

**CITY OF WARRENVILLE
ENVIRONMENTAL ADVISORY COMMISSION
REGULAR MEETING
Tuesday, January 20, 2026, at 7:00 p.m.
City Gallery
at City Hall, 28W701 Stafford Place, Warrenville**

DRAFT MINUTES

A. CALL TO ORDER

CG called the meeting to order at 7:01 PM

B. ROLL CALL

Commissioners present: CG, JMK, PMcN, DK
Commissioner absent: MV
Staff Liaison: ML
Council Liaison: KD
Alma Morgan attending
Mayor Andy Johnson attending

C. APPROVAL OF OCTOBER 7, 2025 MINUTES

The meeting minutes from the Oct `7, 2025 meeting was discussed. CG noted that the very last sentence needed amending to account for the early departures of 2 commissioners before the meeting adjourned. JMK moved for amendment, seconded by CG. Motion approved and minutes amended.

D. CITIZEN COMMENTS

There were no citizen comments this session.

E. BUSINESS OF MEETING

1. Welcome and swearing in of New Commissioner (Mayor)

Mayor Johnson gave David Koldoff the oath of appointed office and welcomed him as the new Environmental Advisory Commission Commissioner.

2. Special Update from Mayor Johnson and Assistant City Administrator Morgan

Alma Morgan introduced the new *Appointed Officials Tips, Guidelines, Expectations, and Ethics* document with a brief explanation and that more information will be available as the process develops.

Mayor Johnson:

1. expressed his thanks for the frank discussions had with the Commissioners about the direction of the EAC
2. expressed thanks to Dave Romero and Kathy Franke for their service to the EAC
3. advised that the City was in the process of creating positions on the Commission for a Vice-Chairperson to backup the Chairperson and a Student EAC member. Both require the City Attorney to propose a change to the city code.

4. Introduced Michelle Lilley as the new staff liaison for the EAC. ML added to the introduction with a brief resume of her experience.
3. Review and Approve 2026 Meeting Minutes Rotation Schedule (CG)

The Meeting Minutes Rotation Schedule for 2026 was discussed and accepted without a motion as the schedule is somewhat flexible depending on Commissioner availability. Commissioners routinely cover for each other to accomplish capturing and drafting meeting minutes.

4. Amend February and March Scheduled Meeting dates

The February Meeting date was confirmed as Feb 10 to accommodate the City Council meeting that will be held at the normal EAC meeting time. The Council meeting change is due to the President's Day holiday. Change the March Meeting Date to March 3 Due to Election Day Conflict (CG), still in the Gallery Room at 7:00 pm.

5. Discussion and Planning of Arbor Day (CG)

1. Review and Finalize List of Trees

The tree sapling distribution for Arbor Day 2026 was discussed. The total number of trees was reduced from 450 (2025) TO 350. An order as follows will be placed with the Arbor Day Foundation:

Eastern Redbud 100 ea.
White Dogwood 100 ea.
Burr Oak 50 ea.
Eastern White Pine 50 ea.
Downy Service Berry 50 ea.

Commissioner Koldoff will request the seedling supplier to provide instructions to maximize the health and planting success of the seedlings. The EAC will discuss in February what early interventions are needed to prepare the seedlings for successful distribution. This may involve preparation the night before.

ML to find out what wrapping materials may be left over.

ML to verify with public works if they have a location for a sycamore tree.

2. Review and Finalize List of Organizations

The EAC discussed the list of attendees from 2025, determining that the same presenters be invited for 2026. Some 2025 invitations went unacknowledged, but they will be invited for 2026. EAC will re-evaluate the list in the Arbor Day follow-up discussion debrief in May. CG to begin sending invites

3. Review and Finalize Door Prizes

The EAC discussed the list of door prizes and decided to repeat the same list with the addition of canvas shopping bags.

4. Autism Group Participation

The Group will decide if they wish to participate in the Arbor Day 2026 celebration. They are welcome.

5. KD will contact Kathy Franke if she wishes to repeat her presentation of eco-friendly household products at Arbor Day.

ML to reserve gym and follow up with former liaison Romero regarding other preparations

It was suggested to look into other volunteer source options such as the schools, Lion's Club, etc. CG has some of these possible contacts.

6. Discuss and Finalize Giveaway Materials for Other Events (CG)

The EAC discussed the possibility of acquiring canvas shopping bags with the Warrenville logo W and another presentation like "Warrenville Naturally." EAC will search for a source and estimated costs and present at the February or March session.

ML- to follow up with former liaison Romero regarding the status of the stockpile of printed items for Arbor Day.

7. Discussion – Attendance to Community Events (CG)

The EAC discussed participating in other Community events such as Art on The Prairie and National Night Out. Two topics were discussed. First, EAC is researching Giveaway Materials as decided in 6 above. The giveaways would certainly draw more attention to our presentations. Second, EAC need to negotiate with other Commissions to share the effort of attendance at long running events.

F. OFFICIALS AND STAFF COMMENTS/REPORTS

There were no Official or Staff comments

G. COMMISSIONER COMMENTS/REPORTS

PMcN asked about the status of battery collection recycling and the use of the Home Town Happenings newsletter to explain to residents what effect the new Illinois legislation has on recycling and how they can help with collection and recycling. PMcN will research the new law and report back.

H. ADJOURN

I.

At 8:50 PM JMK moved for adjournment at CG request, PMcN seconded. Motion passed.

Respectfully Submitted,
Commissioner Patrick McNulty

Key: CG=Chair Cecilia Gerber, JMK=Commissioner Jean-Marie Kauth,
PMcN=Commissioner Patrick McNulty, MV=Commissioner Margaret Votava
Commissioner David Koldoff, KD=Council Liaison Kathy Davolos,
ML=Staff Liaison Michelle Lilley