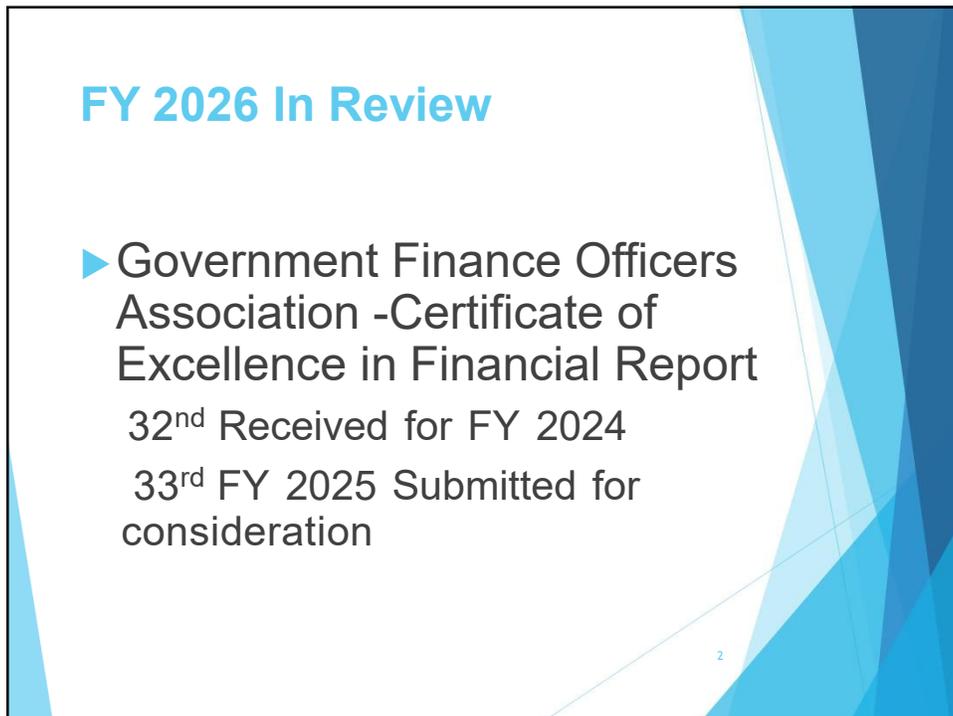




1



2

FY 2026 In Review

- ▶ Departmental Staffing
 - ▶ Accountant Departure
 - ▶ Position vacant but Posted
 - ▶ Interviews held
- ▶ Customer Service Specialist (Shared with CD)
 - ▶ Position vacant
 - ▶ Temp staff in the Position
 - ▶ Position structure being evaluated

3

FY 2026 In Review

- ▶ Completed ERP Implementation
 - ▶ Still learning & Improving
- ▶ Assisted Administration with MAP 213 & MAP 214 Negotiations
- ▶ SOPs development in progress-succession planning

4

FY 2027 Goals & Objectives

- ▶ Implement ACH payments for AP
- ▶ Identify funding for top priorities in Facilities and Space Needs study
- ▶ Establish 5-year budget forecasting
- ▶ Establish multi-year (3yr) budgeting cycle
- ▶ Revenue Collections Auditing (Decision Package FIN 27.01)

5

FY 2027 Goals & Objectives

- ▶ Implement Water and Sewer Rate Study recommendations
- ▶ Explore possibility of separating Water and Sewer Fund into two Enterprise funds
- ▶ Assist with Collective Bargaining Negotiations with MAP 213

6

FY 2027 Goals & Objectives

- ▶ Work with TAC
 - ▶ Develop an Aesthetic Enhancement Program application
 - ▶ Evaluation of Aesthetics Enhancement bi-annual funding

7

QUESTIONS?



8

FY 2027 Finance Department Work Plan

(Initial by Finance Director Dahlstrand - 02/04/2026)

INTRODUCTION

The Finance Department consists of five (5) full-time positions, and one (1) full-time position shared with COmmunity Development, responsible for Accounts Payable, Accounts Receivable, Cashiering, Customer Service, General Ledger, Payroll, Utility Billing, Financial Management, Budget, and Audit. The Work Plan does not provide details on the normal activities staff performs. Rather, it identifies those special projects or assignments in which staff is involved in addition to normal activities.

TIER ONE INITIATIVES				
Item	Project / Program / Activity	Expected Completion Date	Status	City Plan
Proposed New Projects and Initiatives				
T1-1	Assist with Collective Bargainng Negotiations with MAP 213	04/30/2027		Strategic Plan Goal #4 Supported and Responsive Workforce – Competitive Salary and Benefits
T1-2	Identify funding mechanisms to implement facility improvements identified as top priority in the Facilities and Space Needs study	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-3	Implement water and sanitary sewer rate study recommendations	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-4	Plan for and begin implementation of ACH for AP vendor payments	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-5	Separate Water and Sewer into distinct Enterprise Funds	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-6	Work to establish multi-year budgeting	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-7	Work toward 5-year forecasting with BS&A ERP	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
T1-8	Revenue Collections Auditing	04/30/2027		Strategic Plan Goal #3 Quality City Services – Effectiveness of Financial Policies
TIER TWO INITIATIVES				
Item	Project Description	Expected Completion Date	Status	Other City Plans
Proposed New Projects and Initiatives				
TIER THREE INITIATIVES				
Item	Project Description	Expected Completion Date	Status	Other City Plans
Proposed New Initiatives				
Commission Strategic Plan Initiatives				
Item	Project Description	Expected Completion Date	Status	Other City Plans
	TAC to develop an application for the Aesthetic Enhancement Program using the Policy as a guide	04/30/2027		Strategic Plan Goal #2 Engaged and Connected Community – Unique Programs and Events
	TAC undertakes evaluation of the Aesthetic Art biannual funding	04/30/2027		Strategic Plan Goal #2 Engaged and Connected Community – Unique Programs and Events

*Completion date for tier three items will be determined when items are moved to tier two or one.

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

Commission Strategic Plan Initiatives - These are desirable and valuable Strategic Plan initiatives that rely on volunteer commissions to lead and complete the work, with support and guidance from the Staff and Council Liaisons. Progress on these items is contingent upon volunteer engagement.

Italic font = Initiative or project for which a new FY 2027 Decision Package has been submitted.

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

- 1 Proposed FY 2027 Work Plan does not account for impact of staff turnover.
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year.
- 3 Does not include normal everyday tasks.