



**City of Warrenville  
Private Property Drainage Assistance Program Application  
General Information Form**

*PLEASE COMPLETE THIS ENTIRE APPLICATION FORM IN FULL  
AND ATTACH ALL REQUIRED DOCUMENTATION*

Project Location (list all street addresses for all properties included in this Application): \_\_\_\_\_

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Description of Drainage Issue (include any pictures, maps, plats and other supporting documentation): \_\_\_\_\_

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**INFORMATION ABOUT THE APPLICANTS**

Applicant Name: \_\_\_\_\_

(Property owner who will act as lead contact for project)

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

Email Address: \_\_\_\_\_

1<sup>st</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

2<sup>nd</sup> Co-Applicant Name: \_\_\_\_\_



Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

3<sup>rd</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

4<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

5<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

6<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

7<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_



8<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

9<sup>th</sup> Co-Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Cell) \_\_\_\_\_

**PROJECT SITE OWNERSHIP AND CONTROL**

Attach a copy of a title policy or deed showing current ownership of each property that is included in this Application. If property is held in a trust, also include a certified copy of the trust agreement or a simple affidavit (under oath before a notary) as to who are the beneficiaries of the trust. (Check which document(s) are attached and include the property address on each document):

- Deed
- Title Policy or Title Commitment
- Certified Copy of Trust Agreement OR a simple Affidavit Identifying Trust Beneficiaries
- If any property is owned by a legal entity such as a corporation, partnership, limited liability company or other organization, attach a listing of all individuals/entities that have a beneficial interest in that legal entity and the percentage ownership of each one.

**INFORMATION ABOUT THE DRAINAGE ISSUE**

How long does water stand on the properties? \_\_\_\_\_ Hours (*Please submit documentation showing water stands at least 48 hours in the form of time/date stamped digital photos*)

How many property owners will benefit from the improvement? \_\_\_\_\_ (All property owners must be included as applicant and co-applicants above).

Do any of the property owners have a dog or other hazardous conditions on the property (for staff property access)? \_\_\_\_\_ (Please indicate which applicant or co-applicant(s) have dogs or other hazardous conditions).

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**WARRENVILLE ETHICS CODE COMPLIANCE**

On a separate sheet of paper list the name, address, nature, and extent of any current or potential interest that any City officer or employee may have in, or with respect to the ownership of, any of the properties that are included in this Application.

If none, check here:

**(For more information, see Chapter 9, entitled “Ethics,” of Chapter 1, entitled “Administrative,” of the Warrenville City Code, located on the City of Warrenville website, or available for inspection at City Hall)**

**APPLICATION MATERIALS REQUIRED**

Each of the following documents must be attached to this application in order for the applicant to proceed and for permits to be issued:

1. Access Agreement for each property in the application, signed by its owner(s).
2. \$500 Application Fee
3. Evidence of ownership as listed under Project Site Ownership and Control above.

Applicants may attach additional materials or exhibits to this application if necessary or helpful in explaining the relief requested.

**APPLICANT/OWNER ACKNOWLEDGMENTS**

By execution of this application in the space provided below, the Applicant and Owner(s) of all of the properties included in this Application do hereby certify, acknowledge, agree and affirm to the City of Warrenville that:

1. All statements contained in this Application and all attachments and supporting documents are true, correct and completed.
2. The City and its representatives have the right, and are hereby granted, permission and license to enter upon each of the properties included in this Application, and into any structures located thereon (if needed), for purposes of conducting any inspections that may be necessary in connection with this Application, including, without limitation, surveys, measurements, soil borings, and other investigations.



3. I (We) have carefully read this Application, the City of Warrenville Private Property Drainage Assistance Policy and the Instructions for completing this Application, fully understand the terms and provisions of each.
4. I (We) waive any rights to exemption from disclosure under the Illinois Freedom of Information Act of any and all documents and information submitted in connection with this Application.
5. I (We), in accordance with the requirements of the Policy and Instructions, agree to pay all applicable filing fees associated with the processing of this application.
6. I (We) understand that the purpose of the Policy and the Program is to enhance the public health, safety and welfare and to improve storm water and surface water drainage conditions in the City, and it is not intended to fund routine or required property maintenance.
7. I (We) understand that the Program is highly competitive, funds are limited and selection for participation is at the sole discretion of the City. I (We) understand that the City will review my Application and at the City's discretion may reject or approve my participation in the Program. As part of any City approval, I (We) understand that the City may require changes or modifications to my property as it relates to storm water and surface water drainage in order to achieve the goals of the Program.
8. I (We) understand that the Program will provide a benefit to my property that may be considered a taxable event for income tax purposes, and that the expenditure of City funds may require the City to report the amount spent as income to me.
9. Although the Program is considered a grant program, I (we) understand that the City has an interest in the longevity of the improvements made and therefore, if within 5 years of the completion of Program-funded improvements, said improvements are subsequently removed or damaged (except by an Act of God), I (we) shall have an obligation to reimburse to the City, grant funds provided and I (we) will repay the City, on a pro-rata basis, the grant amount applicable to the improvements made on my property. To ensure the City's interest and repayment, I (we) consent to this reimbursement obligation being recorded as a covenant on the property. In making this Application, I (we) understand and agree that if selected for Program participation, I (we) must follow any and all program requirements (including securing all City permits as may be required and signing any additional agreements required by the City), in order to remain eligible for the grant.

*[signatures on following page]*



Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Address: \_\_\_\_\_

Signatures of Property Owner(s):\*\* \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Property Address: \_\_\_\_\_

\*\*If more than one applicant or property owner, please copy this page and have additional applicants/property owners sign form.