

CITY OF WARRENVILLE
STATUS UPDATE - FY 2016 DECISION PACKAGES
Administration, City Clerk's Office, and Finance
January 2017 Update

| CITY CLERK'S OFFICE | ITEM REQUESTED | COST | FUND | RELEASE DATE | STATUS / NEXT STEPS | ESTIMATED COMPLETION |
|----------------------------|-----------------------|-------------|-------------|---------------------|----------------------------|-----------------------------|
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|--|--|-----------|---------|--------------|--|-------------------|
| | Mobile Shelving System for Records Vault | \$ 32,500 | General | Nov. 2, 2015 | No action in FY 2016. Reallocated to FY 2017 Budget. | December 31, 2016 |
|--|--|-----------|---------|--------------|--|-------------------|

| ADMINISTRATION | ITEM REQUESTED | COST | FUND | RELEASE DATE | STATUS / NEXT STEPS | ESTIMATED COMPLETION |
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| | Telephone Town Hall | \$ 2,300 | General | Nov. 2, 2015 | No action planned for FY 2016. | Undetermined |
| | City Hall Security Cameras | 19,740 | General | Nov. 2, 2015 | No action in FY 2016. Reallocated to FY 2017 Budget. | Spring 2017 |
| | Update of Live Scan Equipment | 23,920 | General | July 20, 2015 | The Livescan equipment was replaced on March 29 with iTouch equipment and it is up and running. | Completed. |

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| | Paperless Agenda Packets | 20,400 | General | Nov. 2, 2015 | No action is planned for FY 2016. This items may be reassessed for future fiscal years if a more cost-effective system or process can be found. | Undetermined |
|--|--------------------------|--------|---------|--------------|---|--------------|

| FINANCE | ITEM REQUESTED | COST | FUND | RELEASE DATE | STATUS / NEXT STEPS | ESTIMATED COMPLETION |
|----------------|-----------------------|-------------|-------------|---------------------|----------------------------|-----------------------------|
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| | Enterprise Resource Planning (ERP) System/Software evaluation | \$ 14,460 | General | May 1, 2015 | Original FY 15 Decision Package of \$25,000 was rebudgeted at \$14,460 for FY 2016 through Budget Amendment. Decision Package for Phase II included with FY 2017 Budget. | Completed FY 2016. |
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| ITEM REQUESTED | | | | | |
| Mobile Shelving System for Records Vault <i>(Reallocated from FY 2016 Budget)</i> | \$28,405.71 | General | Nov. 2, 2015 | Work is complete | Completed December 2016 Amount budgeted: \$32,500 Final cost: \$28,405.71 \$4,094.29 under budget |
| ADMINISTRATION | | | | | |
| ITEM REQUESTED | | | | | |
| City Hall Security Cameras <i>(Reallocated from FY 2016 Budget)</i> | \$20,000.00 | General | Nov. 2, 2015 | Staff is compiling quotes and anticipates presenting a recommendation to the City Council early in calendary year 2017. | Spring 2017 |
| Server Replacements | \$50,000.00 | General | May 1, 2016 | The work is nearly completed. MSI and Laserfiche are now running on the new servers. The old servers will be decommissioned after all network printers are successfully migrated to the new servers. | December 2016 |
| Compensation Philosophy Report Recommendations <i>(Reallocated from FY 2016 Budget)</i> | \$30,000.00 | General | Nov. 2, 2015 | Compensation work group has developed a new list of comparable communities. A recommendation will be presented to the City Council in January 2017. | Spring 2017 |
| FINANCE | | | | | |
| ITEM REQUESTED | | | | | |
| Enterprise Resource Planning (ERP) System Analysis Phase II | \$83,925.00 | General | June 6, 2016 | Phase II: RFP created, being presented at January Finance Committee meeting for release approval, with target release date of January 24, 2017. Proposals due to City Hall by 4:00 p.m. on March 17, 2017. | The first phase of implementation is targeted to go live by 5/1/2018. |