

**CITY OF WARRENVILLE
TOURISM AND ARTS COMMISSION
REGULAR MEETING**

Thursday, September 13, 2018 at 7:00 p.m.
In the Gallery Conference Room
at City Hall, 28W701 Stafford Place, Warrenville

MINUTES

A. CALL TO ORDER

The meeting was called to order by Commissioner Monica Johnson at 7:01 p.m.

B. ROLL CALL

PRESENT: Commissioners Julie Shawback, Judy Wilkie, Linda Osborn,
Brinsley Lewis, and Monica Johnson.

ABSENT: Council Liaison Clare Barry

ALSO PRESENT: Staff Liaison Cristina White

C. APPROVAL OF THE AUGUST 16, 2018 MINUTES

Motion was made by Commissioner Osborn to approve the Minutes as corrected, second by Commissioner Johnson. Motion passed unanimously.

D. CITIZENS' COMMENTS

None

E. STAFF REPORT

Liaison White shared the following highlights from her report:

- Unveiling of the Seed Sower and Seeds will occur at Leone Schmidt Park on Saturday, September 15 at 9:00 a.m. All Commissioners are encouraged to attend.
- Hotel Grant applications will be reviewed during the October, November and December TAC meetings. Recommendation to the City Council will be made at the January 28th Public Safety and Finance Committee meeting.
- Upcoming meeting and dates to remember were shared.

F. BUSINESS OF MEETING

1. DISTRIBUTION AND DISCUSSION OF FY 20 HOTEL GRANT APPLICATIONS

Binders holding copies of the Hotel Grant Applications were distributed to each Commissioner by Staff Liaison White. Chairman Monica Johnson reviewed the process the Commission uses for the benefit of all Commissioners. The October meeting will last a half hour longer until 9:00 p.m. to assist in the review process. Some reminders are that no application can ask for over \$35,000.00 and if quotes from businesses outside of

Warrenville are provided, an explanation of why that company was used over a Warrenville business should also accompany the application.

Homework for Commissioners is to read through the applications in the next month and be prepared to start discussing them at the October meeting. Chairman Johnson encouraged Commissioners to keep notes and questions about things that jump out on the applications as the Commissioner reads them. These questions and concerns can then be addressed at the subsequent meetings.

Liaison White pointed out that a quick look at figures makes it appear that the Commission will not have to cut for cutting sake but Commissioners will need to review all applications to see if all requests fall within the grant parameters. Liaison White also said to make note that the Warrenville In Bloom had two applications but it would be one or the other not both that they are asking for; this will be based on the outcome of a pending decision by the City Council.

2. DISCUSSION OF FY20 AESTHETIC ENHANCEMENT PROGRAM

Unveiling of the Seed Sower and Seeds at Leone Schmidt Park will take place before the opening of Art on the Prairie, at 9:00 am on Saturday, September 15, 2018. Chairman Monica Johnson and Mayor Brummel will speak for the Commission. The bed that the sculpture sits in has been cleaned up with dead plants being taken out and new ones planted.

Chairperson Johnson invited the teachers and classes of students who participated in the naming of the Seed Sower to the unveiling.

Discussion took place about signage for the sculptures and it was decided that we wait for the City to finalize sign designs for all Park areas. The City's hope is to have this finalized later this year. A question came up if the art pieces were covered under city insurance and the answer is yes. Liaison White was also asked to check the contract with the artist to see if it said that the art pieces could be moved at the City's discretion.

Commissioner Johnson reported that she talked to a company that helps requisition traveling artists. The company mentioned that most artists do not like to do roaming art unless it is a really big city like Chicago.

Commissioner Lewis asked if anyone knew anything about the Illinois Art Council and if they had grants available. Commissioner Osborn volunteered to do some research.

3. REVIEW OF FINAL REPORTS

None

G. COMMISSIONER COMMENTS/REPORTS

None

H. ADJOURN

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A motion was made to adjourn at 7:59 pm by Commissioner Shawback, seconded by Commissioner Lewis and passed unanimously. Next meeting is October 11, 2018 and will be one half hour longer until 9:00 so plan accordingly.

Respectfully submitted,
Commissioner Judith Wilkie