magic.

All movies begin at dusk.



June 19
Despicable Me 4

July 17
Inside Out 2

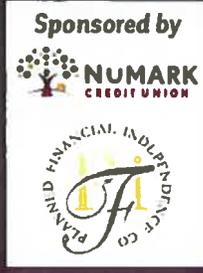


August 7
**Godzilla x Kong:
The New Empire**



Seating opens at 8:00pm.
Concessions will be for sale!

Project sponsored in part by the City of Warrenville Hotel Tax Fund.



Firecracker 5K 2026

Description: The Firecracker 5K, hosted by the Warrenville Park District, is a walk/run 5K race catered to runners of all skill levels. The race route begins and ends at the Warrenville Park District and travels through many streets of Warrenville as well as the Warrenville Grove Forest Preserve. There is also a Sparkler 1-Miler, and a 50-yard and 100-yard dash for kids at the conclusion of the 5K. We have a DJ at the event.

Event Host: Warrenville Park District

Map: Attached

List of Street Closings:

| | Time | Location |
|----------|-------------------|--------------------------------|
| 7/4/2026 | 7:45 AM - 9:30 AM | Butterfield and Batavia |
| 7/4/2026 | 7:45 AM - 9:30 AM | Butterfield and Rockwell |
| 7/4/2026 | 7:45 AM - 9:30 AM | Ray and Rockwell |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Rockwell |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Manning |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Curtis |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Warren |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and 4th |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Batavia |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Warren (barricade) |
| 7/4/2026 | 7:45 AM - 9:30 AM | Main and Tracy (barricade) |
| 7/4/2026 | 7:45 AM - 9:30 AM | Manning and Warren (barricade) |
| 7/4/2026 | 7:45 AM - 9:30 AM | Batavia and Gates (cones) |
| 7/4/2026 | 7:45 AM - 9:30 AM | Batavia and Tracy (cones) |

Day-Of Registration Opens: - 6:30am

Race Start: 8:00am

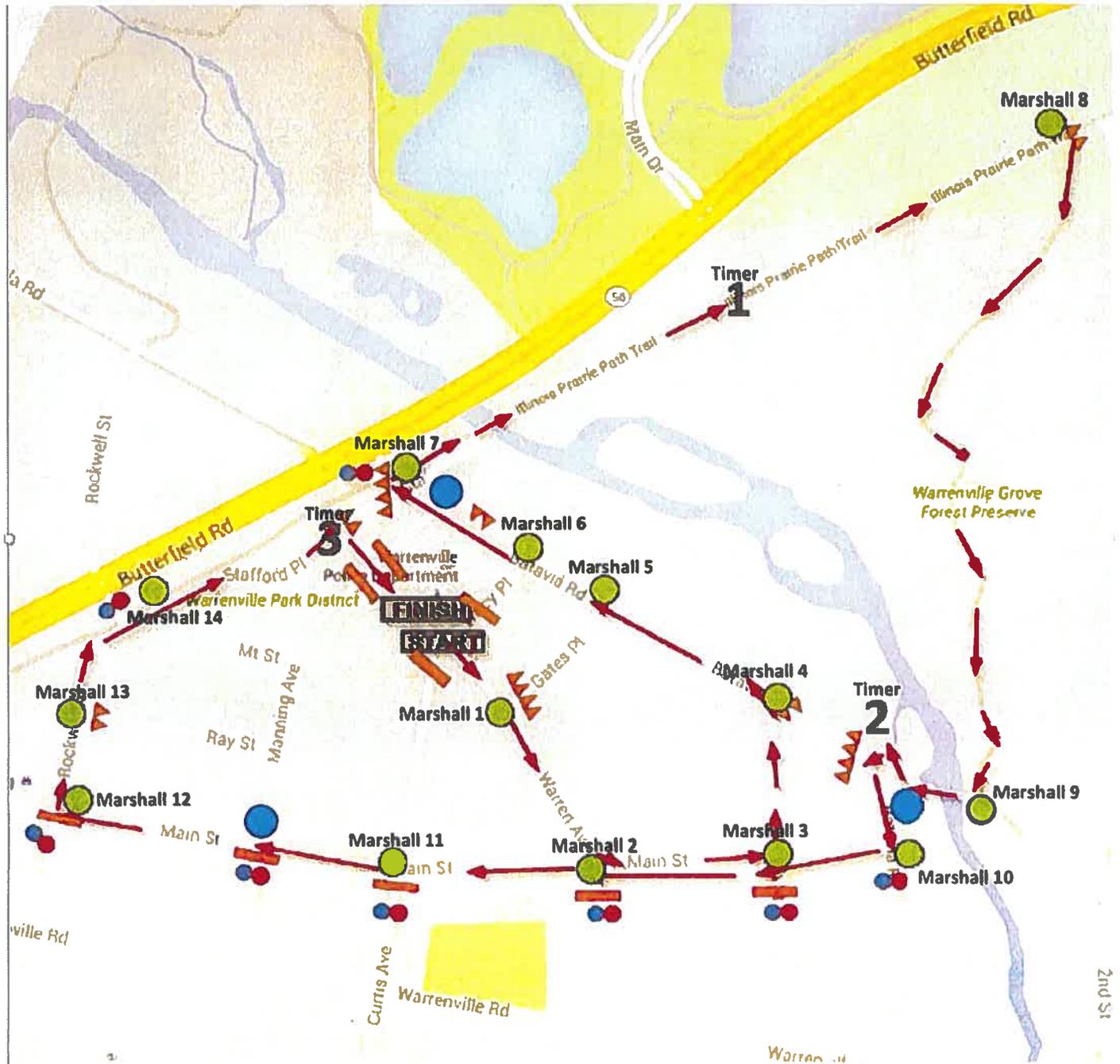
End Time: 9:30am

Other:

DuPage County Division of Transpiration Highway Permit

Forest Preserve County of DuPage Permit

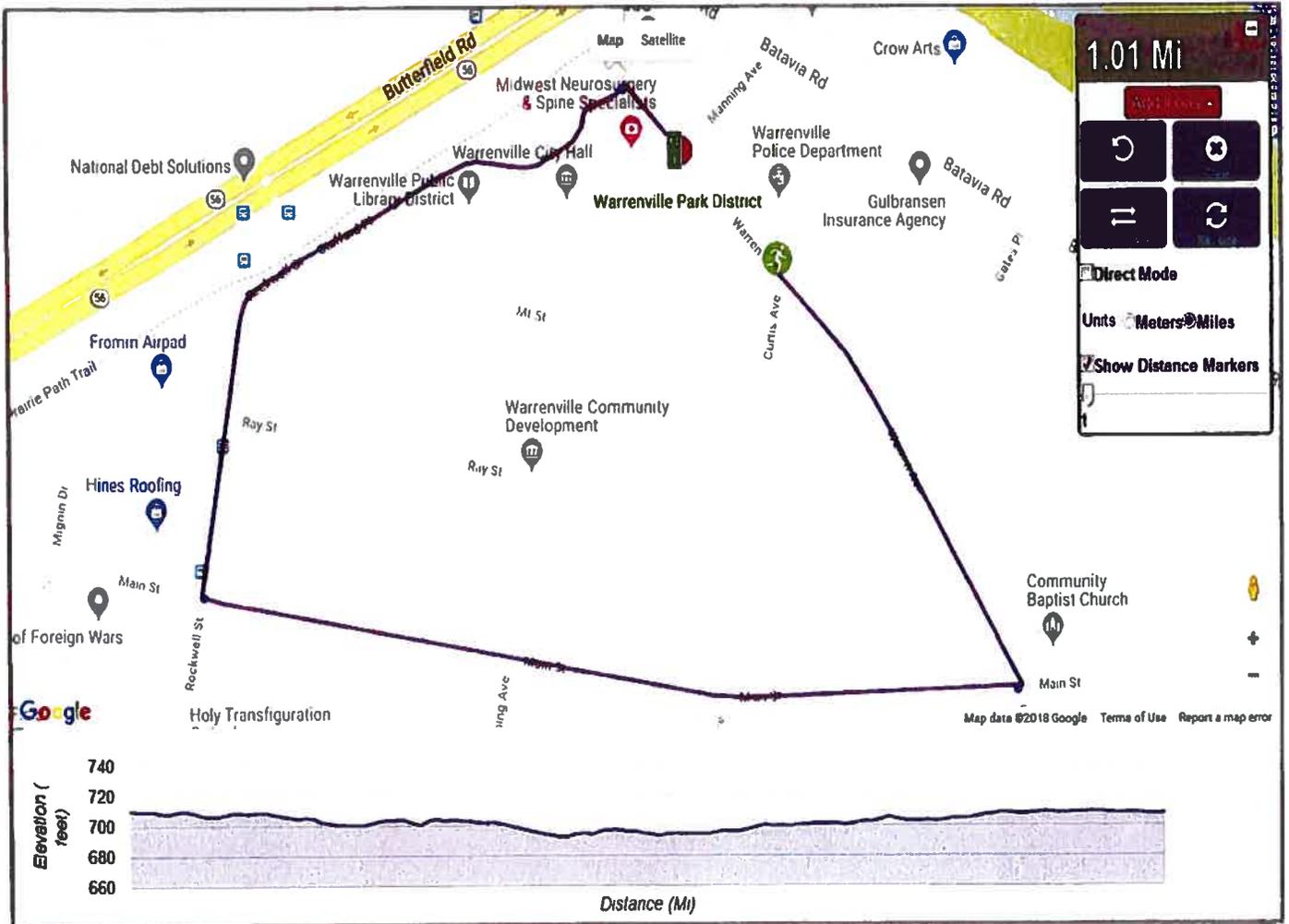
FIRECRACKER 5K ROUTE



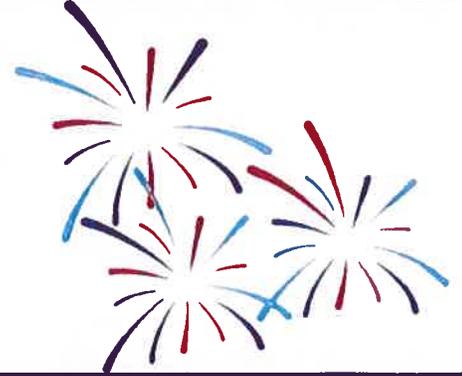
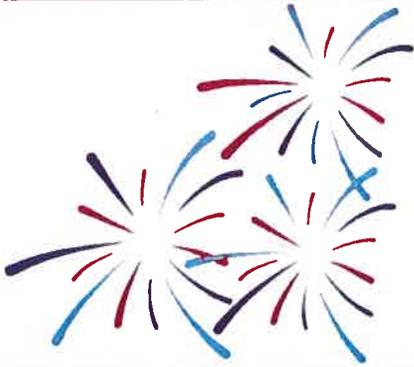
| KEY | |
|-----|-----------------|
| | - Water Station |
| | - Cones |
| | - Barricade |
| | - Police/EMA |
| | - Volunteers |
| 1 | - Mile 1 |
| 2 | - Mile 2 |
| 3 | - Mile 3 |



Sparkler 1 Miler Route



FRIDAY, JULY 4



The 5K run kicks off at the Warrenville Park District Recreation Center at 8:00am sharp. The scenic course incorporates the Illinois Prairie Path, Warrenville Grove and the streets of downtown Warrenville. Awards will be given to the top three finishers in each group, as well as top overall male / female.

7:45A – National Anthem
7:50A – 50 & 100 Yard Dashes
8:00A – 5K Race
Followed by the Sparkler 1 miler

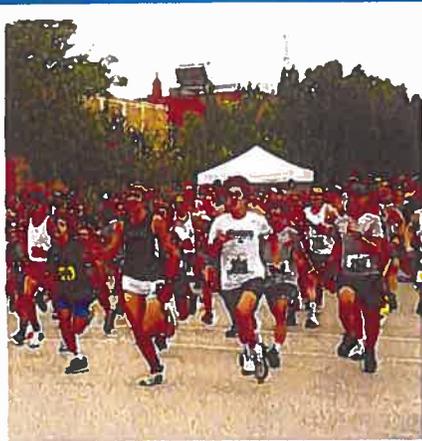
EARLY PACKET PICK-UP (Must register by June 29th): Wednesday, July 2nd from 5:00-8:00P
Warrenville Recreation Center Upper Level Multipurpose Room,
3S260 Warren Avenue, Warrenville

Can't make it then? Packets can also be picked up at the
FitnessNOW Guest Services desk in the Recreation Center, on Thursday, July 3rd from 5:30A-5:00P.

| | | | | | | | |
|------------------|---------------------------|---------------------|------|--------------------------|-----|----------------------------|-----|
| 5K Run / Walk | \$35 (\$40 after 6/15) | Sparkler 1-Miler | \$20 | 50-Yard Dash Ages 3-6 | \$5 | 100-Yard Dash Ages 7-10 | \$5 |
|------------------|---------------------------|---------------------|------|--------------------------|-----|----------------------------|-----|

*5K and Sparkler 1-miler includes both a race T-shirt and finisher medal. 50 and 100-Yard Dashes include a participant ribbon only.

Register online at www.raceentry.com



Summer Daze 2026

Friday, August 7 – 5-11:30P

Saturday, August 8 – 12-11:30P

Summer Daze in Warrenville is an event sponsored by the City of Warrenville, Warrenville Park District and the Western DuPage Chamber of Commerce. This year will be the 48th year of this community festival which was first called the Car Show and was originally sponsored by the Warrenville Chamber of Commerce in cooperation with the City of Warrenville.

The Warrenville Park District took on the role of lead agency for the festival at the request of the City of Warrenville Mayor Brummel and Alderman Matt Weisbrook in 2010.

There is a Summer Daze committee that is vital to the organization of this event, and it consists of members from: City of Warrenville Staff, City of Warrenville Alderman, Warrenville Fire Department Chief, EMA Personnel, Warrenville Public Library Director, Warrenville Police Department, and NorthStar Credit Union personnel. The following Warrenville Park District staff are on the committee: Executive Director, Park Board Member, Superintendent of Parks and Planning, Superintendent of Recreation/Safety Coordinator, Fitness Supervisor, Athletic and Facility Supervisor, Finance Supervisor, Marketing/Special Event Supervisor and Office Manager.

The entertainment portion of the budget is funded by Hotel Grant Funding that consists of \$30,000. The rest of the event is funded by sponsors, funds raised during the event, and the Warrenville Park District's budget. None of the Warrenville Park District staffing expenses are funded by the Hotel Motel Grant Funding.

An additional \$11,000 Hotel Grant funds are also received and earmarked for the City of Warrenville personnel who are responsible for setting up the 10x10 tents, one 20x20 tent and tables for the food booths. The City personnel are also responsible for the garbage collection and electrical set up for the food booths and main stage. This funding also goes towards the police patrol for the event. Warrenville EMA assists with the street closings for the event.

The Warrenville Park District provides:

Overall event coordination

Park District staff supervise the following areas:

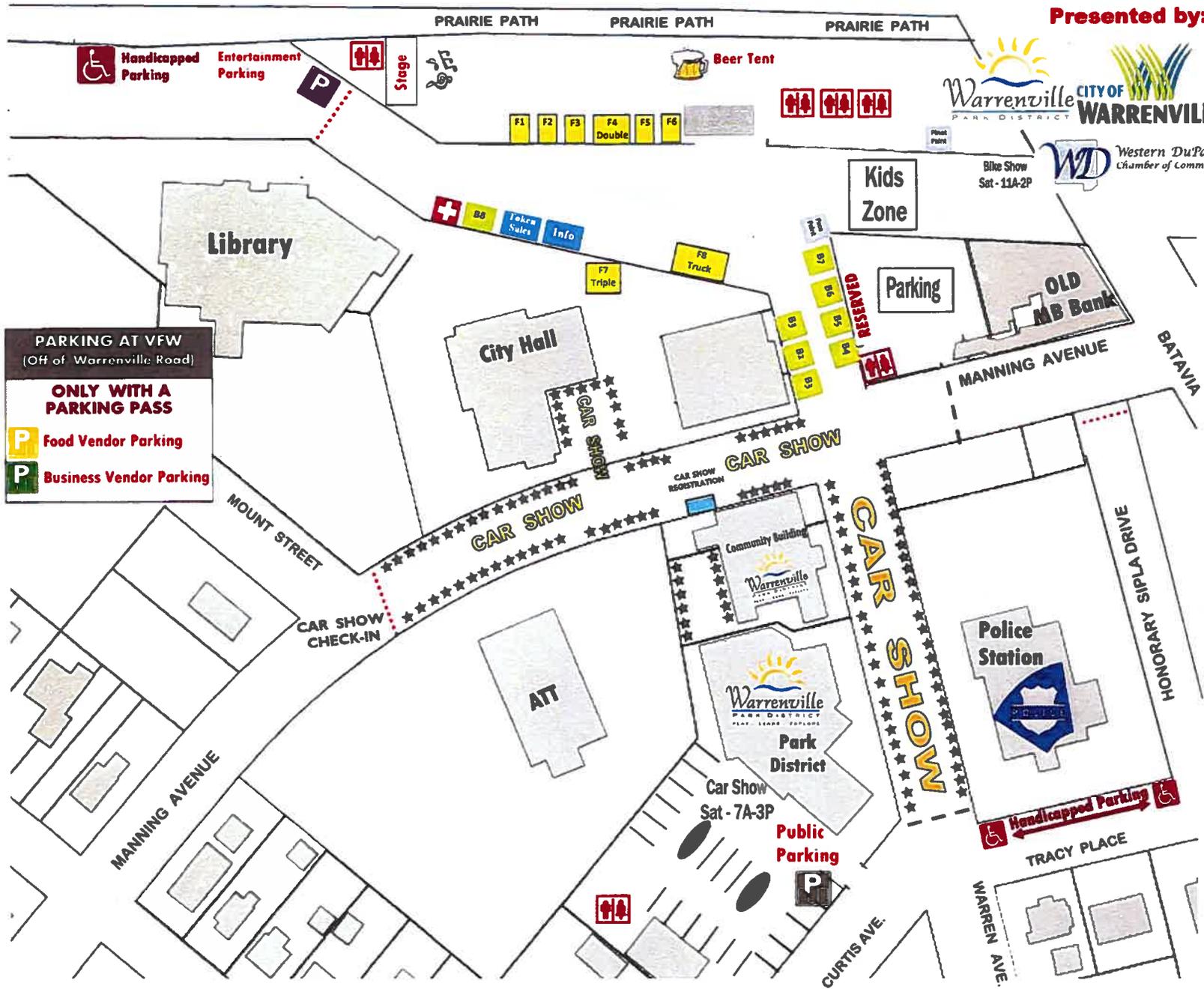
- **Entertainment Stage**
- **Information/Pop
Tent**
- **Beer Tent**
- **Food Booths**
- **Car Show**
- **Kids Zone activities**

The Western DuPage Chamber of Commerce organizes and supervises the business booths and the 50/50 raffle.

Presented by:



2025 Warrenville Summer Daze



PARKING AT VFW
(Off of Warrenville Road)

ONLY WITH A PARKING PASS

P Food Vendor Parking

P Business Vendor Parking



Handicapped Parking

Entertainment Parking



Stage



Beer Tent

F1 F2 F3 F4 Double F5 F6



Food Vendor

Bike Show Sat - 11A-2P

Kids Zone

Parking

OLD MB Bank

MANNING AVENUE

BATAVIA

Library

City Hall

CAR SHOW

CAR SHOW

CAR SHOW

MOUNT STREET

CAR SHOW CHECK-IN

CAR SHOW

CAR SHOW REGISTRATION

Community Building
Warrenville Park District

Car Show Sat - 7A-3P

Public Parking

Police Station

HONORARY SIPLA DRIVE

Handicapped Parking

TRACY PLACE

WARREN AVE

CURTIS AVE.

2025 Warrenville Summer Daze



Business Booths

- B1 -
- B2 -
- B3 -
- B4 -
- B5 -
- B6 -
- B7 -
- B8 - Warrenville in Bloom
Polic & Fire

Food Booths

- F1 - Marino's Kitchen
- F2 - Kool Kat Ice Cream
- F3 - Chick-Fil-A
- F4 - Doggie Diner
- F5 - Mama Coco
- F6 - Kernel Dan's Kettle Corn
- F7 - Genoa Italian Concessions
- F8 - Polish Shack

Funded in part by a City of Warrenville Hotel Tax Grant

47TH ANNUAL

SUMMER DAZE

WARRENVILLE ILLINOIS



August 1 & 2, 2025

| EVENT HOURS | FRIDAY | SATURDAY |
|---------------------------------------|-------------|--------------|
| Food Booths & Beer Tent | 5:00-11:00P | 12:00-11:00P |
| Business Booths | 6:00-9:00P | 12:00-6:00P |
| Sue Kleinwachter Face Painting | 5:00-7:00P | 2:00-4:00P |

*Beer token sales end at 10:30P each night.

Come visit the business booths and walk away with valuable information.
Located in downtown Warrenville near the intersection of Rt. 56 & Batavia Road

Main Stage Entertainment

Come see what we have cooking.

A variety of food vendors will be serving up a variety of food options. Watch our website and Facebook for food vendor announcements.

FRIDAY, AUGUST 1

- 5:00-6:30P **Junkyard Groove**
Hits from the 60's to Present
- 7:00-8:30P **Smoking Gunz**
Country
- 9:15-11:15P **7th Heaven**
Pop Rock Band

SATURDAY, AUGUST 2

- 2:00-3:00P **The Headspin Guy**
Children's Party Entertainment
- 3:30-4:30P **Block Star**
Block after Block of Non-Stop Rock
- 5:00-6:30P **EZFM**
Yacht Rock
- 7:00-8:30P **Starlight City**
Top 40's Pop and Rock
- 9:00-11:00P **ARRA**
Classic Rock

Saturday, August 2, 2025
7:00A - Car Show Registration
9:00A-2:30P - Car Show



Organized by Countryside Customs - Locally-owned Countryside Customs brings high energy to one of the event's favorite attractions - the Car Show. There will be 23 classes with 3 awards in each class. In addition there will be seven "Best of" Awards. The Car Show awards are announced at approximately 2:30P.

Bike Show - Saturday, August 2 | 11:00A-2:00P

Organized by Recycled Cycling in Warrenville - Come see and show off your vintage, classic, custom, modern, exotic & muscle bikes!

Presented By



Warrenville Park District | 35260 Warren Avenue, Warrenville | 630.393.7279 | www.warrenvilleparks.org

Summer Daze Festival

Warrenville Summer Daze

Event Dates - Friday, August 7 & Saturday, August 8, 2026

Street Closings needed

7:00 AM - Wednesday, August 5th through 11:59 PM Sunday, August 9th.

Stafford Place closed from east side of Warren Avenue all the way to east end of dead end street.

Thursday, August 6th

7:00 AM- 11:59 PM City Hall parking lot at Stafford Place closed for stage to come in, and large tent setup to begin

Friday, August 7th

6:00 AM- 11:30 PM Stafford Place Closed between Gazebo to east end of street where dead ends - private right of way. This is for set up and event

4:00 PM - 11:59 PM Stafford Place Closed from Gazebo west to Rockwell - accept for Main Stage parking permits

12:00 AM - 11:59 PM Recycled Cycling lot exit to Stafford Place and private right of way will be closed

12:00 AM - 11:59 PM Recycled Cycling lot exit to Warren Avenue will be closed

4:00 PM - 11:59 PM Warren Avenue going North will be closed at Manning Street

Saturday, August 8th

6:00 AM - 4:30 PM Warren Avenue between Tracy/ Curtis and Stafford will be closed

6:00 AM - 4:30 PM Manning Avenue closed from Batavia road to Mount Street

8:00 AM- 11:59 PM Stafford Place Closed From Rockwell Street to East end - private right of way for set up and event

12:00 AM - 11:59 PM Recycled Cycling lot exit to Stafford Place will be closed

12:00 AM - 11:59 PM Recycled Cycling lot exit to Warren Avenue will be closed

8:00 AM - 11:59 PM Warren Avenue going North will be closed at Manning Street

Art on the Prairie Art & Music Festival 2026

Saturday, September 12 at WPD Recreation Center – 10A – 6P

Sunday, September 13 at WPD Recreation Center – 10A – 4P

Description:

Art on the Prairie is a weekend of arts in Warrenville featuring fine arts and crafts and musicians from the Midwest.

The festival hosts a wine and micro-brew tent along with pop/water sales. The alcohol vendors are responsible for obtaining the correct state and local liquor licenses. Food vendors (1-2 total food) are present throughout the festival.

The event brings together both the visual and performing arts for the community. This event is free.

Event Hours:

The event hours for the public are Saturday 10-6pm and Sunday 10am-4pm. Set-up begins at 7am each day with clean-up on Sunday until 7pm.

The event anticipates hosting 30-40 artist/vendors, 1 wine tent, 1 micro-brew tent and 2-3 food vendors.

The event hosts a performing arts stage and utilizes the Recreation Center parking lot and surrounding area for vendor booths, food, wine/beer tent, public seating and children's art tent.

Art on the Prairie - Recreation Center Parking Lot

Sign Key

A - Double-Sided A-Frame with "Artist/Vendor Entrance" on both sides

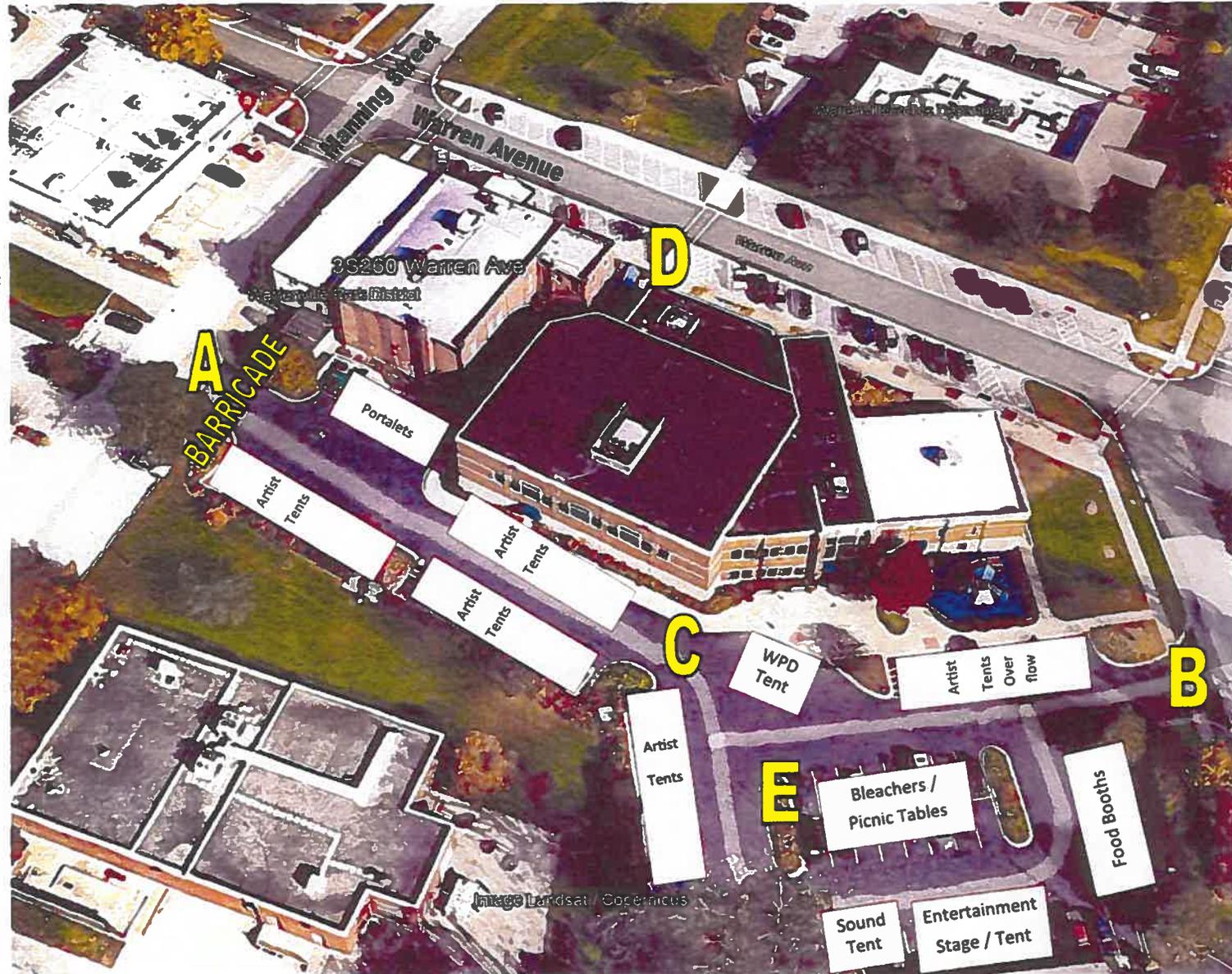
B - Double-Sided A-Frame with "Artist/Vendor Exit" on both sides

C - Double-Sided A-Frame
Side 1 - Artists with Arrow
Side 2 - Food/Entertainment with Arrow

D - Double-Sided A-Frame with "Art Fair Located in Lower Level Parking Lot" on both sides with arrows

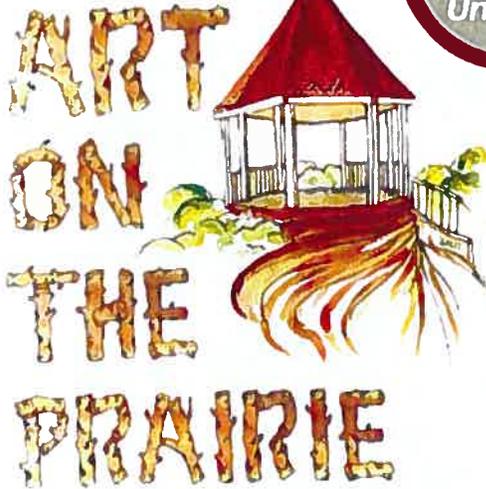
E - Yard Sign with Sponsors

Batavia & Manning - Event Banner with Arrow



Saturday, September 20 ~ 10:00A-6:00P
Sunday, September 21 ~ 10:00A-4:00P

Location: Warrenville Park District Recreation Center Parking Lot
3S260 Warren Avenue, Warrenville



Art & Music Festival

Artist Applications are Open Until Full

ENTERTAINMENT STAGE

Saturday, September 20

10:30-11:30A Real Steel Band
12:30-2:00P Banjo Buddies Dixieland Band
2:00P Artist Awards
2:30-3:30P Warrenville Park District Dance
4:00-6:00P Tin Fiddle Band featuring Pawnshop Horns

Sunday, September 21

11:00A-12:30P Cellito Lindo Modern Latino Mariachi Band
2:30-4:00P Rick Lindy & The Wild Ones

CHILDREN'S FREE ENTERTAINMENT

Saturday & Sunday, September 20 & 21

12:30-2:30P Painting with Pinot's Palette of St. Charles
1:00-2:00P Balloon Tying by Sue Kleinwachter
2:00-3:00P Face Painting by Sue Kleinwachter

- Artist displays for purchase
- Artist demos
- Performing arts (music and dance)
- Food & Beverages
- Kool Kat Ice Cream

Sponsored By:



NUMARK
CREDIT UNION



LONG
LAW GROUP



Sponsored in part by the City of Warrenville Hotel Tax Fund. Funded partially or wholly by the City of Warrenville.

Brew Trot 2026

Saturday, October 10 beginning at Summerlakes Park – 11A

Description: The Brew Trot is an approx. 1.5-mile fun run through the Summerlakes neighborhood ending at Two Brothers Brewery. Registered participants will receive a pint of beer at the end of the race. This race is an open road race with no street closures needed.

Event Host: Warrenville Park District and Two Brothers Brewery

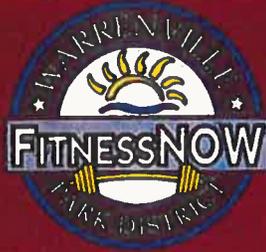
Map: Attached

Start Time: Registration - 10am
Race Start - 11am

End Time: 12:00pm

Other:

Coffee will be provided by Two Brothers prior to the race. All alcohol will be consumed within Two Brothers Brewery property.



TWO BROTHERS BREW TROT

Saturday, October 4, 2025
Start time: 11:00A



at Summerlakes Park

Get ready to lace up and raise your glass, because The Brew Trot is back to kick off this October. This isn't just a run, it's a full-blown fall fiesta on the move! Dash through a scenic course bursting with crisp autumn vibes, then kick back with an ice-cold pour of Two Brothers beer at the ultimate post-run bash. With fun giveaways, delicious brews, and high-energy fun from start to finish, this is where runners and revelers unite. Run hard, party harder.

The Brew Trot awaits.

\$25R / \$30NR (21 & over participant)
\$15R / \$20NR (Designated Driver/ Under 21)

Register online at warrenvilleparks.org
Code: 277105-1B

Sponsored by:



Fall Fest 2026

Friday, October 23 at WPD Recreation Center – 6-9P

Fall Fest is a community festival for families of all ages, not only Warrenville, but also the surrounding communities. The event is free for those wishing to attend, although, a minimal wrist band fee is charged for the children to play games and participate in the inflatable area. This event is supported by TAC dollars and is run by the Park District. In 2015 we included limited beer and wine and in 2018 we added a petting zoo. Due to the event being held at the Recreation Center only, we do not require any city streets to be closed for the event. The only areas that are closed are outside the building along the back parking lot for the food and beverage tent and petting zoo, which is included in the diagram.

350-400 trick-or-treat bags are given to children who purchase a wristband to play games and use the inflatables. NuMark Credit Union gives away 650 caramel apples. There are a lot of activities and things to do at Fall Fest such as games, inflatables, balloon twister, caricaturist, petting zoo and crafts. The outdoor tent area also provides an opportunity for people to get dinner or enjoy a drink while listening to a live music.

Registration is not taken at the event which makes it very difficult to track the amount of outside people that attend, but hundreds of people are generally in attendance.



2025 Fall Fest Event Locations

Games in Upper WCB Gym

Purchase Wristbands in Upper Level WCB

The Headspin Guy in Lower WCB Activity Room (7-8P)

Petting Zoo

Inflatables

Purchase Wristbands in Lower Level Rec Center

Crafts in Rec Ctr Lobby

Face Painting & Balloon Twisting in Upper Multipurpose Room

Sensory Room in Lower Multipurpose Room

Wally's Waffles

Concessions and Live Music



**Onsite Sensory Room
staffed by WDSRA**

Western DuPage
Special Recreation
Association



FALL FEST

FRIDAY | OCTOBER 24, 2025

**6:00-9:00P at the Recreation Center and
Warrenville Community Building**

All Activities Included with \$5 Wristband

- ▶ **Inflatables**
Recreation Center Gym
- ▶ **NEW! The Headspin Guy
Party Entertainer 7:00-8:00P**
Warrenville Community Building
Activity Room
- ▶ **Crafts**
Recreation Center Lobby
- ▶ **Games with Candy Prizes**
Warrenville Community Building Gym
- ▶ **Face Painting &
Balloon Twisting**
Recreation Center Gym
- ▶ **Petting Zoo**
Lower Level Warrenville
Community Building Parking Lot

Parking Lot Tent

- ▶ **Beer & Wine**
- ▶ **Food**
- ▶ **Live Music**
Ed Wagner Brass Band
- ▶ **FREE Taffy Apples**
Courtesy of NuMark Credit Union



Skip the lines
**and prepurchase your
wristbands beginning
October 1, 2025!**

SPONSORED BY

Sponsored in part by the City of Warrenville Hotel Tax Fund.



Holly Days 2026

Friday, December 4 – 6-8P

Set Up: Friday, Dec. 4

1. Warren Avenue needs to be closed in front of Police Station and to Curtis Avenue by 8:00am on Friday
2. Stage will be delivered and set up on Friday by noon. Lighting and sound checks to follow
3. Electric Hook up is off the Police Station

Street Closures: Friday, Dec. 4

1. Warren Avenue closed for set up from Curtis/Tracy to Manning from 8:00am Friday to approximately 9:00pm.
2. Warren Avenue closed at Manning from 3:00pm to approximately 9:00pm.
3. Rockwell closed by Library/Gazebo at 4:00pm so traffic is not coming down street
- ESDA/Explorers
4. Manning side streets closed with Explorers and/or ESDA from 5:00pm to event end at approximately 8:15pm.
5. City Hall Parking lot closed at 5:00pm
6. Carriage Rides arrive between 3:00-4:00pm to set up

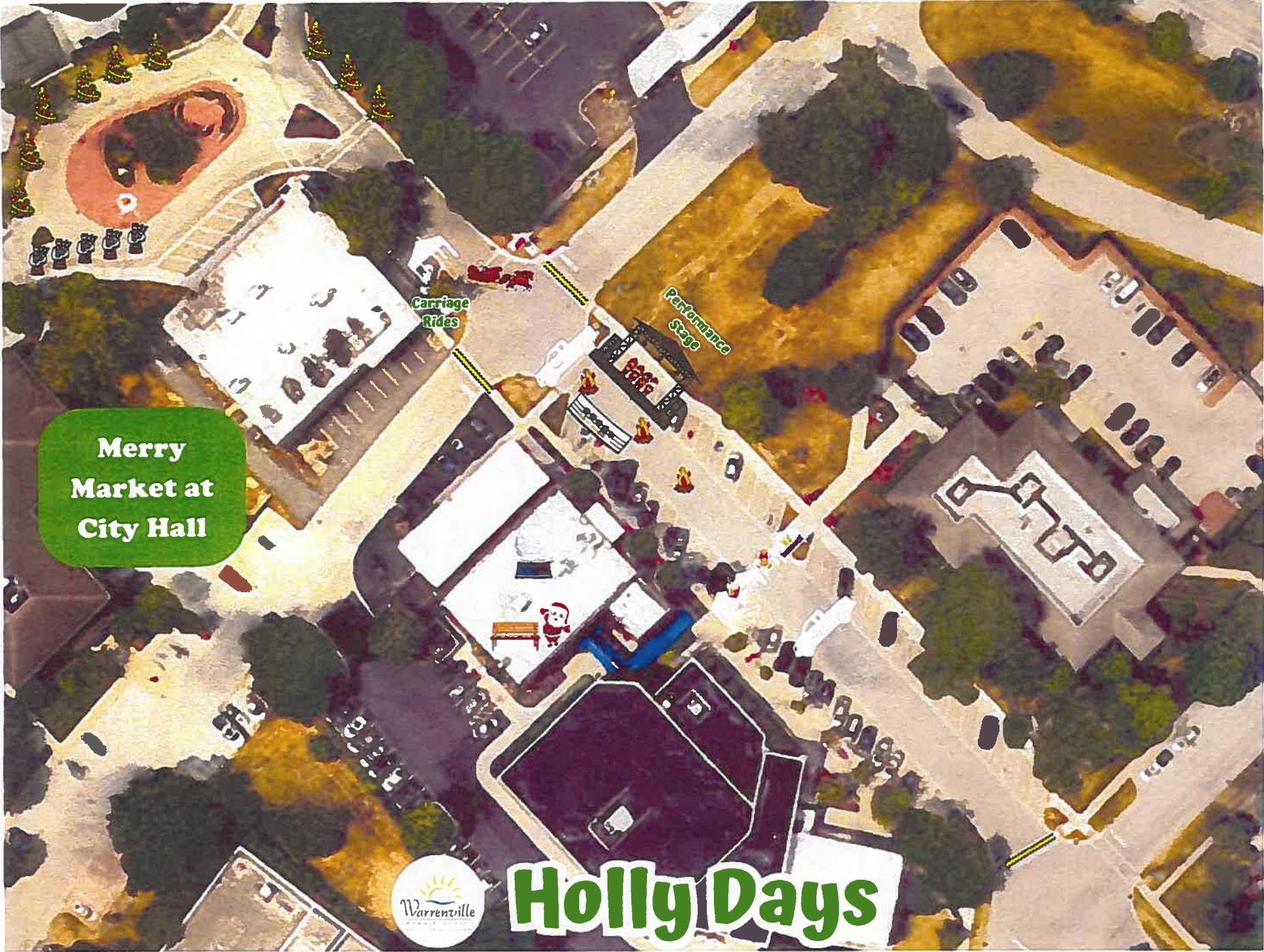
Parade:

1. Tunes of Glory will warm up inside City Hall from 5:00-6:00pm and be ready to go at City Hall Parking Lot by 6:00pm.
2. Parade: Tunes of Glory leads the parade playing their bagpipes. The Mayor, Chamber & Park District Representatives, Santa and elves ride in carriage following the Tunes of Glory.
3. Line up 5:45pm and load by 6:00pm. Parade starts at 6:00pm.
4. The Superintendent of Recreation will meet Santa, Mayor, Chamber & Park District at City Hall and get them loaded into carriages. They will let Tim know that they are ready, and Tim will coordinate with entertainment to begin singing "Here comes Santa Claus" after they round the corner of Warren Avenue.
5. The carriage with Santa, Mayor, Chamber & Park District representatives and elves stop just in front of the WCB to let out VIPs. The Superintendent of Recreation greets VIPs and coordinates start of parade at City Hall and then leads the VIPs to stage area and get them on stage in a timely and orderly manner.

6. Mayor and Santa will welcome the crowd and announce the tree lighting on stage. Santa then needs to be led to the Rec Center to greet the children by the Superintendent of Recreation.
7. Tunes of Glory plays several songs.
8. Entertainment from local school groups follows Tunes of Glory.

Carriage Rides

Carriage Route: Rides begin by 6:15pm and end at 8:00pm starting in front of WCB north on Warren, west on Stafford, turn around in City Hall Parking Lot and return to WCB



**Merry
Market at
City Hall**

**Carriage
Rides**

**Performance
Stage**



Holly Days

Located at the Corner
of Tracy Place and
Warren Avenue, Warrenville



**FREE
ADMISSION**

Holly Days

FRIDAY, DECEMBER 5 | 6:00-8:00P

- Santa's Arrival Parade
- Mayor Johnson Lighting the City Holiday
- Tree Free Horse Drawn Carriage Rides
- Warm Up by One of Our Fire Pits
- Hot Chocolate Bar & Cookies
- A Visit from Santa
- Entertainment provided by local schools & dance troops

THE WARRENVILLE HOLIDAY TREE SHOWCASE!

Local businesses and organizations are
invited to participate by decorating a tree.
*Limited availability



Featuring Warrenville crafters, bakers, and more.
Check www.warrenville.il.us for more information.
Location: City Hall

Warrenville Park District | 35260 Warren Avenue, Warrenville | 630.393.7279 | www.warrenvilleparks.org

SPONSORED BY



Hometown Holidays Drive-Thru 2026

Thursday, December 10 – 6:00-7:00P

Set Up: Thursday, Dec. 10

1. Warren Avenue needs to be closed in front of Police Station and to Curtis Avenue by 8:00am on Thursday, December 8, for Park District staff to stage decorations.

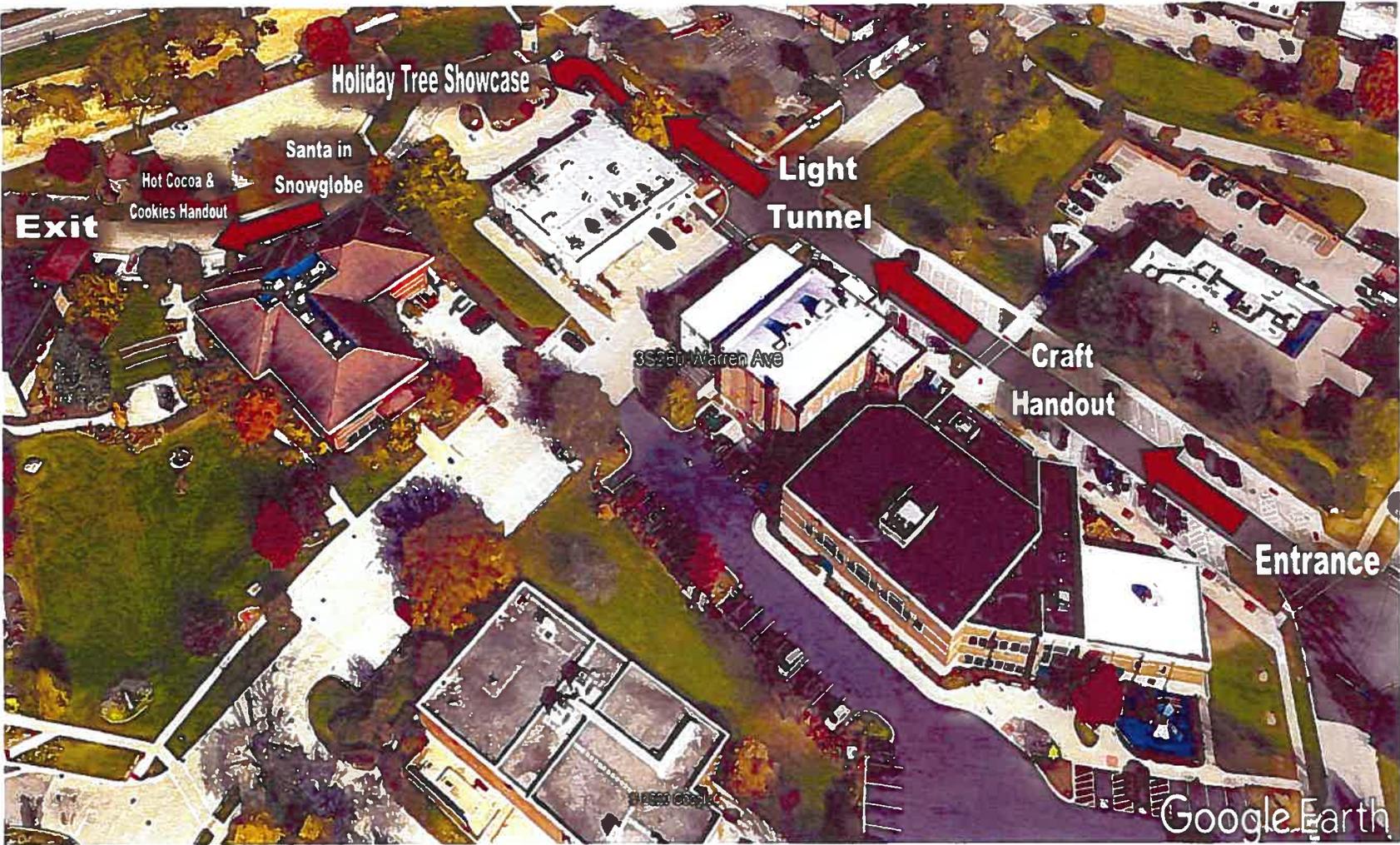
Street Closures: Thursday, Dec. 10

1. Warren Avenue closed for set up from Curtis/Tracy to Manning from 8:00am Thursday to approximately 8:00pm.
2. Rockwell closed by Library/Gazebo at 5:00pm so traffic is not coming down street
3. Manning side streets close from 5:00pm to event end at approximately 7:15pm.
4. City Hall Parking lot closed at 5:00pm

Event Details:

1. Participants will enter the event at the corner of Tracy/Curtis and Warren Avenue.
2. They will proceed along Warren Avenue where staff will hand out crafts and have holiday music along with inflatables and lit decorations.
3. They will then proceed down Stafford around the Holiday Tree Showcase, then by Santa in the Snow globe, and complete the Drive-Thru with cookies and hot chocolate being handed out at the end in front of the City Hall parking lot.

Hometown Holidays Drive-Thru

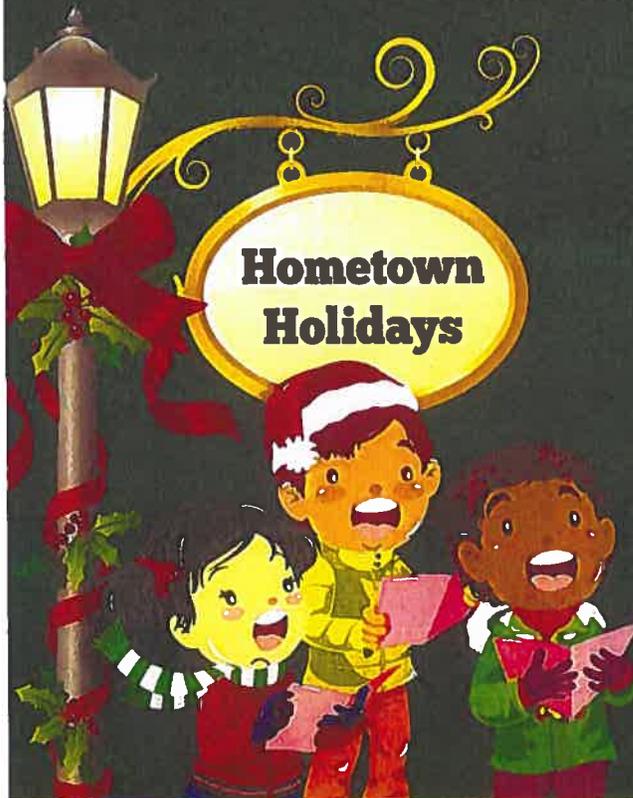




Hometown Holidays Drive-Thru & Food Drive

Thursday, December 11 | 6:00-7:00P

Pack up the family and join us for a festive drive through downtown Warrenville!
Along the way enjoy trees decorated by local businesses and organizations.



- Festive holiday decorations
- Children's craft to go
(Limited to the first 200 guests)
- Hot cocoa & cookies to go
(Limited to the first 200 guests)
- Caroler groups
- Santa and our inflatable snow globe
- Drop off your letter to Santa
at Santa's mailbox for express
delivery to the North Pole



Enter the drive-thru at the corner of Tracy Place & Warren Avenue.
Donate non-perishable food items to support the Immanuel Presbyterian Church
Food Pantry located here in Warrenville.

RESOLUTION NO. R2026-04

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF WARRENVILLE AND THE SUBURBAN BUS DIVISION OF THE
REGIONAL TRANSPORTATION AUTHORITY (PACE) FOR
THE PROVISION OF PARATRANSIT SERVICES**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970 and the Suburban Bus Division of the Regional Transportation Authority ("**PACE**") is an Illinois municipal corporation governed by State law; and

WHEREAS, the City and PACE are both public agencies under the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220, and are authorized to exercise their powers and duties in a cooperative manner among themselves as public agencies; and

WHEREAS, the Inter-Agency Paratransit Coordinating Council ("**IAPCC**"), an association of governments, non-profit agencies and citizen representatives that works to improve paratransit services in DuPage County, has implemented the Ride DuPage Coordinated Transportation Services ("**Ride DuPage Program**") to provide paratransit services to residents of participating communities ("**Services**"), which Ride DuPage Program is operated by PACE; and

WHEREAS, on April 21, 2025, the City Council approved Resolution R2025-25, authorizing the City to enter into a one-year Intergovernmental Agreement with PACE to allow the City to receive the Services and compare costs and other efficiencies between the Ride DuPage Program and the City's existing paratransit service ("**Original Agreement**"), which Original Agreement expires on December 31, 2025; and

WHEREAS, the City desires to enter into another one-year agreement with PACE for the provision of the Services ("**Agreement**"); and

WHEREAS, pursuant to the Agreement, PACE will invoice the City for its share of the costs in accordance with the cost allocation procedure approved by the IAPCC; and

WHEREAS, the provision of the Ride Share Services will be covered by a separate agreement; and

WHEREAS, pursuant to Section 1-8-4.B.6.a(1) of the City Code of Warrenville, the Services are not subject to the City's competitive bidding requirements because the Ride DuPage Program is the only source for intergovernmental paratransit services; and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Amended and Restated Agreement with PACE;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Agreement. The Agreement with PACE is hereby approved substantially in the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the City Administrator.

SECTION 3: Execution. The City Administrator and City Clerk of the City are authorized and directed to execute the Amended and Restated Agreement and transmit executed and sealed copies to PACE.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
AGREEMENT



Melinda J. Metzger
Executive Director

December 1, 2025

Ms. Kasandra Hernandez-Galvan
City Administrator
City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555

Dear Ms. Hernandez-Galvan:

Enclosed are two original Intergovernmental Agreements – Ride DuPage between the City of Warrenville and Pace for 2026.

Please have your portion of the agreements signed and return them to me to be signed by Pace's authority. After signatures are completed, a fully executed original will be sent to you.

If you have any questions, please contact Charles Posejpal, Manager, Contract Administration, Paratransit at 312/341-8033.

Sincerely,

Melinda J. Metzger
Executive Director

MJM/tjt
Enclosures

INTERGOVERNMENTAL AGREEMENT – RIDE DUPAGE
City of Warrenville

This Intergovernmental Agreement – Ride DuPage (“Agreement”) is between the City of Warrenville, a home rule Illinois municipal corporation (“Sponsor”), and Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation (“Pace”).

Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois area.

Article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance.

The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes and encourages intergovernmental cooperation.

The parties are units of local government within the meaning of article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement.

The parties want to promote and encourage the use of public transportation by improving the availability of paratransit service to residents of DuPage County, Illinois who are disabled, are seniors, or have limited access to conventional modes of transportation.

Sponsor is a member of the Inter-Agency Paratransit Coordinating Council (“IAPCC”), an association of governments, non-profit agencies, and citizen representatives working to improve paratransit service in DuPage County, Illinois since 1995.

The IAPCC has implemented the coordinated paratransit services known as Ride DuPage (“Project”) and, in connection therewith, has established an operations committee consisting of participating sponsors of the Project (“Operations Committee”).

The County of DuPage serves as lead agency for the Project.

Sponsor wants Pace to serve, and Pace wants to serve, as the Project coordinator responsible for entering into contracts with Carriers for the Paratransit Service and with a contractor for the Mobility Management/Call Center Services.

The parties want to enter into this Agreement to memorialize their respective rights and obligations in connection with the Project.

In consideration of the foregoing recitals, the mutual promises in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Project Description.** Demand response curb-to-curb Paratransit Service will be provided for registered Eligible Riders as described in Exhibit A in the service area depicted in Exhibit B. Demand response door-to-door Paratransit Service will be available upon a rider’s request and with Pace’s prior approval.

2. **Funding.**

- a. Pace shall submit its invoices to Sponsor for Sponsor's portion of the Operating Cost. Each invoice will summarize the services delivered, will be in a format mutually agreed to by the parties, and will request reimbursement for itemized costs required to perform the services. Sponsor shall pay Pace at the rates agreed to in Pace's contracts with Carriers.
- b. Within 30 days after receipt of a Pace invoice in accordance with paragraph 2(a), Sponsor shall pay Pace, or cause Pace to be paid, the amounts invoiced. Sponsor may not deny a properly documented invoice, in whole or in part, without reasonable cause. Sponsor will not be required to pay Pace more often than monthly. Sponsor shall mail payment to:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Accounts Payable

- c. Notwithstanding anything to the contrary in this Agreement, in 2026 only, Pace will provide Sponsor with a subsidy not to exceed \$1,807. That subsidy will be calculated monthly at 50% of the Operating Deficit on a year-to-date basis.

3. **Responsibilities.**

- a. In accordance with paragraph 2, Sponsor will be responsible for reimbursing Pace for all costs that Pace incurs in fulfilling its obligations under this Agreement. Reimbursable costs include but are not limited to administrative and operating costs and costs to manage the Project, subject to prior approval by Sponsor.
- b. The Operations Committee will be responsible for the development of Administrative Policies and/or Procedures, which are subject to the prior approval of Pace and the County of DuPage. Sponsor will be responsible for the implementation of and oversight of compliance with Administrative Policies and/or Procedures.
- c. Sponsor will be responsible for executing and maintaining any agreements necessary to provide the transportation services as described in Exhibit A to the service area depicted in Exhibit B.
- d. The participating sponsors of the Project will be responsible for developing service parameters for the Project, which are subject to the prior approval of Pace and the County of DuPage. Those service parameters include but are not limited to service boundaries, rider eligibility, fare structure, days and hours of service, and resolution of issues related to Eligible Rider compliance with usage guidelines.

- e. The Operations Committee will be responsible for developing service standards for the Project, which are subject to the prior approval of Pace and the County of DuPage. Pace shall cooperate with the County of DuPage to establish consistent service standards for the Project. Pace may make minor revisions to service standards upon prior written notification to, and concurrence by, the County of DuPage.
- f. Pace shall enter into contracts with Carriers for the Paratransit Service and a contractor for the Mobility Management/Call Center Services; the Carriers and contractor shall be contractors responsible to Pace.

Pace may limit the hours available for the scheduling of trip requests and dispatching of vehicles in connection with the Project. Determination of the hours and days of service for Pace-funded services provided to satisfy federal and/or state ADA guidelines will not require the approval of Sponsor or the County of DuPage.

The parties acknowledge that the mobility management/call center will handle calls for other entities in addition to Sponsor.

- g. Pace will be responsible for preparing a monthly written report indicating the cost of Paratransit Service provided by Pace's contractors in connection with the Project within the reporting month and for submitting that report, together with its invoice, to Sponsor within 60 days following the end of each month of services.
- h. Within its approved budget, Pace will be responsible for maintaining appropriate contractor staffing levels to provide all necessary services relating to the Project.
- i. Pace will be responsible for ensuring that its contractor(s) providing dispatch service in connection with the Project are available during all hours in which a vehicle transporting an Eligible Rider is in service.
- j. Pace will be responsible for compiling data relating to the quantity, quality, and cost of the Paratransit Service provided by Pace's contractors in connection with the Project and for providing that data to Sponsor within 45 days following the end of each month of services.
- k. Pace will be responsible for providing Sponsor with access to the reports specified in Exhibit C upon Sponsor's request.
- l. Pace will be responsible for requiring that all vehicle operators employed by Carriers providing services pursuant to this Agreement possess a valid Illinois driver's license appropriate to the vehicle operated and that those Carriers meet the minimum requirements for the operation of passenger transportation as mandated by applicable local, state, and federal laws, statutes, ordinances, rules, and regulations. All operator and Carrier licenses as may be required by state or local governmental and/or regulating authorities must be maintained in good standing annually.

- m. Pace will not be responsible for any failure to provide the services required of it under this Agreement due to circumstances beyond its control but will make every reasonable effort to restore those services as soon as practicable.
- n. The parties will be responsible for ensuring that no person will be denied the opportunity to participate or be subjected to discrimination in connection with the Project because of race, creed, color, age, sex, national origin, or the presence of any sensory, mental, or physical disability, or in any manner contrary to applicable local, state, and federal laws, statutes, ordinances, rules, and regulations, including Title VI of the Civil Rights Act of 1964 and 49 C.F.R. part 21 (Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964).
- o. Pace shall require Carriers to obtain and maintain insurance coverage and furnish Pace with evidence of such coverage, including a certificate of insurance. Pace shall provide Sponsor with a copy of the certificate of insurance upon written request by Sponsor.

4. **Compliance.**

- a. The parties shall comply with all applicable local, state, and federal laws, statutes, ordinances, rules, and regulations, including but not limited to section 2-105(A)(4) of the Illinois Human Rights Act (775 ILCS/2-105(A)(4)), as amended.
- b. Each party shall obtain such licenses, permits, and other approvals as may be required of that party for the Project.

5. **Indemnification.** Sponsor shall indemnify, defend, and hold harmless Pace, the Regional Transportation Authority, and their respective officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Sponsor's intentional or negligent acts or omissions concerning the performance of any of Sponsor's obligations under this Agreement. Pace shall indemnify, defend, and hold harmless Sponsor and Sponsor's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Pace's intentional or negligent acts or omissions concerning the performance of any of Pace's obligations under this Agreement. No party will be liable for or be required to indemnify another party, entity, or person indemnified under this paragraph 5 for claims based upon the intentional or negligent acts or omissions of third persons. Upon written notice by a party, entity, or person claiming indemnification ("Claimant") to the indemnifying party ("Indemnitor") regarding any claim which Claimant believes to be covered under this paragraph 5, Indemnitor shall appear and defend all suits brought upon that claim and shall pay all costs and expenses related to that claim, but Claimant will have the right, at Claimant's option and expense, to participate in the defense of any suit, without relieving Indemnitor of Indemnitor's obligations under this paragraph 5.

6. **Term and Termination.** This Agreement will be in effect beginning January 1, 2026 and will continue thereafter through December 31, 2026 unless earlier terminated by a party upon: (a) 90 days' advance written notice to the other party or (b) 30 days' advance written notice to the other party in the event sufficient funds have not been appropriated to cover the required financial contribution by Pace or Sponsor fails to make payment as required under this Agreement.
7. **Headings.** The headings in this Agreement are for reference and convenience only and will not affect the meaning or interpretation of this Agreement.
8. **Waiver.** Failure of a party to exercise any right or pursue any remedy under this Agreement will not constitute a waiver of that right or remedy.
9. **Assignment.** No party may assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other party.
10. **Amendment.** No changes, amendments, or modifications to this Agreement will be valid unless they are in writing and signed by the duly authorized signatory of each party.
11. **Entire Agreement.** This Agreement, including the introductory recitals and attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the parties and supersedes any prior written or oral understandings, agreements, or representations between the parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, will be implied or impressed upon this Agreement.
12. **Survival.** Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement will be deemed to survive termination or expiration of this Agreement.
13. **Pace Board Authority.** This Agreement has been properly authorized by the Pace Board of Directors.
14. **Severability.** If any provision of this Agreement or amendment thereto is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision will be deemed severed therefrom, and the remaining provisions will remain in full force and effect.
15. **Binding Effect.** This Agreement will be binding upon the parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.
16. **Force Majeure.** A party will not be held liable to another party for damages or be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected party, including war, fire, flood, other acts of God, acts of the government in either its sovereign or contractual capacity, acts of another contractor in the performance of a contract with the government, civil disturbance, a terrorist act,

pandemic, epidemic, quarantine restrictions, freight embargoes, unusually severe weather, or a labor strike or lockout. The affected party shall promptly notify the other party of those force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure those force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, Pace, in its sole discretion and after written notice to Sponsor, may immediately terminate this Agreement for convenience. Where an event of force majeure occurs after a party's failure or delay in performance, the breaching party will not be released from liability.

17. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered will be deemed to be an original and all of which when taken together will constitute one and the same agreement.

18. **Electronic Signatures.** This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

18. **Governing Law, Jurisdiction, and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the parties shall submit to the exclusive jurisdiction and venue of the state courts of DuPage County, Illinois for any dispute arising out of or related to this Agreement.

19. **Authorization.** The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the party for whom they sign. If a party signs this Agreement but fails to date its signature, the date that the other party receives the signing party's signature on this Agreement will be deemed to be the date that the signing party signed this Agreement.

20. **Notice.** Any notice under this Agreement must be in writing and must be given in the following manner:

- a. by personal delivery (deemed effective as of the date and time of delivery);
- b. by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company); or
- c. by registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the third business day following deposit of the notice in the U.S. mail).

Business days are defined as Monday through Friday, excluding federal holidays. The notice must be addressed as follows or to such other address as either party may specify in writing:

If to Sponsor:

City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555
Attention: City Administrator

with copy to:

Elrod Friedman LLP
325 N. LaSalle Street, Suite 450
Chicago, IL 60654
Attention: Brooke Lenneman, City Attorney

If to Pace:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

21. **Definitions.**

As used in this Agreement:

“Administrative Policies and/or Procedures” means the policies and/or procedures for the day-to-day operations of the Project, including but not limited to dispatching, scheduling, reporting, and billing.

“Carrier” means a public or private entity providing passenger transportation on a regular and continuing basis in connection with the Project.

“Eligible Rider” means any person who is determined to be eligible for the Paratransit Service provided in connection with the Project.

“Eligible Trip” means paratransit transportation taken by a registered Eligible Rider to a destination that is approved by Sponsor in connection with the Project.

“Mobility Management/Call Center Services” means the handling of calls in connection with the Project, including but not limited to service monitoring, trip reservations, trip scheduling, dispatching, facilitation of Carriers, rider registration, travel planning, service coordination, and providing travel information.

“Operating Cost” means the total Operating Deficit minus the Pace Contribution in connection with the Project.

“Operating Deficit” means the Operating Expense minus the applicable fare revenue and liquidated damages in connection with the Project.

“Operating Expense” means the total cost incurred by Pace to operate the Project but does not include the cost incurred by Pace to provide the Mobility Management/Call Center Services on behalf of Sponsor.

“Pace Contribution” means Pace’s budgeted annual subsidy for the Project as set forth in paragraph 2(c).

“Paratransit Service” means the provision of demand responsive transportation by a Carrier in connection with the Project.

The parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates below.

SPONSOR

PACE

Signature

Signature

Printed Name

Melinda J. Metzger

Printed Name

Title

Executive Director

Title

Date

Date

EXHIBIT A
PROJECT DESCRIPTION

| | |
|--|---|
| TRIP RESERVATION METHOD | <p>Monday through Friday: 6:00 a.m. to 6:00 p.m. Central Time Saturday, Sunday, and Holidays: 8:00 a.m. to 5:00 p.m. Central Time</p> <p>Reservations will be accepted at the Pace call center one to seven days in advance of the day of Service.</p> <p>Trips requested on the same day of the Service may be accommodated if the schedule allows.</p> <p>Subscription service (as defined by Pace) is allowable. Riders are to contact Sponsor to apply for subscription service.</p> |
| SERVICE AREA | DuPage County and the surrounding areas, as depicted in Exhibit B. |
| SERVICE HOURS | <p>Seven days a week, 24 hours a day, including holidays.</p> <p>Whenever possible, pick-up times are negotiated to optimize the efficiency of daily routes.</p> |
| ONE-WAY FARE | <p>\$2.00 to load vehicle and \$1.00 for every mile thereafter.</p> <p>Registered riders are allowed one personal care attendant (PCA) or companion at no additional charge. Additional PCAs or companions are limited to the vehicle capacity and must pay the full applicable fare. This includes children of all ages.</p> |
| RIDER ELIGIBILITY | The participating sponsors of Ride DuPage or their respective designee(s) determine rider eligibility for their constituents. |
| RIDER REGISTRATION | The participating sponsors of Ride DuPage shall submit registration forms to the Pace call center through an email box designated by Pace. Pace shall enter registrations within three to five business days after receipt. Pace shall maintain a database of registered riders. Riders must be registered to use the Service. |

EXHIBIT B
SERVICE AREA MAP

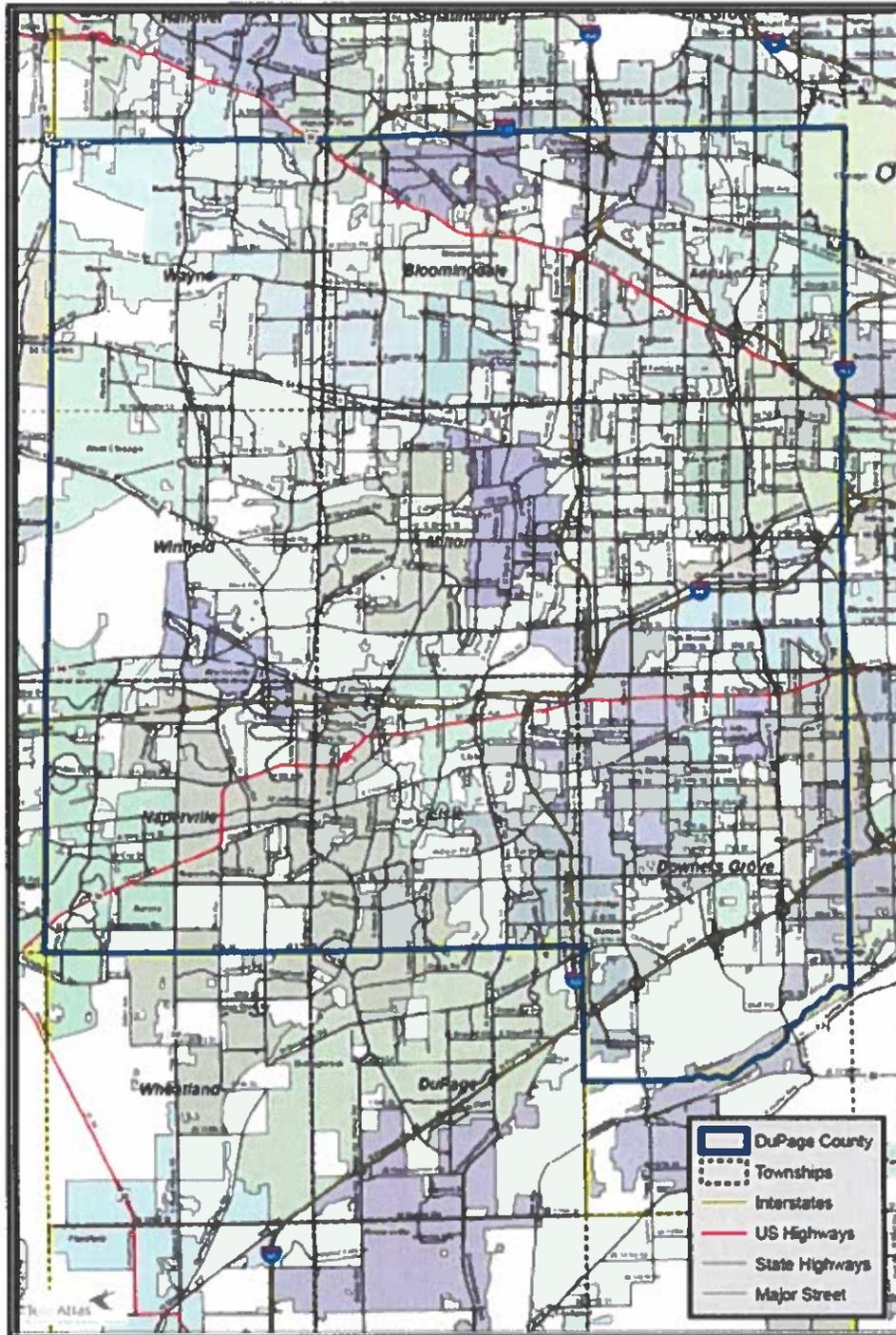


EXHIBIT C
REPORTS DESCRIPTION

The following is a description of the reports available for the Project:

1. **Detailed Funding Source Report**

This report is a detailed listing of one-way trips delivered for each funding source for a specified period of time. Data provided for each trip will include associated trip data, such as rider name, scheduled pick-up time, actual pick-up time, point of origin address, destination address, funding sources, total cost of the trip, fare for the trip, distance of the trip, and revenue hours (if applicable). The report period is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods as specified by the report user.

2. **Monthly Funding Source Invoice Report**

This report is a summary of trips delivered for each funding source for the purpose of generating an invoice type report which may be used to bill funding sources for transportation provided. The report is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods specified by the report user.

Data provided for each trip will include associated trip data necessary to provide an accounting of the amount owed by each funding source for the specified period, such as the number of one-way trips by fare type, total cost of the trips, total expected fare, liquidated damages deducted, and the total net reimbursement.

3. **Missed Trip Report**

This report produces a list of all trips picked up 61 or more minutes after the scheduled time. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

4. **On-Time Performance Report**

This report (late pickups) produces a list of all trips picked up 31 or more minutes late. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

5. **Ridership by Category Report**

This report is a summary, by funding source, indicating trips by fare type, late trips, missed trips, revenue hours, denials, and miles.

6. **Client Trip List Report**

This report is a detailed listing, alphabetically by rider last name, of all trips provided during the specified period. Data included for each trip is rider name, pick-up address, drop-off address, fare type, and funding source.

NOTE: Pace, in its sole discretion, may design additional reports as needed.

RESOLUTION NO. R2026- 05

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT
WITH ENGINEERING ENTERPRISES, INC. FOR PROFESSIONAL SERVICES RELATED TO
THE REHABILITATION OF CITY SANITARY MANHOLES WITHIN THE CENTRAL 2 BASIN**

WHEREAS, the City of Warrenville ("**City**") is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City has identified the need to procure professional design, bidding, and constructions services related to the rehabilitation of City sanitary manholes within the Central 2 Basin ("**Services**"); and

WHEREAS, pursuant to the City's Qualification Based Selection (QBS) Process, City staff requested a proposal for the Services from Engineering Enterprises, Inc. ("**Consultant**") because Consultant provided construction engineering services for the City in the past to the City's satisfaction; and

WHEREAS, Consultant submitted a proposal to perform the Services ("**Proposal**") in the amount of \$19,933.00 as provided in the Proposal; and

WHEREAS, the City desires to enter into a professional services agreement with Consultant for the performance of the Services ("**Agreement**"); and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Agreement with Consultant for the Services at the price proposed;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Agreement. The Agreement with Consultant in the amount of \$19,933.00, is hereby approved in the form attached to this Resolution as **Exhibit A**.

SECTION 3: Execution. The City Administrator is authorized to execute, on behalf of the City, the final Agreement only after receipt by the City Administrator of an executed copy of the Agreement from Consultant; provided, however, that if the City Administrator does not receive such executed copy of the Agreement from Consultant within 60 days after the date of adoption of this Resolution, then this authority to execute and seal the Agreement shall, at the option of the City Council, be null and void.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

[Signatures and Voting Record on Following Page]

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
AGREEMENT

**CITY OF WARRENVILLE
PROFESSIONAL SERVICES AGREEMENT
FOR DESIGN ENGINEERING SERVICES RELATED TO THE CENTRAL BASIN 2 MANHOLE
REHABILITATION PROJECT**

THIS AGREEMENT (“Agreement”) is dated as of the ____ day of _____, 2026 (**“Effective Date”**) and is by and between the **CITY OF WARRENVILLE**, an Illinois home rule municipal corporation (**“City”**), and **ENGINEERING ENTERPRISES, INC.** an Illinois corporation (**“Consultant”**) (collectively, the **“Parties”**).

IN CONSIDERATION OF the agreements set forth in this Agreement, the receipt and sufficiency of which are mutually acknowledged, and pursuant to the City’s statutory and home rule powers, the Parties agree as follows:

SECTION 1. SCOPE AND PROVISION OF SERVICES.

A. Engagement of the Consultant. The City hereby engages the Consultant to provide all necessary professional design engineering in connection with the Central Basin 2 Manhole Rehabilitation Project (collectively, the **“Services”**).

B. Services. The Consultant has submitted to the City a description of the Services to be provided by the Consultant, a copy of which is attached as **Exhibit A** to this Agreement (**“Scope of Services”**), which Scope of Services is comprised of the documents labeled Attachment A, Attachment B, and Attachment C. The Consultant must provide the Services pursuant to the terms and conditions of this Agreement and as described more fully in the Scope of Services.

C. Commencement; Time of Performance. The Consultant will commence the Services immediately upon receipt of written notice from the City that this Agreement has been fully executed by the Parties (**“Commencement Date”**). The Consultant will diligently and continuously prosecute the Services until the completion of the Services or the termination of this Agreement, but in no event later than June 1, 2026 (**“Time of Performance”**).

D. Reporting. The Consultant will regularly report to the City regarding the progress of the Services during the term of this Agreement.

E. Relationship of the Parties. The Consultant will act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement will be construed to: (i) create the relationship of principal and agent, employer and employee, partners, or joint venturers between the City and the Consultant; or (ii) create any relationship between the City and any subcontractor of the Consultant.

F. Information Releases. The Consultant will not issue any news releases or other public statements regarding the Services without prior approval from the City.

G. Mutual Cooperation. The City will cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with any non-confidential information that the City may have that may be relevant and helpful to the Consultant’s performance of the Services. The Consultant agrees to cooperate with the City in the performance of the Services to complete the Work and with any other the Consultants engaged by the City.

H. Compliance with Laws and Grants.

1. The Consultant will give all notices, pay all fees, and take all other actions that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required or necessary in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant will also comply with all conditions of any federal, state, or local grant received by the City or the Consultant with respect to this Agreement or the Services.

2. The Consultant will be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part of the Services.

3. Every provision of law required by law to be inserted into this Agreement will be deemed to be inserted herein.

SECTION 2. COMPENSATION AND METHOD OF PAYMENT.

A. Compensation. The total amount billed by the Consultant for the Services under this Agreement will not exceed **\$19,933.00** ("**Compensation**"), as outlined in the Scope of Services, including reimbursable expenses.

B. Invoices and Payment. The Consultant will be paid as provided in the Scope of Services. The Consultant will submit invoices to the City in an approved format for those portions of the Services performed and completed by the Consultant. The City will pay to the Consultant the amount billed in accordance with the Illinois Prompt Payment Act, 50 ILCS 505/1 *et seq.*

C. Records. The Consultant will maintain records showing actual time devoted and costs incurred, and will permit the authorized representative of the City to inspect and audit all data and records of the Consultant for work done under this Agreement. The records required to be made available to the City under this Section 2.C will be made available at reasonable times during the term of this Agreement, and for five years after the termination of this Agreement.

D. Claim in Addition to Compensation. If the Consultant claims a right to additional compensation as a result of action taken by the City, the Consultant must provide written notice to the City of the claim within seven days after occurrence of the action, and no claim for additional compensation will be valid unless made in accordance with this Section 2.D. Any changes in the Compensation will be valid only upon written amendment pursuant to Section 10.A of this Agreement. Regardless of the decision of the City relative to a claim submitted by the Consultant, the Consultant will proceed with all of the Services required to complete the Services under this Agreement as determined by the City without interruption.

E. Change Orders.

1. Change Orders Generally. The City, from time to time, may issue a written order modifying or otherwise changing the scope of the Services ("**Change Order**") provided, however, that any Change Order in an amount exceeding \$15,000 must be approved by the City Council. The Change Order will be generally in the form attached to and by this reference incorporated into this Agreement as **Attachment C**. The Consultant may request a Change Order based on a material change to the Services required as part of the Services. A Change Order may include additions to and deletions from the Services and will include any equitable increases or decreases to the Compensation for the Services

2. Revision Notices. Within 10 business days after the date of a Change Order, and in any event before the Consultant begins work on any changed Services, the Consultant must notify the City in writing if the Consultant desires a revision to the Change Order ("**Revision Notice**"). The Revision Notice must clearly state the Consultant's requested revisions and the reasons for the revisions. If the City agrees to any revision, then the City will issue a revised Change Order in a form acceptable to the Parties. If the Consultant does not submit a Revision Notice within the 10-day period, then the Consultant will be deemed to have accepted the Change Order and the Change Order will be final.

3. No Change in Absence of Change Order. No claim for an adjustment in Compensation or project schedule will be made or allowed unless it is embodied in a Change Order signed by the City and the Consultant. If the Consultant believes it is entitled to an adjustment in the Compensation or project schedule terms that has not been included, or fully included, in a Change Order, then the Consultant may submit to the City a written request for the issuance of, or revision of, a Change Order including the desired adjustment. The Consultant's request must be submitted before the Consultant proceeds with any Services for which an adjustment is desired. Regardless of the decision of the City relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement as determined by the City without interruption.

F. Taxes, Benefits, Royalties. The Compensation includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services, including, without limitation, all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. The Consultant waives and releases any claim or right to claim additional compensation by reason of the payment of any tax, contribution, premium, costs, royalties, or fees.

G. Completion and Acceptance of Services. The Services, and any phase of the Services, will be considered complete on the date of final written acceptance by the City of the Services or each phase of the Services, as the case may be.

H. No Additional Obligation. The City is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

SECTION 3. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The employees, officials, and personnel of the Consultant described in the Scope of Services ("**Key Project Personnel**"), if any, will be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project

Personnel may not be changed without the City's prior written approval. The Consultant will notify the City as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant will have no claim for damages and may not bill the City for additional time and materials charges as the result of any portion of the Services that must be duplicated or redone due to termination or for any delay or extension of the Time of Performance as a result of any termination, reassigning, or resignation.

B. Availability of Personnel. The Consultant will provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement or in the Scope of Services.

C. Approval and Use of Subcontractors. The Consultant will perform the Services with its own personnel and under the management, supervision, and control of its own organization, unless otherwise approved by the City in writing. All subcontractors and subcontracts used by the Consultant will be acceptable to, and approved in advance by, the City. The City's approval of any subcontractor or subcontract will not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract will be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" will be deemed also to refer to all subcontractors of the Consultant, and every subcontract will include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the City, then, immediately upon notice from the City, the Consultant will remove and replace the personnel or subcontractor. The Consultant will have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any removal or replacement.

SECTION 4. TERM OF AGREEMENT.

A. Term. The term of this Agreement, unless terminated pursuant to the terms of this Agreement, will expire on the date the City determines that all of the Services under this Agreement, including warranty services, are completed. A determination of completion will not constitute a waiver of any rights or claims that the City has, before or after completion, with respect to any breach of this Agreement by the Consultant or any right of indemnification of the City by the Consultant.

B. Termination. Notwithstanding any other provision hereof, the City may terminate this Agreement, at any time and for any reason, upon seven days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant will be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in the Scope of Services.

SECTION 5. CONFIDENTIAL INFORMATION; OWNERSHIP OF WORK PRODUCT AND DOCUMENTS.

A. Confidential Information. In the performance of this Agreement, the Consultant may have access to or receive certain information in the possession of the City that is not generally known to members of the public (“**Confidential Information**”). Confidential Information includes, without limitation, proprietary information, copyrighted material, personal or private data of every kin, financial information, health records and information, maps, and all other information of a personal nature. The Consultant must not use or disclose any Confidential Information without the prior written consent of the City. If the Consultant has any doubt about the confidentiality of any information, then the Consultant must seek a determination from the City regarding the confidentiality of the information. The Consultant and all of its personnel and subcontractors must make and apply all safeguards necessary to prevent the improper use or disclosure of any Confidential Information. At the expiration or termination of this Agreement, the Consultant must promptly cease using, and must return or destroy (and certify in writing destruction of), all Confidential Information, including all copies, whether physical or in any other form, in its possession. The Consultant may not transfer to, store in, or otherwise allow work product containing Confidential Information to be located in any location, whether physical or digital, not under the control of the Consultant. If the Consultant is required, by any government authority or court of competent jurisdiction, to disclose any Confidential information, the Consultant must immediately give notice to the City with the understanding that the City will have the opportunity to contest the process by any means available to it prior to submission of any documents to a court or other third party. The Consultant must cause all of its personnel and subcontractors to undertake and abide by the same obligations regarding Confidential Information as the Consultant.

B. Ownership. The Consultant agrees that all work product, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement will be and remain the exclusive property of the City. At the City’s request, or upon termination of this Agreement, the Consultant will cause the work product to be promptly delivered to the City. Any outstanding payment obligations may not be used as a basis to withhold work product. The Consultant agrees that, to the extent permitted by law, any and all work product will exclusively be deemed “works for hire” within the meaning and purview of the United States Copyright Act, 17 U.S.C. § 101 et seq subject to the terms of this Agreement. To the extent any work product does not qualify as a “work for hire,” the Consultant irrevocably grants, assigns, and transfers to the City all right, title, and interest in and to the work product in all media throughout the world in perpetuity and all intellectual property rights therein, free and clear of any liens, claims, or other encumbrances, to the fullest extent permitted by law. All intellectual property, Confidential Information, and work product will at all times be and remain the property of the City. The Consultant will execute all documents and perform all acts that the City may request in order to assist the City in perfecting or protecting its rights in and to the work product and all intellectual property rights relating to the work product. All of the foregoing items will be delivered to the City upon demand at any time and in any event, will be promptly delivered to the City upon expiration or termination of this Agreement within three days after a demand. In addition, the Consultant will return the City’s data in the format requested by the City. If any of the above items are lost or damaged while in the Consultant’s possession, those items will be restored or replaced at the Consultant’s expense.

C. Freedom of Information Act and Local Records Act. The Consultant acknowledges that this Agreement, all documents submitted to the City related to this Agreement, and records in the possession of the Consultant related to this Agreement or the Services may be a matter of public record and may be subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., and any other comparable state or federal laws now existing or adopted later (collectively, the “**Disclosure Laws**”). In the event that the City

requests records from the Consultant, the Consultant shall promptly cooperate with the City to enable the City to meet all of its obligations under the applicable Disclosure Law. The Consultant acknowledges and agrees that the determination as to whether information in the records is exempt from disclosure or should be released to the public will be made by the City in its sole and absolute discretion.

D. Injunctive Relief. In the event of a breach or threatened breach of this Section 5, the City may suffer irreparable injury not compensable by money damages and would not have an adequate remedy at law. Accordingly, the Consultant agrees that the City will be entitled to seek immediate injunctive relief to prevent or curtail any breach, threatened or actual. The rights provided under this Section 5.D are in addition and without prejudice to any rights that the City may have in equity, by law or statute. The Consultant will fully cooperate with the City in identifying the scope of any improper use or dissemination of data protected by this Section 5 and will assist the City in any notification efforts required by law.

SECTION 6. WARRANTY.

The Consultant warrants that the Services will be performed in accordance with the highest standards of professional practice, care, skill, and diligence practiced by recognized consulting firms or licensed and accredited professionals in performing services of a similar nature. This warranty is in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are reserved unto the City. Any of the Services required by law or by this Agreement to be performed by licensed professionals will be performed by professionals licensed by the State of Illinois to practice in the applicable professional discipline.

SECTION 7. CONSULTANT REPRESENTATIONS.

A. Ability to Perform. represents that it is financially solvent, has the necessary financial resources, has sufficient experience and competence, and has the necessary capital, facilities, organization, and staff necessary to provide, perform, and complete the Services in accordance with this Agreement and in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

B. Authorization. The execution, delivery and performance by the Consultant of this Agreement has been duly authorized by all necessary corporate action, and does not and will not violate its organizational documents, as amended and supplemented, any of the applicable requirements of law, or constitute a breach of or default under, or require any consent under, any agreement, instrument, or document to which the Consultant is now a party or by which the Consultant is now or may become bound.

C. Company Background. The information disclosed by the Consultant regarding its corporate structure, financial condition, expertise, and experience is true and correct. The Consultant will promptly notify the City in writing of any material change to or about the Consultant, including without limitation to change in ownership or control, and any change will be subject to City approval which will not be unreasonably withheld.

D. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no City employee, official, or agent has an interest in the business of the Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3)

neither the Consultant nor any person employed by or associated with the Consultant will at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

E. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 2012, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the City prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it is found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant will be liable to the City for all loss or damage that the City may suffer, and this Agreement will, at the City's option, be null and void.

F. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

G. No Default. The Consultant is not in arrears to the City under any debt or contract and is not in default as surety, contractor, or otherwise to any person, unless as disclosed the City in writing.

H. No Legal Actions Preventing Performance. As of the Effective Date, the Consultant has no knowledge of any action, suit, proceeding, claim or investigation pending or to its knowledge threatened against the Consultant in any court, or by or before any federal, state, municipal, or governmental department, commission, board, bureau, agency, or instrumentality, domestic or foreign, or before any arbitrator of any kind, that, if adversely determined, would materially affect the Consultant's ability to perform its obligation under this Agreement.

I. Patriot Act Compliance. The Consultant represents and warrants to the City that neither the Consultant nor any of its principals, shareholders, or other employees or officials (collectively "**Personnel**") is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants that the Consultant and its Personnel are not directly or indirectly engaged in or facilitating transactions related to this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant must, and will, defend, indemnify, and hold harmless the City and its officials, officers, authorities, and all City elected or appointed officials, officers, employees, agents, representatives, and attorneys from and against every claim, damage, loss, risk, liability, and expense (including attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this Section 7.I.

SECTION 8. INDEMNIFICATION; INSURANCE; NO PERSONAL LIABILITY.

A. Indemnification. The Consultant agrees to, and does hereby, hold harmless and indemnify the City and all City elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from any and all claims that may be asserted at any time against any of those parties in connection with this Agreement or the Consultant's performance, or failure to perform, all or any part of the Services; provided, however, that this indemnity does not, and will not, apply to willful misconduct or gross negligence on the part of the City.

B. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant will provide certificates of insurance, all with coverages and limits acceptable to the City, and the Consultant must provide certificates of insurance, endorsements, and insurance policies acceptable to the City and including at least the minimum insurance coverage and limits set forth in **Exhibit B** to this Agreement. For good cause shown by the Consultant, the City may extend the time for submission of the required certificates, endorsements, and policies and may impose deadlines or other terms to assure compliance with this Section 8.B. Each certificate and endorsement must be in a form acceptable to the City and from a company with a general rating of A minus, and a financial size category of Class X or better, in Best's Insurance Guide. Each insurance policy must provide that no change, modification, or cancellation of any insurance will become effective until the expiration of 30 days after written notice of the change, modification in, or cancellation will have been given by the insurance company to the City (10 days' written notice in the event of cancellation due to the Consultant's non-payment of premium). The Consultant must maintain and keep in force, at all times during the term of this Agreement and at the Consultant's expense, the insurance coverage provided in this Section 8.B and **Exhibit B**, including without limitation at all times while correcting any failure to meet the warranty requirements of Section 6 of this Agreement.

C. No Personal Liability. No elected or appointed official, or employee of the City will be personally liable, in law or in contract, to the Consultant as the result of the execution and performance of this Agreement.

SECTION 9. DEFAULT.

A. Default. If the City determines that the Consultant has failed or refused to properly undertake the Services with diligence, or has delayed in the undertaking of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any the Event of Default within ten days after the Consultant's receipt of written notice of the Event of Default from the City, then the City will have the right, notwithstanding the availability of other remedies provided by law or equity, to pursue any one or more of the remedies provided for under Section 9.B of this Agreement.

B. Remedies. In case of any Event of Default, the City may pursue the following remedies:

1. Cure by the Consultant. The City may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement;

2. Termination of Agreement. The City may terminate this Agreement and, notwithstanding anything in Section 3.C. of this Agreement, the City will not have any liability for further payment of amounts due or to become due under this Agreement;

3. Withholding of Payment. The City may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the City as the result of any Event of Default by the Consultant or as a result of actions taken by the City in response to any Event of Default by the Consultant.

SECTION 10. GENERAL PROVISIONS.

A. Amendment. No amendment to this Agreement will be effective unless and until the amendment is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. Neither Party may assign their rights or obligations under this Agreement without the prior written consent of the other party.

C. City Actions, Consents, and Approvals. Any action, consent, or approval needed to be taken or given under this Agreement by the City may only be performed by the City Administrator or their designee, to the extent provided for by law.

D. Binding Effect. The terms of this Agreement bind and inure to the benefit of the Parties and their agents, successors, and assigns.

E. Notice. Any notice required to be given under this Agreement must be in writing and must be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by E-mail. E-mail notices will be deemed valid and received by the addressee only upon explicit or implicit acknowledgment of receipt by the addressee. Unless otherwise expressly provided in this Agreement, notices will be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 10.E, each party will have the right to change the address or the addressee, or both, for all future notices to the other party, but no notice of a change of addressee or address will be effective until actually received.

Notices to the City will be addressed to, and delivered at, the following address:

City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555
Attention: Public Works Director
E-mail: pkuchler@warrenville.il.us

With a copy to:

Elrod Friedman LLP
350 N. Clark Street, Second Floor
Chicago, Illinois 60654

Attention: Brooke Lenneman
E-mail: brooke.lenneman@elrodfriedman.com

Notices to the Consultant will be addressed to, and delivered at, the following address:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554
Attention: **[PROJECT SUPERVISOR]**
Email: _____

F. Third Party Beneficiary. The provisions of this Agreement are and will be for the benefit of the Consultant and City only and are not for the benefit of any third party, and accordingly, no third party shall have the right to enforce the provisions of this Agreement. The City will not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the City, without the knowledge and approval of the Corporate Authorities.

G. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the City will have the right, in its sole and absolute discretion, to determine if (i) the remainder of the provisions of this Agreement will remain in full force and effect and will in no way be affected, impaired, or invalidated, or (ii) the entire agreement shall be invalid, void, and unenforceable.

H. Time of the Essence. Time is of the essence in the performance of this Agreement.

I. Governing Laws. This Agreement will be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

J. Venue. Exclusive jurisdiction with regard to the any actions or proceedings arising from, relating to, or in connection with this Agreement will be in the 18th Judicial Circuit Court of DuPage County, Illinois or, where applicable, in the federal court for the Northern District of Illinois. The Parties waive their respective right to transfer or change the venue of any litigation filed in the 18th Judicial Circuit Court of DuPage County, Illinois.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the City and the Consultant with respect to the Scope of Services and the Services.

L. Non-Waiver. No waiver of any provision of this Agreement will be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor will any waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

M. Exhibits. Exhibits A and B attached to this Agreement are, incorporated in and made a part of this Agreement. In the event of a conflict between any Exhibit and the text of this Agreement, the text of this Agreement will control.

N. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement will be cumulative and will not be exclusive of any other rights, remedies, and benefits allowed by law.

O. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent must be in writing.

P. Interpretation. This Agreement will be construed without regard to the identity of the Party which drafted the various provisions of this Agreement. Every provision of this Agreement will be construed as though all Parties to this Agreement participated equally in the drafting of this Agreement. Any rule or construction that a document is to be construed against the drafting party will not be applicable to this Agreement.

Q. Survival. The provisions of Sections 5, 6, and 8 will survive the termination or expiration of the Agreement.

R. Calendar Days; Calculation of Time Periods. Unless otherwise specific in this Agreement, any reference to days in this Agreement will be construed to be calendar days. Unless otherwise specified, in computing any period of time described in this Agreement, the day of the act or event on which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless the last day is a Saturday, Sunday or legal holiday under the laws of the State in which the Property is located, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The final day of any period will be deemed to end at 5:00 p.m., Central time.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, is deemed to be an original, but all of which together will constitute one and the same instrument.

ATTEST:

CITY OF WARRENVILLE

By: _____
City Clerk

By: _____
City Administrator

ATTEST:

CONSULTANT

By: _____

By: _____

Title: _____

Its: _____

EXHIBIT A
PROPOSAL

**Central 2 Basin Manhole Rehabilitation
City of Warrenville, IL
Professional Services Agreement**

Attachment A – Scope of Services

The City intends to rehabilitate the sanitary manholes within Central 2 Basin. The City intends for a Contractor to provide services for cleaning and rehabilitating the sanitary manholes. This work will be done in accordance with a Project Manual prepared by the Engineer. This Project Manual will be utilized as a basis for bidding and contracting for the project as well. The following list of work items established the scope of design engineering services for this project:

DESIGN ENGINEERING

- 2.1 Project Administration – Includes Management of Personnel and the Engineering Contract, Budget Tracking, and Updates at Internal Meetings
- 2.2 Preparation of Project Manual and Exhibits – Includes Preparation of Base Exhibits, Front-End Documents, Technical Specifications, and Bid Schedule; Coordinate with Manufacturers on Developing Technical Specifications for Manhole Rehab Products; and Preparation of an Engineer’s Opinion of Probable Construction Cost
- 2.3 Coordinate Review and Approval with City – Submit Draft Issue Project Manual to City for Review and Obtain Review Comments from the City
- 2.4 Finalize Project Manual – Address the City’s Review Comments and Finalize the Project Manual
- 2.5 Bidding and Contracting – Includes Assistance with Advertising for Bids, Responding to Contractor’s Questions During the Bidding Phase, Prepare Addenda, Attending the Bid Opening, Tabulating the Bids, Preparing an Award Recommendation Letter, and Assisting with Execution of the Contract Documents

EXCLUSIONS

The above scope of services for the Central 2 Basin Manhole Rehabilitation Program includes the following assumptions:

1. Obtaining Construction Permits from the IEPA, IDOT, and County are Not Included.
2. Preparation of a Traffic Control Plan is Not Included.
3. Preliminary Inspection of the sanitary manholes is Not Included.
4. Topographic Survey is Not Included.
5. Construction Engineering is Not Included

The above scope summarizes the work items that will be completed for this contract. Additional work items shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges (Attachment D).

**ATTACHMENT B: ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

| | | | |
|--|--|-----------------------|--------------------|
| CLIENT | | PROJECT NUMBER | |
| City of Warrenville | | WV2504 | |
| PROJECT TITLE | | DATE | PREPARED BY |
| Central 2 Basin Manhole Rehabilitation (Design Only) | | 12/23/25 | MLP/KDW |

| TASK NO. | TASK DESCRIPTION | ROLE | PIC | SPM | PM | SPE 1 | SPT2 | ST | GIS Tech | SPT1 | ADMIN | HOURS | COST |
|-------------------------------------|--|------|----------|-----------|----------|-----------|----------|----------|-----------|----------|----------|-----------|------------------|
| | | RATE | \$251 | \$243 | \$218 | \$193 | \$182 | \$175 | \$182 | \$171 | \$75 | | |
| DESIGN ENGINEERING | | | | | | | | | | | | | |
| 2.1 | Project Administration | | 1 | 4 | | 4 | | | | | | 9 | \$ 1,995 |
| 2.2 | Preparation of Project Manual and Exhibits | | 1 | 8 | | 24 | | | 18 | | | 51 | \$ 10,103 |
| 2.3 | Coordinate Review and Approval with City | | | 2 | | 4 | | | 4 | | | 10 | \$ 1,986 |
| 2.4 | Finalize Project Manual | | | 2 | | 8 | | | 4 | | 1 | 15 | \$ 2,833 |
| 2.5 | Bidding and Contracting | | | 4 | | 8 | | | | | 1 | 13 | \$ 2,591 |
| Design Engineering Subtotal: | | | 2 | 20 | - | 48 | - | - | 26 | - | 2 | 98 | \$ 19,508 |
| PROJECT TOTAL: | | | 2 | 20 | - | 48 | - | - | 26 | - | 2 | 98 | 19,508 |

EEL STAFF

- PIC Principal In Charge
- SPM Senior Project Manager
- PM Project Manager
- SPE 1 Senior Project Engineer I
- SPT 2 Senior Project Technician II
- SPT 1 Senior Project Technician I
- ST Senior Technician
- GIS Tec GIS Technician
- ADMIN Administrative Assistant

| | |
|-----------------------------|------------------|
| DIRECT EXPENSES | |
| Printing/Postage = | \$ 425 |
| Land Surveying = | \$ - |
| Geotechnical/CCDD = | \$ - |
| DIRECT EXPENSES = | \$ 425 |
| LABOR SUMMARY | |
| EEL Labor Expenses = | \$ 19,508 |
| TOTAL LABOR EXPENSES | \$ 19,508 |
| TOTAL COSTS | \$ 19,933 |



ATTACHMENT C: ESTIMATED SCHEDULE

| | | | |
|--|--|-----------------------|--------------------|
| CLIENT | | PROJECT NUMBER | |
| City of Warrenville | | WV2504 | |
| PROJECT TITLE | | DATE | PREPARED BY |
| Central 2 Basin Manhole Rehabilitation (Design Only) | | 12/23/25 | MLP |

| TASK NO. | TASK DESCRIPTION | 2026 | | | | | | | | | | | | |
|---------------------------|--|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|
| | | 2025 | | | | | | | | | | | | |
| | | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | |
| DESIGN ENGINEERING | | | | | | | | | | | | | | |
| 2.1 | Project Administration | | | | | | | | | | | | | |
| 2.2 | Preparation of Project Manual | | | | | | | | | | | | | |
| 2.3 | Coordinate Review and Approval with City | | | | | | | | | | | | | |
| 2.4 | Finalize Project Manual | | | | | | | | | | | | | |
| 2.5 | Bidding and Contracting | | | | | | | | | | | | | |





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

ATTACHMENT D - STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2025

| EMPLOYEE DESIGNATION | CLASSIFICATION | HOURLY RATE |
|--|----------------|-------------|
| Senior Principal | E-4 | \$256.00 |
| Principal | E-3 | \$251.00 |
| Senior Project Manager | E-2 | \$243.00 |
| Project Manager | E-1 | \$218.00 |
| Senior Project Engineer/Surveyor II | P-6 | \$208.00 |
| Senior Project Engineer/Surveyor I | P-5 | \$193.00 |
| Project Engineer/Surveyor | P-4 | \$175.00 |
| Senior Engineer/Surveyor | P-3 | \$161.00 |
| Engineer/Surveyor | P-2 | \$146.00 |
| Associate Engineer/Surveyor | P-1 | \$132.00 |
| Senior Project Technician II | T-6 | \$182.00 |
| Senior Project Technician I | T-5 | \$171.00 |
| Project Technician | T-4 | \$159.00 |
| Senior Technician | T-3 | \$146.00 |
| Technician | T-2 | \$132.00 |
| Associate Technician | T-1 | \$115.00 |
| Engineering/Land Surveying Intern | I-1 | \$ 85.00 |
| Director of Marketing and Business Development | M-4 | \$135.00 |
| Marketing Coordinator | M-2 | \$100.00 |
| Executive Administrative Assistant | A-4 | \$ 80.00 |
| Administrative Assistant | A-3 | \$ 75.00 |

VEHICLES. DRONE, EXPERT TESTIMONY, REPROGRAPHICS AND DIRECT COSTS*

| | | |
|--|--------------------------------|----------|
| Vehicle for Construction Observation | | \$ 20.00 |
| Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone | | \$235.00 |
| Expert Testimony | | \$290.00 |
| In-House Scanning and Reproduction | \$0.25/Sq. Ft. (Black & White) | |
| | \$1.00/Sq. Ft. (Color) | |
| Reimbursable Expenses (Direct Costs) | Cost | |
| Services by Others (Direct Costs) | Cost + 10% | |

* unless specified otherwise in agreement

OUTSTANDING SERVICE • EVERY CLIENT • EVERY DAY

EXHIBIT B

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

- (1) Worker's Compensation: Statutory;
- (2) Employer's Liability:
\$500,000 injury-per occurrence
\$500,000 disease-per employee
\$500,000 disease-policy limit

Insurance will evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 for vehicles owned, non-owned, or rented.

All employees will be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit

Coverage is to be written on an "occurrence" basis.

Coverages will include:

- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of this Agreement)

D. Professional Liability Insurance. With a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate and covering the Consultant against all sums that the Consultant may be obligated to pay on account of any liability arising out of this Agreement.

E. Umbrella Policy. The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis so that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover the loss.

F. Owner as Additional Insured. City will be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each additional Insured endorsement will identify City as follows: City of Warrentville, including its City Council members and elected and appointed officials, its officers, employees, agents, attorneys, the Consultants, and representatives.

- G. Other Parties as Additional Insureds. In addition to City, the following parties will be named as additional insured on the following policies:

Additional Insured

Policy or Policies

EXHIBIT C

CHANGE ORDER NO _____

In accordance with Section 2 of the Agreement dated _____, 20____ between the City of Warrenton (the "City") and Engineering Resource Associates, Inc. (the "Consultant"), the Parties agree to the following Change Order No. ____:

1. Change in Contracted Services:

2. Change in Project Schedule (attach schedule if appropriate):

3. Change in Project Completion Date:

All Contracted Services must be completed on or before _____, 20____

4. Change in Compensation:

5. Change in Project Specific Pricing (if applicable).

**ALL OTHER TERMS AND CONDITIONS
OF THE AGREEMENT REMAIN UNCHANGED**

[signature page follows]

CITY

CONSULTANT

Signature
Director of Community and
Economic Development

Signature
Name (Printed or Typed)

_____, 20____
Date

_____, 20____
Date

If compensation greater than \$15,000, then the City Council must approve the Change Order in advance and the City Administrator or Mayor's signature is required.

Signature
City Administrator

_____, 20____
Date

GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGY RIDER

The City has developed digital map information through Geographic Information Systems Technology (“**GIS Data**”) concerning the real property located within the City. If requested to do so by the Consultant, the City agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. **Limited Access to GIS Data.** The GIS Data provided by the City will be limited to the scope of the Work that the Consultant is to provide for the City;

2. **Purpose of GIS Data. The Consultant** will limit its use of the GIS Data to its intended purpose of furtherance of the Work; and

3. **Agreement with Respect to GIS Data.**

a. **Trade Secrets of the City.** The GIS Data constitutes proprietary materials and trade secrets of the City and is the property of the City;

b. **Consent of City Required. The Consultant** may not provide or make available the GIS Data in any form to anyone without the prior written consent of the City.

c. **Supply to City.** At the request of the City, the Consultant will provide the City with all information that has been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The City makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant’s intended use of the GIS Data; and

e. **Discontinuation of Use.** At the time as the Services have been completed to the satisfaction of the City, the Consultant will cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the City will be afforded sufficient access to the Consultant’s premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

RESOLUTION NO. 2026- 06

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH
THE WARRENVILLE PARK DISTRICT REGARDING
A STORMWATER MANAGEMENT EASEMENT AT SESQUICENTENNIAL PARK**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Warrenville Park District ("**Park District**") desires to remove the existing volleyball court at Sesquicentennial Park and install a pickleball court in the same location ("**Proposed Improvements**"); and

WHEREAS, the DuPage County Stormwater & Floodplain Ordinance ("**County Stormwater Ordinance**") requires the Park District to install certain stormwater improvements related to the Proposed Improvements ("**Stormwater Improvements**"); and

WHEREAS, the City has stormwater management jurisdiction to enforce the County Stormwater Ordinance within the City; and

WHEREAS, the County Stormwater Ordinance requires that the Park District grant a permanent stormwater management easement to the City for the purpose of inspecting and, in the event the Park District does not maintain them, maintaining the Stormwater Improvements ("**Permanent Easement**"); and

WHEREAS, the City desires to enter into an intergovernmental agreement with the Park District, pursuant to which the Park District will grant the Permanent Easement to the City ("**Easement Agreement**"); and

WHEREAS, Article VII, Sec. 10, and the Illinois Constitution and the Intergovernmental Cooperation Act authorize units of local government to enter into intergovernmental agreements pertaining to intergovernmental activities; and

WHEREAS, the City and the Park District are public agencies within the meaning of the Intergovernmental Cooperation Act, as set forth in 5 ILCS 220/1 et seq.; and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Easement Agreement with the Park District;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Easement Agreement. The Easement Agreement by and between the City and the Park District is approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form approved by the City Administrator.

SECTION 3: Execution. The City Administrator and the City Clerk are hereby authorized and directed to execute, on behalf of the City, the Easement Agreement.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
EASEMENT AGREEMENT

ORDINANCE NO.2025-13

WARRENVILLE PARK DISTRICT

AN ORDINANCE AUTHORIZING THE GRANTING OF A PERPETUAL NON-EXCLUSIVE STORMWATER MANAGEMENT EASEMENT AT SESQUICENTENNIAL PARK AND DIRECTING THE EXECUTION AND DELIVERY OF A STORMWATER MANAGEMENT AGREEMENT IN CONJUNCTION THEREWITH

WHEREAS the Warrenville Park District (“District”) is a park district organized and operating under the provisions of the Illinois Park District Code (“Code”) as amended (70 ILCS 1205/1-1 et seq.) and all laws supplementary thereto and amendatory thereof; and

WHEREAS the District is empowered pursuant to Article 8-11 of the Illinois Park District Code (70 ILCS 1205/8-11 to grant licenses, easements, and right of ways to municipalities, corporations or persons for the construction, operation and maintenance of facilities upon, under or across any property of such district for water, sewer, telephone, electric, gas or other public service, subject to such terms and conditions as may be determined by the district); and

WHEREAS the City of Warrenville (“City”) has requested that the District grant a perpetual non-exclusive stormwater management easement to the City at Sesquicentennial Park; and

WHEREAS the District wishes to grant the requested easement to the City.

NOW, THEREFORE, BE IT AND THE SAME HEREBY IS ORDAINED AS FOLLOWS:

1. That the District grant a perpetual non-exclusive stormwater management easement to the City, pursuant to and in accordance with the provisions of a Stormwater Management Easement Agreement in the form attached hereto as Exhibit 1 and hereby made a part hereof (“the “Agreement”);

2. That the grant of said stormwater management easement be evidenced by the execution and delivery to the City of the Agreement by the President and Secretary of the Board of Commissioners, who are hereby authorized and

directed to do so on behalf of the District forthwith, in exchange for the execution of the Agreement by the City.

3. That all other ordinances of the District inconsistent or in conflict herewith are hereby repealed.

4. That this Ordinance shall be effective upon adoption.

ADOPTED this 16th day of October, 2025.



President
Board of Park Commissioners
Warrenville Park District
DuPage County, Illinois

ATTEST:



Secretary
Board of Park Commissioners
Warrenville Park District
DuPage County, Illinois

PREPARED BY AND AFTER
RECORDING RETURN TO:
Thomas G. Hoffman
Law Office of Thomas
G. Hoffman
27 N. Wacker Drive, #410
Chicago, Illinois 60606

STORMWATER MANAGEMENT EASEMENT AGREEMENT

THIS AGREEMENT (“*Agreement*”) is dated as of this 16th day of October, 2025 (“*Effective Date*”), by and between the **CITY OF WARRENVILLE**, an Illinois home rule municipal corporation (“*City*”), and **WARRENVILLE PARK DISTRICT**, an Illinois municipal corporation and body politic (“*Owner*”) (collectively, the City and the Owner are the “*Parties*”).

IN CONSIDERATION OF the mutual covenants and agreements set forth in this Agreement and other good and valuable consideration the receipt and sufficiency of which is acknowledged by the Parties and pursuant to the City's home rule powers, the Parties agree as follows:

SECTION 1. BACKGROUND.

A. The Owner is the owner of certain real estate commonly known as Sesquicentennial Park, Warrenville, Illinois and legally described in **Exhibit A**, attached to and made a part of this Agreement (“*Property*”).

B. Pursuant to the DuPage County Stormwater & Floodplain Ordinance, which has

been adopted by reference into the Warrenville City Code (“*Ordinance*”), the City has jurisdiction to enforce the Ordinance within the City’s corporate boundaries.

C. The Property is currently improved with, among other improvements, a sand volleyball court that the Owner desires to replace with a pickleball court (“*Impervious Improvement*”).

D. Pursuant to Section 15-63 of the Ordinance, the construction of the Impervious Improvement requires the Owner to install a Post Construction Best Management Practice for stormwater runoff (“*PCBMP*”) on the Property.

E. Section 15-55.D.1 of the Ordinance requires the Owner to dedicate sufficient permanent easement rights to any governmental unit having drainage or stormwater management jurisdiction over the property on which a PCBMP is located for the purpose of inspecting and maintaining the PCBMP,

F. The Owner and the City have determined that it is in their respective best interests to enter into this Agreement in order to provide the City with a sufficient property interest in the Property to comply with the Ordinance and fulfill the purposes described in this Agreement.

SECTION 2. MAINTENANCE BY OWNER. The Owner must maintain, operate and repair the PCMBP and the portions of the Property that contain the PCMBP, which portions are legally described and depicted on **Exhibit B**, attached to and made a part of this Agreement (collectively, the “*Stormwater Management Easement Premises*”) at all times in a manner consistent with this Agreement and the plans and specifications approved by the City (and upon request, furnish proof of compliance with the plans). No permanent building, or utility facilities shall be constructed on the Stormwater Management Easement Premises by the Owner, or the Owner's successors in interest.

SECTION 3. MAINTENANCE BY CITY. If after written notice, the Owner fails to maintain the Stormwater Management Easement Premises or the PCMBP as required by Section 2 of this Agreement and the Ordinance within 30 days, the City may perform the maintenance on the Stormwater Management Easement Premises and the PCMBP; provided, however, that the City may enter upon the Property and perform such maintenance work as should have been undertaken by the Owner, without notice to the Owner, in an emergency (e.g. where personal injury or material damage to property may be imminent). The Owner shall be liable for the cost of any maintenance performed by the City pursuant to this Agreement and must promptly reimburse the City for such costs, with interest at a statutory pre-judgment rate calculated from the date of expenditure, within 60 days after the City provides the Owner with a detailed invoice.

SECTION 4. GRANT OF EASEMENT. The Owner grants, conveys and dedicates to the City a perpetual non-exclusive easement in, at, over, along, across, through, upon and under the Stormwater Management Easement Premises, solely to inspect, maintain, and repair and replace the Stormwater Management Easement Premises and the PCMBP, together with all reasonable rights of ingress and egress over, along, across, and upon the Property necessary for the exercise of the rights granted in this Agreement.

SECTION 5. ENFORCEMENT. In addition to other remedies provided for in this Agreement, upon the Owner's failure to maintain the Stormwater Management Easement area (after notice where required as aforesaid) or to comply with the terms of this Agreement, the City shall be entitled to all remedies at law or equity to enforce this agreement, including all remedies for the abatement of a nuisance, which remedies shall be cumulative and not exclusive. If a judgment is entered against the Owner, the Owner shall pay all reasonable attorneys' fees and costs of the City. The City shall not be liable to the Owner or any party

claiming through the Owner for any damage caused by it in the performance of any maintenance undertaken pursuant to this agreement. Failure to enforce a right granted hereunder shall not be deemed a waiver of such right or any other rights hereunder. No party shall be liable for failure to enforce the provisions hereof.

SECTION 6. COVENANTS RUNNING WITH THE LAND. The easement and rights granted in this Agreement, the restrictions imposed by this Agreement, and the agreements and covenants contained in this Agreement are and will be easements, rights, restrictions, agreements and covenants running with the land, are to be recorded against the Property, and are binding upon and inure to the benefit of the Owner and the City and their respective heirs, executors, administrators, successors, assigns, agents, licensees, invitees, and representatives, including, without limitation, all subsequent owners of the Stormwater Management Easement Premises and all persons claiming under them. If any of the easements, rights, restrictions, agreements or covenants created by this Agreement would otherwise be unlawful or void for violation of: (a) the rule against perpetuities or some analogous statutory provision, (b) the rule restricting restraints on alienation, or (c) any other statutory or common law rules imposing time limits, then such easements, rights, restrictions, agreements or covenants will continue only until 21 years after the death of the last survivor of the now living lawful descendants of the current Governor of the State of Illinois.

SECTION 7. ASSIGNMENT OF RIGHTS. The Owner agrees that the City may assign its rights or delegate its duties under this Agreement to any assignee: (a) who is reasonably competent to exercise the rights granted herein and the obligations imposed herein; and (b) who makes adequate assurances to the Owner that any activity performed pursuant to such assignment or delegation will be conducted in a good and workmanlike manner.

SECTION 8. GENERAL PROVISIONS.

A. Notices. All notices required or permitted to be given under this Agreement must be given by the Parties by: (i) personal delivery; (ii) deposit in the United States mail, enclosed in a sealed envelope with first class postage thereon; or (iii) deposit with a nationally-recognized overnight delivery service, addressed as stated in this Section 10.A. The address of any party may be changed by written notice to the other Parties. Any mailed notice will be deemed to have been given and received within three days after the same has been mailed and any notice given by overnight courier will be deemed to have been given and received within 24 hours after deposit. Notices and communications to the parties must be addressed to, and delivered at, the following addresses:

If to the City:

City of Warrenville 3S258 Manning Avenue
Warrenville, Illinois 60555
Attention: Philip Kuchler, Public Works Director

with a copy to:

Elrod Friedman LLP
350 N. Clark Street, 2nd Floor
Chicago, IL 60654
Attention: Brooke D. Lenneman
Email: brooke.lenneman@elrodfriedman.com

If to Owner:

Executive Director
Warrenville Park District
3S260 Warren Avenue
Warrenville, Illinois 60555

with a copy to:

Thomas G. Hoffman
27 N. Wacker Drive, #410
Chicago, Illinois 60606

B. Amendment. No amendment or modification to this Agreement will be effective until it is reduced to writing and approved and executed by the Parties to this Agreement in accordance with all applicable statutory procedures.

C. Authority to Execute. The City hereby warrants and represents to the Owner that: (i) the persons executing this Agreement on its behalf have been properly authorized to do so by the City; (ii) the City has the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement; (iii) all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken; and (iv) neither the execution of this Agreement nor the performance of the obligations assumed by the City will violate any statute, law, restriction, court order, or agreement to which the City is subject. The Owner hereby warrants and represents to the City that: (i) the Owner is the record and beneficial owner of fee simple title to the Property; (ii) no other person has any legal, beneficial, contractual, or security interest in the Property; (iii) the Owner has the full and complete right, power, and authority to enter into this Agreement, to agree to the terms, provisions, and conditions set forth in this Agreement, and to bind the Property as set forth in this Agreement; (iv) all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken; and (v) neither the execution of this Agreement nor the performance of the obligations assumed by the Owner will violate any statute, law, restriction, court order, or agreement to which the Owner or the Property are subject.

D. Recording. The Owner will record this Agreement against the Property with the Office of the DuPage County Recorder's Office promptly following the full execution of this Agreement by the Parties.

E. **Non-Waiver.** The City and the Owner will be under no obligation to exercise any of the rights granted to each of them in this Agreement. The failure of any party to exercise at any time any right granted to such party is not to be deemed or construed to be a waiver of that right, nor will the failure void or affect any party's right to enforce that right or any other right.

F. **Interpretation.** This Agreement is to be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement is to be construed as though the Parties participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party is not applicable to this Agreement.

G. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes any and all prior agreements and negotiations between the Parties, whether written or oral, relating to the easements granted pursuant to this Agreement. All representations and warranties contained in this Agreement will survive the expiration and termination of the permanent and temporary easement rights herein granted.

IN WITNESS WHEREOF, the City and Owner have caused this Agreement to be executed as of the Effective Date by their respective duly authorized representatives.

[SIGNATURE PAGE FOLLOWS]

ATTEST:

WARRENVILLE PARK DISTRICT



Tim Reinbold, Secretary



Denise DiCianni, President

ATTEST:

CITY OF WARRENVILLE

Julie Clark, City Clerk

Cristina White, City Administrator

ACKNOWLEDGEMENTS

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

This instrument was acknowledged before me on _____, 2025, by Cristina White, City Administrator of the City of Warrenville, an Illinois municipal corporation, and by Julie Clark, the City Clerk of said municipal corporation.

Signature of Notary

SEAL
My Commission expires: _____

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

This instrument was acknowledged before me on October 16th, 2025, by Denise DiCianni, President of the Board of Commissioners of Warrenville Park District, an Illinois municipal corporation and body politic, and by Tim Reinbold, the Secretary of said municipal corporation.

Penny S Thrawl

Signature of Notary

SEAL
My Commission expires: 7/12/2027

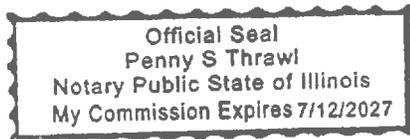


EXHIBIT A

Legal Description of the Property

A TRIANGLE IN THE EAST HALF OF SECTION 34, TOWNSHIP 39 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTHERLY AND ADJOINING THE FORMER 100 FOOT RIGHT OF WAY OF THE CHICAGO AURORA AND ELGIN RAILROAD, NORTHERLY OF THE CENTER LINE OF WILLIAMS ROAD (NOW WARRENVILLE ROAD); AND WESTERLY OF THE WEST LINE OF LAND FORMERLY OWNED BY ALICE P. COLEMAN, IN DUPAGE COUNTY, ILLINOIS

LOCATED AT THE NORTHEAST CORNER OF WARRENVILLE ROAD AND ILLINOIS PRAIRIE PATH TRAIL IN THE CITY OF WARRENVILLE, ILLINOIS 60555

Permanent Real Estate Index No.04-34-401-001

EXHIBIT B

Legal Description and Depiction of the Stormwater Management Easement

THAT PART OF THE EAST HALF OF SECTION 34, TOWNSHIP 39 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE SOUTHERLY LINE OF THE FORMER 100 FOOT RIGHT OF WAY OF THE CHICAGO AURORA AND ELGIN RAILROAD WITH THE WESTERLY LINE OF THE LAND FORMERLY OWNED BY ALICE P. COLEMAN, SAID POINT ALSO BEING THE NORTHWEST CORNER OF LOT 1 OF KAY NELSON - PLYMOUTH TUBE RESUBDIVISION RECORDED AS DOCUMENT R90-134219; THENCE SOUTH 04 DEGREES 54 MINUTES 35 SECONDS WEST ALONG SAID WESTERLY LINE ALSO BEING THE WEST LINE OF SAID LOT 1, A DISTANCE OF 72.33 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE LAST DESCRIBED COURSE, A DISTANCE OF 95.00 FEET; THENCE NORTH 89 DEGREES 28 MINUTES 14 SECONDS WEST, A DISTANCE OF 16.00 FEET; THENCE NORTH 01 DEGREES 17 MINUTES 16 SECONDS EAST, A DISTANCE OF 95.00 FEET; THENCE SOUTH 88 DEGREES 46 MINUTES 22 SECONDS EAST, A DISTANCE OF 22.00 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

LOCATED AT THE NORTHEAST CORNER OF WARRENVILLE ROAD AND ILLINOIS PRAIRIE PATH TRAIL IN THE CITY OF WARRENVILLE, ILLINOIS 60555

Permanent Real Estate Index No.04-34-401-001

EXISTING IMPERVIOUS AREA= 0 SF
 PROPOSED PICKLEBALL COURT IMPERVIOUS AREA= 4,480 SF
 PROPOSED PATH EXTENSION= 50 SF
 TOTAL NEW IMPERVIOUS AREA= 4,530 SF
 NET NEW IMPERVIOUS AREA= 4,530 SF

REQUIRED PCBMP VOLUME=
 4,530 SF X 1.25"/12" = 472 CF
 PROVIDED PCBMP VOLUME= 476 CF

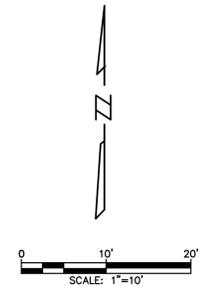
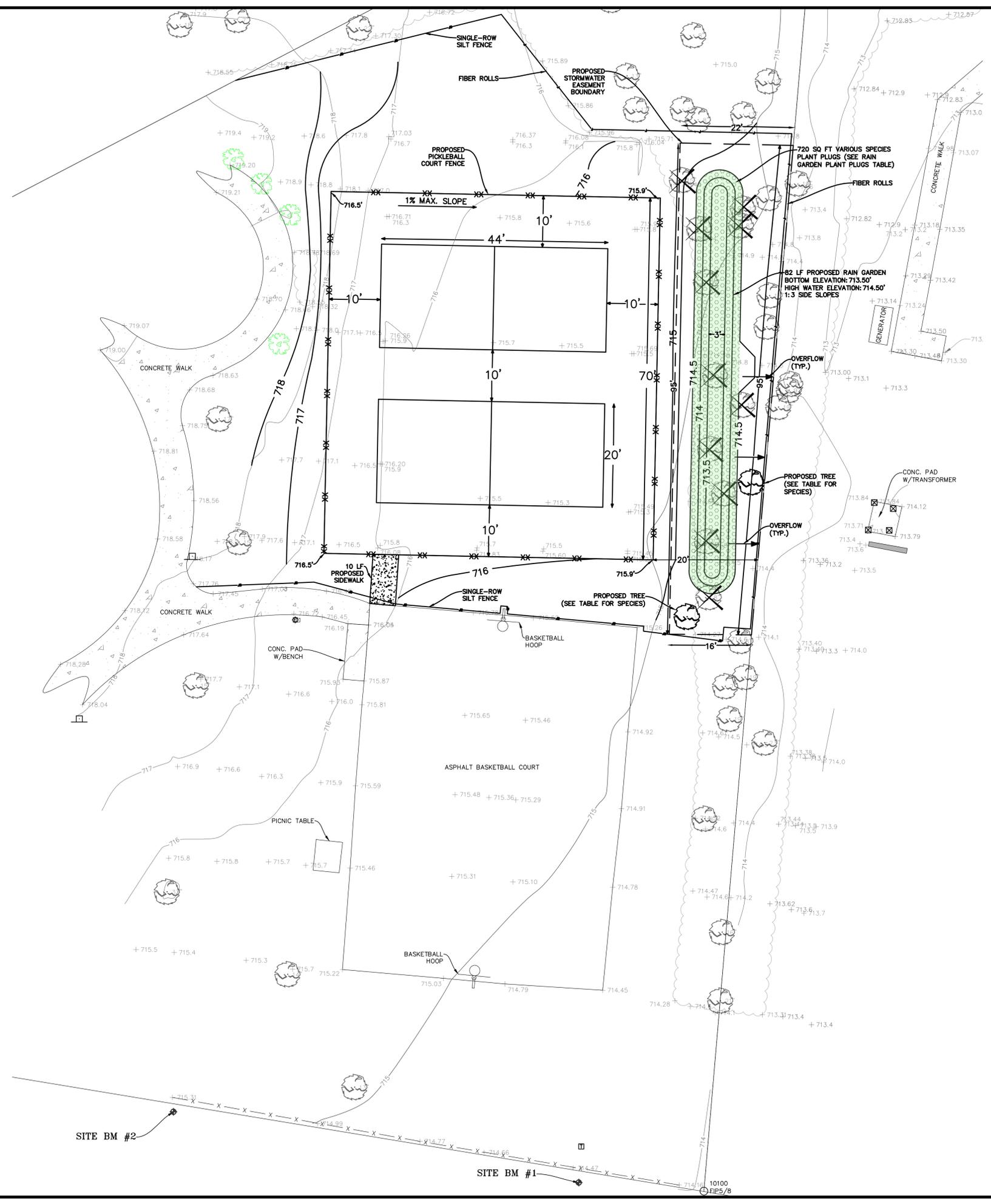
| Tree Plantings | | |
|------------------------------------|-----------------------|------|
| Scientific Name | Common Name | Qty. |
| <i>Carpinus caroliniana</i> | Blue Beech | 2 |
| Rain Garden Plant Plugs | | |
| Scientific Name | Common Name | Qty. |
| <i>Carex muskingumensis</i> | Palm Sedge | 150 |
| <i>Carex vulpinoidea</i> | Foxtail Sedge | 150 |
| <i>Echinacea purpurea</i> | Purple Coneflower | 50 |
| <i>Iris virginica</i> | Blue Flag | 25 |
| <i>Liatris spicata</i> | Marsh Blazingstar | 25 |
| <i>Lobelia cardinalis</i> | Cardinal Flower | 50 |
| <i>Lobelia siphilitica</i> | Great Blue Lobelia | 50 |
| <i>Penstemon digitalis</i> | Foxglove Beard Tongue | 50 |
| <i>Physostegia virginiana</i> | False Dragonhead | 25 |
| <i>Pycnanthemum tenuifolium</i> | Mountain Mint | 20 |
| <i>Rudbeckia triloba</i> | Black Eyed Susan | 25 |
| <i>Symphotrichum novae-angliae</i> | New England Aster | 50 |
| <i>Tradescantia ohiensis</i> | Spiderwort | 25 |
| <i>Zizia aurea</i> | Golden Alexander | 25 |
| TOTAL | | 720 |

Plugs planted on 16" centers in odd numbered drifts of 3-7

NOTE:
 THE STABILIZED CONSTRUCTION ENTRANCE SHALL BE PLACED AT THE PARK ENTRANCE BETWEEN THE CHAIN-LINK FENCE LOCATED AT THE R.O.W. BOUNDARY. (SEE GENERAL NOTES SHEET)

NOTE:
 SINGLE-ROW SILT FENCE AND FIBER ROLL WILL BE INSTALLED BY WARRENVILLE PARK DISTRICT.

NOTE: SEED AND BLANKET WILL BE FURNISHED AND INSTALLED BY WARRENVILLE PARK DISTRICT



- LEGEND**
- PROP. PICKLEBALL COURT FENCE
 - PROP. EASEMENT LINE
 - SF- SINGLE-ROW SILT FENCE
 - F- FIBER ROLLS
 - EX. PROPERTY LINE
 - EX. BUILDING LINE
 - EX. CHAIN-LINK FENCE
 - EX. CONCRETE CURB & GUTTER
 - EX. TREE/BRUSH LINE
 - EX. 1 FOOT CONTOURS
 - FOUND IRON PIPE OR ROD
 - ⊕ EX. ELECTRICAL METER
 - ⊕ EX. GAS METER
 - ⊕ EX. WATER METER
 - ⊕ EX. AIR CONDITIONING UNIT
 - +700.00 EX. SPOT ELEVATION
 - ☀ EX. CONIFEROUS TREE
 - ☀ EX. DECIDUOUS TREE
 - ✕ TREE REMOVAL
 - ⊕ PROP. TREE
 - ⊕ PROP. RAIN GARDEN PLANT PLUGS

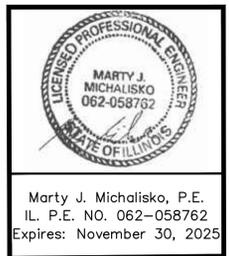
- ABBREVIATIONS**
- A ARC LENGTH
 - B.S.L. BUILDING SETBACK LINE
 - CH CHORD
 - CONC. CONCRETE
 - DOC. DOCUMENT
 - E EAST
 - FIP FOUND IRON PIPE
 - FIR FOUND IRON ROD
 - INV. INVERT
 - N NORTH
 - R RADIUS
 - R.C.P. REINFORCED CONCRETE PIPE
 - R.O.W. RIGHT OF WAY
 - S SOUTH
 - W WEST
 - T/PIPE TOP OF PIPE
 - (XXX.XX) RECORD INFORMATION
 - XXX.XX MEASURED INFORMATION

SITE BENCHMARKS

SITE BENCHMARK (BM) #1
 CUT CROSS IN SIDEWALK APPROXIMATELY 38' SOUTH OF THE SOUTHEAST CORNER OF THE BASKETBALL COURT.
 ELEV: 714.42 (NAVD 88)

SITE BENCHMARK (BM) #2
 CUT CROSS IN SIDEWALK APPROXIMATELY 43' SOUTHWEST OF THE SOUTHWEST CORNER OF THE BASKETBALL COURT.
 ELEV: 715.21 (NAVD 88)

P.E. SIGNATURE: *[Signature]*



PROFESSIONAL DESIGN FIRM NUMBER: 184.001186
 LICENSE EXPIRES APRIL 30, 2027

RESOLUTION NO. R2026- 07

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERING ENTERPRISES, INC. FOR ENGINEERING SERVICES RELATED TO THE AURORA EMERGENCY INTERCONNECT AND WATER MAIN LOOP

WHEREAS, the City of Warrenville ("**City**") is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City has identified the need to procure professional engineering services related to the construction of an emergency interconnect with the City of Aurora and water main loop (collectively, the "**Services**"); and

WHEREAS, in accordance with Section 1-8-4.B.6(a)(1) of the Warrenville City Code, City staff has determined that the procurement of the Services is not adapted to award by competitive bidding because the Services require a high degree of professional skill and judgement; and

WHEREAS, pursuant to the City's Qualification Based Selection (QBS) Process, City staff requested a proposal for the Services from Engineering Enterprises, Inc. ("**Consultant**") because Consultant provided construction engineering services for the City in the past to the City's satisfaction; and

WHEREAS, Consultant submitted a proposal to perform the Services ("**Proposal**") in the amount of \$58,508.00; and

WHEREAS, the City desires to enter into a professional services agreement with Consultant for the performance of the Services at the price proposed ("**Agreement**"); and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Agreement with Consultant for the Services;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Agreement. The Agreement with Consultant in the amount of \$58,508.00 is hereby approved in the form attached to this Resolution as **Exhibit A**.

SECTION 3: Execution. The City Administrator is authorized to execute, on behalf of the City, the final Agreement only after receipt by the City Administrator of an executed copy of the Agreement from Consultant; provided, however, that if the City Administrator does not receive such executed copy of the Agreement from Consultant within 60 days after the date of adoption of this Resolution, then this authority to execute and seal the Agreement shall, at the option of the City Council, be null and void.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

[Signatures and Voting Record on Following Page]

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
AGREEMENT

**CITY OF WARRENVILLE
PROFESSIONAL SERVICES AGREEMENT
FOR DESIGN ENGINEERING SERVICES RELATED TO THE AURORA EMERGENCY
INTERCONNECT AND WATER MAIN LOOP FROM FERRY ROAD TO DUKE PARKWAY**

THIS AGREEMENT (“Agreement”) is dated as of the ____ day of _____, 20____ (**“Effective Date”**) and is by and between the **CITY OF WARRENVILLE**, an Illinois home rule municipal corporation (**“City”**), and **ENGINEERING ENTERPRISES, INC.** an Illinois corporation (**“Consultant”**) (collectively, the **“Parties”**).

IN CONSIDERATION OF the agreements set forth in this Agreement, the receipt and sufficiency of which are mutually acknowledged, and pursuant to the City’s statutory and home rule powers, the Parties agree as follows:

SECTION 1. SCOPE AND PROVISION OF SERVICES.

A. Engagement of the Consultant. The City hereby engages the Consultant to provide all necessary professional engineering services and to perform the work in connection with the project described as follows: the Aurora emergency interconnect and water main loop, from Ferry Road to Duke Parkway (collectively, the **“Services”**).

B. Services. The Consultant has submitted to the City a description of the Services to be provided by the Consultant, a copy of which is attached as **Exhibit A** to this Agreement (**“Scope of Services”**), which Scope of Services is comprised of the documents labeled Attachment A, Attachment B, and Attachment C. The Consultant must provide the Services pursuant to the terms and conditions of this Agreement and as described more fully in the Scope of Services.

C. Commencement; Time of Performance. The Consultant will commence the Services immediately upon receipt of written notice from the City that this Agreement has been fully executed by the Parties (**“Commencement Date”**). The Consultant will diligently and continuously prosecute the Services until the completion of the Services or the termination of this Agreement, but in no event later than July 1, 2026 (**“Time of Performance”**).

D. Reporting. The Consultant will regularly report to the City regarding the progress of the Services during the term of this Agreement.

E. Relationship of the Parties. The Consultant will act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement will be construed to: (i) create the relationship of principal and agent, employer and employee, partners, or joint venturers between the City and the Consultant; or (ii) create any relationship between the City and any subcontractor of the Consultant.

F. Information Releases. The Consultant will not issue any news releases or other public statements regarding the Services without prior approval from the City.

G. Mutual Cooperation. The City will cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with any non-confidential information that the City may have that may be relevant and helpful to the Consultant’s performance of the Services. The Consultant agrees to

cooperate with the City in the performance of the Services to complete the Work and with any other the Consultants engaged by the City.

H. Compliance with Laws and Grants.

1. The Consultant will give all notices, pay all fees, and take all other actions that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required or necessary in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant will also comply with all conditions of any federal, state, or local grant received by the City or the Consultant with respect to this Agreement or the Services.

2. The Consultant will be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part of the Services.

3. Every provision of law required by law to be inserted into this Agreement will be deemed to be inserted herein.

SECTION 2. COMPENSATION AND METHOD OF PAYMENT.

A. Compensation. The total amount billed by the Consultant for the Services under this Agreement will not exceed \$55,458.00 ("**Compensation**"), as outlined in the Scope of Services, including reimbursable expenses.

B. Invoices and Payment. The Consultant will be paid as provided in the Scope of Services. The Consultant will submit invoices to the City in an approved format for those portions of the Services performed and completed by the Consultant. The City will pay to the Consultant the amount billed in accordance with the Illinois Prompt Payment Act, 50 ILCS 505/1 *et seq.*

C. Records. The Consultant will maintain records showing actual time devoted and costs incurred, and will permit the authorized representative of the City to inspect and audit all data and records of the Consultant for work done under this Agreement. The records required to be made available to the City under this Section 2.C will be made available at reasonable times during the term of this Agreement, and for five years after the termination of this Agreement.

D. Claim in Addition to Compensation. If the Consultant claims a right to additional compensation as a result of action taken by the City, the Consultant must provide written notice to the City of the claim within seven days after occurrence of the action, and no claim for additional compensation will be valid unless made in accordance with this Section 2.D. Any changes in the Compensation will be valid only upon written amendment pursuant to Section 10.A of this Agreement. Regardless of the decision of the City relative to a claim

submitted by the Consultant, the Consultant will proceed with all of the Services required to complete the Services under this Agreement as determined by the City without interruption.

E. Change Orders.

1. **Change Orders Generally.** The City, from time to time, may issue a written order modifying or otherwise changing the scope of the Services ("**Change Order**") provided, however, that any Change Order in an amount exceeding \$15,000 must be approved by the City Council. The Change Order will be generally in the form attached to and by this reference incorporated into this Agreement as **Attachment C**. The Consultant may request a Change Order based on a material change to the Services required as part of the Services. A Change Order may include additions to and deletions from the Services and will include any equitable increases or decreases to the Compensation for the Services

2. **Revision Notices.** Within 10 business days after the date of a Change Order, and in any event before the Consultant begins work on any changed Services, the Consultant must notify the City in writing if the Consultant desires a revision to the Change Order ("**Revision Notice**"). The Revision Notice must clearly state the Consultant's requested revisions and the reasons for the revisions. If the City agrees to any revision, then the City will issue a revised Change Order in a form acceptable to the Parties. If the Consultant does not submit a Revision Notice within the 10-day period, then the Consultant will be deemed to have accepted the Change Order and the Change Order will be final.

3. **No Change in Absence of Change Order.** No claim for an adjustment in Compensation or project schedule will be made or allowed unless it is embodied in a Change Order signed by the City and the Consultant. If the Consultant believes it is entitled to an adjustment in the Compensation or project schedule terms that has not been included, or fully included, in a Change Order, then the Consultant may submit to the City a written request for the issuance of, or revision of, a Change Order including the desired adjustment. The Consultant's request must be submitted before the Consultant proceeds with any Services for which an adjustment is desired. Regardless of the decision of the City relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement as determined by the City without interruption.

F. Taxes, Benefits, Royalties. The Compensation includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services, including, without limitation, all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. The Consultant waives and releases any claim or right to claim additional compensation by reason of the payment of any tax, contribution, premium, costs, royalties, or fees.

G. Completion and Acceptance of Services. The Services, and any phase of the Services, will be considered complete on the date of final written acceptance by the City of the Services or each phase of the Services, as the case may be.

H. No Additional Obligation. The City is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

SECTION 3. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The employees, officials, and personnel of the Consultant described in the Scope of Services (“**Key Project Personnel**”), if any, will be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel may not be changed without the City’s prior written approval. The Consultant will notify the City as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant will have no claim for damages and may not bill the City for additional time and materials charges as the result of any portion of the Services that must be duplicated or redone due to termination or for any delay or extension of the Time of Performance as a result of any termination, reassigning, or resignation.

B. Availability of Personnel. The Consultant will provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement or in the Scope of Services.

C. Approval and Use of Subcontractors. The Consultant will perform the Services with its own personnel and under the management, supervision, and control of its own organization, unless otherwise approved by the City in writing. All subcontractors and subcontracts used by the Consultant will be acceptable to, and approved in advance by, the City. The City’s approval of any subcontractor or subcontract will not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract will be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term “Consultant” will be deemed also to refer to all subcontractors of the Consultant, and every subcontract will include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the City, then, immediately upon notice from the City, the Consultant will remove and replace the personnel or subcontractor. The Consultant will have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any removal or replacement.

SECTION 4. TERM OF AGREEMENT.

A. Term. The term of this Agreement, unless terminated pursuant to the terms of this Agreement, will expire on the date the City determines that all of the Services under this Agreement, including warranty services, are completed. A determination of completion will not constitute a waiver of any rights or claims that the City has, before or after completion, with respect to any breach of this Agreement by the Consultant or any right of indemnification of the City by the Consultant.

B. Termination. Notwithstanding any other provision hereof, the City may terminate this Agreement, at any time and for any reason, upon seven days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant will be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in the Scope of Services.

SECTION 5. CONFIDENTIAL INFORMATION; OWNERSHIP OF WORK PRODUCT AND DOCUMENTS.

A. Confidential Information. In the performance of this Agreement, the Consultant may have access to or receive certain information in the possession of the City that is not generally known to members of the public ("**Confidential Information**"). Confidential Information includes, without limitation, proprietary information, copyrighted material, personal or private data of every kin, financial information, health records and information, maps, and all other information of a personal nature. The Consultant must not use or disclose any Confidential Information without the prior written consent of the City. If the Consultant has any doubt about the confidentiality of any information, then the Consultant must seek a determination from the City regarding the confidentiality of the information. The Consultant and all of its personnel and subcontractors must make and apply all safeguards necessary to prevent the improper use or disclosure of any Confidential Information. At the expiration or termination of this Agreement, the Consultant must promptly cease using, and must return or destroy (and certify in writing destruction of), all Confidential Information, including all copies, whether physical or in any other form, in its possession. The Consultant may not transfer to, store in, or otherwise allow work product containing Confidential Information to be located in any location, whether physical or digital, not under the control of the Consultant. If the Consultant is required, by any government authority or court of competent jurisdiction, to disclose any Confidential information, the Consultant must immediately give notice to the City with the understanding that the City will have the opportunity to contest the process by any means available to it prior to submission of any documents to a court or other third party. The Consultant must cause all of its personnel and subcontractors to undertake and abide by the same obligations regarding Confidential Information as the Consultant.

B. Ownership. The Consultant agrees that all work product, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement will be and remain the exclusive property of the City. At the City's request, or upon termination of this Agreement, the Consultant will cause the work product to be promptly delivered to the City. Any outstanding payment obligations may not be used as a basis to withhold work product. The Consultant agrees that, to the extent permitted by law, any and all work product will exclusively be deemed "works for hire" within the meaning and purview of the United States Copyright Act, 17 U.S.C. § 101 et seq subject to the terms of this Agreement. To the extent any work product does not qualify as a "work for hire," the Consultant irrevocably grants, assigns, and transfers to the City all right, title, and interest in and to the work product in all media throughout the world in perpetuity and all intellectual property rights therein, free and clear of any liens, claims, or other encumbrances, to the fullest extent permitted by law. All intellectual property, Confidential Information, and work product will at all times be and remain the property of the City. The Consultant will execute all documents and perform all acts that the City may request in order to assist the City in perfecting or protecting its rights in and to the work product and all intellectual property rights relating to the work product. All of the foregoing items will be delivered to the City upon demand at any time and in any event, will be promptly delivered to the City upon expiration or termination of this Agreement within three days after a demand. In addition, the Consultant will return the City's data in the format requested by the City. If any of the above items are lost or damaged while in the Consultant's possession, those items will be restored or replaced at the Consultant's expense.

C. Freedom of Information Act and Local Records Act. The Consultant acknowledges that this Agreement, all documents submitted to the City related to this Agreement, and records in the possession of the Consultant related to this Agreement or the

Services may be a matter of public record and may be subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, and any other comparable state or federal laws now existing or adopted later (collectively, the “**Disclosure Laws**”). In the event that the City requests records from the Consultant, the Consultant shall promptly cooperate with the City to enable the City to meet all of its obligations under the applicable Disclosure Law. The Consultant acknowledges and agrees that the determination as to whether information in the records is exempt from disclosure or should be released to the public will be made by the City in its sole and absolute discretion.

D. Injunctive Relief. In the event of a breach or threatened breach of this Section 5, the City may suffer irreparable injury not compensable by money damages and would not have an adequate remedy at law. Accordingly, the Consultant agrees that the City will be entitled to seek immediate injunctive relief to prevent or curtail any breach, threatened or actual. The rights provided under this Section 5.D are in addition and without prejudice to any rights that the City may have in equity, by law or statute. The Consultant will fully cooperate with the City in identifying the scope of any improper use or dissemination of data protected by this Section 5 and will assist the City in any notification efforts required by law.

SECTION 6. WARRANTY.

The Consultant warrants that the Services will be performed in accordance with the highest standards of professional practice, care, skill, and diligence practiced by recognized consulting firms or licensed and accredited professionals in performing services of a similar nature. This warranty is in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are reserved unto the City. Any of the Services required by law or by this Agreement to be performed by licensed professionals will be performed by professionals licensed by the State of Illinois to practice in the applicable professional discipline.

SECTION 7. CONSULTANT REPRESENTATIONS.

A. Ability to Perform. represents that it is financially solvent, has the necessary financial resources, has sufficient experience and competence, and has the necessary capital, facilities, organization, and staff necessary to provide, perform, and complete the Services in accordance with this Agreement and in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

B. Authorization. The execution, delivery and performance by the Consultant of this Agreement has been duly authorized by all necessary corporate action, and does not and will not violate its organizational documents, as amended and supplemented, any of the applicable requirements of law, or constitute a breach of or default under, or require any consent under, any agreement, instrument, or document to which the Consultant is now a party or by which the Consultant is now or may become bound.

C. Company Background. The information disclosed by the Consultant regarding its corporate structure, financial condition, expertise, and experience is true and correct. The Consultant will promptly notify the City in writing of any material change to or about the Consultant, including without limitation to change in ownership or control, and any change will be subject to City approval which will not be unreasonably withheld.

D. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no City employee, official, or agent has an interest in the business of the

Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant will at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

E. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 2012, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the City prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it is found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant will be liable to the City for all loss or damage that the City may suffer, and this Agreement will, at the City's option, be null and void.

F. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

G. No Default. The Consultant is not in arrears to the City under any debt or contract and is not in default as surety, contractor, or otherwise to any person, unless as disclosed the City in writing.

H. No Legal Actions Preventing Performance. As of the Effective Date, the Consultant has no knowledge of any action, suit, proceeding, claim or investigation pending or to its knowledge threatened against the Consultant in any court, or by or before any federal, state, municipal, or governmental department, commission, board, bureau, agency, or instrumentality, domestic or foreign, or before any arbitrator of any kind, that, if adversely determined, would materially affect the Consultant's ability to perform its obligation under this Agreement.

I. Patriot Act Compliance. The Consultant represents and warrants to the City that neither the Consultant nor any of its principals, shareholders, or other employees or officials (collectively "**Personnel**") is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants that the Consultant and its Personnel are not directly or indirectly engaged in or facilitating transactions related to this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant must, and will, defend, indemnify, and hold harmless the City and its officials, officers, authorities, and all City elected or appointed officials, officers, employees, agents, representatives, and attorneys from and against every claim, damage, loss, risk, liability, and expense (including attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this Section 7.I.

SECTION 8. INDEMNIFICATION; INSURANCE; NO PERSONAL LIABILITY.

A. Indemnification. The Consultant agrees to, and does hereby, hold harmless and indemnify the City and all City elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from any and all claims that may be asserted at any time against any of those parties in connection with this Agreement or the Consultant's performance, or failure to perform, all or any part of the Services; provided, however, that this indemnity does not, and will not, apply to willful misconduct or gross negligence on the part of the City.

B. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant will provide certificates of insurance, all with coverages and limits acceptable to the City, and the Consultant must provide certificates of insurance, endorsements, and insurance policies acceptable to the City and including at least the minimum insurance coverage and limits set forth in **Exhibit B** to this Agreement. For good cause shown by the Consultant, the City may extend the time for submission of the required certificates, endorsements, and policies and may impose deadlines or other terms to assure compliance with this Section 8.B. Each certificate and endorsement must be in a form acceptable to the City and from a company with a general rating of A minus, and a financial size category of Class X or better, in Best's Insurance Guide. Each insurance policy must provide that no change, modification, or cancellation of any insurance will become effective until the expiration of 30 days after written notice of the change, modification in, or cancellation will have been given by the insurance company to the City (10 days' written notice in the event of cancellation due to the Consultant's non-payment of premium). The Consultant must maintain and keep in force, at all times during the term of this Agreement and at the Consultant's expense, the insurance coverage provided in this Section 8.B and **Exhibit B**, including without limitation at all times while correcting any failure to meet the warranty requirements of Section 6 of this Agreement.

C. No Personal Liability. No elected or appointed official, or employee of the City will be personally liable, in law or in contract, to the Consultant as the result of the execution and performance of this Agreement.

SECTION 9. DEFAULT.

A. Default. If the City determines that the Consultant has failed or refused to properly undertake the Services with diligence, or has delayed in the undertaking of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any the Event of Default within ten days after the Consultant's receipt of written notice of the Event of Default from the City, then the City will have the right, notwithstanding the availability of other remedies provided by law or equity, to pursue any one or more of the remedies provided for under Section 9.B of this Agreement.

B. Remedies. In case of any Event of Default, the City may pursue the following remedies:

1. Cure by the Consultant. The City may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement;

2. Termination of Agreement. The City may terminate this Agreement and, notwithstanding anything in Section 3.C. of this Agreement, the City will not have any liability for further payment of amounts due or to become due under this Agreement;

3. Withholding of Payment. The City may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the City as the result of any Event of Default by the Consultant or as a result of actions taken by the City in response to any Event of Default by the Consultant.

SECTION 10. GENERAL PROVISIONS.

A. Amendment. No amendment to this Agreement will be effective unless and until the amendment is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. Neither Party may assign their rights or obligations under this Agreement without the prior written consent of the other party.

C. City Actions, Consents, and Approvals. Any action, consent, or approval needed to be taken or given under this Agreement by the City may only be performed by the City Administrator or their designee, to the extent provided for by law.

D. Binding Effect. The terms of this Agreement bind and inure to the benefit of the Parties and their agents, successors, and assigns.

E. Notice. Any notice required to be given under this Agreement must be in writing and must be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by E-mail. E-mail notices will be deemed valid and received by the addressee only upon explicit or implicit acknowledgment of receipt by the addressee. Unless otherwise expressly provided in this Agreement, notices will be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 10.E, each party will have the right to change the address or the addressee, or both, for all future notices to the other party, but no notice of a change of addressee or address will be effective until actually received.

Notices to the City will be addressed to, and delivered at, the following address:

City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555
Attention: Public Works Director
E-mail: pkuchler@warrenville.il.us

With a copy to:

Elrod Friedman LLP
350 N. Clark Street, Second Floor
Chicago, Illinois 60654

Attention: Brooke Lenneman
E-mail: brooke.lenneman@elrodfriedman.com

Notices to the Consultant will be addressed to, and delivered at, the following address:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554
Attention: **[PROJECT SUPERVISOR]**
Email: _____

F. Third Party Beneficiary. The provisions of this Agreement are and will be for the benefit of the Consultant and City only and are not for the benefit of any third party, and accordingly, no third party shall have the right to enforce the provisions of this Agreement. The City will not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the City, without the knowledge and approval of the Corporate Authorities.

G. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the City will have the right, in its sole and absolute discretion, to determine if (i) the remainder of the provisions of this Agreement will remain in full force and effect and will in no way be affected, impaired, or invalidated, or (ii) the entire agreement shall be invalid, void, and unenforceable.

H. Time of the Essence. Time is of the essence in the performance of this Agreement.

I. Governing Laws. This Agreement will be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

J. Venue. Exclusive jurisdiction with regard to the any actions or proceedings arising from, relating to, or in connection with this Agreement will be in the 18th Judicial Circuit Court of DuPage County, Illinois or, where applicable, in the federal court for the Northern District of Illinois. The Parties waive their respective right to transfer or change the venue of any litigation filed in the 18th Judicial Circuit Court of DuPage County, Illinois.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the City and the Consultant with respect to the Scope of Services and the Services.

L. Non-Waiver. No waiver of any provision of this Agreement will be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor will any waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

M. Exhibits. Exhibits A and B attached to this Agreement are, incorporated in and made a part of this Agreement. In the event of a conflict between any Exhibit and the text of this Agreement, the text of this Agreement will control.

N. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement will be cumulative and will not be exclusive of any other rights, remedies, and benefits allowed by law.

O. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent must be in writing.

P. Interpretation. This Agreement will be construed without regard to the identity of the Party which drafted the various provisions of this Agreement. Every provision of this Agreement will be construed as though all Parties to this Agreement participated equally in the drafting of this Agreement. Any rule or construction that a document is to be construed against the drafting party will not be applicable to this Agreement.

Q. Survival. The provisions of Sections 5, 6, and 8 will survive the termination or expiration of the Agreement.

R. Calendar Days; Calculation of Time Periods. Unless otherwise specific in this Agreement, any reference to days in this Agreement will be construed to be calendar days. Unless otherwise specified, in computing any period of time described in this Agreement, the day of the act or event on which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless the last day is a Saturday, Sunday or legal holiday under the laws of the State in which the Property is located, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The final day of any period will be deemed to end at 5:00 p.m., Central time.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, is deemed to be an original, but all of which together will constitute one and the same instrument.

ATTEST:

CITY OF WARRENVILLE

By: _____
City Clerk

By: _____
City Administrator

ATTEST:

CONSULTANT

By: _____

By: _____

Title: _____

Its: _____

EXHIBIT A
PROPOSAL

**Agreement for Professional Services - Design Engineering
City of Warrenville
Aurora Emergency Interconnect and
Water Main Loop from Ferry Road to Duke Parkway**

Attachment B – Scope of Services

The City of Warrenville requires Final Design Engineering services to construct an emergency interconnect with the City of Aurora that includes a meter vault and approximately 300 feet to 400 feet of water main just to the west of the intersection of Barkley Avenue and Duke Parkway while also identifying a potential water main loop routing from Ferry to Duke Park Way at this same location.

The following list of work items establishes the scope of engineering services for this project:

CONCEPTUAL DESIGN - FERRY ROAD TO DUKE PARKWAY WATER MAIN LOOP:

1.1 Project Administration

- Attend one (1) progress meeting to review findings of Conceptual Options No. 1 and 2

1.2 Option No. 1 - Investigate technical feasibility of boring and jacking 900'+/- of steel casing pipe and/or directional drilling under Amazon's property

- Coordinate with specialized boring and jacking contractor
- Coordinate with specialized directional drilling contractor
- Site visit to determine feasibility
- Prepare conceptual drawing of water main location
- Determine if impacts to Amazon's site can be eliminated during construction
- Initial coordination with Amazon to determine if the routing is acceptable
- Prepare a conceptual cost estimate

1.3 Option No. 2 - Investigate potential water main route east of the detention basin and along private properties

- Prepare conceptual drawing of water main location
- Site visit to determine feasibility
- Determine properties to be impacted and number of easements needed to be secured to construct improvements
- Determine construction methods given potential detention basin impacts
- Prepare a conceptual cost estimate

FINAL DESIGN ENGINEERING – AURORA EMERGENCY INTERCONNECT:

2.1 Project Management and Administration

- Management of Personnel and the Engineering Contract
- Budget Tracking
- Coordination with the City and Subconsultants (Electrical Engineer)



2.2 Project Meetings

- Project Kick-Off Meeting Between the City and EEI
- One (1) Design Progress Meeting Between the City and EEI prior to Bidding

2.3 Topographic Survey & Easements

- Field Survey
- Drafting to Create Base File

2.4 Utility Coordination

- Design JULIE
- Plan Submission and Coordinate with Private Utilities

2.5 Final Plans, Specifications and Estimates

- Preparation of 60%, 90%, and 100% Engineering Plans
- Preparation of 90% and 100% Project Manual and Engineer's Opinion of Probable Construction Cost. Project Manual Shall Include Bidding and Contract Documents, General Conditions, and Special Provisions.
- Internal QA/QC

2.6 Coordination with City of Aurora

- Provide 60% Engineering Plans for Comments from Aurora
- Provide 90% Engineering Plans for Comments from Aurora
- Provide 100% Engineering Plans for Comments from Aurora

DIRECT EXPENSES

The following scope of services will be provided by EEI's subconsultant:
Electrical Engineer (Archer Consulting)

EXCLUSIONS

The above scope of services does not include the following:

- Geotechnical and CCDD
- Bidding and Contracting
- Property Negotiations
- Environmental Surveys
- Permits and Regulatory sign-offs
- Preparation of plats of easements
- Coordination of final agreement with Amazon

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with EEI's Standard Schedule of Charges (Attachment D) in effect at the time the extra work is performed.



**ATTACHMENT B: ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

| | | | |
|--|--|-----------------------|--------------------|
| CLIENT | | PROJECT NUMBER | |
| City of Warrenville | | WV2501 | |
| PROJECT TITLE | | DATE | PREPARED BY |
| Aurora Emergency Intrerconnect and Water Main Loop from Ferry Road to Duke Parkway | | 1/7/26 | MLP |

| TASK NO. | TASK DESCRIPTION | ROLE | PIC | SPM | PM | SPE 1 | SPM | SPT2 | ST | CM | SPT1 | ADMIN | HOURS | COST |
|---|--|------|-----------|-----------|-----------|------------|----------|-----------|----------|----------|-----------|----------|------------|------------------|
| | | RATE | \$251 | \$243 | \$218 | \$193 | \$243 | \$182 | \$175 | \$182 | \$171 | \$75 | | |
| CONCEPTUAL DESIGN - FERRY ROAD TO DUKE PARKWAY WATER MAIN LOOP | | | | | | | | | | | | | | |
| 1.1 | Project Administration | | 3 | 3 | - | 3 | - | - | - | - | - | - | 9 | \$ 2,061 |
| 1.2 | Investigate Option No. 1 - Through the Amazon Property | | 3 | 6 | | 24 | | | | | 8 | | 41 | \$ 8,211 |
| 1.3 | Investigate Option No. 2 - East Side of Detention Basin Via Private Property | | 3 | 6 | | 24 | | | | | 8 | | 41 | \$ 8,211 |
| Conceptual Design - Ferry Road to Duke Parkway Water Main Loop Subtotal: | | | 9 | 15 | - | 51 | - | - | - | - | 16 | - | 91 | \$ 18,483 |
| FINAL DESIGN ENGINEERING - AURORA EMERGENCY INTERCONNECT | | | | | | | | | | | | | | |
| 2.1 | Project Management and Administration | | 2 | - | 4 | 4 | - | - | - | - | - | - | 10 | \$ 2,146 |
| 2.2 | Project Meetings | | 2 | - | 4 | 4 | - | - | - | - | - | 1 | 11 | \$ 2,221 |
| 2.3 | Topographic Survey & Easements | | - | - | 1 | - | 5 | 12 | - | - | - | - | 18 | \$ 3,617 |
| 2.4 | Utility Coordination | | - | - | 3 | 6 | - | - | - | - | - | - | 9 | \$ 1,812 |
| 2.5 | Final Plans, Specifications, and Estimates | | 6 | - | 24 | 40 | - | - | - | 2 | 40 | 1 | 113 | \$ 21,737 |
| 2.6 | Regulatory Agency Coordination and Permitting | | - | - | 4 | 10 | - | - | - | - | - | - | 14 | \$ 2,802 |
| 2.7 | Coordination with City of Aurora | | 3 | - | 3 | 6 | - | - | - | - | - | 1 | 13 | \$ 2,640 |
| Final Design Engineering - Aurora Emergency Interconnect Subtotal: | | | 13 | - | 43 | 70 | 5 | 12 | - | 2 | 40 | 3 | 188 | \$ 36,975 |
| PROJECT TOTAL: | | | 22 | 15 | 43 | 121 | 5 | 12 | - | 2 | 56 | 3 | 279 | 55,458 |

EEL STAFF

- PIC Principal In Charge
- SPM Senior Project Manager
- PM Project Manager
- SPE 1 Senior Project Engineer I
- SPT 2 Senior Project Technician II
- SPT 1 Senior Project Technician I
- ST Senior Technician
- ADMIN Administrative Assistant
- CM CAD Manager

DIRECT EXPENSES

| | |
|--------------------------|-----------------|
| Printing/Postage = | \$ 50 |
| Electrical = | \$ 3,000 |
| Geotechnical/CCDD = | \$ - |
| DIRECT EXPENSES = | \$ 3,050 |

LABOR SUMMARY

| | |
|-----------------------------|------------------|
| EEL Labor Expenses = | \$ 55,458 |
| TOTAL LABOR EXPENSES | \$ 55,458 |

TOTAL COSTS \$ 58,508



ATTACHMENT C: ESTIMATED SCHEDULE

| | | | |
|---|--|-----------------------|--------------------|
| CLIENT | | PROJECT NUMBER | |
| City of Warrenville | | WV2501 | |
| PROJECT TITLE | | DATE | PREPARED BY |
| Aurora Emergency Interconnect and Water Main Loop from Ferry Road to Duke Parkway | | 1/7/25 | MLP |

| TASK NO. | TASK DESCRIPTION | 2026 | | | | | | | | | | | |
|---|---|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|
| | | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | |
| CONCEPTUAL DESIGN - FERRY ROAD TO DUKE PARKWAY WATER MAIN LOOP | | | | | | | | | | | | | |
| 2.1 | Project Administration | | | | | | | | | | | | |
| 2.2 | Investigate Option No. 1 - Through the Amazon Property | | | | | | | | | | | | |
| 2.3 | Investigate Option No. 2 - East Side of Detention Basin Via Private P | | | | | | | | | | | | |
| FINAL DESIGN ENGINEERING - AURORA EMERGENCY INTERCONNECT | | | | | | | | | | | | | |
| 2.1 | Project Management and Administration | | | | | | | | | | | | |
| 2.2 | Project Meetings | | | | | | | | | | | | |
| 2.3 | Topographic Survey | | | | | | | | | | | | |
| 2.4 | Utility Coordination | | | | | | | | | | | | |
| 2.5 | Final Plans, Specifications, and Estimates | | | | | | | | | | | | |
| 2.6 | Regulatory Agency Coordination and Permitting | | | | | | | | | | | | |
| 2.7 | Coordination with City of Aurora | | | | | | | | | | | | |

Note: Schedule is highly dependent on topographic survey (given winter season) and IEPA review times.





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

ATTACHMENT D - STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2025

| EMPLOYEE DESIGNATION | CLASSIFICATION | HOURLY RATE |
|--|----------------|-------------|
| Senior Principal | E-4 | \$256.00 |
| Principal | E-3 | \$251.00 |
| Senior Project Manager | E-2 | \$243.00 |
| Project Manager | E-1 | \$218.00 |
| Senior Project Engineer/Surveyor II | P-6 | \$208.00 |
| Senior Project Engineer/Surveyor I | P-5 | \$193.00 |
| Project Engineer/Surveyor | P-4 | \$175.00 |
| Senior Engineer/Surveyor | P-3 | \$161.00 |
| Engineer/Surveyor | P-2 | \$146.00 |
| Associate Engineer/Surveyor | P-1 | \$132.00 |
| Senior Project Technician II | T-6 | \$182.00 |
| Senior Project Technician I | T-5 | \$171.00 |
| Project Technician | T-4 | \$159.00 |
| Senior Technician | T-3 | \$146.00 |
| Technician | T-2 | \$132.00 |
| Associate Technician | T-1 | \$115.00 |
| Engineering/Land Surveying Intern | I-1 | \$ 85.00 |
| Director of Marketing and Business Development | M-4 | \$135.00 |
| Marketing Coordinator | M-2 | \$100.00 |
| Executive Administrative Assistant | A-4 | \$ 80.00 |
| Administrative Assistant | A-3 | \$ 75.00 |

VEHICLES. DRONE, EXPERT TESTIMONY, REPROGRAPHICS AND DIRECT COSTS*

| | | |
|--|--------------------------------|----------|
| Vehicle for Construction Observation | | \$ 20.00 |
| Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone | | \$235.00 |
| Expert Testimony | | \$290.00 |
| In-House Scanning and Reproduction | \$0.25/Sq. Ft. (Black & White) | |
| | \$1.00/Sq. Ft. (Color) | |
| Reimbursable Expenses (Direct Costs) | Cost | |
| Services by Others (Direct Costs) | Cost + 10% | |

* unless specified otherwise in agreement

OUTSTANDING SERVICE • EVERY CLIENT • EVERY DAY

EXHIBIT B

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

\$500,000 injury-per occurrence

\$500,000 disease-per employee

\$500,000 disease-policy limit

Insurance will evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 for vehicles owned, non-owned, or rented.

All employees will be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit

Coverage is to be written on an "occurrence" basis.

Coverages will include:

- Broad Form Property Damage Endorsement

- Blanket Contractual Liability (must expressly cover the indemnity provisions of this Agreement)

D. Professional Liability Insurance. With a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate and covering the Consultant against all sums that the Consultant may be obligated to pay on account of any liability arising out of this Agreement.

E. Umbrella Policy. The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis so that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover the loss.

F. Owner as Additional Insured. City will be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each additional Insured endorsement will identify City as follows: City of Warrenville, including its City Council members and elected and appointed officials, its officers, employees, agents, attorneys, the Consultants, and representatives.

- G. Other Parties as Additional Insureds. In addition to City, the following parties will be named as additional insured on the following policies:

| <u>Additional Insured</u> | <u>Policy or Policies</u> |
|---------------------------|---------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

EXHIBIT C

CHANGE ORDER NO _____

In accordance with Section 2 of the Agreement dated _____, 20____ between the City of Warrenton (the "City") and Engineering Resource Associates, Inc. (the "Consultant"), the Parties agree to the following Change Order No. ____:

1. Change in Contracted Services:

2. Change in Project Schedule (attach schedule if appropriate):

3. Change in Project Completion Date:

All Contracted Services must be completed on or before _____, 20____

4. Change in Compensation:

5. Change in Project Specific Pricing (if applicable).

**ALL OTHER TERMS AND CONDITIONS
OF THE AGREEMENT REMAIN UNCHANGED**

[signature page follows]

CITY

CONSULTANT

Signature
Director of Community and
Economic Development

Signature
Name (Printed or Typed)

_____, 20____
Date

_____, 20____
Date

If compensation greater than \$15,000, then the City Council must approve the Change Order in advance and the City Administrator or Mayor's signature is required.

Signature
City Administrator

_____, 20____
Date

RESOLUTION NO. R2026-08
A RESOLUTION APPROVING A MUNICIPAL PARTNERSHIP AGREEMENT
BY AND BETWEEN THE CITY OF WARRENVILLE AND THE DUPAGE
CONVENTION AND VISITORS BUREAU FOR THE PROVISION OF FUNDING

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, DuPage Convention & Visitors Bureau (“**DCVB**”) is the sole destination marketing organization certified by the State to represent DuPage County; and

WHEREAS, the DCVB promotes the City and other DuPage County municipalities; and

WHEREAS, the City desires to join the DCVB’s municipal program and provide funding to the DCVB in the amount of \$45,000.35 during fiscal year 2026; and

WHEREAS, the City staff recommends that the City enter into a municipal partnership agreement with DCVB for the provision the funding (“**Agreement**”); and

WHEREAS, the Mayor and City Council have determined that it is in the best interest of the City and the public to enter into the Agreement with DCVB;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Approval of Agreement. The Agreement with DCVB for the provision of the funding in an amount not to exceed \$45,000.35 is hereby approved in the form attached to this Resolution as **Exhibit A**.

SECTION 3: Execution. The City Administrator and the City Clerk are hereby authorized and directed to execute and seal the Agreement on behalf of the City.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

[Voting Record and Signature Page Follows]

PASSED THIS ____ day of _____, 2026.

AYES: ____ NAYS: ____ ABSENT: ____ ABSTAIN: ____

APPROVED THIS ____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A
AGREEMENT

DUPAGE COUNTY

CONVENTION & VISITORS BUREAU

November 4, 2025

Mayor Andrew Johnson
City of Warrenville
3S258 Manning
Warrenville, IL 60555

Dear Mayor Johnson:

I am writing to express my appreciation to you and the City of Warrenville for your continued financial support of the DuPage Convention & Visitors Bureau.

This past year, DCVB has seen remarkable success for the hospitality industry.

- DuPage CVB, in its fourth year of planning and in partnership with Medinah Country Club and PGA TOUR, continued efforts to target the domestic and international market sector to secure overnight visitation for the 2026 Presidents Cup. DCVB team has been on and off the course to create activations to drive additional inbound visitors. Both the domestic and international spotlight will shine on the communities of DuPage County.
- DCVB continued to elevate the DuPage Sports Commission, generating huge economic impact and hotel stays with national governing bodies and their tournaments, some which include: USA Swimming, World Aquatics, TNBA Bowling and more. To date, over 85,000 hotel rooms are on the books for sports.
- DuPage CVB managed six DCEO grants this year that made new and returning events possible. These events brought over 200,000 new visitors to DuPage, and included Hokusai, Veggie Fest, two media fam tours with representatives from Mexico, Germany, England and Ireland, and an activation for Presidents Cup 2026. The culmination of these efforts, along with the work of some 26,000 DuPage hospitality employees generated nearly 4,000,000 guests to our hotels and \$3.2 billion in visitor expenditures, second only to Cook County.

At the DCVB Board of Director's recommendation, included is your renewal agreement. This document serves to demonstrate the ability to match the Illinois Department of Commerce and Economic Opportunity hotel grant appropriation for DuPage County with local hotel tax collections, as well as provide the board with predictable revenues through tourism investment. It is important that DuPage hospitality businesses have every tool possible to capture their share of the visitor market. Please sign the attached letter and return it to Kellene O'Connell at kellene@discoverdupage.com by November 30, 2025.

DCVB will continue to promote your community through targeted leisure and business campaigns, in person tradeshows, on our website and social networks, in State of Illinois digital and print campaigns, and in other communications that help keep our municipalities top of mind. Please see the municipal program sheet included on the many benefits offered by the DCVB and DuPage Sports Commission.

On behalf of the DuPage CVB board of directors and staff, thank you for your generous support. We look forward to our continued partnership. Thank you in advance.

Sincere regards as we promote DuPage County communities,



Executive Director, Discover DuPage

MUNICIPAL PARTNERSHIP AGREEMENT

Fiscal Year 2026

As the sole destination marketing organization certified by the State of Illinois to represent DuPage County, the DuPage Convention & Visitors Bureau (DCVB) acts as the official tourism marketing arm for its member partners. DCVB's municipal program serves the important function of helping to meet match requirements per the state's LTCB grant protocol — one of many important aspects of municipal participation. DCVB values the support and collaboration of its municipal partners, knowing this strong foundation contributes to a thriving tourism product. DCVB provides industry leadership, strategic planning, individual municipal engagement and reporting, and a robust sales and marketing program targeted to specific areas of both opportunity and challenge. With pooled resources, DCVB is able to provide a comprehensive toolkit that no singular community can achieve on its own for its base investment. This agreement supplements DCVB's proof of support for the State and ensures the sustainability and forward trajectory of our industry and your community's success.

This Agreement is by and between the **City of Warrenville (Municipality)** and the **DuPage Convention & Visitors Bureau (DCVB)**.

CALCULATION AND TIMING OF MEMBERSHIP FEES ("Membership Fee")

The Municipality agrees to join the DCVB at a rate of 25% of one of the Municipality's occupancy tax points, as calculated by the **actual** amount of local hotel/motel tax collected by the Village on a fiscal year basis ("Collection").

PAYMENT OF FEES

The Municipality is entitled to pay its Membership Fee at the beginning of DCVB's fiscal year based on the Municipality's collections in arrears or on actual collections on a calendar quarterly basis by the 30th of the following month. Municipality must notify DCVB in writing of preference upon return of the signed Agreement and DCVB will issue invoices accordingly. If the Municipality is not able to provide payment by the 30th of the month, communication with the DCVB Executive Director is required to keep account in good standing. If payment is not received within (30) thirty days, all services can be suspended until the account balance is paid in full. DCVB and Board of Directors have the authority to terminate this Agreement once payment is beyond sixty (60) days overdue. Termination will be marked with an official cancellation date, at which time provider services will cease, and renewal policy will go into effect.

CANCELLATION POLICY

Should Municipality decide to cancel this Agreement, Municipality must provide the DCVB Executive Director with a minimum of a ninety-day (90) written notice in advance of desired cancellation date. Upon cancellation request, all Municipal funding must be paid in full to DCVB, to include the 90-day cancellation period. At official cancellation date, provider services will be ceased, including:

- All current sales leads to Municipal hotels will be made inactive and no further leads will be provided to Municipal hotels.
- Digital marketing, social media, and web presence specific to the Municipality will be removed from the content calendar.
- Individual membership dues for hotels, attractions, and other venues within Municipality may increase.

- Only member hotels will be eligible for the matching grant program, and a \$300 administration fee per grant application will be assessed.

RENEWAL PERIOD

Regardless of whether cancellation was from Municipal request or Agreement termination by DCVB due to overdue payment, renewal of this Agreement may not take place for two (2) years following the official cancellation date. Agreement renewal will require the Municipality to pay DCVB upfront for that year's expected dues, along with a 10% administration cost. The DCVB Board of Directors will retain final approval to alter the renewal period policy and amount due.

ACCEPTANCE OF AGREEMENT

By signing below, the Municipality agrees and warrants that you are authorized to sign and enter into this contract. This Agreement must be returned by November 30, 2025. In the event the agreement is not received by said date all rates and services are subject to change. With the signing of this Agreement, all provisions reserved on your behalf will be confirmed and therefore subject to the terms of this Agreement.

Agreed by:

CITY OF _____

Print: _____

Signed: _____

Title: _____

Date: _____

DuPage Convention & Visitors Bureau

Print: _____

Signed: _____

Title: _____

Date: _____



DuPage Convention and Visitors Bureau
900 JORIE BLVD. STE 122
OAK BROOK, IL 60523
+16305758070
www.discoverdupage.com

INVOICE

BILL TO

City of Warrenville
Finance Department
3S258 Manning Avenue
Warrenville, IL 60555-2912

INVOICE # 2026-1459
DATE 11/06/2025
DUE DATE 11/21/2025
TERMS Net 15 Days

| DESCRIPTION | QTY | RATE | AMOUNT |
|---|-----|-----------|-----------|
| Annual Municipality Dues FY26 (based on collections for May 1, 2024 to April 30, 2025) @ 25% of one of the occupancy tax points | 1 | 45,000.35 | 45,000.35 |

Thank you for Supporting the DuPage Convention & Visitors Bureau!

BALANCE DUE

\$45,000.35

Municipality Program

As the state's second biggest generator of tourism visitation and revenues, DuPage County and its communities have a significant opportunity to harness the power of this sector of the economy. Currently, DCVB is supported by 18 communities who have joined collectively in destination development through DCVB partnership. As DuPage County's state certified destination marketing organization, DCVB is committed to providing the following services to its municipal partners.

Industry Leadership

The DCVB realizes the critical juncture partners face as tourism evolves and is committed to working with leadership at all levels to ensure comprehensive success.

- Partnership in economic development, aligning initiatives, programs, and opportunity to serve the industry, businesses, and residents.
- Partnerships in community/governmental organizations through DuPage County Board, DuPage County Economic Development committee, Choose DuPage, DuPage Mayors and Managers Conference, and more.
- Educational and lobbying efforts on behalf of DuPage County and the tourism industry in Illinois by DCVB Executive Director including meetings with Illinois General Assembly in Springfield, as well as federal legislators in Washington D.C. in partnership with the Illinois Hotel & Lodging Association.
- Municipal representation by DCVB Executive Director who serves on the executive boards and legislative committees of the Illinois Council of Convention & Visitors Bureaus and Chicago Plus consortium.

Strategic Planning

Representing one of the largest suburban hotel markets in the United States, DuPage County and its communities have a significant opportunity to generate economic activity by ensuring a thriving DuPage visitor industry.

- Data-driven planning to address regional challenges and the need to grow DuPage's footprint in the Illinois market.
- County-wide market analysis and municipal-specific reporting.
- DCVB Annual Meeting to highlight major initiatives of relevance to municipalities and their businesses.
- Accessibility to STR, Symphony reports, research, and product development studies in the hospitality industry.
- Partner in identifying and securing grant opportunities through DCEO to advance DuPage County tourism product.

Annual Account Review

DCVB will conduct an hour-long, in-person review with elected officials and staff that includes:

- Highlight of sales efforts and numbers, including RFPs, leads generated, room nights, convention services, and economic impact.
- Matching grant and funding request updates, with economic impact numbers.
- STR, Symphony data, and economic impact reports as well as market-specific opportunities.

- Trade show opportunities and prospecting efforts for the region.
- DCVB efforts on behalf of the community: marketing, social, and promotional efforts including regional and featured highlights.
- DuPage Sports Commission review for upcoming group tournaments or events.
- Special event update as appropriate.
- State of the State cooperative updates.

Sales

- Leads for group meetings, sports, or tour and travel packages for your community.
- Access to DuPage Tourism Grant, a matching municipal/DCVB grant to win group business for meeting venues that has secured an additional 142,871 room nights and \$13 million in hotel room revenues since grant launch in 2016.
- Access to MeetingMax, an event booking service used to help retain visitor expenditure dollars in DuPage for supported events and festivals.
- Strategic partner in the DuPage Sports Commission, set up as a 501c3 in 2020. Ability to partner in growth to achieve a fully realized sports tourism program.
- First opportunity at trade show participation at marketplaces of meeting professionals.
- Participation in the convention services program, which provides welcome services for groups visiting DuPage and is designed to help drive business to municipal restaurants and shops.
- Municipal partners have the first opportunity to participate in Familiarization Tours offered to group, sports, and reunion planners.

International Sales:

- Only Chicagoland suburban destination participating in international sales; participate in marketing coop opportunities as appropriate with Illinois Office of Tourism's programs, targeting Asia, Europe, and Latin America. International visitors spend up to four times as much as domestic.
- In partnership with PGA TOUR and Medinah Country Club, lead the strategy and promotion of unique luxury packages to international wholesale market catalogs in preparation for the 2026 Presidents Cup.
- Support IOT and Choose Chicago in hosting 2025 IPW with DuPage presence; site tours and pre and post fam tours to highlight DuPage's international product.
- Ability to participate in hosting familiarization tours in partnership with Brand USA, Great Lakes USA, and the Illinois Office of Tourism.
- Dedicated salesperson for international market to include FIT and MICE; representation at international trade shows and sales missions, targeting receptives, tour operators, travel agents, travel media, and social influencers.
- Support local efforts of Route 66 product development per Illinois Office of Tourism's grant program.
- Inclusion in customized itineraries in international publications.
- Invitations to VIP receptions for consulate generals or other dignitaries.
- Inclusion in DuPage Discovery Tours, a cultural/English immersion program for foreign students.

Marketing Initiatives

- Unifying voice for sizable and diverse county; marketing program maximizes efforts to build awareness of and drive visitation to DuPage County and partner municipalities through targeted initiatives.
- Continual trend analysis and alignment with consumer sentiment and projected forecasts.
- Comprehensive campaigns across all mediums through user-generated content and authentic storytelling.
- Professionally managed and successful social media program; thoughtfully crafted municipal-specific content and thematic integration; additional offerings include TikTok videos, social influencer initiatives, Facebook Takeover program, Member Spotlight videos, and more.
- Professional expertise of a PR consultant and marketing strategist to optimize content efforts and audience engagement.
- Opportunity to participate in pay-to-play cooperative advertising with state marketing efforts, including access to matching grant funds, saving up to 50% of gross advertising costs.
- Enhanced exposure for supporting municipalities through search engine optimization (SEO) to visitors looking for activities in your area through the CVB's links.
- Appropriate inclusion in monthly and seasonal promotional and integrated campaigns.
- Access to post on the DCVB's online Calendar of Events, the most heavily trafficked page on DiscoverDuPage.com.

Publications & Promotions

Inclusion in all DuPage CVB publications, garnering over 550,000 requests last year.

Membership listings and municipality feature segments in annual publications.

- DuPage Visitors Guide, the official guide for DuPage County with a circulation of 50,000 distributed at Tollway kiosks in Illinois and Indiana, in hotels, Union Station, Midway and other targeted locations.
- Interactive, online visitors guide on www.discoverdupage.com with more than 1 million visits annually.
- Area Sales Proposals' *Facilities at a Glance*, including specs and amenities for appropriate meeting spaces.
- Digital fulfillment for partner municipalities, with reciprocal links to maximize SEO and to drive visitors to municipal websites.

State and Regional Partnerships

As the only state certified marketing destination organization for the county, the DCVB is your official liaison to the Illinois Office of Tourism, ensuring that state tourism dollars are being matched locally and leveraging the ability of municipalities to gain access to the visitor audience.

- Ability for media pitch on state's site in all PR efforts through state's agencies, OKRP and TimeZoneOne and all social media pushes where appropriate.
- Exposure on all Illinois tourism micro-sites for specific market segments, including sports, group, and corporate meetings.
- Online Event Promotions – appropriate events submitted through the member portal will be forwarded to the state for possible inclusion on www.enjoyillinois.com and www.visitchicagoland.com.
- Promotions through the DCVB's public relations efforts with local, regional and Chicagoland organizations.

General Benefits

- Five complimentary business memberships with DCVB.
- Link on home page and unique municipal landing page on www.DiscoverDuPage.com, which receives over half-a-million unique visits.
- Complimentary reciprocal chamber partnership.
- Networking opportunities and referrals through DCVB channels.
- Opportunity to participate in member-only events.

DCVB has partnered with several communities to provide additional municipal program oversight and administration. Please discuss with DCVB Executive Director for further information.

CITY OF WARRENVILLE**MEMO**

To: Mayor and City Council
From: Monica Johnson, TAC Chair
CC: Anthony Aguilar, Accountant
Subject: FY 2027 Hotel Tax Grant Award Recommendation
Date: January 6, 2026

OVERVIEW

On behalf of the Tourism and Arts Commission (TAC), I am pleased to present a recommendation for the FY 2027 Hotel Tax Grant Award Program for review. This year, 15 applications were submitted by the required deadline. All 15 of the applications are for similar or recurring events/projects that have been previously recommended for funding by TAC.

Grant requests for the proposed FY 2027 projects totaled \$140,951. After a review of this year's applications, TAC is recommending funding for all 15 projects, with proposed grant awards totaling \$134,614. In comparison to FY26, grant award funding recommendations increased by \$10,886 for the same number of projects. TAC believes the funding of these grants will help Warrentville's organizations provide a variety of events for the enjoyment of residents and out-of-town guests, who, we hope, will again be supporting our local businesses and hotels as they partake in events in the city.

BUDGET

Per Council policy, TAC must make their recommendations within a \$150,000 budget and this recommendation is well within that amount. When applications are submitted, line items for each project's proposed expenses are broken down into four categories: Events, Tourism, Arts, and Capital, which are then totaled across all applications. TAC is asked to ensure that no one funding category be awarded more than 50% of the total hotel grant funding. TAC's FY 2027 recommendation adheres to this policy.

FY 2027 HOTEL TAX APPLICATIONS AND TAC RECOMMENDATIONS

Exhibit 1 lists the proposed projects in the first column. The second column shows a series of numbers starting with the total grant funding request amount, followed by the total recommended grant award, and the grants awarded that applicant in the previous two years, if available. The remaining columns show the breakdown of funding into each of the four funding categories. A detailed narrative about each project is provided in Exhibit 2.

Summarizing TAC's recommendations, the largest grant award would be for Warrentville in Bloom at \$32,565 with Warrentville Park District following at \$24,083 for the Multi-Cultural Festival. The Park District's Art on the Prairie and Warrentville Library District's Concert on the Commons are both being recommended for funding at \$17,288 and \$16,799, respectively, while funding for the Park District's Fall Fest is being recommended at \$13,671. The Historical Society's Community Celebration Banners are recommended for funding at \$5,565, while the remaining nine projects are being recommended for funding at levels below \$5,000.

The Commission finalized its review of the applications at its December 3, 2025, meeting. The following Commission members joined me in attendance: Commissioners Dina, Osborn, and Owens. Also in attendance was Staff Liaison Anthony Aguilar. The Commission unanimously passed a motion recommending funding of the applications in the amounts shown.

Exhibit 1 – Projects

| CATEGORICAL BREAK DOWN OF FUNDS | | | | | |
|--|---------------|--------------|----------------|-------------|----------------|
| Project | TOTALS | EVENT | TOURISM | ARTS | CAPITAL |
| <u>Spring Tea</u> | | | | | |
| Request Total | \$700 | | | | |
| Recommended | \$700 | \$350 | \$0 | \$350 | \$0 |
| FY26 Award | \$700 | \$350 | \$0 | \$350 | \$0 |
| FY25 Award | \$700 | \$350 | \$0 | \$350 | \$0 |
| <u>Albright Inspired Artist-in-Residency</u> | | | | | |
| Request Total | \$2,000 | | | | |
| Recommended | \$2,000 | \$0 | \$0 | \$2,000 | \$0 |
| FY26 Award | \$2,000 | \$0 | \$0 | \$2,000 | \$0 |
| FY25 Award | \$3,500 | \$0 | \$0 | \$2,000 | \$1,500 |
| <u>Paint the Ville</u> | | | | | |
| Request Total | \$1,000 | | | | |
| Recommended | \$1,000 | \$0 | \$0 | \$1,000 | \$0 |
| FY26 Award | \$1,000 | \$0 | \$0 | \$1,000 | \$0 |
| FY25 Award | \$1,000 | \$0 | \$0 | \$1,000 | \$0 |
| <u>Walking (Mobile) Tour</u> | | | | | |
| Request Total | \$3,524 | | | | |
| Recommended | \$3,524 | \$2,312 | \$1,212 | \$0 | \$0 |
| FY26 Award | \$2,112 | \$2,112 | \$0 | \$0 | \$0 |
| FY25 Award | \$2,112 | \$2,112 | \$0 | \$0 | \$0 |
| <u>America 250– Our Story, Our Future</u> | | | | | |
| Request Total | \$3,862 | | | | |
| Recommended | \$3,862 | \$1,000 | \$0 | \$970 | \$1,892 |
| <u>Art Program-Community Celebration Banners</u> | | | | | |
| Request Total | \$5,565 | | | | |
| Recommended | \$5,565 | \$0 | \$0 | \$5,565 | \$0 |
| CATEGORICAL BREAK DOWN OF FUNDS | | | | | |
| Project | TOTALS | EVENT | TOURISM | ARTS | CAPITAL |
| <u>Concerts on the Commons</u> | | | | | |
| Request Total | \$21,299 | | | | |
| Recommended | \$16,799 | \$0 | \$99 | \$16,700 | \$0 |

| | | | | | |
|--------------------------------|----------|---------|---------|----------|-------|
| FY26 Award | \$12,746 | \$0 | \$96 | \$12,650 | \$0 |
| FY25 Award | \$11,096 | \$0 | \$96 | \$11,000 | \$0 |
| <u>Musical Matinees</u> | | | | | |
| Request Total | \$4,399 | | | | |
| Recommended | \$4,399 | \$0 | \$99 | \$4,300 | \$0 |
| FY26 Award | \$4,471 | \$0 | \$96 | \$4,375 | \$0 |
| FY25 Award | \$3,446 | \$0 | \$96 | \$3,350 | \$0 |
| <u>Art on the Prairie</u> | | | | | |
| Request Total | \$17,915 | | | | |
| Recommended | \$17,288 | \$5,602 | \$3,686 | \$8,000 | \$0 |
| FY26 Award | \$18,261 | \$5,471 | \$4,840 | \$7,950 | \$0 |
| FY25 Award | \$18,430 | \$5,848 | \$4,672 | \$7,910 | \$0 |
| <u>Fall Fest</u> | | | | | |
| Request Total | \$13,671 | | | | |
| Recommended | \$13,671 | \$8,497 | \$504 | \$4,380 | \$290 |
| FY26 Award | \$12,343 | \$7,190 | \$557 | \$4,080 | \$516 |
| FY25 Award | \$11,538 | \$7,056 | \$557 | \$3,400 | \$525 |
| <u>Lunchtime Live</u> | | | | | |
| Request Total | \$3,200 | | | | |
| Recommended | \$3,200 | \$0 | \$250 | \$2,950 | \$0 |
| FY26 Award | \$3,225 | \$0 | \$250 | \$2,975 | \$0 |
| FY25 Award | \$3,275 | \$0 | \$250 | \$3,025 | \$0 |
| <u>Movies in the Park</u> | | | | | |
| Request Total | \$1,158 | | | | |
| Recommended | \$1,158 | \$1,020 | \$100 | \$0 | \$38 |
| FY26 Award | \$1,801 | \$1,560 | \$150 | \$0 | \$91 |
| FY25 Award | \$1,665 | \$1,440 | \$150 | \$0 | \$75 |
| <u>Multi-Cultural Festival</u> | | | | | |
| Request Total | \$24,083 | | | | |
| Recommended | \$24,083 | \$8,248 | \$2,329 | \$13,290 | \$216 |
| FY26 Award | \$23,336 | \$8,329 | \$2,183 | \$12,540 | \$284 |
| FY25 Award | \$20,668 | \$7,658 | \$2,183 | \$10,610 | \$217 |

| CATEGORICAL BREAK DOWN OF FUNDS | | | | | |
|--|---------------|---------------|----------------|-------------|----------------|
| Project | TOTALS | EVENTS | TOURISM | ARTS | CAPITAL |
| <u>WIB</u> | | | | | |
| Request Total | \$33,105 | | | | |
| Recommended | \$32,565 | \$3,000 | \$1,438 | \$0 | \$28,127 |
| FY25 Award | \$30,189 | \$3,440 | \$766 | \$0 | \$25,983 |
| FY24 Award | \$30,830 | \$3,100 | \$1,600 | \$0 | \$26,130 |
| <u>WIB Calendar</u> | | | | | |
| Request Total | \$5,470 | | | | |
| Recommended | \$4,800 | \$0 | \$4,800 | \$0 | \$0 |
| FY26 Award | \$4,700 | \$0 | \$4,700 | \$0 | \$0 |
| FY25 Award | \$4,500 | \$0 | \$4,500 | \$0 | \$0 |

Exhibit 2 - FY 2026 Grant Application Information

Provided below is a brief description of each project. The projects are listed in the same order as shown in Exhibit 1.

Annual Warrenville Spring Tea

Description: April 2027 will feature the 23rd Annual Spring Tea hosted by the Historical Society, taking place once again at Warrenville's VFW Post 8081. The Tea features a luncheon and includes entertainment that is historic in nature. Warrenville teens are trained in formal dinner service and take on these duties for the guests that day. Warrenville residents invite guests to attend, and on average, a quarter of the attendees are from outside of our city. The event helps to raise funds for college scholarship awards for Warrenville teens.

Attendance: 130; no overnight stays

Albright-Inspired Artist-in-Residency Program

Description: This program began in 2015 to further promote the Warrenville connection to the internationally known Albright family of artists, Adam Emory Albright and his sons, Ivan and Malvin, as well as to expand the Historical Society's offerings beyond their art gallery. Each year, they put out a call for artists, asking each artist for a proposal for the creation of new artwork that will be inspired by one of the three Albright artists. Work by the chosen artist will begin in the fall. Duties will include creating artwork to be displayed at various businesses and public locations, as well as public programming throughout the spring and fall, including a visit to a Warrenville classroom to inspire students with an art project. At least one art piece will become a part of the Warrenville Historical Society's collection.

Attendance: 3000; no overnight stays

Paint the 'Ville Plein Air Painting Competition and Show

Description: The Historical Society is proposing its 7th Plein Air Painting Competition. ("Plein Air" refers to the act of painting subject matter right on site, in outdoor daylight, rather than in the studio from photo or memory.) Interestingly, the idea originated from a suggestion by an America in Bloom judge, who was inspired by Warrenville's Artist-in-Residency program and the Historical Society's tradition for sponsoring art exhibits. Selected artists will paint on as many of the three planned plein air event dates as they'd like, at various locations around Warrenville, and the public will be invited to enjoy the artistic processes on display as they work. Dates will coordinate with the new Warrenville Mercantile in Leone Schmidt Heritage Park for cross-promotion when possible. Paintings from these three dates will be submitted for exhibit at the Historical Museum and Art Gallery in the fall, where the public will be encouraged to vote for the painting that will become part of Warrenville's permanent collection.

Attendance: 1,000 and no overnight stays

Historic Warrenville Mobile Tour

Description: The mobile tour has been active for residents and guests for 13 successful years and continues to engage users by focusing on a variety of topics, including general history, historical architecture, art history, local family history, business history, and topics that are popular in pop culture. For the proposed 14th year, the tour will be rebranded to coincide with Illinois250 – Illinois' component to connect to the America250 commemoration of the events of 1776. During this anniversary year, Warrenville's rich Native American history connections will be highlighted. The early days of Warrenville will also be featured, including the city's ties to the Albright family of artists, and the many links Warrenville has to events outside of our boundaries, such as the Iroquois Theatre Fire and the California Gold Rush. This year, a special historic map will be printed to coincide with the country's 250th anniversary, which will allow non-digital users to participate in the history being shared. The tour is free and can be accessed through the tour's website or by using a smart device throughout Warrenville on the STQRY/OnCell app. Information about this tour platform is shared with local bike shops and places of interest for those who utilize the local trail system. Users, including students and teachers inside their classrooms anywhere in the world, can listen to or read descriptions of specific sites in Warrenville, as well as see associated historical images.

Attendance: 3,500; no overnight stays

Scouts' Program: America250 –Our Story, Our Future

Description: With a focus on engaging the next generation, the Historical Society is developing this collaborative program, which will feature five events across the summer, designed specifically for scout groups. This program plans to provide meaningful opportunities for exploring American history –such as scavenger hunts, historic trail hikes, and the creation of an interactive timeline, while connecting national themes to Warrenville's history. This program will not only introduce young participants to national history but will also empower them to see themselves as part of Warrenville's on-going story.

Attendance: 300 scouts/300 additional public attendees and no overnight stays

Community Celebration Banners

Description: To help mark the national America250 commemoration in the summer of 2026, the Historical Society proposes to partner with the Kostopoulos family, owners of the shopping complex at Route 59 and Batavia Road, to install a rotating banner display across the parking lot. The display will showcase a combination of historic images from the Museum's collection with contemporary photographs from the Historical Society's community photo exhibit. In autumn 2026, the banner exhibit will shift to honor Warrenville's

veterans, highlighting individuals who have served in the armed forces. Together, these two rotating displays will weave Warrenville's local story into both a national commemoration of America's 250th anniversary and a local tribute to community service.

Attendance: 10,000 and no overnight stays

Concerts on the Commons

Description: A series of nine, free, outdoor musical performances on Bob Walters Commons will once again be sponsored by the Warrenville Public Library on Wednesday evenings from mid-June through mid-August. This popular concert series, being proposed for its 18th year, features a wide variety of popular music from rock and pop to country and oldies, and is attended by all age groups from across the western suburbs.

Attendance: Attendance in 2025 averaged 220/concert; no overnight stays

Notes and Restrictions

- Reimbursements cannot be used for guarantees for food trucks

Sunday Musical Matinees

Description: Sunday Musical Matinees is a series of free, live concerts that are held at the Warrenville Public Library. Seven concerts will be held during the season, once a month on Sunday afternoons from September 2026 through March 2027.

Attendance: 50 attendees per concert on average; one overnight stay (out of town performer)

Art on the Prairie Art and Music Festival

Description: This event continues to be a two-day, outdoor Art and Music Festival that features artwork and performing artists hosted by the Warrenville Park District. Art on the Prairie attracts both local and out of town artists for a Juried Art Fair and features ethnic, folk, and jazz musical and/or dance performances. A Paint Station, as well as a face painter and a balloon artist, have become family favorites at this event, as well. Pending approval, wine and microbrew tasting will be available, organized by a local business. The *Many Faces of Warrenville* banner art program will again feature local artists' work on light pole banners celebrating the festival.

Attendance: 1000 estimated; Overnight stays will depend on the artists who participate

Notes and Restrictions

- Reimbursements cannot be used for Park District staffing
- Theatre and Music Performers Line Item can only be used for performers
- Off-Duty Officer expense will not be eligible for reimbursement

Fall Family Fun Fest

Description: Highly popular and family-centered, this annual Park District event includes a costume parade, games and prizes, crafts, live entertainment, inflatables, a petting zoo, beverages, and fresh grilled food for purchase. The event proposed for FY27 will feature a live band, the Headspin Guy, face painters, and balloon artists.

Attendance: 850+ attendees; Overnight stays are unlikely

Notes and Restrictions

- Funds cannot be used for Park District staff

Lunchtime Live

Description: The Park District is proposing to continue this popular and continually growing, free children's summer concert series for an 8th year. The grant would fund four children's entertainers. Rather than spreading performances across the summer as in previous years, events will all be held in June, due to ongoing construction at Cerny Park.

Attendance: 100+ /event and no overnight stays

Notes and Restrictions

- Funds cannot be used for Park District staffing
- Must apply for park rental prior to event(s)

Summer Movies in the Park

Description: The Park District is requesting funding for their 9th Annual Summer Movies in the Park, which is free to the public. Family-friendly movies are projected on a 16' inflatable screen beginning at dusk at Cerny Park one evening per month in June and July. (August movie is not planned for this year, as attendance in past years had dropped off in August, most likely due to school starting.) A local vendor will again be used to provide concessions.

Attendance: 100+ /event and no overnight stays

Notes and Restrictions

- Funds cannot be used for Park District staffing
- Must apply for park rental prior to event(s)

Warrenville Multi-Cultural Festival

Description: The Warrenville Park District's Award-Winning Multi-Cultural Festival, proposing a fifth year in FY27, will continue to celebrate the vibrant cultures that make Warrenville a strong and diverse community. This free event, held outdoors at the City Hall complex, will continue to be a fun afternoon of live performances to encourage social cohesion and inter-community harmony, hoping to enrich our cultural vitality in ways that may impact generations to come. Coloring murals, an international flag display, yard games, and musicians/performing arts acts will all be featured at the event. Attendees will also be treated to the talents of face painters, balloon twisters, and a henna tattoo artist. Food trucks will be available on-site.

Attendance: 1000+ with few to no overnight stays

Notes and Restrictions

- Funds cannot be used for Park District staffing

Warrenville In Bloom Beautification Program

Description: WIB is requesting funds to continue their mission to beautify strategic locations in the community with plants and flowers and to maintain those planters and gardens as long as possible through the summer. The Curb Appeal program acknowledges citizens' efforts with yard signs for lawns that are well cared for and beautified.

Attendance: No overnight stays –beautification of Warrenville can be enjoyed by residents and visitors alike

Notes and Restrictions

- Funds cannot be used for logo notepads (giveaways)

Warrenville In Bloom 2027 Photo Calendar

Description: WIB is requesting funds to print a 2027 version of a calendar featuring color photos. WIB has printed calendars since 2025 using Hotel Tax Grant funds and would like to continue this effort to raise awareness of their mission and to highlight the beauty of nature. The calendars are free to residents at-large while supplies last at various local businesses, schools, medical offices, and municipal buildings. City meetings and events will be accessible with a QR code printed on the calendar.

Notes and Restrictions

- Grant award includes funds for saddle stitching 1000 calendars, which saves \$670 over spiral binding and makes calendars more easily recyclable



Warrenville Historical Society
 3 S 530 Second Street
 PO Box 311
 Warrenville, IL 60555
info@warrenvillehistorical.org

January 9, 2026

City of Warrenville
 28W701 Stafford Place
 Warrenville, IL 60555

Dear City Council Members,

The Historical Society would like to extend our gratitude to the City of Warrenville for your grant to allow the Historical Society to contract for a part-time Director/Curator. Your support has allowed our Museum to grow over the past sixteen years and in these times with sustained increased costs, this grant has been instrumental in allowing us to maintain our important work of engagement with the community around local history. By making the investment in our community's rich heritage, you have also helped us to expand our work of preserving Warrenville's past and work to make sure Warrenville history is accessible to all.

As we look forward to another year of expanded programming and activation in Leone Schmidt Heritage Park with the new addition of Warrenville Mercantile, we respectfully request that you continue your support of our mission and work with a renewed grant of \$25,000.

Over the past fifteen and a half years, the Historical Society has contracted with Sara Phalen, an academically trained museum professional with a museum studies graduate degree, law degree and masters in non-profit management. She, with the support of our board of directors, have continued museum operations, developing exhibitions and educational programs, community outreach, interactions with other museums, organizations, schools and individuals in the pursuit of historic education, accumulation of historic items, coordination of programs with various other organizations and local school districts, accessioning of Museum artifacts, and receiving and responding to requests for information and historical documentation. Over the past eight years, Sara has also taken part in inclusivity and accessibility work in the larger museum field and is honored to serve on the City's IDEC Commission as well. In 2024, Sara was appointed by Governor Pritzker to the Illinois America 250 Commission and is helping to represent Warrenville and other small museums in the state's commemoration of the 250th Anniversary of the United States which will take place this year.

We could not accomplish all we have done without your past support. Thank you. The Historical Society is also grateful for all the encouragement and collaboration the City of Warrenville has provided over the years. We look forward to our continued partnership as we continue to activate Warrenville history for all. Please feel free to contact me with any questions you might have.

Respectfully,

Melissa Simmons, President

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

IV.J

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-------------------------|--|---|------------|----------------|------------|--------|---------------------|
| 011426 0000020841 | CARLO ROMERO REIMBURSE-JUVENILE MEAL PURCHASE, 001-500-501-48701 | 12/29/2025 dherrera | 01/14/2026 | 12.05 | 0.00 | Paid | Y 01/09/2026 |
| | | REIMBURSE-JUVENILE MEAL,12/29/25, SUBWAY | | 12.05 | | | |
| 24108 0000020899 | CITY OF NAPERVILLE WASTE WATER - CANTERA DEC-25 020-700-706-45420 | 01/08/2026 dherrera | 01/21/2026 | 15,968.80 | 0.00 | Paid | Y 01/15/2026 |
| | | WASTE WATER - CANTERA DEC-25 | | 15,968.80 | | | |
| 24109 0000020900 | CITY OF NAPERVILLE WASTE WATER - FERRY RD DEC-25 020-700-706-45420 | 01/08/2026 dherrera | 01/21/2026 | 77,702.15 | 0.00 | Paid | Y 01/15/2026 |
| | | WASTE WATER - FERRY RD DEC-25 | | 77,702.15 | | | |
| JAN26A 0000020869 | COMCAST SERV/POLICE DEPT 001-350-351-43400 | 01/13/2026 dherrera | 01/14/2026 | 208.45 | 0.00 | Paid | Y 01/14/2026 |
| | | SERV/POLICE DEPT | | 208.45 | | | |
| JAN26B 0000020896 | COMCAST SERV/POLICE DEPT 001-350-351-43400 | 01/08/2026 dherrera | 01/21/2026 | 136.87 | 0.00 | Paid | Y 01/15/2026 |
| | | SERV/POLICE DEPT | | 136.87 | | | |
| 260444543 0000020868 | COMCAST BUSINESS 01-26 SERV/POLICE DEPT 001-350-351-43400 | 01/01/2026 dherrera | 01/14/2026 | 1,557.85 | 0.00 | Paid | Y 01/14/2026 |
| | | 01-26 SERV/POLICE DEPT | | 1,557.85 | | | |
| 356868 0000020984 | DAILY HERALD FY25 TREASURERS REPORT PUBLICATION 001-200-201-44700 | 11/01/2025 kdahlstrand | 01/21/2026 | 784.88 | 0.00 | Paid | Y 01/21/2026 |
| | | FY25 TREASURERS REPORT PUBLICATION | | 784.88 | | | |
| 012126 0000020982 | DAVID QUIROZ REFUND BP-2024-1299 BOND 001-000-000-22309 | 01/16/2026 dherrera | 01/21/2026 | 400.00 | 0.00 | Paid | Y 01/21/2026 |
| | | REFUND BP-2024-1299 BOND | | 400.00 | | | |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--------------------------|---|--|------------|----------------|------------|--------|---------------------|
| 011426 0000020842 | DAVID WILK REIMBURSE-BOOTS,8/31/25,SALOMON ONLINE 001-500-501-47300 | 12/30/2025 dherrera | 01/14/2026 | 200.00 | 0.00 | Paid | Y 01/09/2026 |
| | | REIMBURSE-BOOTS,8/31/25,SALOMON ONLINE | | 200.00 | | | |
| 40693340 0000020887 | DUPAGE CTY RECORDER OF DEEDS R2026-002602 / 28W355 JACKSON ST 001-600-601-45000 | 01/13/2026 csantos | 01/21/2026 | 67.00 | 0.00 | Paid | Y 01/15/2026 |
| | | RECORDING FEES | | 67.00 | | | |
| | | R2026-002602 / 28W355 JACKSON ST | | 0.00 | | | |
| 40693341-1 0000020888 | DUPAGE CTY RECORDER OF DEEDS R2026-002628 / 3S581 BURK AVE STORMWATER 001-600-601-45000 | 01/13/2026 csantos | 01/21/2026 | 67.00 | 0.00 | Paid | Y 01/15/2026 |
| | | RECORDING FEES | | 67.00 | | | |
| | | R2026-002628 / 3S581 BURK AVE STORMWATER | | 0.00 | | | |
| 40693341-2 0000020889 | DUPAGE CTY RECORDER OF DEEDS R2026-002629 / 3S581 BURK PERMEABLE 001-600-601-45000 | 01/13/2026 csantos | 01/21/2026 | 67.00 | 0.00 | Paid | Y 01/15/2026 |
| | | RECORDING FEES | | 67.00 | | | |
| | | R2026-002629 / 3S581 BURK PERMEABLE | | 0.00 | | | |
| 40692696 0000020898 | DUPAGE CTY RECORDER OF DEEDS LIENS-01/26 R2026-001896 020-700-704-45010 | 01/09/2026 dherrera | 01/21/2026 | 67.00 | 0.00 | Paid | Y 01/15/2026 |
| | | LIENS-01/26 R2026-001896 | | 33.50 | | | |
| | | LIENS-01/26 R2026-001896 | | 33.50 | | | |
| 012126 0000020972 | FIFTH THIRD BANK EE POL BENEVOLENT FUND CONTRIB-JAN 2026 001-000-000-21905 | 01/20/2026 dherrera | 01/21/2026 | 162.00 | 0.00 | Paid | Y 01/21/2026 |
| | | EE POL BENEVOLENT FUND CONTRIB-JAN 2026 | | 162.00 | | | |
| 69752333 0000020838 | FLEETCOR TECHNOLOGIES DBA BP #5920007225 [12/2/25-1/1/26] 001-500-501-47600 | 01/02/2026 dherrera | 01/14/2026 | 85.20 | 0.00 | Paid | Y 01/09/2026 |
| | | #5920007225 [12/2/25-1/1/26] | | 85.20 | | | |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-------------------------|---|----------------------------------|------------|--|------------|--------|------------------|
| 104105 0000020617 | ILLINOIS PUBLIC RISK FUND WORKERS' COMPENSATION-02/26 001-350-351-43302 020-700-704-43302 020-700-706-43302 | 12/15/2025 kdahlstrand | 01/21/2026 | 31,201.00 24,960.80 3,120.10 3,120.10 | 0.00 | Paid | Y 12/15/2025 |
| 011426 0000020840 | JAMES BURNS REIMBURSE-MILEAGE/MEALS, PHOTOGRAPHY 001-500-501-44400 001-500-501-44400 | 12/15/2025 CLAS dherrera | 01/14/2026 | 40.90 40.90 0.00 | 0.00 | Paid | Y 01/09/2026 |
| 505938499 0000020876 | KONICA MINOLTA BUSINESS SYSTEM COPIER MNTHLY MAINT-BIZHUB 754E 001-350-351-41100 | 12/31/2025 CH DEC-2 dherrera | 01/14/2026 | 13.21 13.21 | 0.00 | Paid | Y 01/14/2026 |
| 505939064 0000020877 | KONICA MINOLTA BUSINESS SYSTEM COPIER MNTLY MAINT-BIZHUB C458 001-350-351-41100 | 12/31/2025 CH DEC 20 dherrera | 01/14/2026 | 73.05 73.05 | 0.00 | Paid | Y 01/14/2026 |
| 505939091 0000020878 | KONICA MINOLTA BUSINESS SYSTEM COPIER MNTHLY MAINT-BIZHUB C258 001-350-351-41100 | 12/31/2025 CH DEC 2 dherrera | 01/14/2026 | 138.19 138.19 | 0.00 | Paid | Y 01/14/2026 |
| 505939602 0000020879 | KONICA MINOLTA BUSINESS SYSTEM COPIER MNTHLY MAINT-BIZHUB 808 001-350-351-41100 | 12/31/2025 CH DEC 20 dherrera | 01/14/2026 | 10.66 10.66 | 0.00 | Paid | Y 01/14/2026 |
| 505939821 0000020880 | KONICA MINOLTA BUSINESS SYSTEM COPIER MNTHLY MAINT-BIZHUB C258 001-500-501-41100 | 12/31/2025 PD DEC 2 dherrera | 01/14/2026 | 102.20 102.20 | 0.00 | Paid | Y 01/14/2026 |
| 012126 0000020970 | LAKE VILLA VFW POST 4308 FLOWER DONATION IN MEMORY OF TRACE LEE 001-200-201-48700 001-200-201-48700 | 01/19/2026 L dherrera | 01/21/2026 | 100.00 100.00 0.00 | 0.00 | Paid | Y 01/21/2026 |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|--------------------------|---|---|------------|----------------------|------------|--------|---------------------|
| 042019 0000020851 | MAZIK GLOBAL DATAVERSE DB CAPCTY-09/25 001-350-351-41103 | 10/08/2025 kdahlstrand DATAVERSE DB CAPCTY-09/25 | 01/14/2026 | 800.00 800.00 | 0.00 | Paid | Y 01/12/2026 |
| 042510 0000020852 | MAZIK GLOBAL DATAVERSE DB CAPCTY-10/25 001-350-351-41103 | 10/31/2025 kdahlstrand DATAVERSE DB CAPCTY-10/25 | 01/14/2026 | 800.00 800.00 | 0.00 | Paid | Y 01/12/2026 |
| 012126 0000020974 | METROPOLITAN ALLIANCE OF MAP UNION DUES-JAN 2026 001-000-000-22101 | 01/20/2026 dherrera MAP UNION DUES-JAN 2026 | 01/21/2026 | 1,175.00 1,175.00 | 0.00 | Paid | Y 01/21/2026 |
| 011426 0000020867 | MIRA ALLEN REFUND FOR PARKING TICKET 924937401 001-100-000-34500 | 01/12/2026 dherrera REFUND FOR PARKING TICKET 924937401 | 01/14/2026 | 25.00 25.00 | 0.00 | Paid | Y 01/14/2026 |
| 012126 0000020971 | MUNICIPAL CLERKS OF DUPAGE CTY DINNER MEETING-2/4/26,GRIVETTI 001-200-201-44400 | 01/19/2026 dherrera DINNER MEETING-2/4/26,GRIVETTI | 01/21/2026 | 38.00 38.00 | 0.00 | Paid | Y 01/21/2026 |
| 5115022026 0000020983 | NCPERS GROUP LIFE INS. FEB 2026 PREMIUM 001-000-000-22220 | 01/01/2026 dherrera FEB 2026 PREMIUM | 01/21/2026 | 256.00 256.00 | 0.00 | Paid | Y 01/21/2026 |
| JAN26A 0000020870 | NICOR GAS GAS/FOX HOLLOW LIFT 020-700-706-43800 | 01/06/2026 dherrera GAS/FOX HOLLOW LIFT | 01/14/2026 | 179.22 179.22 | 0.00 | Paid | Y 01/14/2026 |
| JAN26K 0000020871 | NICOR GAS GAS/CITY HALL 001-700-701-43800 | 01/07/2026 dherrera GAS/CITY HALL | 01/14/2026 | 836.91 836.91 | 0.00 | Paid | Y 01/14/2026 |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|----------------------|---|--|------------|----------------------------|------------|--------|---------------------|
| JAN26M 0000020872 | NICOR GAS GAS/MUSEUM 001-700-702-48800 | 01/07/2026 dherrera GAS/MUSEUM | 01/14/2026 | 92.42 92.42 | 0.00 | Paid | Y 01/14/2026 |
| JAN26N 0000020873 | NICOR GAS GAS/WELL #10 020-700-704-43800 020-700-706-43800 | 01/07/2026 dherrera GAS/WELL #10 GAS/WELL #10 | 01/14/2026 | 316.14 158.07 158.07 | 0.00 | Paid | Y 01/14/2026 |
| JAN26O 0000020874 | NICOR GAS GAS/MUSEUM 001-700-702-48800 | 01/07/2026 dherrera GAS/MUSEUM | 01/14/2026 | 208.14 208.14 | 0.00 | Paid | Y 01/14/2026 |
| DEC25Q 0000020890 | NICOR GAS GAS/CERNY LIFT STATION 001-700-701-43800 | 12/15/2025 dherrera GAS/CERNY LIFT STATION | 01/21/2026 | 166.74 166.74 | 0.00 | Paid | Y 01/15/2026 |
| JAN26D 0000020891 | NICOR GAS GAS/CERNY PARK 001-700-702-43800 | 01/07/2026 dherrera GAS/CERNY PARK | 01/21/2026 | 161.37 161.37 | 0.00 | Paid | Y 01/15/2026 |
| JAN26G 0000020892 | NICOR GAS GAS/WELL #12 020-700-704-43800 | 01/07/2026 dherrera GAS/WELL #12 | 01/21/2026 | 156.07 156.07 | 0.00 | Paid | Y 01/15/2026 |
| JAN26I 0000020893 | NICOR GAS GAS/WARREN AVE LIFT 020-700-706-43800 | 01/07/2026 dherrera GAS/WARREN AVE LIFT | 01/21/2026 | 67.83 67.83 | 0.00 | Paid | Y 01/15/2026 |
| JAN26L 0000020894 | NICOR GAS GAS/POLICE DEPT 001-700-701-43800 | 01/07/2026 dherrera GAS/POLICE DEPT | 01/21/2026 | 938.22 938.22 | 0.00 | Paid | Y 01/15/2026 |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|----------------------|---|--|------------|----------------------------|------------|--------|---------------------|
| JAN26P 0000020895 | NICOR GAS GAS/PUBLIC GAS 001-700-701-43800 | 01/07/2026 dherrera GAS/PUBLIC GAS | 01/21/2026 | 4,633.16 4,633.16 | 0.00 | Paid | Y 01/15/2026 |
| JAN26 0000020975 | NICOR GAS GAS/BOWER WELL 020-700-704-43800 020-700-706-43800 | 01/08/2026 dherrera GAS/BOWER WELL GAS/BOWER WELL | 01/21/2026 | 324.90 162.45 162.45 | 0.00 | Paid | Y 01/21/2026 |
| JAN26C 0000020976 | NICOR GAS GAS/CANTERA 020-700-706-43800 | 01/08/2026 dherrera GAS/CANTERA | 01/21/2026 | 197.58 197.58 | 0.00 | Paid | Y 01/21/2026 |
| JAN26F 0000020977 | NICOR GAS GAS/WELL #9 020-700-704-43800 | 01/08/2026 dherrera GAS/WELL #9 | 01/21/2026 | 347.84 347.84 | 0.00 | Paid | Y 01/21/2026 |
| JAN26H 0000020978 | NICOR GAS GAS/RAY ST LIFT 020-700-706-43800 | 01/07/2026 dherrera GAS/RAY ST LIFT | 01/21/2026 | 69.97 69.97 | 0.00 | Paid | Y 01/21/2026 |
| JAN26J 0000020979 | NICOR GAS GAS/TAVERN 001-700-702-48800 | 01/07/2026 dherrera GAS/TAVERN | 01/21/2026 | 183.25 183.25 | 0.00 | Paid | Y 01/21/2026 |
| JAN26E 0000020985 | NICOR GAS GAS/EMERALD GREEN LIFTS 020-700-706-43800 | 01/13/2026 dherrera GAS/EMERALD GREEN LIFTS | 01/21/2026 | 65.34 65.34 | 0.00 | Paid | Y 01/21/2026 |
| JAN26Q 0000020986 | NICOR GAS GAS/CERNY LIFT STATION 001-700-701-43800 | 01/13/2026 dherrera GAS/CERNY LIFT STATION | 01/21/2026 | 354.67 354.67 | 0.00 | Paid | Y 01/21/2026 |

INVOICE REGISTER FOR CITY OF WARRENVILLE

EXP CHECK RUN DATES 01/14/2026 - 01/21/2026

POSTED PAID

BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|----------------------------|--|---|------------|----------------------------------|------------|--------|---------------------|
| 89670 0000020886 | PEERLESS NETWORK PHONE SERVICES 01/26 001-350-351-43400 | 01/15/2026 dherrera PHONE SERVICES 01/26 | 01/21/2026 | 1,459.63 1,459.63 | 0.00 | Paid | Y 01/15/2026 |
| 011426 0000020856 | PHOENIX AUTO BODY PASS THRU-STATE FARM-CLAIM 1389X1-28V 001-100-000-39930 | 01/13/2026 kdahlstrand PASS THRU-STATE FARM-CLAIM 1389X1-28V | 01/14/2026 | 4,729.52 4,729.52 | 0.00 | Paid | Y 01/13/2026 |
| 33843 0000020981 | THIRD MILLENNIUM UB RENDERING-MAILED 1/11/26 020-700-704-44700 020-700-706-44700 | 01/12/2026 dherrera UB RENDERING-MAILED 1/11/26 UB RENDERING-MAILED 1/11/26 | 01/21/2026 | 2,352.72 1,176.36 1,176.36 | 0.00 | Paid | Y 01/21/2026 |
| I.2511270605 0000020843 | T-MOBILE USA INC SUBPEONAD DOCUMENTS FOR SEARCH WARRENT C 001-500-501-48701 001-500-501-48701 | 12/30/2025 dherrera SUBPEONAD DOCUMENTS FOR SEARCH WARRENT CASE# WRPC2500943, PROCESSING FEE | 01/14/2026 | 50.00 50.00 0.00 | 0.00 | Paid | Y 01/09/2026 |
| 31438 0000020980 | TWO BROTHERS TAP HOUSE, INC. TEA SUPPLIES (2 BAGS) 001-350-351-47100 | 01/16/2026 dherrera TEA SUPPLIES (2 BAGS) | 01/21/2026 | 17.00 17.00 | 0.00 | Paid | Y 01/21/2026 |
| 6131539046 0000020831 | VERIZON WIRELESS M2M 11/21/25-12/20/25 020-700-704-42700 | 12/20/2025 dherrera M2M 11/21/25-12/20/25 | 01/14/2026 | 2,949.67 2,949.67 | 0.00 | Paid | Y 01/08/2026 |
| 246445 0000020988 | WALKER WILCOX MATOUSEK LLP MANILOW 303182.6 - 11/25 001-250-251-45102 | 12/02/2025 kdahlstrand MANILOW 303182.6 - 11/25 | 01/21/2026 | 88.50 88.50 | 0.00 | Paid | Y 01/21/2026 |
| 246446 0000020989 | WALKER WILCOX MATOUSEK LLP PAMELA A SPEVAK, AS TRUSTEE 303182.3 - 1 001-250-251-45102 | 12/02/2025 kdahlstrand PAMELA A SPEVAK, TRUSTEE 303182.3-11/25 | 01/21/2026 | 5,988.50 5,988.50 | 0.00 | Paid | Y 01/21/2026 |

INVOICE REGISTER FOR CITY OF WARRENVILLE
 EXP CHECK RUN DATES 01/14/2026 - 01/21/2026
 POSTED PAID
 BANK ACCOUNTS: 53DC - DISBURSEMENT CLEARING ACCOUNT

| Invoice Number Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------------------------|--|--|------------|----------------------|------------|--------|---------------------|
| 247884 0000020990 | WALKER WILCOX MATOUSEK LLP MANILOW 303182.6 - 12/25 001-250-251-45102 | 01/12/2026 kdahlstrand MANILOW 303182.6 - 12/25 | 01/21/2026 | 885.00 885.00 | 0.00 | Paid | Y 01/21/2026 |
| 247885 0000020991 | WALKER WILCOX MATOUSEK LLP PAMELA A SPEVAK, TRUSTEE 303182.3-12/25 001-250-251-45102 | 01/12/2026 kdahlstrand PAMELA A SPEVAK, TRUSTEE 303182.3-12/25 | 01/21/2026 | 5,900.00 5,900.00 | 0.00 | Paid | Y 01/21/2026 |

| | | | | | |
|-----------------------------------|----|----------|---------|------------|------|
| # of Invoices: | 57 | # Due: 0 | Totals: | 165,979.77 | 0.00 |
| # of Credit Memos: | 0 | # Due: 0 | Totals: | 0.00 | 0.00 |
| Net of Invoices and Credit Memos: | | | | 165,979.77 | 0.00 |

--- TOTALS BY FUND ---

| | | |
|-----------------|------------|------|
| 001 GENERAL | 58,974.34 | 0.00 |
| 020 WATER/SEWER | 107,005.43 | 0.00 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|------------------------------------|-----------|------|
| 000-000 ASSETS & LIABILITIES - ALL | 1,993.00 | 0.00 |
| 100-000 REVENUES - ALL FUNDS | 4,754.52 | 0.00 |
| 200-201 ELECTED OFFICIALS | 922.88 | 0.00 |
| 250-251 LEGAL | 12,862.00 | 0.00 |
| 350-351 CENTRAL SERVICES | 30,175.71 | 0.00 |
| 500-501 POLICE | 490.35 | 0.00 |
| 600-601 COMMUNITY DEVELOPMENT | 201.00 | 0.00 |
| 700-701 STREETS | 6,929.70 | 0.00 |
| 700-702 PARKS & RECREATION | 645.18 | 0.00 |
| 700-704 WATER - O & M | 8,104.06 | 0.00 |
| 700-706 SEWER - O & M | 98,901.37 | 0.00 |

**CITY OF WARRENVILLE
 DETAIL COUNCIL REPORT
 INVOICES DUE ON/BEFORE 02/17/2026**

| VENDOR CODE | | VENDOR NAME | | | | VENDOR TOTAL |
|-------------------|----------------|--|-----------|-------------------------------------|-------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 001239 | | AIRGAS USA, LLC | | | \$401.36 | |
| 12/31/2025 | 5521453737 | CYLINDER RENTAL REMAINDER OF FY26 | 2/17/2026 | 2026-00625 | \$401.36 | |
| 001-700-701-44300 | | RENT EXPENSE | | CYLINDER RENTAL REMAINDER OF FY26 | \$200.68 | |
| 020-700-704-44300 | | RENT EXPENSE | | CYLINDER RENTAL REMAINDER OF FY26 | \$100.34 | |
| 020-700-706-44300 | | RENT EXPENSE | | CYLINDER RENTAL REMAINDER OF FY26 | \$100.34 | |
| 001351 | | BATTERIES PLUS HOLDING CORP | | | \$22.95 | |
| 1/13/2026 | P88825057 | BATTERY REPLACEMENT AT LIFT STATION-12V 7AH LEAD (1) | 2/17/2026 | 2026-01114 | \$22.95 | |
| 020-700-706-41100 | | MAINTENANCE - EQUIPMENT | | BATTERY REPLACEMENT AT LIFT STATION | \$22.95 | |
| 010625 | | BOUGHTON MATERIALS OF ILLINOIS LLC | | | \$531.08 | |
| 1/15/2026 | 15402 | CA7 GRAVEL(21.9TN) | 2/17/2026 | 2026-01137 | \$531.08 | |
| 001-700-701-41200 | | MAINTENANCE - STREETS | | CA7 GRAVEL(21.9TN) | \$265.54 | |
| 020-700-704-41400 | | MAINTENANCE - UTILITY SYSTEM | | CA7 GRAVEL(21.9TN) | \$132.77 | |
| 020-700-706-41400 | | MAINTENANCE - UTILITY SYSTEM | | CA7 GRAVEL(21.9TN) | \$132.77 | |
| 001425 | | BROWN EQUIPMENT COMPANY | | | \$7,377.09 | |
| 12/30/2025 | INV39346 | 900 ECO COMBO TANDEM AXL PM | 2/17/2026 | 2026-01055 | \$7,377.09 | |
| 020-700-706-41110 | | MAINTENANCE - AUTOS | | 900 ECO COMBO TANDEM AXL PM | \$3,688.54 | |
| 020-700-704-41110 | | MAINTENANCE - AUTOS | | 900 ECO COMBO TANDEM AXL PM | \$3,688.55 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

| VENDOR CODE | | VENDOR NAME | | | | VENDOR TOTAL | |
|-------------------|----------------|--|-----------|--|---------------|-----------------------|--|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | | |
| 001473 | | CDW GOVERNMENT, INC. | | | | \$16,455.74 | |
| 1/9/2026 | AH5377L | ANNUAL COMPUTER REPLACEMENTS-14 | 2/17/2026 | | | \$16,455.74 | |
| 001-350-351-49500 | | EQUIPMENT PURCHASE | | ANNUAL COMPUTER REPLACEMENTS-14 | | \$16,455.74 | |
| 001530 | | CITY OF NAPERVILLE | | | | \$1,250,000.00 | |
| 1/14/2026 | 24128 | IGA AGREEMENT #3-INITIAL PAYMENT | 2/17/2026 | | | \$1,250,000.00 | |
| 020-700-706-45420 | | NAPERVILLE SEWAGE TREATMENT | | IGA AGREEMENT #3-INITIAL PAYMENT | | \$1,250,000.00 | |
| 001605 | | COFFMAN TRUCK SALES | | | | \$602.94 | |
| 12/16/2025 | 734520 | WESTERN SNOW PLOW CUTTING EDGES (2) | 2/17/2026 | 2026-01117 | | \$602.94 | |
| 001-700-701-41100 | | MAINTENANCE - EQUIPMENT | | WESTERN SNOW PLOW CUTTING EDGES | | \$602.94 | |
| 001582 | | COMPASS MINERALS AMERICA INC. | | | | \$25,887.20 | |
| 1/7/2026 | 1600301 | RESOLUTION NO. R2025-44 BULK ROCK SALT | 2/17/2026 | 2026-00942 | | \$25,887.20 | |
| 013-700-709-41210 | | MAINTENANCE - STREETS/SALT | | RESOLUTION NO. R2025-44 BULK ROCK SALT | | \$25,887.20 | |
| 001639 | | DAILY HERALD | | | | \$151.80 | |
| 1/12/2026 | 365058 | 7 BREW PUBLIC HEARING 1/7/26 | 2/17/2026 | 2026-01142 | | \$151.80 | |
| 001-600-601-44700 | | PRINTING/PUBLISHING | | DAILY HERALD INVOICE - 7 BREW PUBLIC HEA | | \$151.80 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

| VENDOR CODE | | VENDOR NAME | | | | VENDOR TOTAL |
|-------------------|------------------|---|-----------|---------------------------------------|--------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 001794 | | ENGINEERING RESOURCE ASSOCIATE | | | \$24,429.90 | |
| 1/20/2026 | W2532400.01 | 2026 ROAD PROGRAM DESIGN ENGINEERING CONTRACT APPROVED BY R | 2/17/2026 | 2026-01027 | \$20,871.90 | |
| 002-700-710-45300 | | ENGINEERING | | 2026 ROAD PROGRAM DESIGN ENGINEERING | \$20,871.90 | |
| 002-700-710-45300 | | ENGINEERING | | SERVICES THRU 12/31/25 | \$0.00 | |
| 1/15/2026 | 17062200.42 | INSPECTION/REVIEWS THROUGH 12/31/2025 | 2/17/2026 | 2026-00167 | \$3,108.00 | |
| 001-600-601-45300 | | ENGINEERING | | INSPECTION/REVIEWS THROUGH 12/31/2025 | \$3,108.00 | |
| 1/16/2026 | W2500700.12 | FY 2026 BRIDGE INSPECTIONS | 2/17/2026 | 2026-00031 | \$450.00 | |
| 002-700-710-45300 | | ENGINEERING | | FY 2026 SPECIAL BRIDGE INSPECTIONS | \$450.00 | |
| 002-700-710-45300 | | ENGINEERING | | FY 2026 ROUTINE BRIDGE INSPECTION | \$0.00 | |
| 002-700-710-45300 | | ENGINEERING | | SERVICES THRU 12/31/25 | \$0.00 | |
| 001788 | | ENTERPRISE FM TRUST | | | \$11,191.22 | |
| 1/6/2026 | FBN5529674 | FLEET MANAGEMENT 01/26 | 2/17/2026 | 2026-00035 | \$11,191.22 | |
| 001-500-501-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$51.85 | |
| 001-700-701-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$132.14 | |
| 001-500-502-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$0.00 | |
| 001-600-601-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$147.71 | |
| 001-700-703-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$0.00 | |
| 020-700-706-41110 | | MAINTENANCE - AUTOS | | FLEET MANAGEMENT 01/26 | \$419.47 | |
| 002-700-710-49500 | | EQUIPMENT PURCHASE | | FLEET MANAGEMENT 01/26 | \$8,075.91 | |
| 020-700-705-49500 | | EQUIPMENT PURCHASE | | FLEET MANAGEMENT 01/26 | \$2,364.14 | |
| 001800 | | EQUIPMENTSHARE.COM INC | | | \$1,160.77 | |
| 1/15/2026 | SWC-6281763-0000 | 85' TELESCOPING BOOM LIFT(1) | 2/17/2026 | 2026-01136 | \$1,160.77 | |
| 001-700-701-48700 | | MISCELLANEOUS EXPENSE | | 85' TELESCOPING BOOM LIFT(1) | \$1,160.77 | |

CITY OF WARRENVILLE

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

| VENDOR CODE | | VENDOR NAME | | | | VENDOR TOTAL |
|-------------------|----------------|--|-----------|---|-------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 001802 | | ESRI, INC. | | | \$5,785.00 | |
| 1/21/2026 | 900180538 | ANNUAL ARC GIS ONLINE SUBSCRIPTION FEB 2026-FEB 2027 | 2/17/2026 | | \$5,785.00 | |
| 001-350-351-41103 | | MAINTENANCE - SOFTWARE | | ANNL ARC GIS ONLINE SUBSCR FEB 26/FEB 27 | \$5,785.00 | |
| 001844 | | FILTRONICS, INC. | | | \$1,305.19 | |
| 1/22/2026 | 420482 | REPAIR KITS - WELL 10 BACKWASH FLOW CTRL | 2/17/2026 | 2026-01146 | \$1,305.19 | |
| 020-700-704-41100 | | MAINTENANCE - EQUIPMENT | | REPAIR KITS - WELL 10 BACKWASH FLOW CTRL | \$1,305.19 | |
| 001873 | | FOX VALLEY FIRE & SAFETY CO. | | | \$165.00 | |
| 1/6/2026 | IN00828050 | QRTL Y SEC RADIO MONIT LEASE-MUSEUM 01/26 | 2/17/2026 | 2026-01122 | \$165.00 | |
| 001-700-702-48800 | | ALBRIGHT EXPENSES | | QRTL Y SEC RADIO MONIT LEASE-MUSEUM 01/26 | \$165.00 | |
| 001881 | | FRANK MARSHALL ELECTRIC | | | \$314.00 | |
| 10/28/2025 | 92638 | PURCHASE REPLACEMENT GENERATOR FOX HOLLOW - R2025-41 | 2/17/2026 | 2026-00218 | \$314.00 | |
| 020-700-707-49500 | | EQUIPMENT PURCHASE | | PURCHASE REPLACEMENT GENERATOR FOX HOLLOW | \$314.00 | |
| 001949 | | GRAINGER, INC | | | \$3,841.97 | |
| 1/12/2026 | 9767077135 | LOCK (1) | 2/17/2026 | 2026-01112 | \$151.24 | |
| 001-500-501-49500 | | EQUIPMENT PURCHASE | | LOCK (1) | \$151.24 | |
| 1/16/2026 | 9773562567 | EVIDENCE CAGE PARTS-PANELS, POST LINE & DOOR (16) | 2/17/2026 | 2026-01135 | \$3,690.73 | |
| 001-500-501-49500 | | EQUIPMENT PURCHASE | | EVIDENCE CAGE PART-PANEL,POSTLINE & DOOR | \$3,690.73 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

| VENDOR CODE | | VENDOR NAME | | | | VENDOR TOTAL |
|--------------------------|----------------|--|-----------|--|-------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 001979 | | HAWKINS, INC | | | \$7,277.13 | |
| 1/14/2026 | 7306569 | WATER TREATMENT CHEMICALS-WELLS | 2/17/2026 | 2026-01121 | \$7,277.13 | |
| 020-700-704-47700 | | CHLORINATION SUPPLIES | | WATER TREATMENT CHEMICALS-WELLS | \$7,277.13 | |
| 002136 | | IPO TECH SOLUTIONS LLC | | | \$560.00 | |
| 1/21/2026 | 1660 | SET UP PHONE TREE - MAIN CITY HALL PHONE | 2/17/2026 | | \$560.00 | |
| 001-350-351-41100 | | MAINTENANCE - EQUIPMENT | | SET UP PHONE TREE - MAIN CITY HALL PHONE | \$560.00 | |
| 002144 | | ITOR INC. | | | \$7,937.00 | |
| 1/8/2026 | 1258 | ELECTRICAL REPAIR AND INSTALL | 2/17/2026 | 2026-01128 | \$4,003.50 | |
| 001-700-701-48700 | | MISCELLANEOUS EXPENSE | | ELECTRICAL REPAIR AND INSTALL | \$0.00 | |
| 001-600-601-48700POPUP26 | | MISCELLANEOUS EXPENSE | | ELECTRICAL REPAIR AND INSTALL | \$4,003.50 | |
| 11/19/2025 | 1249 | ELECTRICAL REPAIR AND INSTALL | 2/17/2026 | 2026-01128 | \$3,933.50 | |
| 001-700-701-48700 | | MISCELLANEOUS EXPENSE | | ELECTRICAL REPAIR AND INSTALL | \$3,933.50 | |
| 002181 | | JULIE | | | \$3,037.75 | |
| 1/6/2026 | 2026-1978 | ANNUAL ASSESSMENT INVOICE 2026 | 2/17/2026 | 2026-01120 | \$3,037.75 | |
| 020-700-704-45401 | | J.U.L.I.E. | | ANNUAL ASSESSMENT INVOICE 2026 | \$759.44 | |
| 020-700-706-45401 | | J.U.L.I.E. | | ANNUAL ASSESSMENT INVOICE 2026 | \$759.43 | |
| 001-700-701-45401 | | J.U.L.I.E. | | ANNUAL ASSESSMENT INVOICE 2026 | \$1,518.88 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

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|-------------------|----------------|--|-----------|---|-------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 002355 | | MENARDS - NAPERVILLE | | | \$225.02 | |
| 1/20/2026 | 89201 | WELL 11 HEATER (CHEMICAL ROOM) | 2/17/2026 | 2026-01140 | \$225.02 | |
| 020-700-704-41100 | | MAINTENANCE - EQUIPMENT | | WELL 11 HEATER (CHEMICAL ROOM) | \$225.02 | |
| 002365 | | METROPOLITAN INDUSTRIES | | | \$1,015.00 | |
| 1/15/2026 | INV080491 | SCADA LIFT STATIONS AND WELLS | 2/17/2026 | 2026-01129 | \$1,015.00 | |
| 020-700-704-42700 | | MAINTENANCE - COMMUNICATIONS | | SCADA LIFT STATIONS AND WELLS | \$130.00 | |
| 020-700-704-42700 | | MAINTENANCE - COMMUNICATIONS | | SCADA LIFT STATIONS AND WELLS | \$300.00 | |
| 020-700-704-42700 | | MAINTENANCE - COMMUNICATIONS | | SCADA LIFT STATIONS AND WELLS | \$45.00 | |
| 020-700-706-42700 | | MAINTENANCE - COMMUNICATIONS | | SCADA LIFT STATIONS AND WELLS | \$540.00 | |
| 002439 | | NAPA AUTO PARTS | | | \$879.59 | |
| 1/7/2026 | 766683 | BATTERY GENIE LIFT #303 (1) | 2/17/2026 | 2026-01118 | \$199.99 | |
| 001-700-701-41100 | | MAINTENANCE - EQUIPMENT | | BATTERY GENIE LIFT #303 | \$199.99 | |
| 10/29/2025 | 750603 | DIESEL EXHAUST FLUID | 2/17/2026 | 2026-01119 | \$679.60 | |
| 001-700-701-41110 | | MAINTENANCE - AUTOS | | DIESEL EXHAUST FLUID | \$339.80 | |
| 020-700-704-41110 | | MAINTENANCE - AUTOS | | DIESEL EXHAUST FLUID | \$169.90 | |
| 020-700-706-41110 | | MAINTENANCE - AUTOS | | DIESEL EXHAUST FLUID | \$169.90 | |
| 002513 | | ORBIS SOLUTIONS INC | | | \$3,505.60 | |
| 1/7/2026 | 5579145 | FINANCE CONF RM AUDIO/VIDEO SET-UP-FINAL | 2/17/2026 | 2026-00839 | \$2,455.60 | |
| 001-400-401-49500 | | EQUIPMENT PURCHASE | | FINANCE CONF RM AUDIO/VIDEO SET UP-FINA | \$2,455.60 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

| VENDOR CODE | | VENDOR NAME | | | VENDOR TOTAL | |
|-------------------|----------------|--|-----------|-------------------------------|-------------------|--|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | AMOUNT | | | |
| 1/13/2026 | 5579150 | AV ROOM SWITCH REPLACEMENT | 2/17/2026 | | \$1,050.00 | |
| 001-350-351-41100 | | MAINTENANCE - EQUIPMENT | | AV ROOM SWITCH REPLACEMENT | \$1,050.00 | |
| 002522 | | PACE SUBURBAN BUS DIV. OF RTA | | | \$5,548.37 | |
| 12/31/2025 | 663016 | LOCAL SHARE-10/2025 | 2/17/2026 | | \$2,380.19 | |
| 001-300-301-46600 | | SENIOR SERVICES | | LOCAL SHARE-10/2025 | \$2,380.19 | |
| 12/31/2025 | 663028 | LOCAL SHARE-10-2025 RIDESHARE | 2/17/2026 | | \$3,168.18 | |
| 001-300-301-46600 | | SENIOR SERVICES | | LOCAL SHARE-10-2025 RIDESHARE | \$3,168.18 | |
| 002589 | | PRIORITY PRODUCTS, INC. | | | \$275.93 | |
| 1/20/2026 | 1027229 | MISCELLANEOUS HARDWARE-FLAT WASHERS & CAP SCREWS | 2/17/2026 | 2026-01144 | \$275.93 | |
| 001-700-701-41200 | | MAINTENANCE - STREETS | | MISCELLANEOUS HARDWARE | \$275.93 | |
| 010201 | | SAFEBUILT, LLC | | | \$1,820.85 | |
| 2/1/2025 | 1110896-COR | INSPECTIONS FOR DEC 2024 | 2/17/2026 | | \$650.87 | |
| 001-600-601-45404 | | BLDG PERMIT REVIEW & INSPECT | | INSPECTIONS FOR DEC 2024 | \$650.87 | |
| 1/31/2025 | 1285380 | INSPECTIONS FOR JAN 2025 | 2/17/2026 | | \$92.74 | |
| 001-600-601-45404 | | BLDG PERMIT REVIEW & INSPECT | | INSPECTIONS FOR JAN 2025 | \$92.74 | |
| 7/31/2025 | 2164782 | INSPECTIONS FOR JULY 2025 | 2/17/2026 | | \$359.08 | |
| 001-600-601-45404 | | BLDG PERMIT REVIEW & INSPECT | | INSPECTIONS FOR JULY 2025 | \$359.08 | |
| 11/30/2024 | 1009383 | INSPECTIONS FOR NOV 2024 | 2/17/2026 | | \$718.16 | |
| 001-600-601-45404 | | BLDG PERMIT REVIEW & INSPECT | | INSPECTIONS FOR NOV 2024 | \$718.16 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

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|-------------------|----------------|---|-----------|--|-----------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 010342 | | SUBURBAN DOOR CHECK & LOCK | | | \$647.00 | |
| 1/21/2026 | IN588093 | LOCK SERVICE- TRAILHEAD | 2/17/2026 | 2026-01145 | \$647.00 | |
| 001-700-702-46700 | | VETERANS MEMORIAL | | LOCK SERVICE- TRAILHEAD | \$647.00 | |
| 010336 | | SUPERIOR ASPHALT MATERIALS | | | \$445.55 | |
| 1/8/2026 | 20260012 | COLD PATCH UPM(1.830TN) | 2/17/2026 | 2026-01143 | \$445.55 | |
| 013-700-709-41200 | | MAINTENANCE - STREETS | | COLD PATCH UPM(1.830TN) | \$445.55 | |
| 001452 | | THE CARROLL-KELLER GROUP, LTD. | | | \$255.00 | |
| 1/20/2026 | 13839 | CUSTOMER SERVICE SKILLS & EXCELLENCE WORKSHOP 4/20/26 | 2/17/2026 | | \$255.00 | |
| 001-600-601-44400 | | TRAVEL, TRAINING & MEETINGS | | C.S. SKILLS & EXCELLENCE WORKSHOP4/20/26 | \$255.00 | |
| 010394 | | THOMAS ENGINEERING GROUP | | | \$546.00 | |
| 1/14/2026 | 22746 | 24-047 WARRENVILLE 2025 CDBG ROAD PROJECT PHASE II | 2/17/2026 | 2026-00026 | \$546.00 | |
| 002-700-710-45300 | | ENGINEERING | | 24-047 WARRENVILLE25 CDBG RD PROJPHASE 2 | \$546.00 | |
| 010393 | | THOMPSON ELEVATOR INSPECT SERV | | | \$107.00 | |
| 1/15/2026 | 26-0135 | ELEVATOR INSPECTIONS (1) | 2/17/2026 | 2026-00482 | \$107.00 | |
| 001-600-601-45405 | | ELEVATOR INSPECTIONS | | ELEVATOR INSPECTIONS (1) | \$107.00 | |

DETAIL COUNCIL REPORT

INVOICES DUE ON/BEFORE 02/17/2026

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|-------------------|----------------|---|-----------|------------|-------------------|--------------|
| INVOICE DATE | INVOICE NUMBER | INVOICE DESCRIPTION | DUE DATE | PO NUMBER | INVOICE TOTAL | |
| GL DISTRIBUTION | GL DESCRIPTION | DESCRIPTION | | | AMOUNT | |
| 010463 | | USA BLUE BOOK | | | \$279.72 | |
| 1/15/2026 | INV00935918 | WATER SAMPLING GLOVES | 2/17/2026 | 2026-01127 | \$279.72 | |
| 020-700-704-47700 | | CHLORINATION SUPPLIES | | | \$255.96 | |
| 020-700-704-47700 | | CHLORINATION SUPPLIES | | | \$23.76 | |
| | | | | | | |
| 010543 | | WATER PRODUCTS COMPANY | | | \$2,920.32 | |
| 1/20/2026 | 0333650 | WATER MAIN BREAK PARTS-SGL REPAIR CLAMP (2) | 2/17/2026 | 2026-01139 | \$463.15 | |
| 020-700-706-41400 | | MAINTENANCE - UTILITY SYSTEM | | | \$463.15 | |
| | | | | | | |
| 1/16/2026 | 0333617 | WEST TANK PARTS AND MAIN BREAK CLAMPS | 2/17/2026 | 2026-01134 | \$2,457.17 | |
| 020-700-704-41400 | | MAINTENANCE - UTILITY SYSTEM | | | \$644.17 | |
| 020-700-704-41001 | | MAINTENANCE - WATER TOWERS | | | \$1,813.00 | |
| | | | | | | |
| 010612 | | YOUNGREN'S INC. | | | \$1,725.00 | |
| 12/26/2026 | M2755 | QRTRLY MAINT-10/25-12/25 CH | 2/17/2026 | 2026-01123 | \$925.00 | |
| 001-700-703-41000 | | MAINTENANCE - BUILDING | | | \$925.00 | |
| | | | | | | |
| 12/26/2026 | M2756 | QRTRLY MAINT-10/25-12/25 PW | 2/17/2026 | 2026-01124 | \$375.00 | |
| 001-700-703-41000 | | MAINTENANCE - BUILDING | | | \$375.00 | |
| | | | | | | |
| 12/26/2026 | M2757 | QRTRLY MAINT-10/25-12/25 PD | 2/17/2026 | 2026-01125 | \$425.00 | |
| 001-700-703-41000 | | MAINTENANCE - BUILDING | | | \$425.00 | |
| | | | | | | |

of Invoices: 49

Total: \$1,388,631.04

CITY OF WARRENVILLE
CITY COUNCIL
REGULAR MEETING
Monday, January 19, 2026 at 6:30 p.m.
City Hall Council Chambers
28W701 Stafford Place, Warrenville, IL 60555

MINUTES

I. OPENING CEREMONIES

A. Call to Order

Mayor Johnson called the meeting to order at 6:30 p.m.

B. Roll Call

Physically Present: Mayor Johnson and Aldermen: J.P. Augustynowicz, Stu Aschauer, Clare Barry, Kathy Davolos, Craig Kruckenber, John Lockett, and Judy Wilkie

Absent: Alderman Bill Weidner (approved)

Also Present: City Attorney Brooke Lenneman, City Administrator Cristina White, Public Works Director Phil Kuchler, Community and Economic Development Director Amy Emery, Finance Director Kevin Dahlstrand, Police Chief Sam Bonilla, Utility Maintenance Superintendent Zach Jardine, Capital Maintenance Superintendent Jamie Clark, Asset Management Analyst Kassandra Hernandez-Galvan, Civil Engineer David Romero, City Clerk Julie Clark, and Executive Assistant / Deputy Clerk Dawn Grivetti

Absent: City Treasurer Maury Goodman

C. Pledge of Allegiance

Mayor Johnson led the Pledge of Allegiance.

II. PUBLIC COMMENTS

No were no public comments.

III. OFFICIALS AND STAFF COMMENTS

A. Mayor

Mayor Johnson thanked everyone for their condolences on his mother's passing. No services are planned at this time. The family may hold an event near the Fourth of July as it was her birthday and favorite holiday.

B. Aldermen

There were no comments.

- C. Clerk
There were no comments.
- D. Treasurer
Absent.
- E. Administrator
There were no comments.
- F. Attorney
There were no comments.

IV. CONSENT AGENDA – OMNIBUS VOTE

Mayor Johnson read the items presented for approval on the Consent Agenda as follows:

- A. Ordinance O2026-03, amending the temporary use permit for 3S580 River Road approved pursuant to ordinance O2025-30 to allow the establishment of a temporary loading zone for up to 12 months
- B. Resolution R2026-02, approving a professional services agreement with Engineering Enterprises, Inc for five-year review and revisions to the City's Risk and Resilience Assessment and Emergency Response Plan
- C. Resolution R2026-03, approving certain minutes of certain closed meetings of the City Council for release
- D. Re-appointment of James Martina to the Plan Commission and Zoning Board of Appeals for a term expiring April 30, 2029
- E. Re-appointment of Katharin Ebbesen to the Plan Commission and Zoning Board of Appeals for a term expiring April 30, 2029
- F. Appointment of David Koldoff to the Environmental Advisory Commission for a term expiring on April 30, 2027
- G. Expenditures for invoices paid up to January 7, 2025, in the amount of \$109,602.97
- H. Expenditures for invoices due on or before February 2, 2026, in the amount of \$777,577.92
- I. Minutes of City Council Meetings
 - 1) December 15, 2025, City Council Closed Session meeting
 - 2) January 5, 2026, City Council regular meeting
 - 3) January 5, 2026, City Council Closed Session meetings 1 and 2

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Wilkie, to approve the Consent Agenda items as read.

ROLL CALL VOTE:

Aye: Aldermen: Aschauer, Augustynowicz, Barry, Davolos, Kruckenberg, Lockett and Wilkie

Nay: None

MOTION ADOPTED

V. REGULAR AGENDA

VI. PRESENTATIONS AND DISCUSSION ITEMS

Mayor Johnson authorized Alderman Barry to chair this portion of the meeting. Chairman Barry lead the discussion of the following items.

- A. Consideration of amended intergovernmental agreement between the City of Warrenville and the Suburban Bus Division of the Regional Transportation Authority (PACE) for the provision of paratransit services

Discussion: Asset Management Analyst (AMA) Hernandez-Galvan provided the Council with a brief history of the ride-share services provided to residents by the City, from the ACORN Van Program to the current partnership with PACE. Historical data collected by the City indicates that the number of trips provided has increased substantially, yet the current PACE program has proven to be a less expensive program than the previous ACORN Van program.

In the proposed amendment to the agreement, PACE intends to reduce its share of the operating deficit from 75% to 50%. resulting in an anticipated budget cost overrun for the City. AMA Hernandez-Galvan stated staff projects the program will exceed budgeted limits by \$20,000 in Fiscal Year 2026. However, despite higher program costs, the Ride DuPage PACE Bus program remains a more cost-effective program.

There was discussion regarding the number of residents registered in both the PACE program and the Rideshare Access Program and the services provided by both.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Alderman Davolos, to direct staff to present a resolution approving an amended intergovernmental agreement between the City of Warrenville and the Suburban Bus Division of the Regional Transportation Authority (PACE) for the provision of paratransit services.

MOTION ADOPTED VIA VOICE VOTE

- B. Consideration of an Enterprise Fleet Management Lease for two replacement vehicles

Discussion: Capital Maintenance Superintendent (CMS) Clark presented a request for consideration of the lease of two replacement vehicles, one for the Police Department and one for the Public Works Department. He indicated that the replacement of the vehicles is scheduled in the Capital Maintenance and Replacement Plan (CMRP) in FY 2026 and FY 2027 and is part of the Enterprise Management Program approved by City Council in August 2024. Competitive bidding should be waived for each individual lease agreement. He added that staff is also requesting the City Council declare the two existing vehicles as surplus and authorize disposal through an auction service.

CMS Clark noted an error in the quote for the Police Department vehicle, stating the term of the lease should be amended to a five year term.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Wilkie, to direct staff to present a resolution approving waiving competitive bidding and approving the lease of two pickup trucks through the Enterprise Fleet Management Program and authorizing for the disposal of the existing vehicles.

MOTION ADOPTED VIA VOICE VOTE

- C. Consideration of a professional services agreement with Engineering Enterprises, Inc. for the preparation of bid documents for Central 2 Basin Sanitary Sewer Maintenance

Discussion: Utility Maintenance Superintendent (UMS) Jardine presented a request for consideration of an agreement with Engineering Enterprises Inc. for design engineering services for the Central 2 Basin Manhole Rehabilitation Project. He indicated that the work will support extending the service life of existing infrastructure, reducing groundwater infiltration, and improving overall system performance.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Alderman Wilkie, to direct staff to present a resolution approving a professional services agreement with Engineering Enterprises, Inc. for design engineering services related to the Central 2 Basin Manhole Rehabilitation project at an upcoming City Council meeting.

MOTION ADOPTED VIA VOICE VOTE

- D. Consideration of an intergovernmental agreement with the Warrenville Park District regarding a stormwater management easement at Sesquicentennial Park

Discussion: Civil Engineer (CE) Romero presented the Warrenville Park District's request for a permit to replace the existing volleyball court with a pickleball court at Sesquicentennial Park. He indicated that the addition of the pickleball court triggers the need to install a post construction best management practice (PCBMP) for stormwater as required under the adopted DuPage County Stormwater Management and Floodplain Ordinance. He noted that the Park District intends to install a rain garden to fulfill the requirement and grant the City a stormwater management easement for access to the property.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Wilkie, to direct staff to present a resolution approving an intergovernmental agreement with the Warrenville Park District regarding a stormwater management easement at Sesquicentennial Park.

MOTION ADOPTED VIA VOICE VOTE

- E. Consideration of professional services agreement with Engineering Enterprises, Inc. for preliminary engineering of Water System Emergency Interconnect

Discussion: UMS Jardine presented a request for consideration of an agreement with Engineering Enterprises Inc. for preliminary design engineering services for a water system emergency interconnect with the City of Aurora, including a meter vault and approximately 300 - 400 feet of new water main on Duke Parkway near Barkley Avenue. He noted that the agreement includes a conceptual evaluation of two potential routing options for a future water main loop between Ferry Road and Duke Parkway, including feasibility, coordination with impacted properties, and preliminary cost estimates. The work will support improved system redundancy, emergency preparedness, and long-term reliability of the City's water distribution system.

City Administrator White reminded the Council that the issue came about following a recent evaluation of the feasibility of connecting the City's water system with the City of Aurora's water system for emergency use only.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Alderman Wilkie, to direct staff to present a resolution approving a professional services agreement with Engineering Enterprises, Inc. for preliminary engineering of a water system emergency interconnect and Ferry Road water main loop at an upcoming City Council meeting.

MOTION ADOPTED VIA VOICE VOTE

- F. Consideration of the FY 2027 Tourism and Arts Commission (TAC) Grant Recommendations

Discussion: Finance Director Dahlstrand introduced TAC Chairperson Monica Johnson who presented the Commission's recommendation to award \$134,614 in Hotel Tax Grant funding to 15 projects in Fiscal Year 2027 through the Hotel Tax Fund. She indicated there were no new project applications, however some projects are focused on the 250th anniversary of the Declaration of Independence. It was noted that the total recommended award is 10% higher than last year's recommended award, but still within budget.

Alderman Barry thanked Chairperson Johnson and the other members of TAC for their dedication to the Commission and the grant awarding program. She also thanked those who put together and submitted applications for consideration.

Aldermen Davolos and Lockett expressed excitement for the projects recognizing the 250th anniversary and the historical celebration banners.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Wilkie, to direct staff to advance the Tourism and Arts Commission recommendation to award \$134,614 in Hotel Tax grant funding to various applicants for FY 2027 per the Tourism and Arts Commission memo dated January 6, 2026, with direction to include this funding in the FY 2027 Budget.

MOTION ADOPTED VIA VOICE VOTE

- G. Consideration of the Warrenville Historical Society request for Director/Curator Funding grant

Discussion: Finance Director Dahlstrand presented the Warrenville Historical Society's request for funding the cost of a part-time Museum Director/Curator from the Hotel Tax Fund. He noted that prior to FY 2026, the funding was granted at a total of \$20,000 per fiscal year. Beginning in FY 2026, the funding was increased by Council action, to a total of \$25,000.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Alderman Davolos, to direct staff to advance the Warrenville Historical Society's grant request in the amount of \$25,000 from the Hotel Tax Fund to cover the cost of a part-time Museum Director/Curator, with direction to include this funding in the FY 2027 Budget.

MOTION ADOPTED VIA VOICE VOTE

VII. INFORMATIONAL REPORTS

Mayor Johnson stated that the City has received and filed the following items:

- A. Receive and file the Commercial Vacancy Report from July 2025 to January 2026

- B. Receive and file Administration Department FY 2026 Work Plan and Decision Packages status report
- C. Receive and file Finance Department FY 2026 Work Plan and Decision Packages status report
- D. Receive and file Police Department FY 2026 Work Plan and Decision Packages status report
- E. Receive and file minutes of the Bicyclist and Pedestrian Advisory Commission meeting held on December 9, 2025

Alderman Lockett expressed encouragement regarding the information presented in the Commercial Vacancy Report.

VIII. CLOSED SESSION

Alderman Barry made a motion, seconded by Alderman Wilkie, to enter into Closed Session at 7:13 p.m. to discuss matters that fall under the following categories:

- 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

ROLL CALL VOTE:

Aye: Aldermen: Augustynowicz, Barry, Davolos, Kruckenberg, Lockett, Wilkie and Aschauer

Nay:

MOTION ADOPTED

The Council returned to open session at 8:11 p.m. No action was taken during Closed Session.

VII. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Kruckenberg to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The regular Council meeting adjourned at 8:11 p.m.

Approved: _____

Julie Clark, City Clerk

**FIRST AMENDMENT TO THE CONTRACT BY AND BETWEEN
THE CITY OF WARRENVILLE AND SEBERT LANDSCAPE COMPANY
FOR MOWING AND LANDSCAPING SERVICES**

THIS FIRST AMENDMENT is made and entered into as of the 17th day of February, 2026, by and between the City of Warrenville, an Illinois home rule municipal corporation (“**City**”), and Sebert Landscape Company, an Illinois corporation (“**Contractor**”). In consideration of the recitals and mutual covenants and agreements set forth in this First Amendment, the receipt and sufficiency of which are hereby acknowledged and agreed, the parties agree as follows:

Section 1. Recitals.

A. The City and the Contractor entered into that certain contract titled “City of Warrenville Contract – 2025 Mowing and Landscape Maintenance” dated February 20, 2025 (“**Contract**”) for mowing and landscaping services (“**Work**”).

B. Section 3 of the Contract provides that the initial term of the Contract shall not exceed one year, provided, however, that the City and the Contractor may mutually agree to extend the Contract for up to three additional one-year periods.

C. Section 2 of the Contract provides that the Contractor will take in payment for all Work under the Contract the compensation set forth on the Schedule of Prices attached to the Contract as Attachment C.

D. The City and Contractor desire to renew the Contract for the first additional one-year period starting February 20, 2026 and ending February 19, 2027 (“**First Renewal Term**”).

E. The Contractor has agreed to take in payment for all Work during the First Renewal Term the compensation set forth on **Exhibit A** to this First Amendment (“**Updated Schedule of Prices**”).

F. The City and the Contractor desire to amend of the Contract (“First Amendment”) to renew the Contract for the First Renewal Term and add the Updated Schedule of Prices.

Section 2. Definitions.

A. Definitions. All initial-capitalized words and phrases used throughout this First Amendment have the meanings set forth in the various provisions of this First Amendment. If a word or phrase is not specifically defined in this First Amendment, it has the same meaning as in the Contract.

B. Rules of Construction. Except as specifically provided in this First Amendment, all terms, provisions and requirements contained in the Contract and the remain unchanged and in full force and effect. In the event of a conflict between the text of the Contract and the text of this First Amendment, the text of this First Amendment controls.

Section 3. First Renewal of the Contract.

Pursuant to Section 3 of the Contract, as amended, the City and the Contractor hereby renew the Contract for the First Renewal Term.

Section 4. Updated Schedule of Prices.

The Contract is amended to add the Updated Schedule of Prices attached to this First Amendment as **Exhibit A**, which provides the compensation to be paid by the City to the Contractor for Work during the First Renewal Term.

Section 5. Effect.

All terms, conditions, and provisions of the Contract, including pricing, that are not specifically amended, modified, or supplemented by this First Amendment will remain unchanged and in full force and effect as if fully set forth herein. In the event of a conflict between the text of the Contract, or any part thereof, and the text of this First Amendment, the text of this First Amendment will control.

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their duly authorized representatives.

ATTEST:

CITY OF WARRENVILLE

By: _____
City Clerk

By: _____
City Administrator

Date: _____

Date: _____

WITNESS:

SEBERT LANDSCAPE COMPANY

By: Trent Leitsch
Printed Name: Trent Leitsch
Date: 1-15-2026

By: Kevin Pryor
Printed Name: Kevin Pryor
Date: 1/15/2026

EXHIBIT A
SCHEDULE OF PRICES FOR FIRST RENEWAL TERM

EXHIBIT A
2026 Mowing and Landscape Maintenance Updated Schedule of Prices

| I. LANDSCAPE MAINTENANCE AT CITY-OWNED PROPERTIES | COST/OCCURRENCE | # OCC. | EXTENSION |
|---|---------------------|--------|---------------------|
| 1 Historical Museum / Albright Building / Leone Schmidt Park - 35530 Second St (Northwest corner of Second St & Warrenville Rd) | \$90.90 /OCC. | 30 | \$ 2,727.00 |
| 2 City Hall - 35258 Manning Ave and 28W701 Stafford Place | \$90.90 /OCC. | 30 | \$ 2,727.00 |
| 3 Police Station - 35245 Warren Avenue | \$111.10 /OCC. | 30 | \$ 3,333.00 |
| 4 Public Works Facility - 35346 Mignin Drive | \$85.85 /OCC. | 30 | \$ 2,575.50 |
| 5 Islands (4) on Warrenville Road | \$90.90 /OCC. | 30 | \$ 2,727.00 |
| 6 Cerny Park - 28W441 Forestview Avenue South | \$141.40 /OCC. | 60 | \$ 8,484.00 |
| 7 Veterans Memorial Islands (3) | \$30.30 /OCC. | 30 | \$ 909.00 |
| 8 West Avenue - both sides of the street, between Old Warrenville Road and south of Galusha Road | \$30.30 /OCC. | 30 | \$ 909.00 |
| 9 Warrenville Road - south side of street, east of bridge over West Branch DuPage River | \$30.30 /OCC. | 30 | \$ 909.00 |
| 10 Rockwell Street - east side of street, between Calumet Avenue East and Butterfield Road | \$30.30 /OCC. | 30 | \$ 909.00 |
| 11 Burk Avenue - both sides of street, between Wagner Drive and Rogers Avenue | \$35.35 /OCC. | 30 | \$ 1,060.50 |
| 12 Batavia Road - both sides of street, between Butterfield Road and Williams Road | \$123.22 /OCC. | 30 | \$ 3,696.60 |
| 13 Batavia Road, west of Illinois Route 59 - north side of the street between Continental Drive and Sanchez Drive. South side of street between the railroad crossing and service entrance to Sutton Square retail center. | \$90.90 /OCC. | 30 | \$ 2,727.00 |
| 14 Aurora Way - both sides of street, between Warrenville Road and Landon Avenue | \$55.55 /OCC. | 30 | \$ 1,666.50 |
| 15 Fox Hollow Lift Station - 15681 Essex Lane | \$30.30 /OCC. | 30 | \$ 909.00 |
| 16 Water Tower and Well Site #8 - 25649 Country Ridge Drive | \$20.20 /OCC. | 30 | \$ 606.00 |
| 17 Well Site #10 - 30W194 Batavia Road | \$20.20 /OCC. | 30 | \$ 606.00 |
| 18 Well Site #12 - 25900 Timber Drive | \$20.20 /OCC. | 30 | \$ 606.00 |
| 19 Well Site #11 - 2W255 River Road | \$20.20 /OCC. | 30 | \$ 606.00 |
| 20 Water Tower and Well Site #9 - 27W601 Warrenville Road | \$40.40 /OCC. | 30 | \$ 1,212.00 |
| 21 West Street Water Tower - 4740 West Street | \$30.30 /OCC. | 30 | \$ 909.00 |
| 22 Warren Avenue Lift Station - 35631 Warren Avenue | \$30.30 /OCC. | 30 | \$ 909.00 |
| 23 Breme Drive Lift Station - 35665 Breme Drive West | \$30.30 /OCC. | 30 | \$ 909.00 |
| 24 Rogers Ave Well Site (abandoned) - 28W436 Rogers Avenue | \$30.30 /OCC. | 30 | \$ 909.00 |
| 25 Williams Rd Lift Station - E. side Williams: Morris Ct to native plants | \$20.20 /OCC. | 30 | \$ 606.00 |
| 26 Batavia Rd: Emerald Green Drive to Seraph Holmes Court to Maple Terrace driveway on north, including PACE Bus Stop | \$20.20 /OCC. | 30 | \$ 606.00 |
| 27 ROW Barkley Ave: Duke Parkway to Estes Street | \$20.20 /OCC. | 30 | \$ 606.00 |
| 28 Well Site #13 - 30W121 Estes Street | \$30.30 /OCC. | 30 | \$ 909.00 |
| 29 ROW Batavia Road parkway at Riverside Avenue | \$20.20 /OCC. | 30 | \$ 606.00 |
| 30 Porter's Landing: 20' wide from River Road to edge of river | \$20.20 /OCC. | 30 | \$ 606.00 |
| 31 Frontage Road at NE Route 56 / Route 59 grass outside wooded area | \$30.30 /OCC. | 30 | \$ 909.00 |
| 32 Calumet Avenue East: Rockwell Street to Route 56 / Butterfield Road | \$50.50 /OCC. | 30 | \$ 1,515.00 |
| 33 East side of River Road: Bower School to Towne Tap | \$95.95 /OCC. | 30 | \$ 2,878.50 |
| 34 Warrenville Entry Monument Sign on Winfield Road | \$20.20 /OCC. | 30 | \$ 606.00 |
| 35 East side of Barkley Avenue: Route 56 / Butterfield Rd to Lakeview Dr | \$25.25 /OCC. | 30 | \$ 757.50 |
| 36 OTRS #2 - Northeast corner of Batavia Road and Warrenville Road | \$85.85 /OCC. | 30 | \$ 2,575.50 |
| 37 Premium Dyed Brown Double Ground Mulch | \$60.60 /CUBIC YARD | 100 | \$ 6,060.00 |
| SUBTOTAL: | | | \$ 62,781.60 |

2026 Mowing and Landscape Maintenance Updated Schedule of Prices

| II. ROUTE 56 CLEAN-UP AND REPAIR | COST/OCCURRENCE | # OCC. | EXTENSION |
|----------------------------------|-----------------|--------|--------------------|
| A. Spring | 2929 /OCC. | 1 | \$ 2,929.00 |
| B. Fall | 2171.5 /OCC. | 1 | \$ 2,171.50 |
| C. Policing | 555.5 /OCC. | 2 | \$ 1,111.00 |
| SUBTOTAL: | | | \$ 6,211.50 |

| III. ROUTE 56 SCHEDULED LANDSCAPE MAINTENANCE | COST/OCCURRENCE | # OCC. | EXTENSION |
|---|-----------------|--------|---------------------|
| A. Turf | | | |
| 1. Fine Turf | | | |
| a) Fine Turf Mowing (includes litter removal, hand-weeding) | 505 /OCC. | 30 | \$ 15,150.00 |
| b) Fertilization | | | |
| i. Spring | 1010 /OCC. | 1 | \$ 1,010.00 |
| ii. Summer | 1010 /OCC. | 1 | \$ 1,010.00 |
| iii. Fall | 1010 /OCC. | 1 | \$ 1,010.00 |
| c) Herbicide Application | | | |
| i. Selective Broadleaf Pre-Emergent Blanket Spray | 606 /OCC. | 2 | \$ 1,212.00 |
| ii. Broadleaf Post-Emergent Blanket Spray | 606 /OCC. | 2 | \$ 1,212.00 |
| iii. Selective Broadleaf - Spot Treatment | 202 /OCC. | 3 | \$ 606.00 |
| B. Perennial Beds and Tree Rings | | | |
| 1. Perennial Beds | | | |
| a) Fertilization | 404 /OCC. | 1 | \$ 404.00 |
| b) Compost | 6817.5 /OCC. | 1 | \$ 6,817.50 |
| c) Weed Control | | | |
| i. Pre-emergent | 606 /OCC. | 1 | \$ 606.00 |
| ii. Post-emergent | 303 /OCC. | 3 | \$ 909.00 |
| d) Cut back | 404 /OCC. | 1 | \$ 404.00 |
| e) Bed edging | 404 /OCC. | 3 | \$ 1,212.00 |
| f) Cultivate beds | 303 /OCC. | 1 | \$ 303.00 |
| 2. Tree Rings | | | |
| a) Fertilization | 454.5 /OCC. | 1 | \$ 454.50 |
| b) Edging Tree Rings | 1262.5 /OCC. | 2 | \$ 2,525.00 |
| c) Weed Control | | | |
| i. Pre-emergent | 909 /OCC. | 1 | \$ 909.00 |
| ii. Post-emergent | 303 /OCC. | 3 | \$ 909.00 |
| C. Paths | | | |
| 1. Weed Control | 323.2 /OCC. | 8 | \$ 2,585.60 |
| D. Seeded Natural Areas Maintenance | | | |
| 1. Mowing | 934.25 /OCC. | 2 | \$ 1,868.50 |
| 2. Weeds/Invasive Woody Plant Control | 1818 /OCC. | 4 | \$ 7,272.00 |
| 3. Prescribed burning (either in spring or fall) 3 year rotation 2020 - burn north side (274,342 SF), 2021 - burn south side (274,342 SF), 2022 - no burn | 4848 /OCC. | 1 | \$ 4,848.00 |
| E. Prune Trees | 18.18 /TREE | 300 | \$ 5,454.00 |
| F. Mulch Tree Rings | 10.1 /OCC. | 1 | \$ 10.10 |
| G. Mulch Perennial Beds | 7373 /OCC. | 1 | \$ 7,373.00 |
| SUBTOTAL: | | | \$ 66,074.20 |

GRAND TOTAL: \$ 135,067.30

2026 Mowing and Landscape Maintenance Updated Schedule of Prices

| IV. CONTINGENCY ITEMS | COST/OCCURRENCE | # OCC. | EXTENSION |
|---|------------------|-----------|-----------|
| A. Seeding Natural Areas Contingencies | | | |
| 1. Overseeding - Class 4A | 2171.5 /ACRE | as needed | |
| 2. Overseeding - Class 4A and Class 5 mix | 2323 /ACRE | as needed | |
| B. Shade Tree, Ornamental Tree, Evergreen Tree Contingencies (Per Tree) | | | |
| 1. Watering | | | |
| a. Gator Bag | 25.25 /GATOR BAG | as needed | |
| b. Fill Gator Bag | 12.12 /TREE/OCC. | as needed | |



MEMORANDUM

City of Warrenville

Phone: 630-836-3050 | Website: www.warrenville.il.us

DATE: January 29, 2026

TO: MAYOR AND CITY COUNCIL

AGENDA ITEM: PUBLIC COMMENT POLICY AND VARIOUS CODE AMENDMENTS

STAFF CONTACT: CRISTINA WHITE, CITY ADMINISTRATOR

Background: During the discussion around changes to the City's meeting structure in November and December 2025, City Administrator White referenced a future discussion on various code changes to address inconsistencies in the City Code and the need to formalize certain city policies. There are four (4) separate items for Council consideration provided in this memo.

Analysis:

Public Comment

For years, the City's internal policy provided for a limitation of three (3) minutes per speaker during public comment at the Chair's discretion per meeting. Typically, it is only invoked when there is a large gathering of the public to ensure each person has an opportunity to be heard. Formalizing this policy creates clear guidelines and transparency for the public. Section 2.06(g) of the Open Meetings Act (OMA) provides that "any person may be permitted to address public officials [during a meeting] under rules established and recorded by the public body."

Having a written, adopted policy facilitates consistent and fair application of the rules, allows the chair to point to the policy when requesting compliance from the public, and can be made publicly available, which sets expectations for participation before the meeting starts. Staff is recommending City Council consider formally adopting the attached public comment policy by resolution.

Mayor Voting

There are two sections of the City Code (Sections 1-5-2 and 1-5-6.B) that provide when the Mayor votes, but the language is not consistent. One section says the Mayor has a vote, and the other says the Mayor is required to vote. The Illinois Municipal Code provides when a Mayor votes in an Article 3.1. Its language is slightly different than both sections of the City Code. There is no evidence to support that the Code language differs for any particular reason or why there are two applicable Code sections. The most likely reason was imprecise drafting. The internal inconsistency, plus the inconsistency with State law, creates confusion about when the Mayor can or should vote.

PUBLIC COMMENT POLICY AND VARIOUS CODE AMENDMENTS

January 27, 2026

It is best practice when drafting legislation to have only one provision provide a particular regulation to avoid inconsistent amendments and interpretations. If the City Council agrees, the proposed amendment would remove one of the sections so that there is only one provision on the topic and revises the remaining section so that the Code language matches the language set forth in the Illinois Municipal Code. Mayor Johnson was consulted and his preference is for the City Code to follow state statute to streamline this process.

With the recommended changes, the Mayor will continue to have a vote in all of the same circumstances he previously had: when (i) there is a tie; (ii) when half of the aldermen elected have voted in favor of an ordinance, resolution or motion, even if there is no tie; and (iii) when greater than a majority of the corporate authorities is required by state statute to adopt an ordinance, resolution, or motion.

Two Readings of an Ordinance

For years, the City has operated under a self-imposed rule requiring a second reading of any City Ordinance. State law does not require ordinances to receive two readings. The City has consistently waived this self-imposed second reading requirement on City Ordinances.

Most items requiring Ordinances will still be considered at two City Council meetings. The structure of the City's process is that most items are considered or discussed multiple times in an open meeting before there is a final vote, even if the Ordinance itself is not presented twice. The City Council also can continue any item on the agenda if additional review or deliberation is needed.

Many important items of City business are approved by resolution, which do not require two readings. There are specific items that require second readings or public hearing processes for additional transparency. These items will continue to receive all required readings and hearings (budget, audit, etc). Staff is recommending amending the code to eliminate the self-imposed second reading of ordinances except as required by state statute.

Waiving Bids

Staff is recommending an amendment to the City Code to clarify when a waiving of bids is required to match the language set forth in the Illinois Municipal Code.

Section 1-8-4.B.6.a(3) of the City Code currently provides that the competitive bidding requirements may be waived by a 2/3 majority affirmative vote of *members of the City Council*. The Mayor is a member of the City Council. The Illinois Municipal Code provides that competitive bidding requirements may be waived by a 2/3 majority affirmative vote of *all aldermen* then holding office.

While the City is a home rule municipality and may make its own regulations regarding bid waivers, Mayor Johnson was consulted and his preference is to amend the City Code to follow state statute to streamline this process.

Attachments:

1. Draft Public Comment Policy

Authority

This policy concerning public comment and participation is adopted pursuant to Section 2.06 (g) of the Illinois Open Meetings Act (“OMA”), and is intended to provide rules pursuant to which members of the public may address public officials during public meetings (“Public Comment Time”).

Scope

The rules set forth in this Policy apply to Public Comment Time at all public meetings held by the City of Warrenville and any subsidiary public body of the City to which the OMA is applicable (collectively, “Public Bodies”), including, but not limited to Plan Commission/Zoning Board of Appeals, and all other City Boards, Commissions, and Committees.

Purpose

The City of Warrenville values the input of its residents and encourages active participation in the decision-making process. The purpose of this policy is to establish a clear process for Public Comment Time in order to maintain an orderly and respectful environment during public meetings. Public Comment Time is intended to allow members of the public to address the Public Body on a topic that is germane to matters within the specific purview and jurisdiction of the Public Body.

Rules

1. Location:

Unless the meeting is a remote meeting in accordance with the provisions of the OMA, any person desiring to make a public comment must do so in person at the location at which the public meeting is taking place. As provided in Section 6 of these Rules, written comments may be submitted to the Public Body, but written comments will not be read aloud during Public Comment Time. Speakers are encouraged to sign up in advance to speak by completing the appropriate form and providing it to staff or the City Clerk prior to the meeting. If you wish to speak on a specific agenda item, please note the agenda number or topic when signing up.

2. Topics:

Public Comment Time is intended for comments on matters that are specific to an item listed on the meeting agenda or germane to a matter within the purview of the Public Body. For comments regarding a matter on the agenda, the Presiding Officer may, at their discretion, allow the comment to be provided during that agenda item.

3. Time Limit:

No speaker may speak during Public Comment Time for more than three minutes, unless the Presiding Officer designates a longer time period for that meeting, which longer time period must be applicable to all persons making comments during Public Comment Time at that meeting. The maximum amount of time allocated for Public Comment Time at any meeting is 30 minutes, unless determined otherwise by the Presiding Officer prior to the commencement of Public Comment Time.

In the event that all persons desiring to speak during the Public Comment Time are not able to do so within the time limit allowed, the Presiding Officer may either extend the time allocated for Public Comment Time, or allow for continuation of Public Comment Time after the completion of all other matters on the agenda. If the Presiding Officer decides to extend the time allocated for Public Time or allows for its continuation after other matters on the agenda,

that decision may be overruled by a majority vote of the members of the Public Body present at the meeting.

A speaker that is representing, or speaking on behalf of, an individual, group, or association will not be allocated additional time regardless of whether they are speaking for or on behalf of multiple people.

A speaker may not yield time to another speaker.

4. Elected Officials and Staff Interaction:

Unlike a “public hearing,” at which testimony is presented under oath and may be subject to examination by, and dialogue with, public officials and others in attendance, Public Comment Time is strictly limited to comments made by a speaker to the Public Body. Public Comment Time is not intended to be a forum for open dialogue or engagement. Officials and City staff generally will not engage in direct responses to public comments during the meeting. This ensures that the meeting remains on schedule and focused on the agenda. However, speaker concerns and suggestions will be carefully considered. If a speaker would like a follow-up regarding their comment, they may provide their contact information at the time of speaking or reach out directly to staff after the meeting. The Presiding Officer may direct the City Administrator or other City staff to respond to questions or issues raised in a public comment at an appropriate time after the public meeting.

5. Respectful and Constructive Communication:

All comments should be delivered in a respectful, courteous, polite, and constructive manner. No speaker may engage in conduct or speech that is imminently threatening to any person, incites violence, or that is obscene. No speaker may engage in conduct that is disorderly and that disrupts or interferes with the ability of the Public Body to conduct the meeting.

Speakers must state their name in a clear manner so that it can be recorded in the minutes. Speakers are not required to state their home address; however, the Presiding Officer may ask the speaker to state whether they are a resident of the City. If the speaker is representing an individual, group, or association, the speaker must disclose that representation.

All comments must be directed to the Public Body, and not to any member of the public, audience, or staff.

Speakers must speak from the podium or designated location in the public meeting room as designated by the Presiding Officer.

6. Written Comments:

Written comments may be submitted prior to the meeting or during the meeting for inclusion in the public record. However, written comment submitted will not be read aloud during the meeting. Written comments should be addressed to the Presiding Officer of the Public Body or City Clerk to:

City of Warrenville City Hall
3S258 Manning Avenue
Warrenville, IL 60555
Or by email to clerk@warrenville.il.us

All written submissions received for the Public Body will be provided to the members of the Public Body.

7. **Enforcement by the Presiding Officer:**

The Presiding Officer has the authority and the direction to strictly enforce these Rules, and to do so in a fair and consistent manner. The Presiding Officer may interrupt a speaker in order to enforce these Rules, and may limit the comments or take the floor from any speaker who the Presiding Officer determines is violating these Rules.

Any person that the Presiding Officer determines is violating any of these Rules may be required to terminate their comments and vacate the podium or be subject to other action as deemed necessary by the Presiding Officer. Additionally, the Presiding Officer or a majority of the members of the Public Body may require that person to leave the premises of the meeting.

FY 2027 DRAFT Citywide Work Plan

(last revised by A Morgan 01/28/2026)

INTRODUCTION

The Citywide Work Plan does not include every project from individual department work plans. Instead, it highlights projects that require cross-departmental collaboration and are non-recurring in nature. Strategic Plan initiatives led by Volunteer Commissions are included in the Citywide Work Plan.

| TIER ONE INITIATIVES | | | | |
|--|---|--------------------------|-------------|--|
| Item | Project / Program / Activity | Expected Completion Date | Departments | City Plan |
| Ongoing Projects and Initiatives Expected to Continue | | | | |
| <i>Mack Road Bridge Replacement and Trail Improvement Project</i> | | | | |
| CW1-1 | Complete Property/Easement Acquisition (CD 22.04) | 4/30/2027 | PW,CD | SP - Quality City Services: City Infrastructure |
| CW1-2 | Coordinate Construction (CD 24.01) | 4/30/2028 | PW,CD | |
| CW1-3 | Begin implementing upgrades and improvements identified as top priorities in the Facilities and Space Needs study (ADM 24.01) | 9/30/2026 | ALL | SP - Quality City Services: City Infrastructure |
| CW1-4 | Launch the first season of the Warrenville Mercantile | 3/30/2027 | CD, PW | SP - Energetic and Healthy Economy: Business Retention and Expansion |
| CW1-5 | Collective Bargaining Negotiations Continued with MAP 213 | 4/30/2027 | ADM,PD,FIN | SP - Supported and Responsive Workforce: Salary & Benefits |
| Proposed New Projects and Initiatives | | | | |
| CW1-6 | 2027 Road Program Bid Documents | 2/28/2027 | PW,CD | SP - Quality City Services: City Infrastructure |
| CW1-7 | Complete a Water and Sanitary Sewer Rate Study | 9/30/2026 | PW, FIN | SP - Quality City Services: Financial Policies |
| CW1-8 | <i>Phase 2 Security Camera Installation (City Hall, Trailhead, Tavern, Mercantile) (POL 27.01)</i> | 4/30/2027 | PD, ADM | <i>SP - Quality and City Services: Building and Life Safety</i> |
| CW1-9 | Develop internal policy to allocate available sanitary capacity and continued coordination with Naperville for Cantera | 4/30/2027 | PW,CD | SP - Quality City Services: City Infrastructure |
| TIER TWO INITIATIVES | | | | |
| Item | Project Description | Expected Completion Date | Departments | Other City Plans |
| Ongoing Projects and Initiatives Expected to Continue | | | | |
| <i>Route 59 Sidewalk/Path Improvement Project</i> | | | | |
| CW2-1 | Final Engineering Design (CD 23.03) | 4/30/2027 | PW, CD | SP - Engaged and Connected Community: Spaces for Community Engagement and Bike and Pedestrian Plan |
| CW2-2 | Complete Property/Easement Acquisition (CD 24.06) | 4/30/2027 | PW,CD | |
| CW2-3 | (EMA) Develop, coordinate and conduct National Incident Management System (NIMS) training for City staff based on staff position | 4/30/2027 | ALL | SP - Supported and Responsive Workforce: Staff and Elected Official Training |
| CW2-4 | (EMA) Develop, coordinate and conduct emergency Disaster drill training exercise for appropriate police, fire, and City staff | 4/30/2027 | ALL | SP - Supported and Responsive Workforce: Staff and Elected Official Training |
| Proposed New Projects and Initiatives | | | | |
| CW2-5 | Complete Streets Workgroup to Meet Quarterly to Explore potential funding mechanisms for future sidewalk and path projects and how to prioritize those projects <i>*Pending* Elected Official DP - Sidewalk Plan Request</i> | 4/30/2027 | PW, CD, ADM | SP - Engaged and Connected Community: Spaces for Community Engagement |

| TIER THREE INITIATIVES | | | | |
|--|---|---------------------------------|---------------------------|---|
| Item | Project Description | Expected Completion Date | Departments | Other City Plans |
| Ongoing Projects and Initiatives Expected to Continue | | | | |
| CW3-1 | Administration of Private Property Drainage Assistance Program | 4/30/2027 | PW, CD | SP - Safe and Healthy Neighborhoods: Legacy Private Infrastructure Challenges |
| Proposed New Projects and Initiatives | | | | |
| CW3-2 | Develop a prioritized list of legacy infrastructure issues (i.e. private streets, sewer only accounts, unincorporated islands, etc) and a schedule to address them | 4/30/2027 | PW, CD, ADM | SP - Safe and Healthy Neighborhoods: Legacy Private Infrastructure Challenges |
| CW3-3 | <i>*Pending* Elected Official DP - Plan Commission Meeting Recording and Publication Initiative</i> | TBD | ADM, CD | |
| CW3-4 | <i>*Pending* Elected Official DP - Development of a list of City-owned property, sizes, and costs to implement natural plantings including maintenance of such on City property</i> | TBD | PW, CD | |
| COMMISSION STRATEGIC PLAN INITIATIVES | | | | |
| Commission | Project Description | Expected Completion Date | Department Liaison | Other City Plans |
| IDEC | Identify city services that could benefit from autism friendly signage and work with Little Friends to develop the signage. (ie. How to pay a water bill, how to apply for a building permit | 4/30/2027 | ADM | SP - Engaged and Connected Community: Participation & Belonging |
| IDEC | Complete Autism Friendly training as identified through goals established by the City and IDEC to maintain Autism Friendly designation | 4/30/2027 | ADM | SP - Supported and Responsive Workforce: Staff and Elected Official Training |
| TAC | TAC undertakes evaluation of the Aesthetic Art biannual funding | 4/30/2027 | FIN | SP - Engaged and Connected Community: Spaces for Community Engagement |
| TAC | TAC to develop an application for the Aesthetic Enhancement Program using the Policy as a guide | 4/30/2027 | FIN | SP - Engaged and Connected Community: Spaces for Community Engagement |
| EAC | EAC to develop and launch an education campaign to promote a greener, more resilient local business environment. Conduct research and share opportunities and benefits of environmentally friendly, cost-efficient solutions to local business challenges (e.g., resource consumption, waste management, energy efficiency, etc.). Identifying county, state and federal grant, rebate and other environmental incentive programs for local businesses to pursue will be a key part of this initiative. | 4/30/2027 | CD | SP - Quality City Services: Sustainability |
| BPAC | BPAC to review the Bikeway Implementation plan and provide recommendations to staff on the priority of projects, subject to available funding. | 4/30/2027 | PW | SP - Safe and Healthy Neighborhoods: Proactive Education |

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Departments expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

Commission Strategic Plan Initiatives – These are desirable and valuable Strategic Plan initiatives that rely on volunteer commissions to lead and complete the work, with support and guidance from the Staff and Council Liaisons. Progress on these items is contingent upon volunteer engagement.

Italic font = Initiative or project for which a new FY 2027 Decision Package has been submitted.

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2027 WORK PLAN

- 1 Proposed Work Plan does not account for impact of staff turnover.
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year.
- 3 Does not include normal everyday tasks.

CITY OF WARRENVILLE
FISCAL YEAR 2027
CITY COUNCIL
BUDGET CONSIDERATION REQUEST

Subject of Request: Sidewalk Plan

Submitted by: Andy Johnson

Check One: Cost Reduction New Project Service Changes Other

DETAILS

1. **Provide SPECIFIC Details on the Basics of this Budget Request Action:**
Our sidewalk plan, unless I'm missing something, hasn't been updated since 2015. I feel it should be reevaluated in light of current conditions and concrete (or asphalt) plans developed to make headway on creating walkways/sidewalks in currently un or underserved neighborhoods.

2. **Describe the ANTICIPATED GOAL of this Budget Request Action:**
Improved accessibility to all areas of town. Improved recreational and fitness opportunities to get residents out and connected.

3. **Identify the Relationship to the Strategic Plan and/or other Adopted City Council Plans:**
This directly relates to Strategic Plan element #5 Safe & Healthy Neighborhoods-Warrenville ensures a safe and healthy community by providing public safety services, educational opportunities, and unbiased policies for residents, businesses, and visitors.

4. **Describe the First Year (FY 2027) On-Going Annual Costs Associated with this Budget Request Including staff time:**
Please Contact Staff for Assistance with Cost Estimates
Unknown but staff and volunteer time to evaluate the plan should be anticipated.

5. **Have You Conducted Any Research on this Issue?** (Circle One) **Yes** **No**

If Yes, Please provide staff with any documentation you may have.
See the 2015 plan and update it.

PLEASE SUBMIT THIS FORM TO THE FINANCE DIRECTOR NO LATER THAN
OCTOBER 20, 2025

CITY OF WARRENVILLE

MEMO

To: Mayor, City Council, and City Administrator White
From: Public Works Director Kuchler *PK*
Subject: ELECTED OFFICIAL BUDGET REQUEST INFORMATION
SIDEWALK PLAN
Date: November 19, 2025

The purpose of this memorandum is to provide information to assist City Council deliberations of the Elected Official Budget Request for a Sidewalk Plan.

Is this request on the list of Strategic Plan Action Items approved by City Council?

There is an FY 2027 initiative for the Complete Streets Workgroup to meet quarterly to explore potential funding mechanisms for future sidewalk and path projects, and how to prioritize those projects. That initiative could include updating the sidewalk plan.

City Council previously passed Resolution R2019-50, adopting the City of Warrenville Complete Streets Policy. The biggest challenge to adding new sidewalks and paths is lack of a dedicated funding source for the design, construction, and future maintenance of the improvements.

Is the request a one-year, multi-year project, or an ongoing program?

One year to update the plan for an ongoing program.

What is the estimated staff time to support this request?

Staff anticipates 32 hours for four quarterly workgroup meetings and 64 hours to research, coordinate with a consultant, and prepare for the workgroup meetings.

Staff evaluation of upfront and ongoing annual costs?

Updating the plan will require the involvement of the City's GIS consultant at an estimated cost of \$10,000. Updating the plan will require multiple drafts and adjustments based on the feedback of the workgroup. Ongoing costs for the plan update would be minor and likely handled as part of the GIS consultant's annual contract.

It is unknown what ongoing costs would occur for new sidewalk and path projects, as the plan would be general for the entire City and not specifically identify and prioritize projects or funding. A long-term funding policy and funding source will be necessary to support the design and construction of new improvements and the long-term maintenance of those improvements.

CITY OF WARRENVILLE
FISCAL YEAR 2027
CITY COUNCIL
BUDGET CONSIDERATION REQUEST

Subject of Request: **PLAN COMMISSION MEETING RECORDING AND PUBLICATION INITIATIVE**

Submitted by: **Alderman John Lockett**

Check One: Cost Reduction New Project Service Changes Other

DETAILS

1. Provide SPECIFIC Details on the Basics of this Budget Request Action:

This request proposes implementing video or audio recording of all Plan Commission meetings (ZBA), with recordings to be uploaded to the City's official YouTube channel, consistent with current practices for City Council meetings. If video recording is selected, an onsite staff member or contractor would be required to monitor and operate the camera system. Audio-only recording could be handled internally by existing staff who would start the recording and upload files after each meeting.

2. Describe the ANTICIPATED GOAL of this Budget Request Action:

Enhances transparency, accessibility, and public engagement by providing residents with convenient access to Plan Commission and Zoning Board of Appeals proceedings. This initiative also gives elected officials the opportunity to review these meetings to better understand the tone and perspectives of residents regarding proposed developments and projects. Being able to hear discussions directly — rather than only reading meeting minutes — provides valuable context and insight into resident sentiment, which supports more informed and responsive decision-making by the City Council.

3. Identify the Relationship to the Strategic Plan and/or other Adopted City Council Plans:

This initiative aligns with the City's open-government objectives and ensures consistency with the recording and publication standards already in place for City Council meetings.

4. Describe the First Year (FY 2027) On-Going Annual Costs Associated with this Budget Request Including staff time:

Please Contact Staff for Assistance with Cost Estimates

Based on an estimated 20 Plan Commission/Zoning Board of Appeals meetings per year, each averaging 2 hours, this proposal represents approximately 40 additional hours annually for monitoring and recording.

Video Recording: \$2,500 annually — includes staff/contractor time at the same rate currently paid for City Council and Committee of the Whole meeting coverage, plus minor equipment or maintenance expenses.

Audio-Only Recording: Minimal cost (staff time only) — staff would initiate and upload recordings using existing equipment and YouTube procedures.

5. Have You Conducted Any Research on this Issue? (Circle One) **No**

If Yes, Please provide staff with any documentation you may have.

PLEASE SUBMIT THIS FORM TO THE FINANCE DIRECTOR NO LATER THAN OCTOBER 20, 2025

CITY OF WARRENVILLE

MEMO

To: Mayor, City Council, and City Administrator White
From: Jack Maszka, Community Planner *jm*
Subject: ELECTED OFFICIAL BUDGET REQUEST INFORMATION
RECORDING PLAN COMMISSION AND ZONING BOARD
OF APPEALS MEETINGS
Date: November 19, 2025

The purpose of this memorandum is to provide information to assist City Council deliberation of the Elected Official Budget Request for recording, live streaming, or publishing video of Plan Commission and Zoning Board of Appeals (PC/ZBA) meeting. Currently, a meeting transcript and summary meeting minutes are generated using artificial intelligence. A preliminary review of Comparable Communities found that video live streaming or recording is not a standard practice.

Is this request on the list of Strategic Plan Action Items approved by City Council?

No. There are no Strategic Plan Action Items related to recording, live streaming, or publishing video of PC/ZBA meetings.

Is the request a one-year, multi-year project, or an ongoing program?

This would be an ongoing program tied to PC/ZBA's regular meeting schedule, currently twice per month.

What is the estimated staff time to support this request?

Recording, live streaming, or publishing video of PC/ZBA meetings will require additional staffing at each bi-monthly PC/ZBA meeting. While each meeting varies in length, staff believes this will average two hours of labor by one employee per meeting. Assuming all 24 scheduled meetings are held, this equates to approximately 48 hours of additional staff time annually. However, it is possible this may need to be outsourced if a staff person is not available to do this work.

Staff evaluation of upfront and ongoing annual costs?

There are no upfront costs for hardware or software associated with this request. Staff estimates the wage and benefits cost for a video technician, employed by the City, to record, live stream, or publish PC/ZBA meetings at \$1,734.26 annually. Note that there is no staff currently available for this job and past recruitment efforts have not yielded applicants. If the City cannot find a suitable candidate to hire for the video technician position, the estimated annual cost for a consultant to provide similar services is \$7,800. If approved, the City will continue to use YouTube to "live

Elected Official Budget Request – Recording PCZBA Meetings
November 19, 2025
Page 2 of 2

stream” and publish videos. This is a free online video sharing platform.

CITY OF WARRENVILLE
FISCAL YEAR 2027
CITY COUNCIL
BUDGET CONSIDERATION REQUEST

Subject of Request: Annual Budget Amount dedicated to Climate Action Plan approved in 2016

Submitted by: Alderman Bill Weidner

Check One: Cost Reduction New Project Service Changes Other

DETAILS

1. Provide SPECIFIC Details on the Basics of this Budget Request Action:

In 2016 the Environmental Awareness Commission submitted a Climate Action Plan that was approved by the City Council and signed by Mayor Brummel. The plan included mandates to develop green infrastructure like rain gardens, native plantings, permeable paving and bioswales. The Plan outlined benefits from converting turf areas to native plant species (p31-37). These efforts would require less maintenance, reduce emissions and potentially save money while providing habitat for native wildlife especially pollinators. The conservation of native plants and wildlife figure prominently throughout the Climate Action Plan and includes several recommended actions. The City staff and volunteers will identify property that would benefit from naturalization, look for ways to increase biodiversity of parkways and land that is directly managed by the City and evaluate existing policies to identify necessary updates and implement actions that support development of green infrastructure.

2. Describe the ANTICIPATED GOAL of this Budget Request Action:

It is anticipated that annual funding approved by the City Council and supported by staff members and volunteers will activate the 2016 Climate Action Plan's unfunded mandate(s). The CAP is a comprehensive plan that authorizes and promotes the City's efforts to beautify areas with native landscapes and take steps to improve the City's ecological efforts increasing biodiversity. The Climate Action Plan includes many other initiatives that include active transportation and clean energy resources.

3. Identify the Relationship to the Strategic Plan and/or other Adopted City Council Plans:

The Climate Action Plan is supported by the Strategic Plan. It is supported by the City's logo and "Naturally" branding effort. The Climate Action Plan was approved by the City Council on February 1, 2016. It was signed and approved by Mayor Brummel.

4. Describe the First Year (FY 2027) On-Going Annual Costs Associated with this Budget Request Including staff time:

Please Contact Staff for Assistance with Cost Estimates

\$15,000-\$20,000 budgeted annually

PLEASE SUBMIT THIS FORM TO THE FINANCE DIRECTOR NO LATER THAN
5 Have You Conducted Any Research on this Issue? (Circle One) **Yes**
OCTOBER 20, 2025

If Yes, Please provide staff with any documentation you may have.

Similar to special events, public art and fireworks an annual expenditure of \$15000-\$20000 would be funded by Hotel Motel Tax funds.

***PLEASE SUBMIT THIS FORM TO THE FINANCE DIRECTOR NO LATER THAN
OCTOBER 20, 2025***

CITY OF WARRENVILLE

MEMO

To: Mayor, City Council, and City Administrator White
From: Public Works Director Kuchler *PK*
Subject: ELECTED OFFICIAL BUDGET REQUEST INFORMATION
ANNUAL BUDGET AMOUNT DEDICATED TO CLIMATE
ACTION PLAN APPROVED IN 2016
Date: November 19, 2025

The purpose of this memorandum is to provide information to assist City Council deliberations of the Elected Official Budget Request for Annual Budget Amount dedicated to Climate Action Plan approved in 2016.

Is this request on the list of Strategic Plan Action Items approved by City Council?

There are no strategic plan items dedicated to the Climate Action Plan, though it is important to note that staff regularly considers green infrastructure such as rain gardens, native plantings, permeable paving, and bioswales during City projects and when evaluating development proposals. Examples include permeable pavers for the public parking along both sides of Warren Avenue in front of the Police Department and Park District, permeable pavers in the public parking in the Everton Subdivision, rain gardens on Second Street by Leone Schmidt Heritage Park, native plantings as part of the Trailhead project, Old Town Redevelopment Site (OTRS) #2, and various developments such as Everton, Lexington Trace, and Herrick Woods.

Is the request a one-year, multi-year project, or an ongoing program?

This would be an on-going program based on the request for an annual budget allocation.

What is the estimated staff time to support this request?

Staff needs more information about the intended locations for these improvements to develop better estimates of staff time. Most property the City owns is public right-of-way. Generally, developing specific projects to spend \$15,000 to \$20,000 annually outside of other City projects will take staff time to hire and manage a consultant to develop plans and bid documents, and to oversee a contractor installing the green infrastructure.

Staff evaluation of upfront and ongoing annual costs?

The request is to spend \$15,000 to \$20,000 per year on green infrastructure. Staff obtained high level estimated costs from two City environmental consultants. The requested funding would cover consulting and installation costs for approximately 0.75 to 1.00 acres of seeding of mesic prairie or wet mesic prairie plants.

Elected Official Budget Request – Climate Action Plan Budget
November 19, 2025
Page 2 of 2

In addition to the requested funding, it is important to remember that ongoing maintenance for each 0.75 to 1.00 acres of planting will cost an estimated \$3,750 to \$5,000 per year.



MEMORANDUM

City of Warrenville

Phone: 630-836-3050 | Website: www.warrenville.il.us

DATE: January 29, 2026

TO: Mayor and City Council

AGENDA ITEM: OLD TOWN REDEVELOPMENT SITE #2 – DENVER CAPITAL

STAFF CONTACT: Amy Emery, Community and Economic Development Director

Background: In the spring of 2025, a Request for Proposal (RFP) was released to solicit developer interest in the 2.38-acre Old Town Redevelopment Site #2 (Former Citgo) located at the northeast corner of Batavia and Warrenville Roads. The process included reference checks and interviews. A preferred developer, Denver Capital, LLC, was identified based on their diverse construction and property management experience with mixed use developments in the region.

The City has been negotiating a Purchase and Sale Agreement (PSA) with Denver Capital, LLC pursuant to which the City will convey a 1.39-acre portion of the City-owned property located at the north-east corner of Warrenville Road and Batavia Road, subject to certain conditions. Staff anticipates that the purchase and sale agreement will be placed on the February 17, 2026 agenda for approval.

Analysis:

Under the terms of the PSA, the City will transfer the property to Denver Capital for \$10.00 in exchange for Denver Capital's commitment to construct and build a high-quality mixed-use development that aligns with the City's vision and goals for the Old Town District as provided in the Comprehensive Plan. The proposed development will include the following attributes:

- Compliance with all Warrenville by Design Overlay District requirements.
- A two- or three-story mixed-use building that will not exceed 42 feet in height. The first floor of the building will consist of commercial tenant spaces suitable for occupation by a mix of commercial tenants consisting primarily of retail, restaurant/café, and limited service uses. The upper story(ies) of the building will contain residential dwelling units.
- An open space element at the corner of Warrenville Road and Batavia Road.
- An outdoor common area to support small business and community engagements (e.g. outdoor dining space).
- An off-street parking area on the Property that the public will be allowed to use for the purpose of accessing the remaining portion of the City-owned property along the West Branch of the DuPage River, which will be used as public open space.
- A public pedestrian path leading from the off-street parking area to the City-owned public open space along the River.

- Storm water detention facilities, as required, on the Property.
- Water, storm and sanitary sewer main extension (as necessary).

Other Terms

The City will not close on the transaction and actually transfer the property until Denver Capital obtains the necessary zoning and subdivision approvals and has executed a development agreement with the City, governing the construction of the proposed development.

If Denver Capital takes ownership of the property but does not move forward with the development, the City has the option to take the property back.

Denver Capital will comply with the City's Subdivision Code school, park, and library dedication of land or cash contribution requirements. Denver Capital will pay all required permit fees and will reimburse the City for its recoverable costs, as required by Section 2.C of the Zoning Ordinance.

Denver Capital has committed to not requesting any additional economic or financial incentives or relief from the City, including, without limitation, sales tax.

FY 2026 Public Works Department Work Plan

(last revised by PK on 1/26/2026)

INTRODUCTION

The Public Works Department consists of eighteen (18) full-time positions responsible for the maintenance of buildings and grounds, vehicles and equipment, roads and street lights, or the water and sanitary sewer systems. The Work Plan does not provide details on the normal activities staff performs. Rather, it identifies those special projects or assignments in which staff is involved in addition to normal activities.

| TIER ONE (HIGHEST PRIORITY) INITIATIVES | | | | |
|---|--|--------------------------|---|--|
| Item | Project / Program / Activity | Expected Completion Date | Status | City Plans |
| Annual Road Program | | | | |
| T1-1 | 2025 Road Program Construction (JC) | 10/31/2025 | Complete | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-2 | 2026 Road Program Bid Documents (JC/KH/DR) | 2/28/2026 | In progress | |
| T1-3 | Construction of curb and gutter on west side of River Road. (JC) | 10/31/2025 | Complete | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| Proposed Well No. 13, Water Tower, and Iron Filtration (Southwest District) | | | | |
| T1-4 | Construction of Water Tower at Thorntons site (ZJ/PK) | 8/31/2025 | Tower online, punchlist remains | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-5 | Construction of Well No. 13 Water Treatment Building (including solar panels) (ZJ/PK) | 9/21/2026 | Roof trusses being installed | |
| Mack Road Bridge Replacement and Trail Improvement Project (KH/PK) | | | | |
| T1-6 | Complete Property/Easement Acquisition (CD 22.04) | 8/31/2025 | Litigation | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-7 | Coordinate Construction (CD 24.01) | 11/30/2026 | Waiting on Property Acquis. | |
| Implementation of New Software Solutions | | | | |
| T1-8 | BS&A ERP Software Implementation | 7/15/2025 | Software is live | Strategic Plan Goal #3 Quality City Services – Financial Policies |
| T1-9 | Citizen Engagement Implementation | 10/31/2025 | Software is live | |
| Cerny Park (PK/JC/DE) | | | | |
| T1-10 | Construction of Cerny Park Improvements Project - Phase 1 | 10/31/2025 | Punchlist items remain | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-11 | Develop Bid Documents for Cerny Park Improvements Project - Phase 2 | 1/31/2026 | Ready to advertise for bids | |
| Sanitary Sewer Maintenance Program (ZJ/PK) | | | | |
| T1-12 | Central 2 Basin, Phase 3 - Construction Contract and City Staff repairs (ZJ/PK) | 4/30/2026 | Contract on 2/2/26 Consent Agenda Nearly complete | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-13 | East 1 & West 4 Basins, Phase 1 (ZJ/PK) | 4/30/2026 | (Utility Div. staff) | |
| T1-14 | Participate in Citywide facilities study including building security needs | 6/30/2026 | Staff gathering documents | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T1-15 | Traffic study to evaluate and standardize speed limits on City streets. (PK/JC/Police) | 4/30/2026 | Present to City Council 3/16/26 | Strategic Plan Goal: #5 Safe and Healthy Neighborhoods – Speed Limits |
| T1-16 | Waste Franchise Agreement Renewal or RFP (Groot contract expires 4/30/26) (KHG/AM) | 4/30/2026 | Present renewal in Feb or Mar | Strategic Plan Goal: #3 Quality City Services - Building and Life Safety Codes |

| TIER TWO (IMPORTANT) INITIATIVES | | | | |
|---|---|--------------------------|-------------------------------------|---|
| Item | Project Description | Expected Completion Date | Status | City Plans |
| T2-1 | Evaluate the Enterprise Fleet contract and report on cost savings or performance of the program (JC/KHG/PK) | 4/30/2026 | | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-2 | Multi-Year Water System Valve Assessment Program (ZJ) (PUB 25.03) | 4/30/2026 | Year 2 to occur in Spring 2026 | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| Route 59 Sidewalk/Path Improvement Project (KH/PK) | | | | |
| T2-3 | Final Engineering Design (CD 23.03) | 12/1/2026 | No work in FY26 | Strategic Plan Goal: #2 Engaged and Connected Community – Spaces for Community Engagement Bikeway Implementation Plan |
| T2-4 | Complete Property/Easement Acquisition (CD 24.06) | 12/1/2026 | No work in FY26 | |
| T2-5 | Administration of Private Property Drainage Assistance Program (KHG/JC/KH/DR) | 4/30/2026 | No applications received | Strategic Plan Goal: #5 Safe and Healthy Neighborhoods – Legacy Private Infrastructure |
| T2-6 | Conduct a water and sewer rate study (Finance/PK/ZJ) (PUB 26.05) | 4/30/2026 | Interviewing Consultants | Strategic Plan Goal #3 Quality City Services – Financial Policies |
| T2-7 | Additional water system modeling to evaluate pressure zones. (ZJ/PK) (PUB 26.04) | 4/30/2027 | Moving to FY27 | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-8 | Water System Emergency Interconnect Engineering (ZJ/PK) (PUB 26.07) | 4/30/2026 | Contract on 2/2/26 Consent Agenda | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-9 | SCADA System Upgrades (ZJ) (PUB 26.01) | 4/30/2026 | Works is ongoing | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-10 | Development of ADA Transition Plan (KHG/DR) | 4/30/2026 | Spring presentation to City Council | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-11 | Install Snow Melt System for Manning Avenue Entrance to City Hall (JC/DE) (PUB 26.06) | 4/30/2026 | Anticipate Spring Construction | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| Shaw Drive Area Street Rehabilitation Project (JC/PK) | | | | |
| T2-12 | Develop Bid Documents (JC/PK) | 12/31/2025 | Ongoing | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |
| T2-13 | Construction (JC/PK) | 4/30/2026 | Will occur in FY27 | |

| TIER THREE (DESIRABLE) INITIATIVES | | | | |
|------------------------------------|--|--------------------------|------------------------------------|--|
| Item | Project Description | Expected Completion Date | Status | City Plans |
| T3-1 | Sale of Rogers Avenue property (KHG/PK) | 4/30/2026 | CD to lead process, as time allows | |
| T3-2 | Assist Community Development with Develop Comprehensive Engineering and Public Infrastructure Specifications Manual (KH/DR/JC/ZJ/PK) | 4/30/2026 | Met with engineer to develop scope | Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure |

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

#-# Highlighting, Bold font = New for FY 2026

Italic font = Initiative or project for which a new FY 2026 Decision Package has been submitted.

PK=Public Works Director, JC= Capital Maintenance Superintendent, ZJ= Utility Maintenance Superintendent, DE= Facilities Maintenance Lead Supervisor, KHG=Asset Management Analyst, KD=Finance Director, AM=Assistant City Administrator, KH=Assistant Community Development Director, DR=Civil Engineer, JM=Community Planner

PROJECTS NOT INCLUDED IN FY 2026 WORK PLAN

- 1 Paint Exterior of Public Works building
- 2 Final engineering design and easement acquisition for Manning Avenue pedestrian and parking improvements
- 3 Final engineering and reconstruction of Barkley Avenue, north of Route 56
- 4 Construction of Ray Street Improvements
- 5 Property Acquisition for Sanitary Sewer Holding Tank (*PUB 19.05*)
- 6 Evaluate and reorganize electronic file maintenance (Laserfiche)
- 7 Expand the City street light banner program into Cantera
- 8 Preliminary engineering for Batavia/Route 59 intersection drainage/turn lane improv.
- 9 Final design for Leone Schmidt Park pavilion and lookout improvements
- 10 Sale of Jackson Street unimproved right-of-way, just west of Winfield Road
- 11 Point Oak Drive Dedication
- 12 Final engineering for Point Oak Dr. reconstruction and utility extension project
- 13 Williams Road Bridge maintenance project
- 14 Rigi / Barclay easement acquisition or resurfacing
- 15 Construction of Batavia Road path connection between Alden Horizon Senior Living and Blackwell Forest Preserve (PK/JC/KH) (PW 24.01)

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

- 1 Assumes no new vacancies in current Public Works Department positions and does not account for impact of unanticipated staff turnover.
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year.

**CITY OF WARRENVILLE
ENVIRONMENTAL ADVISORY COMMISSION
REGULAR MEETING
Tuesday, October 7, 2025, at 7:00 p.m.
City Gallery
at City Hall, 28W701 Stafford Place, Warrenville**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:00pm

B. ROLL CALL

Present: Chairperson Cecilia Gerber (CG), Patrick McNulty (PMcN), Kathy Franke (KF), Jean Marie Kauth (JMK), Margaret Votava (MV)

Also Present: Staff Liaison David Romero (DR), Community and Economic Development Director Amy Emery (AE)

Also Absent: Council Liaison Kathy Davalos (KD)

C. APPROVAL OF SEPTEMBER 16, 2025 MINUTES

KF moved to approve the September 16, 2025 minutes. The motion was seconded by PMcN and unanimously approved.

D. CITIZEN COMMENTS

DR displayed an email he received from a citizen regarding EV awareness. This will be added to the November agenda for discussion at that time.

E. BUSINESS OF MEETING

1. Review and approval of Library Series Guidelines and Agenda

1. The presenter guidelines were reviewed, and the commission decided to revise guideline 7 to include the average attendance to set expectations for presenters. JMK motioned to approve the guideline. The motion was seconded by KF and unanimously approved.
2. The commission reviewed the draft agenda and there was some discussion. Will wait for an updated draft before approving. Items to include:
 1. Advise on seasonal events appropriate (eg, arbor day) (CB)
 2. Identify a host from the committee for each presentation (DR)
 3. Invite the public to the next EAC meeting (MV)

2. Planning for next year's Library Series Presentations

The commission finalized the presentations for 2026:

1. May - Rita Dolan to discuss the Warrenville Climate Action Plan
2. July - Cecilia Gerber (or designee) to repeat the plastic presentation from 2024
3. September - Wild Ones to present native plantings, seed exchange, TBD
4. November - Wally Levernier - to present 50 years of prairie restoration at Fermilab.

JMK moved to approve this list. KF seconded and the motion was unanimously approved. CB will send the guidelines to the presenters once the final document is done.

3. Discussion of EAC's purpose, roles and responsibilities

DR started the discussion on how to improve processes within the EAC. He presented the history of the EAC and handed out relevant ordinances and memos. Notable points

- DR joined as staff liaison in 2021. The commission at the time was well established and had a set rhythm.

- Since then, the commission has experienced turnover in members, and the commission work plan processes have changed. In particular, the 2024 City Council adopted 5 year strategic plan which assigned specific initiatives for each City commission.
- DR briefly shared the historical evolution of the commission from inception as the Natural Areas commission in the 1980s into the Warrenville Environmental Advisory Commission in 2007. In 2018, the commission membership dropped from seven members to five members, because of the difficulty in filling the empty membership slots. At that time the responsibilities of the commission were also reduced.

This sparked a discussion on the list of roles and responsibilities listed in 2-7-5 Memorandum dated July 19th, 2018. There was agreement that the commissioners were satisfied with this list; however, there was a discussion on how the committee can actually execute item B "Plan programs and initiatives and make recommendations to the City Council to respond to environmental issues". There was no resolution to this discussion.

This also led to a discussion in general about how to improve the communication within the commission and make the meetings more effective. There was no resolution to this discussion.

4. Discussion of EAC's Strategic Plan

AE briefly attempted to remind the commission of their new initiatives as listed in the Strategic Plan. JMK left at 8:00 pm, discussion continued until 8:15 when CG also had to leave.

F. OFFICIALS AND STAFF COMMENTS/REPORTS

No comments.

G. COMMISSIONER COMMENTS/REPORTS

No comments.

H. ADJOURN

The meeting was adjourned at 8:10pm.

Respectfully Submitted,
Commissioner Margaret Votava

CITY OF WARRENVILLE
PLAN COMMISSION/ZONING BOARD OF APPEALS
DRAFT Minutes of Regular Meeting
Held on January 22, 2026
At Warrenville City Hall
28W701 Stafford Place

A. CALL TO ORDER

Chairman Cosgrove called the meeting to order at 7:00 p.m.

B. ROLL CALL

PC Present: Tim Cosgrove, Jim Martina, Jessica Tullier, Rachael Fawell
Chris Wilson, Tom Smillie, Katy Ebbesen, Natalie Clemens

PC Excused: Mark Taylor

ZBA Present: Tim Cosgrove, Jim Martina, Chris Wilson
Katy Ebbesen, Jessica Tullier, Natalie Clemens

ZBA Excused: Mark Taylor

Also Present: Community and Economic Development Director Amy Emery
Community Planner Jack Maszka
City Traffic Consultant Justin Opitz, Kimley-Horn

C. NEW BUSINESS

1. 3S260 Warren Ave / Warrenville Park District / Temporary Use Permit

Request for approval of a temporary use permit to allow the Warrenville Park District to conduct certain temporary events each year in 2026 through 2028, some of which involve street closures and alcohol sales.

Staff Presentation:

Planner Maszka provided a brief summary of the proposed temporary use permit events. He noted that the events are nearly identical to what was approved in 2023 for years 2023 through 2025. He stated both the Fire Protection District and the Police Department had no additional comments other than those outlined in the staff report. Planner Maszka stated that the Park District has been amenable to proposed changes by the City and Fire Protection District.

PC/ZBA Questions and Comments:

- Commissioner Clemens questioned Police Department building access due to the street closure in front of the Warrenville Police Department for the Holly Days event. Matt Odom of the Park District replied that pedestrian access for the Police Department will be maintained. Vehicles will have to park off-site. Director Emery stated the Police Department may be closed during the event.

- Commissioner Clemens questioned if the Park District solicits feedback. Mr. Odom responded that patron feedback is hard to capture. The Park District routinely solicits feedback from vendors and partner organizations.

Public Testimony:

None.

COMMISSIONER FAWELL MADE A MOTION THAT THE PLAN COMMISSION RECOMMEND CITY COUNCIL APPROVAL OF THE REQUESTED TEMPORARY USE PERMIT TO ALLOW THE PARK DISTRICT TO CONDUCT TEMPORARY EVENTS, OUTLINED AND DETAILED IN ATTACHMENT A, EACH YEAR FROM 2026 THROUGH 2028, SUBJECT TO THE CONDITIONS ONE THROUGH SIXTEEN IN THE STAFF REPORT DATED JANUARY 22, 2026. SECONDED BY COMMISSIONER WILSON. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

2. 28231 Diehl Road / Who Brew LLC / 7 Brew Zoning Relief
Located east of the southeast corner of Davis Parkway and Diehl Road
(Public Hearing)

Request for approval of a Major Planned Unit Development Amendment, Site-Specific Amendments, and a Variance from the Sign Ordinance for a 7 Brew drive-through coffee establishment.

COMMISSIONER FAWELL MADE A MOTION TO OPEN THE PUBLIC HEARING FOR 28231 DIEHL ROAD. SECONDED BY CHAIRMAN COSGROVE. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

Petitioner Presentation:

Chris George, of Who Brew LLC, the Applicant, and Brendan May of KLOA, the Applicant's traffic consultant, provided a presentation of the requested zoning relief, which included the following:

- Mr. George provided a summary of the site including zoning, existing conditions and proposed development, including the demolition of the existing McDonald's building and construction of a new 7 Brew drive-through coffee facility consisting of a 510-square-foot main structure with an attached 238-square-foot cooler. The facility will operate exclusively as a drive-through only use with no interior customer seating.
- Mr. George explained that 7 Brew is a rapidly expanding national quick-service coffee brand with more than 600 locations nationwide and a growing presence in the Chicagoland region. Operating hours were identified as 5:30 a.m. to 10:00 p.m. Sunday through Thursday and until 11:00 p.m. on Fridays and Saturdays. Orders are taken by employees using handheld tablets within the drive-through lanes, and beverages are

delivered directly to vehicles through sliding service doors. Mr. George mentioned that the Applicant is working on incorporating “pull-up” stalls in the site plan.

- Brendan May, of KLOA, presented the traffic impact study for the proposed development. The study evaluated weekday morning, weekday evening, and Saturday midday peak traffic conditions.
- Mr. May stated that trip generation data was collected from existing 7 Brew locations in Naperville, Lake Zurich, and Huntley and applied conservatively without reductions for future store openings. The study estimated peak-hour volumes of approximately 80–90 vehicles entering and exiting the site. The proposed site plan provides stacking for approximately 49 vehicles within the drive-through queue, with additional on-site capacity for up to 64 vehicles before impacting surrounding roadways. Mr. May stated the expected peak queueing demand for this location will be 35 vehicles.
- Mr. May concluded that surrounding intersections, including Diehl Road and Davis Parkway, would maintain acceptable levels of service with the addition of 7 Brew traffic.

PC/ZBA Questions and Comments:

- Chairman Cosgrove questioned how vehicles would exit the site and whether customers could leave the drive-through queue early if necessary. The petitioner explained that a paved exit near the trash enclosure allows vehicles to exit the queue without circulating the entire site.
- Chairman Cosgrove expressed concern about the tight turning radius at the northwest corner of the site, particularly for larger vehicles.
- Commissioner Fawell agreed that the northwest corner geometry appeared constrained and could create conflicts during peak periods. The petitioner stated that the site plan could be revised in coordination with staff to increase the turning radius, acknowledging that queue length may be reduced.
- Commissioner Clemens raised concerns about the two-way drive aisle adjacent to parking spaces along the north side of the building. The petitioner responded that operational experience shows staggered vehicle movement and that staff assist with traffic flow.
- Commissioner Clemens asked whether vehicles might improperly enter the drive-through queue from the rear access drive. The petitioner stated that signage, striping, and staff direction would be used to prevent improper entry.
- Justin Opitz, the City’s third-party traffic consultant, stated that the traffic projections appeared reasonable but recommended an opening-period traffic management plan.
- The petitioner indicated that off-duty police officers or private traffic control services are typically used during grand openings.
- Commissioners discussed the signage request, including three primary wall signs and a six-foot-diameter medallion sign exceeding code limits.
- Several commissioners expressed concern about maintaining consistency with Cantera signage standards. *Planner Maszka incorrectly stated that the building is already permitted two primary signs and a secondary sign. After review, only two primary signs are permitted. This information was forwarded to the commission and the Applicant.*

- Commissioners also discussed proposed blue LED canopy lighting and the requirement for full cutoff shielding.

Public Testimony:

None.

CHAIRMAN COSGROVE MADE A MOTION TO CONTINUE THE PUBLIC HEARING TO THE FEBRUARY 19, 2026 PLAN COMMISSION/ZONING BOARD OF APPEALS MEETING. SECONDED BY COMMISSIONER SMILLIE. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

D. Other Business

1. Annual election of the Plan Commission Vice-Chair and Zoning Board of Appeals Vice Chair

CHAIRMAN COSGROVE MADE A MOTION TO ELECT COMMISSIONER CLEMENS AS THE PLAN COMMISSION AND ZONING BOARD OF APPEALS VICE CHAIR. SECONDED BY COMMISSIONER TULLIER. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED. MOTION CARRIED.

E. PUBLIC COMMENTS

None

F. APPROVAL OF MINUTES

1. Regular Meeting Minutes of December 4, 2025

Chairman Cosgrove and Commissioner Clemens proposed amendments to the minutes.

CHAIRMAN COSGROVE MADE A MOTION TO APPROVE THE MINUTES AS AMENDED FOR DECEMBER 4, 2025. SECONDED BY COMMISSIONER SMILLIE. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED. MOTION CARRIED.

2. Joint Plan Commission / City Council Meeting Minutes of January 12, 2026

Commissioners Clemens, Wilson, and Smillie proposed amendments to the minutes.

CHAIRMAN COSGROVE MADE A MOTION TO APPROVE THE MINUTES AS AMENDED FOR THE JANUARY 12, 2026 JOINT PLAN COMMISSION / CITY COUNCIL MEETING. SECONDED BY COMMISSIONER FAWELL. CHAIRMAN COSGROVE REQUESTED A VOICE VOTE. MOTION PASSED. MOTION CARRIED. COMMISSIONER TULLIER ABSTAINED.

G. CHAIRMAN’S REPORT

Chairman Cosgrove shared with the Commission the passing of Community Service Officer Joshua Perry and the passing of Faye Johnson, Mayor Andrew Johnson’s mother.

H. COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR’S REPORT

Director Emery thanked the Commission for completing the survey ahead of the joint Plan Commission / City Council meeting and that the meeting provided direction to staff and ultimately a consultant.

I. PLANNER’S REPORT

Community Planner Maszka stated that the February 5, 2026, Plan Commission meeting would likely be canceled.

J. MAYOR’S REPORT

None.

K. ADJOURN

COMMISSIONER FAWELL MADE A MOTION TO ADJOURN THE MEETING AT 8:16 P.M. SECONDED BY COMMISSIONER TULLIER. CHAIRMAN COSGROVE ASKED FOR A VOICE VOTE. MOTION PASSED UNANIMOUSLY. MOTION CARRIED.

Jack Maszka, Community Planner

**CITY OF WARRENVILLE
INCLUSION, DIVERSITY, EQUITY, AND AWARENESS COMMISSION
REGULAR MEETING
28W701 STAFFORD PLACE
WARRENVILLE, IL 60555
Tuesday, December 16, 2025
7:00 pm**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:04 pm by Chairperson Megan Legler.

B. OTHER BUSINESS

None

C. ROLL CALL

PRESENT: Chair Megan Legler and Commissioners Tabitha Deno, Trudie Meeks, Lucy Nelson, and Robin Pelfrey

ALSO PRESENT: Ex-Officio members Diana Abraham (WPLD), Matt Odom (WPD), Melissa Murphy (Dist. 200), Council Liaison Bill Weidner, and Staff Liaison Juan Ortiz

ABSENT: Ex-officio members Joe Levy and Naomi Bawa (WWSHS) and Commissioners Linda Robinson and Sara Phalen

D. CITIZENS' COMMENTS

None.

E. APPROVAL OF THE NOVEMBER 18, 2025 MINUTES

A motion was made by Commissioner Deno to approve the minutes. The motion was seconded by Commissioner Meeks. The motion was unanimously approved.

F. STAFF REPORT

Staff Liaison Ortiz went over:

Community Events to Attend this year: Arbor Day Event, Bike Rodeo, Multicultural Fest, National Night Out, 4th of July, Summer Daze, Holly Daze, Library Resource Fair.

- Juan to verify if Chicago Rides for Autism will return in 2026.
- Ex-Officio Abraham indicated the Library can offer space when open for sensory breaks.
- Paula is working on Autism Friendly signage and ADA updates; IDEC to see if Little Friends has any recommendations on where signage can be most effective.
- SharePoint is finished.
- City has purchased an additional frame for the Mayor to support the Warrenville Smiles Campaign.
 - May use additional frame to attend additional events around the city
- Dates for 2026 minutes distributed, and volunteer shirts will be provided.

G. BUSINESS OF MEETING

1. Introduce new CUSD 200 Ex-Officio
 - Melissa Murphy and Committee Members introduced themselves
2. Warrenville Smiles: Heading to the Library
 - Library has set up a place for the frame, will see how much traffic it gets and what people want to try to get more traffic
3. Welcome Packets
 - Broken down to 25-30 organization will distribute between committee members for outreach
 - Scripts will be provided to see what the organizations would like to provide looking for about 30-35 items and should cover about 3 months of welcome packets
 - Staff Liaison Ortiz will investigate what the size max is for the packet materials
 - Finalized scripts and lists for each committee member will be sent out once finalized
4. 2026 Events
 - List of events were discussed in the Staff Update portion of the meeting
 - Will discuss which events to attend as they come up to support outreach and provide support to remain an Autism Friendly City
5. Best Practice Spotlight
 - Watched Difficult Conversation Video outlining bystander vs upstander
 - Reviewed how to speak up and how to respond: intention not intensity

H. COMMISSIONER COMMENTS/REPORTS.

None.

I. ADJOURN

A motion was made by Commissioner Nelson to adjourn the meeting, seconded by Commissioner Deno. The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Commissioner Tabitha Deno

CITY OF WARRENVILLE
POLICE PENSION BOARD

Minutes of Regular Quarterly Meeting
Held on Tuesday, October 28, 2025
City Hall, Council Chambers
28W701 Stafford Place

A. CALL TO ORDER

President John Barberis called the meeting to order at 6:31 p.m.

B. ROLL CALL

Present: President John Barberis, Vice President Jeff Downey, Secretary James Gismondi, and Appointed Trustee Larry Brenner, Appointed Trustee David Kratz

Absent: None

Also Present: Attorney Charles Atwell, City Finance Director and Board Liaison Kevin Dahlstrand, City Treasurer Maury Goodman, Lauterbach & Amen CPA Derek Flessner, Lauterbach & Amen Actuary Anthony Gedvilas, and Recorder Laura Schwarting

Also Absent: None

C. PUBLIC COMMENTS

None

D. APPROVAL OF MINUTES

TRUSTEE BRENNER MOVED, second by Trustee Kratz to approve the minutes of the July 22, 2025, Regular quarterly meeting.

MOTION ADOPTED VIA VOICE VOTE

E. APPROVAL OF LAUTERBACH & AMEN REPORTS

1. Review and approve Financial Report for Month Ended September 30, 2025

Lauterbach & Amen CPA Derek Flessner reviewed the *Monthly Financial Report for the Month Ended September 30, 2025*. During his review, Mr. Flesner said the net position of the Fund, from January 2025 through this report, has grown from \$31,969,241.66 to \$36,891,425.77. He then presented the *Municipal Review*, which is a new document that has been added to the Financial Report since the preceding quarterly meeting. This document will ultimately contain four years' worth of statistical information regarding property taxes, employer contributions, actuary contribution recommendations, and IL Police Officers' Pension Investment Fund (IPOPIF) contributions and percentages. After the review, President Barberis asked for questions and none were presented.

TRUSTEE KRATZ MOVED, second by Secretary Downey to accept the Lauterbach & Amen Monthly Financial Report for the month ended September 30, 2025, as presented.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

2. Review Cash Management Policy and set Calendar Year 2026 recurring withdrawals

Mr. Flessner said as they approach the end of the calendar year, the monthly repeat withdrawals amount needs to be established by the Board. The monthly withdrawals from the Fund's BMO bank account includes monthly payouts of bills and benefits. He said cash parameters for the account are currently set at a \$300,000,000 minimum, and a \$500,000,000 maximum. He explained that once the maximum amount is attained within the account, the account is then taken back down to the minimum with the difference being transferred into the IPOPIF. Mr. Flessner then provided the current monthly outflow expenditure numbers and the expected 2026 numbers that were based upon cost of living increases. Mr. Flessner then asked for questions, and none were presented.

SECRETARY DOWNEY MOVED, second by Trustee Brenner to approve the Repeat Monthly Withdrawal amount for calendar year 2026 in the amount of \$130,000,000.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

Additional discussion:

Mr. Flessner asked if the Board would like to retain the current BMO account balance parameters of the \$300,000,000 minimum and the \$500,000,000 maximum. He said the amounts represent a reserve of approximately two months' worth of established expenditures. A group discussion then occurred. At the end of the discussion, it was determined there was no immediate need to change the existing established amounts.

3. Review and approve Lauterbach & Amen Funding Actuarial Valuation for Fiscal Year ended April 30, 2025, for Tax Levy request

Lauterbach & Amen Actuary Anthony Gedvilas distributed a copy of the *Lauterbach & Amen Funding Actuarial Valuation for Fiscal Year ended April 30, 2025*, to those present. The report also included the *Contribution Year ending April 30, 2026, for Funding Purposes* report.

During his report, Mr. Gedvilas reviewed the *Recommended Contribution Reconciliation*, which outlined factors that led to the recommended increase of \$143,056 (10.05%). Causal

factors he mentioned were gains and losses outside of expectations, which then included salary changes, assumption changes, and investments and contributions.

Mr. Gedvilas said the Alternative Contribution information uses Lauterbach & Amen's funding calculations and assumptions, but mimics the 90% State funding requirement versus their 100% funding recommendation over the same time frame. He then reviewed the GASB 67/68 Report which provides five-year statistical information from April 30, 2021, through April 30, 2025. Mr. Gedvilas then received and answered questions.

TRUSTEE KRATZ MOVED, second by Trustee Brenner to accept *the Actual Valuation for Fiscal Year ended April 30, 2025*, and approve the Fiscal Year ended April 30, 2026, request for funding as stated by Lauterbach & Amen, and direct the City of Warrenville to fund the Warrenville Police Pension Fund in the recommended municipal contribution amount of \$1,565,945.00.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

4. Review and approve Lauterbach & Amen Actuarial Municipal Compliance Report for Fiscal Year ended April 30, 2025

Attorney Atwell said he has a request for funding letter prepared, which he will give to President Barberis for signature after the meeting. A brief discussion then occurred reference the Municipal Compliance Report, during which Mr. Gedvilas explained that this report contains the same information presented during the preceding actuarial valuation. He then provided general instructions on how to complete the required funding request paperwork.

TRUSTEE KRATZ MOVED, second by Secretary Downey to approve and accept the Actuarial Municipal Compliance Report for the Fiscal Year Ended April 30, 2025, as presented.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

5. Review of IL Department of Insurance Annual Statement

Mr. Flessner said this annual document must be submitted to the IL Department of Insurance by the end of October. He added that a draft report was sent out to the Board in

mid-September for their review, and asked for any last-minute changes to be given to him or to Client Manager Musarevski so they can be finalized before the filing deadline.

TRUSTEE BRENNER MOVED, second by Trustee Kratz to accept into record the IL Department of Insurance Annual Statement, as presented.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

F. RATIFICATION/APPROVAL OF PAYMENTS AND DISBURSEMENTS

1. Atwell and Atwell - Legal Services rendered, July through September 2025
2. Lauterbach and Amen - Professional Services rendered, July through September 2025
3. IPPFA - 2025 Retirement Guide order (*Stayed from July 22, 2025 meeting*)
4. Laura Schwarting - Recorder fee, July 2025
5. IPPFA - 2026 Membership Dues

TRUSTEE KRATZ MOVED, second by Trustee Brenner to approve the disbursements for the October 28, 2025, regular quarterly meeting, as stated.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

G. NEW BUSINESS

1. Fifth Third Settlement check, informational only

Secretary Gismondi said another miscellaneous class action law suit settlement check was received and deposited in the amount of \$104.16.

INFORMATIONAL ONLY

2. Establish 2026 calendar year meeting dates schedule

President Barberis said quarterly meetings are pre-set to occur on the 4th Tuesday of the month, and are held in City Council Chambers starting at 6:30 p.m. He listed the 2026 quarterly meeting dates as January 27, April 28, July 28, and October 27. Following a brief discussion, the resulting dates were established:

January 20 (Police Dept., Sonny Mack Room), April 28, July 28, and October 27.

TRUSTEE KRATZ MOVED, second by Trustee Brenner to approve and accept the 2026 Warrenville Police Pension Fund Quarterly meeting dates of January 20, April 28, July 28, and October 27.

MOTION ADOPTED VIA VOICE VOTE

H. UNFINISHED BUSINESS

1. Informational update on Ethan Nowakowski Disability Application

Attorney Atwell gave a brief update regarding the applicant’s application for disability. He said the Board was ready to proceed with the disability application, but then received a second disability application regarding the same occurrence. He said the City has intervened on this second application, so he will discuss with counsel as to whether the Board may proceed on the initial application, and then will move forward accordingly.

INFORMATIONAL ONLY

I. MISCELLANEOUS

None

J. ADJOURN

TRUSTEE KRATZ MOVED, second by Secretary Downey to adjourn.

ROLL CALL VOTE:

Aye: President Barberis, Vice President Downey, Secretary Gismondi, Trustee Brenner, and Trustee Kratz
Nay: None
Abstain: None

MOTION ADOPTED

The regular quarterly Warrenville Police Pension Board meeting adjourned at 6:54 p.m.

Respectfully Submitted By:

Laura Schwarting

Laura Schwarting / Recorder
November 10, 2025

January 20, 2026

Approved

Laura Schwarting

Laura Schwarting / Recorder